



**Oak Hammock Park**



**Cypress Preserve Park**



**FY 2015/2016 Adopted Annual Budget  
And Five Year Capital Improvement Program**

# CITY OF SUNRISE, FLORIDA

## FY 2015/2016 ADOPTED ANNUAL BUDGET

### City Commission

Michael J. Ryan, Mayor  
Donald K. Rosen, Deputy Mayor  
Joseph A. Scutto, Assistant Deputy Mayor  
Neil C. Kerch, Commissioner  
Lawrence A. Sofield, Commissioner

### City Manager

Richard D. Salamon

### Assistant City Manager

Mark S. Lubelski, P.E.

### City Attorney

Kimberly A. Kisslan, ESQ

### City Clerk

Felicia M. Bravo

### Chief of Police

John E. Brooks

### Fire Chief

Thomas J. DiBernardo

### Community Development, Director

Shannon L. Ley, P.E.

### Human Resources, Director

Carla M. Gomez

### Utilities, Director

Timothy A. Welch, P.E.

### Leisure Services, Acting Director

Rosemarie Marco

### Finance & Administrative Services, Director

Wendy Dunbar, CPA

### Information Technology, Director

Laurie A. Gagner

### Budget Manager

Kareyann Ashworth



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Sunrise  
Florida**

For the Fiscal Year Beginning

**October 1, 2014**

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Sunrise, Florida for its annual budget for the fiscal year beginning October 1, 2014. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements and we are submitting it to GFOA to determine its eligibility for another award.

This is the third year that the City of Sunrise has received this distinguished and notable award.

## **READER'S GUIDE**

The purpose of this section is to provide the reader with a guide to the document's contents: where and how to find the information and how to understand the information. The following describes each of its major sections.

### **INTRODUCTION**

The first critical reading of the *FY2015/2016 Adopted Annual Budget* is the City Manager's Message. The reader will gain an understanding of the City's vision, critical issues, recommended policy & operational changes and the financial plan. It also includes a profile of the City: the City's history, demographics, citywide organizational chart, and an explanation of the City's government.

### **BUDGET OVERVIEW SECTION**

This section provides the reader with the basic overview of the budget. It also answers one of the most often asked questions: "What's new in the Budget?" Included in this section are the budget summary; budget overview by fund; fund summaries; summaries of changes in fund balance, staffing, program modifications, capital outlay and capital improvement program. This section also includes information on debt administration, revenue sources trends and forecasts, a description of the budget process, the budget calendar and a tax millage summary. It also includes the City's fund structure, fund descriptions, budgetary basis, budgetary and financial policies.

### **FUNDS**

This section explains the services offered by the City of Sunrise. Each department includes an organizational chart, division narratives of the programs provided, explanations of variances between the *FY2014/2015 and FY2015/2016 budgets*, a personnel complement and a line item of budgeted expenditures.

### **CAPITAL IMPROVEMENT PROGRAM**

This section provides a comprehensive listing and explanation of the capital needs of the City for the next five years including the operating impact.

### **APPENDICES**

This section contains a glossary and acronyms.

# TABLE OF CONTENTS

## PREFACE

---

## INTRODUCTION

---

Budget Message.....	1
History.....	5
Demographics.....	6
Principal Property Tax Payers.....	11
At-A-Glance.....	12
Location.....	13
Government Structure.....	14
Commission-Manager Form.....	15
Comprehensive Plan.....	16
Legislative Issues.....	19
Emerging Issues.....	21

## BUDGET OVERVIEW

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Budget Process.....	23
Budget Process Calendar.....	25
Budgeting Basis & Financial Policies.....	26
Fund Structure.....	30
Fund Descriptions.....	31
Tax Summary.....	37
Budget Advertisement.....	38
Budget Summaries.....	39
All Funds Summary.....	39
Revenues by Fund.....	40
Expenditures by Fund.....	41
General Fund Revenues and Expenditures.....	42
Fund Balance.....	43
Debt Administration.....	44
Revenue Trends.....	46
Staffing Summary.....	53
Program Modification Summary.....	54
Capital Outlay Summary.....	55

## FUNDS

---

General Fund.....	59
City Commission.....	65
City Manager.....	69
City Clerk.....	73
City Attorney.....	79
Finance and Administrative Services.....	83
<i>Finance</i> .....	84
<i>Administrative Services</i> .....	90
Human Resources.....	93
Police.....	99
<i>Administration</i> .....	100

## TABLE OF CONTENTS

<i>Criminal Investigations</i> .....	106
<i>Uniform</i> .....	110
Fire Rescue.....	117
<i>Administration</i> .....	118
<i>Operations</i> .....	122
<i>Emergency Management</i> .....	130
<i>Prevention</i> .....	136
<i>Support Services</i> .....	140
Community Development.....	145
<i>Planning &amp; Engineering</i> .....	146
<i>Code Enforcement</i> .....	154
Leisure Services.....	157
<i>Administration</i> .....	158
<i>Facilities Maintenance</i> .....	164
<i>Senior &amp; Social Services</i> .....	170
<i>Aquatics</i> .....	176
<i>Athletics</i> .....	180
<i>Camps</i> .....	184
<i>Programs</i> .....	188
<i>Tennis</i> .....	196
<i>Theatre</i> .....	200
Facilities Maintenance & Operations.....	205
Non-Departmental.....	209
Special Revenue Funds.....	213
<i>Building</i> .....	214
<i>Impact Fees</i> .....	222
<i>Grants</i> .....	223
<i>Fuel and Roadway</i> .....	230
<i>Confiscation</i> .....	242
Debt Service Funds.....	251
Capital Projects Funds.....	257
Enterprise Funds.....	267
Water, Wastewater & Gas.....	269
<i>Administration</i> .....	272
<i>Public Service</i> .....	278
<i>Field Operations</i> .....	282
<i>Facilities Maintenance &amp; Operations</i> .....	290
<i>Plant Operations</i> .....	296
<i>Non-Departmental</i> .....	302
<i>Engineering</i> .....	304
<i>Capital Projects</i> .....	310
Renewal & Replacement .....	314
Connection Fees.....	318
Debt Service.....	320
Series 1996A Construction.....	321

# TABLE OF CONTENTS

Series 1998/98A Construction.....	323
Series 2010 Construction.....	324
System Reserve.....	326
Capital Projects.....	327
Gas Operations.....	328
Gas Renewal and Replacement.....	336
Gas System Reserve.....	338
Gas Capital Projects.....	339
Other Enterprise.....	341
<i>Springtree</i> .....	341
<i>Sanitation</i> .....	346
<i>Recycling</i> .....	347
<i>Stormwater</i> .....	348
Internal Service Funds.....	355
Workers' Compensation.....	356
Fleet Management.....	358
IT & Communications.....	365
Self-Insured Health.....	373

## **CAPITAL IMPROVEMENT PROGRAM**

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Five-Year Summary by Projects.....	375
Five-Year Summary by Fund.....	378

## **APPENDICES**

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Glossary.....	385
Acronyms.....	393



October 1, 2015

Honorable Mayor and Members of the City Commission  
City of Sunrise  
City Hall  
10770 West Oakland Park Boulevard  
Sunrise, Florida 33351

Dear Mayor and Members of the City Commission:

In accordance with Section 4.04(g) of the City Charter, the adopted Annual Budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016 and the Five-Year Capital Improvement Program (CIP) are presented for your review.

As you are aware, the budget process provides the financial foundation that guides the operational and financial planning of the City. The process must function amid constraints and budget pressures that include both ongoing and new needs, citizen demands, rising operating costs, inflation, and limited resources. This document is the product of considerable staff effort, guided by clear direction from the City Commission to maintain current levels of services while minimizing any fee increases to residents. This is possible due to the City's sound financial position and proactive financial management, and is reflective of the improving economy and real estate market. New construction in the City remains strong, with several significant projects either recently completed, underway, or in various stages of planning. However, we must make sure that we are also planning for the long-term success of the City, and this budget reflects a new commitment to development a sustainable organization and strategy that prepares Sunrise for inevitable economic fluctuations. To that point, this general fund budget is the first in 10 years that makes no use of appropriate fund balance or one-time revenues to pay for ongoing costs.

The adopted budget provides for the continuation of services that the residents and businesses rely on as well as some enhancements to services. Additionally, the budget includes capital equipment and projects as well as 19 new positions city-wide. In total, the adopted budget totals \$426,063,596 for all funds. The General fund is adopted at \$119,954,110. The budget for the Water & Wastewater system, Gas system, Sanitation, and Fuel and Roadway are significant at \$213,503,690, \$12,383,776, \$10,504,510, and \$3,251,490, respectively.

### **General Fund Highlights**

Based on the valuations released by the Property Appraiser on July 1, property tax values rose 7.56%, which includes approximately \$9.4 million in new construction. This is the fourth consecutive year property values have increased for the City, though they are still approximately 5.2% below fiscal year 2007 levels.

For the seventh consecutive year this budget utilizes a property tax rate of 6.0543 mills, which is unchanged since fiscal year 2010. A \$30.00 increase in the residential fire assessment fee, bringing the rate to \$199.50, has been included with no use of fund balance in the General Fund.

The General Fund budget totals \$119,954,110 and provides for the addition of twelve employees, including nine full-time and three part-time positions. The positions were added as follows: four in the Police Department, two in the Fire Department, one in the Finance and Administrative Services Department, one in the Community Development Department, and four in the Leisure Services Department. One of the new positions in Leisure Services is a Deputy Director, added to ensure depth for succession planning and to better distribute the workload of this very busy department.

Projected revenues have increased when compared to fiscal year 2014-15 while expenses related to salaries, pension, health, and other employee benefits also continue to rise. Of particular concern is the City's cost for funding its three pension plans, which has increase by \$1,088,974 to \$24,365,966 for the fiscal year 2015-2016. In order to contain pension costs and provide employee retirement plans with long-term sustainability, pension reform continues to be a theme in negotiations with the City's collective bargaining units. This budget also provides funding for a Classification and Compensation Study that will be performed by an outside consultant to ensure internal equity and external competitiveness among employee positions. This will be the City's first Classification and Compensation Study.

### **Designated Reserves**

According to Resolutions 86-155-10-A and 10-125, the City's budget submission each year must include a recommendation for a General Fund contribution to the contingency reserve and revenue stabilization accounts. The Fiscal Year 2014 Comprehensive Annual Financial Report (CAFR) lists our revenue stabilization account at \$5,082,744. Based on the audited General Fund actual operating expenditures of \$103,633,860, our revenue stabilization should be \$5,181,693. We have maintained funding for this account at 5% of the most recent audited General Fund actual operating expenditures, thereby increasing the account by \$98,949.

Likewise, our contingency reserve account should be at least 15% of the audited General Fund actual operating expenditures. Based on the audited financial information, the contingency reserve will change from \$15,248,233 to \$15,545,079, for an increase of \$296,846, maintaining our reserve at 15%.

### **Other Funds Highlights**

#### Special Assessment and General Obligation Bonds

In 2015, two bond issues were approved: the Special Assessment Series 2015, for the development and construction of two parking garages at Sawgrass Mills; and the General Obligation Series 2015, for the development and construction of various city-wide park, recreation and leisure improvements. Two new debt service funds as well as two new capital funds have been included in this budget to account for these new bond issues.

#### Water, Wastewater and Gas

Five positions -- four full-time and one part-time -- have been added to the Water, Wastewater and Gas Utility System budget. This includes a Deputy Director to ensure depth for succession planning and a three person crew that will be specifically assigned to a uni-directional flushing program to enhance water quality for consumers. There are no fee increases included other than the consumer price index adjustment. Additionally, the budget includes various capital equipment purchases as well as capital projects to continue improvements or expansion to the utility system infrastructure.

The fiscal year 2015-2016 Water and Wastewater System operating budget totals \$56,250,500, while its Capital Improvement Plan budget is \$51,979,430. In fiscal year 2015, the City established a new Water and Wastewater construction Fund to account for all construction activities that are not paid for by bonds, renewal and replacement funds or system expansion connection fees.

The fiscal year 2015-2016 Natural Gas System operating budget totals \$7,349,370, with a Capital Improvement Plan budget of \$1,613,123. In this budget, a new Gas construction Fund for gas projects has been established to account for all construction activities that are not paid for by bonds or renewal and replacement funds.

#### I.T. and Communications

The I.T. and Communications Fund budget totals \$5,333,060 and includes a new SharePoint Administrator position. This position is funded by Water and Wastewater, the General Fund and the Building Fund and is expected to save the City annually in consultant fees. Implementation of the *Kronos* timekeeping and attendance system continues, including a *Telestaff* scheduling component, along with other significant capital requests to improve or enhance the City's network and technological capabilities. Of particular note is the continued funding of an Enterprise Resource Planning (ERP) solution to replace the City's 22-year old legacy system.

#### Health Insurance Trust

In 2015, the City Commission approved a change from a fully-funded health insurance plan to a self-funded health insurance plan. Although this was projected to be a cost savings to the City, it is too early to tell the monetary benefits of this change. Included in the adopted budget is an anticipated 18% increase in health insurance costs – the result of poor claims experience during the first half of calendar year 2015; however, we will not know the exact cost increase until later in the year. The budget for the Health Insurance Trust Fund is \$14,179,000.

#### **Conclusion**

Although the City expects to see an increase in revenues as the economy steadily improves, we will continue to pursue cost-saving measures as pension and health insurance costs are increasing at unsustainable rates. Property values are expected to increase only slightly for fiscal year 2017 so we need to look for other potential revenue sources to maintain and ensure financial sustainability. Among these will be continued emphasis on State and federal appropriations, grants, and sponsorship of City Programs. Ultimately, however, a General fund operating budget that is more than 76% labor costs requires that our long-term strategies must look not only at revenues but also address organizational “right-sizing” and cost structure.

The preparation of the Annual Budget for the fiscal year 2015-2016 was a challenging task that would not have been possible without the efforts of our department directors and their staffs. It is through their combined efforts that we were able to prepare this document for presentation to the City Commission. In particular, I wish to express my sincere appreciation to all the members of the Finance and Administrative Services Department staff who have tirelessly worked to prepare this budget.

Respectfully submitted,



Richard D. Salamon  
City Manager



## HISTORY OF SUNRISE

The City of Sunrise was incorporated in 1961 by Norman Johnson - an innovative developer whose model homes attracted buyers to what was then the remote western edge of Broward County in southeast Florida.

Originally known as Sunrise Golf Village, the City had a population of 4,300 and comprised just 1.75 square miles by 1967. During the 1970s - as Broward County began to push west - the City experienced its first real growth.

In 1971, the City, by referendum, changed its name to the City of Sunrise. Through annexation, Sunrise eventually expanded to its current boundaries - encompassing more than 18 square miles, reaching the Everglades and dropping south of I-595/State Road 84. The City is situated approximately six miles west of Fort Lauderdale, and is adjoined by the communities of Weston, Davie, Tamarac, Lauderhill and Plantation.

By October 1984, the City had reached an estimated population of 50,000. In the mid 1980s, growth gave way to challenges as the City was faced with financial difficulties, limited economic opportunities and a lack of adequate civic amenities. Fortunately, the City's Commission and residents had the foresight to recognize that Sunrise could do better.

Prompted by that realization, the City of Sunrise began its metamorphosis. In the early '90s, Sunrise worked to put its financial house in order, rebuild its infrastructure and had begun to establish itself as a center for corporate headquarters. By the mid 1990s, the City was recognized as one of the leading municipalities in South Florida.

In 1998, the BB&T Center (formerly known as the National Car Rental Center) opened its doors to tremendous fanfare. This state-of-the-art arena - the second largest in the nation - serves as the home of the NHL's Florida Panthers hockey team and hosts top national entertainment and events. Sunrise has also developed into one of Florida's top tourist destinations, attracting several million national and international visitors each year with an extensive assortment of shopping and entertainment choices. The City's appeal is further enhanced by its convenient, accessible location in the heart of the tri-county area. The City is in close proximity to the Florida Turnpike and I-95, and is bordered by the Sawgrass Expressway, I-75 and I-595.

Over the last decade, the City has fulfilled a commitment to improving residents' quality of life with approximately \$325 million in capital improvements completed or underway - the most significant public investment in a community being made by any municipality in Broward County today. At the same time, Sunrise has maintained the same property tax millage rate for the past seven years.

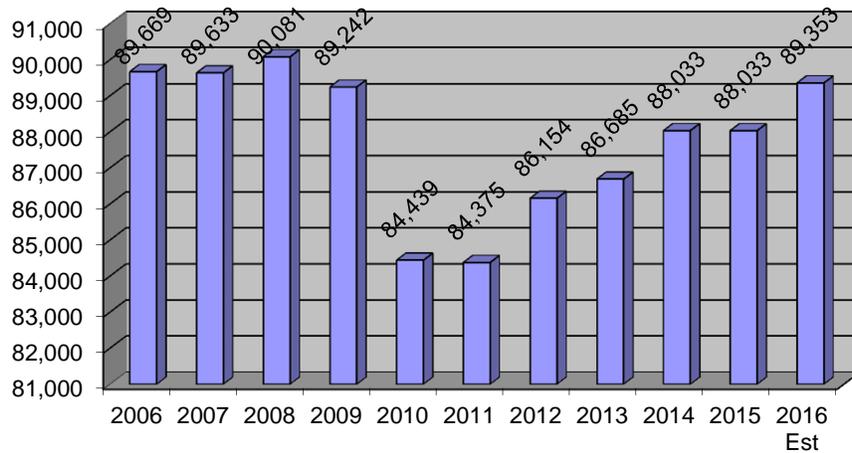
Sunrise offers its residents a variety of attractive, well-maintained neighborhoods - from private gated golf-course communities to quality rental properties. Sunrise also continues to provide its growing population with first-rate services, and is the county's recognized leader in providing quality-of-life facilities for residents. The City offers a wide variety of recreational opportunities, including a soccer club, golf course, a tennis club, playgrounds and municipal swimming pools - as well as a Senior Center and a Civic Center complex featuring a 300-seat theater, an art gallery and banquet facilities. Sunrise is also home to eleven public schools, two post offices and a public library.

Today, Sunrise boasts its own flourishing job market and has emerged as the county's leader in commerce, having developed the largest corporate office park in South Florida. From humble beginnings, Sunrise has also grown into a sophisticated city of culture - offering residents and visitors abundant opportunities to experience art, theatre, fine dining and first-class entertainment.

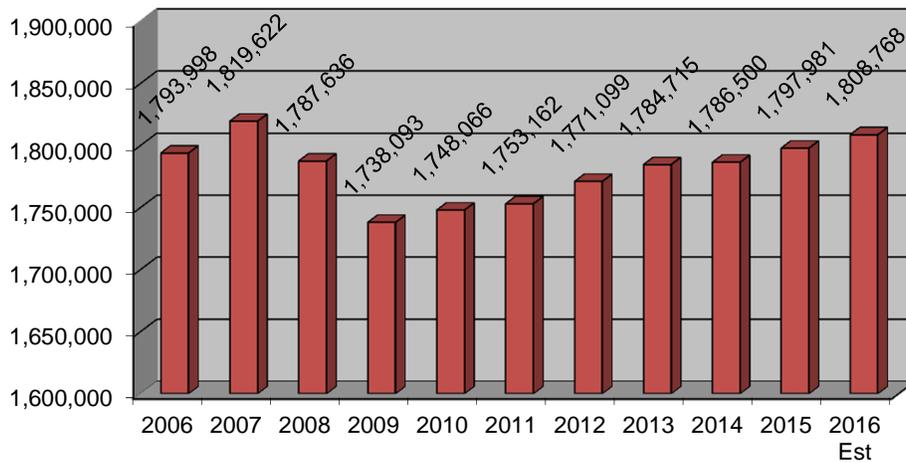
## DEMOGRAPHICS

The City of Sunrise is located in the west-central region of Broward County, Florida. The 2010 Census showed a decrease in the population of the City due to the economic downturn. Current data shows that the city has had a 4.3% population increase since 2010 and is trending towards 2008 population numbers. The population is expected to increase over the next several years. Population data, as illustrated below, was based on information obtained from Broward County, the U.S. Census Bureau, and the Bureau of Economic and Business Research at the University of Florida.

### City of Sunrise Population



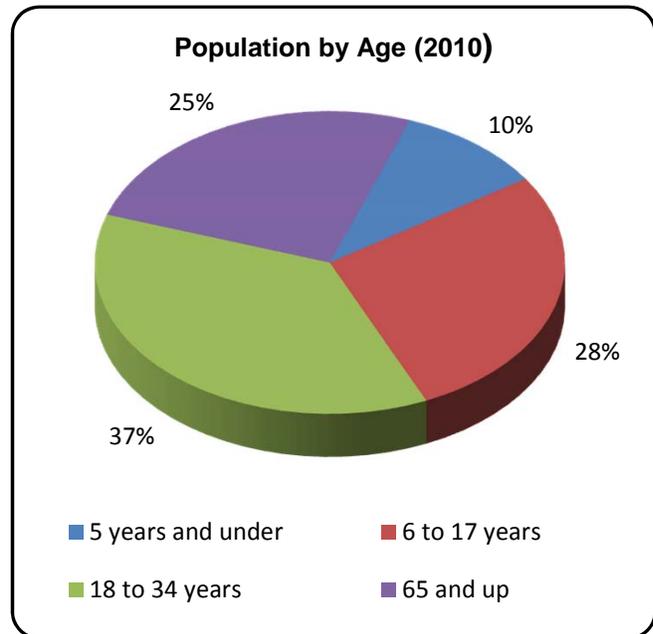
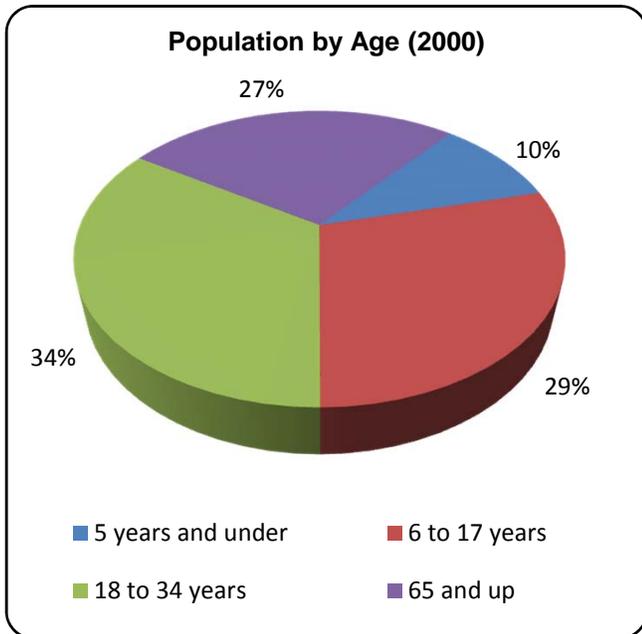
### Broward County Population



The graph above illustrates that the population in Broward County peaked in 2007 and bottomed out at 1,738,093 in 2009. Since then, Broward County has had moderate increases in population and climbing steadily back towards 2007 numbers.

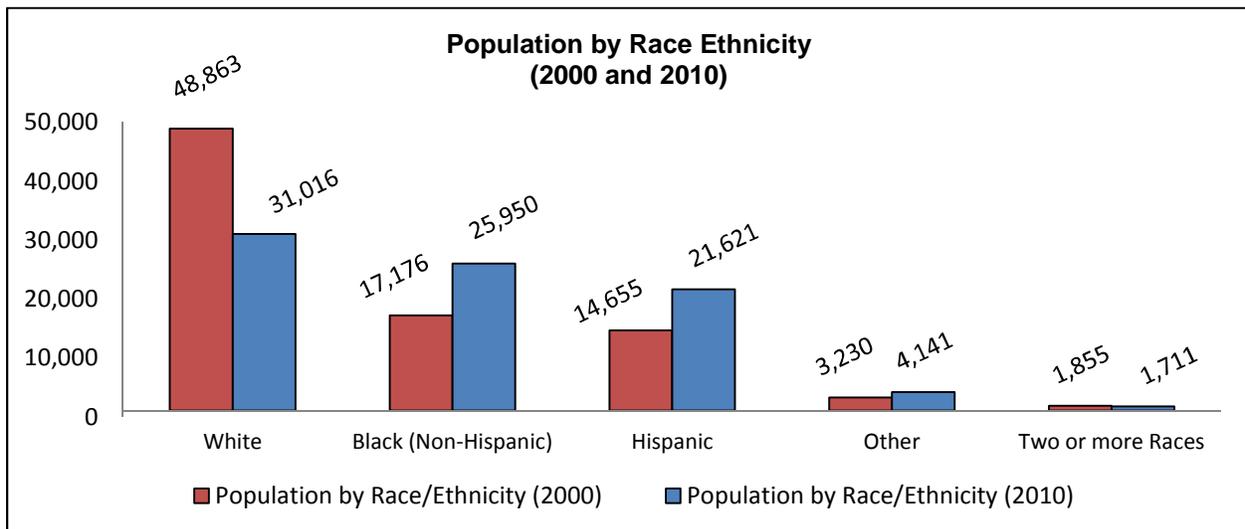
## DEMOGRAPHICS

### Population by Age



Based on U.S. Census data, from 2000 to 2010, the comparison of age in population changed slightly. Ages 6 to 17 years decreased by 3% and ages 64 years and up decreased by 2%, while ages 35 to 64 increased by 5%. Age groups 5 years and under and ages 18 to 34 years remained the same. As of 2010, the median age was 38.4 years, while females represent 53.5% of the population and males represent 46.5% of the population.

### Population by Race / Ethnicity

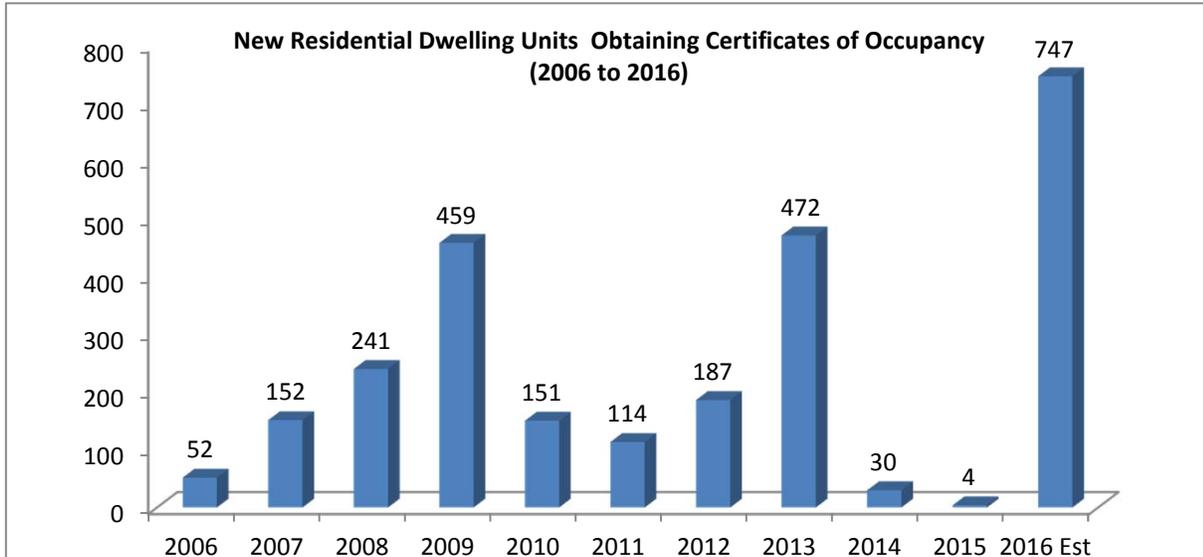


Additionally, from 2000 to 2010, the comparison of race/ethnicity in population shifted. The predominant race/ethnicity in the City was White at 57% and 37%, respectively. Black (Non-Hispanic) population increased from 20% and 31%, followed by Hispanic population from 17% and 26% respectively.

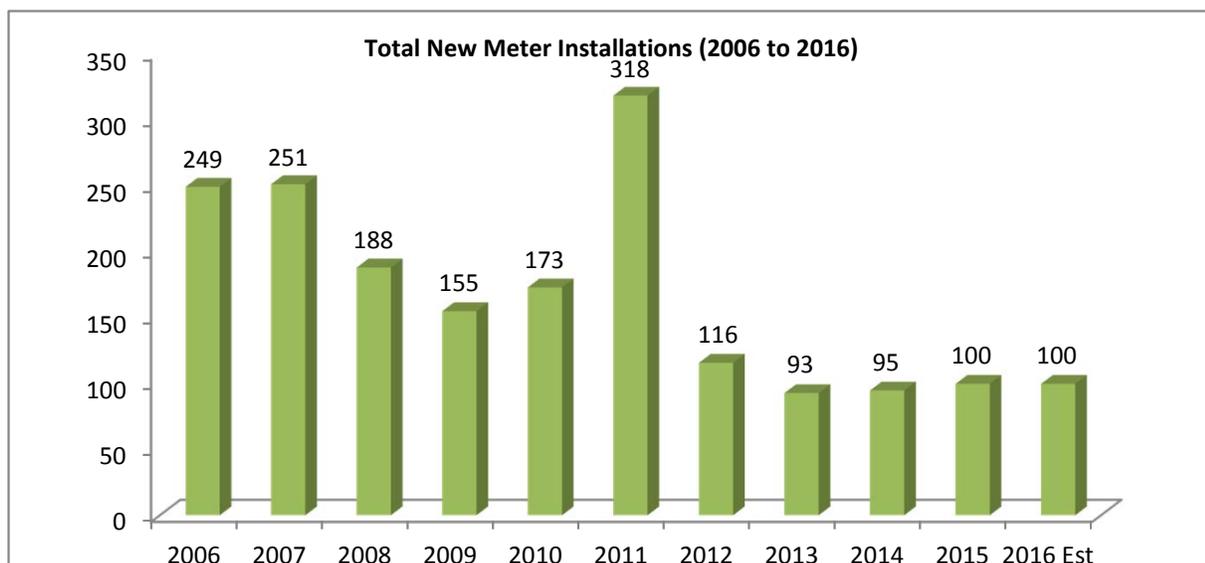
## DEMOGRAPHICS

### City Developments

During the late 1990's and early 2000's, Sunrise experienced an increase in single family and multi-family construction throughout the western part of the City. However, due to the limited availability of land in the City, recent residential development has primarily been multi-family. The peaks in 2008 were due to the Artesia and Tao developments, and the Nexus development in 2013. In FY2014, several multi-family projects commenced construction in the western part of the City. The City expects the first residential condominium tower associated with the Metropica Development to begin construction in 2015 which will add 263 residential units to the community in 2016, with sales prices ranging from \$300,000 to \$1 million.



Besides providing water and wastewater service to the citizens of Sunrise, the City also provides service to portions of Davie, Southwest Ranches, Weston and unincorporated Broward County. The City does not anticipate any increase in the number of meter installations and new accounts in FY 2016.





**PRINCIPAL EMPLOYERS**

- As noted in the table below, Broward County School Board ranks first with the largest number of employees within the City.
- The Healthcare industry is responsible for approximately 6.1% of the workforce of the City's top ten largest employers.

**CITY OF SUNRISE  
PRINCIPAL PROPERTY TAXPAYERS  
CURRENT YEAR AND NINE YEARS AGO**

<b>EMPLOYER</b>	<b>2014</b>			<b>2005</b>		
	<b>EMPLOYEES</b>	<b>RANK</b>	<b>PERCENTAGE OF TOTAL EMPLOYMENT CITY</b>	<b>EMPLOYEES</b>	<b>RANK</b>	<b>PERCENTAGE OF TOTAL EMPLOYMENT CITY</b>
Broward County School Board	1,041	1	2.08%	-	-	-
City of Sunrise	999	2	2.00%	-	-	-
Coventry Healthcare of Florida	900	3	1.80%	-	-	-
United Healthcare	750	4	1.50%	750	2	1.57%
Mednax National Medical Group	600	5	1.20%	500	3	1.05%
Sheridan Health	500	6	1.00%	325	7	0.68%
Centene Healthcare	450	7	0.90%	-	-	-
Team Health	350	8	0.70%	-	-	-
Comcast	350	9	0.70%	-	-	-
Cross Country Services	340	10	0.68%	-	-	-
ABN Amro Financial	-	-	-	824	1	1.73%
Nortel	-	-	-	400	4	0.84%
Foundation Healthcare	-	-	-	400	5	0.84%
BHA Engineering	-	-	-	325	6	0.68%
Precision Response	-	-	-	300	8	0.63%
Metro One Communications	-	-	-	300	9	0.63%
Sunrise Auto Mall	-	-	-	250	10	0.52%
<b>Total</b>	<b>6,280</b>		<b>12.56%</b>	<b>4,374</b>		<b>9.17%</b>

Source: City of Sunrise Community Development Department and Broward County Public Schools.

**PRINCIPAL PROPERTY TAX PAYERS**

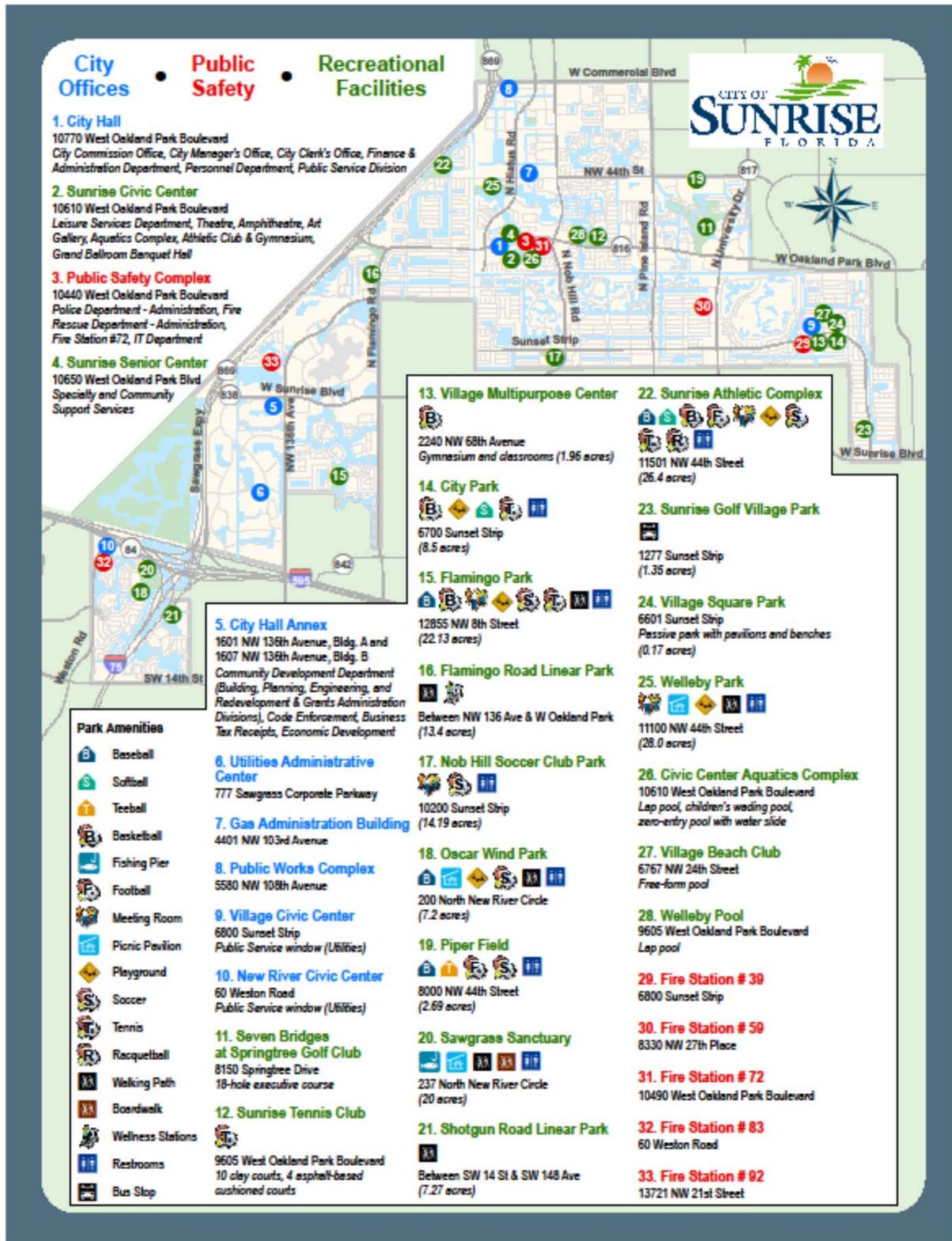
- As noted in the table below, the Sunrise Mills LT Partner is the largest property tax payer with more than \$300 million in taxable assessed value.
- Total taxable assessed value for the top ten taxpayers has increased by approximately 13.8% since 2005.

**CITY OF SUNRISE  
PRINCIPAL PROPERTY TAXPAYERS  
CURRENT YEAR AND NINE YEARS AGO**

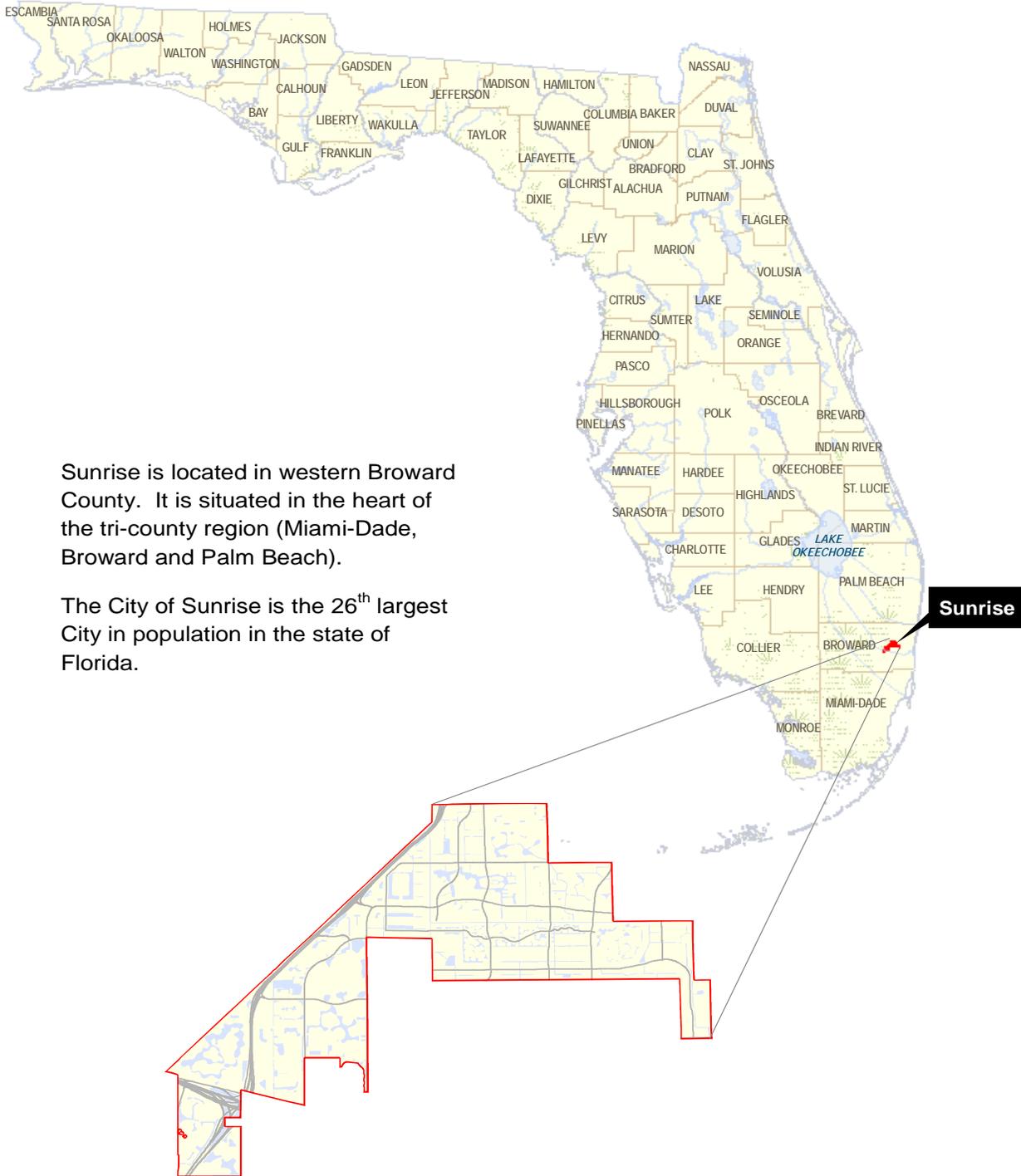
TAXPAYER	2014			2005		
	TAXABLE	RANK	PERCENTAGE	TAXABLE	RANK	PERCENTAGE
	ASSESSED		OF TOTAL	ASSESSED		OF TOTAL
	VALUE		CITY TAXABLE	VALUE		CITY TAXABLE
			ASSESSED	ASSESSED		ASSESSED
	VALUE		VALUE	VALUE	VALUE	VALUE
Sunrise Mills LTD Partner	\$331,899,480	1	7.09%	\$270,720,810	1	6.29%
Sawgrass Mills Phase III LP	83,457,740	2	1.78%	73,494,130	2	1.71%
Florida Power & Light Co	56,046,013	3	1.20%	38,595,578	7	0.90%
Fifteen Gap Sawgrass LLC	54,941,070	4	1.17%	-	-	-
MGI Flamingo Palms LTD Partner	44,211,900	5	0.94%	34,929,605	8	0.81%
Duke Realty Limited Partnership	44,012,570	6	0.94%	-	-	-
F6 Sawgrass LLC	42,492,770	7	0.91%	-	-	-
Liberty Property LTD Partnership	36,753,300	8	0.79%	-	-	-
Sawgrass Lakes Center LLC	34,282,950	9	0.73%	-	-	-
Research in Motion	30,926,741	10	0.66%	-	-	-
Teachers Ins & Annuity Assn	-	-	-	50,140,270	3	1.17%
Southern Bell Tel Co.	-	-	-	44,943,989	4	1.04%
American Capital Partners Office I	-	-	-	43,840,010	5	1.02%
Metro PCS California/Florida	-	-	-	42,425,560	6	0.99%
Bit Investments Twenty Six LLC	-	-	-	34,343,990	9	0.80%
L/M #3	-	-	-	33,369,931	10	0.78%
<b>Total</b>	<b>\$759,024,534</b>		<b>16.21%</b>	<b>\$666,803,873</b>		<b>15.51%</b>

Source: Broward County Revenue Collection Division

CITY FACILITIES AND AMENITIES



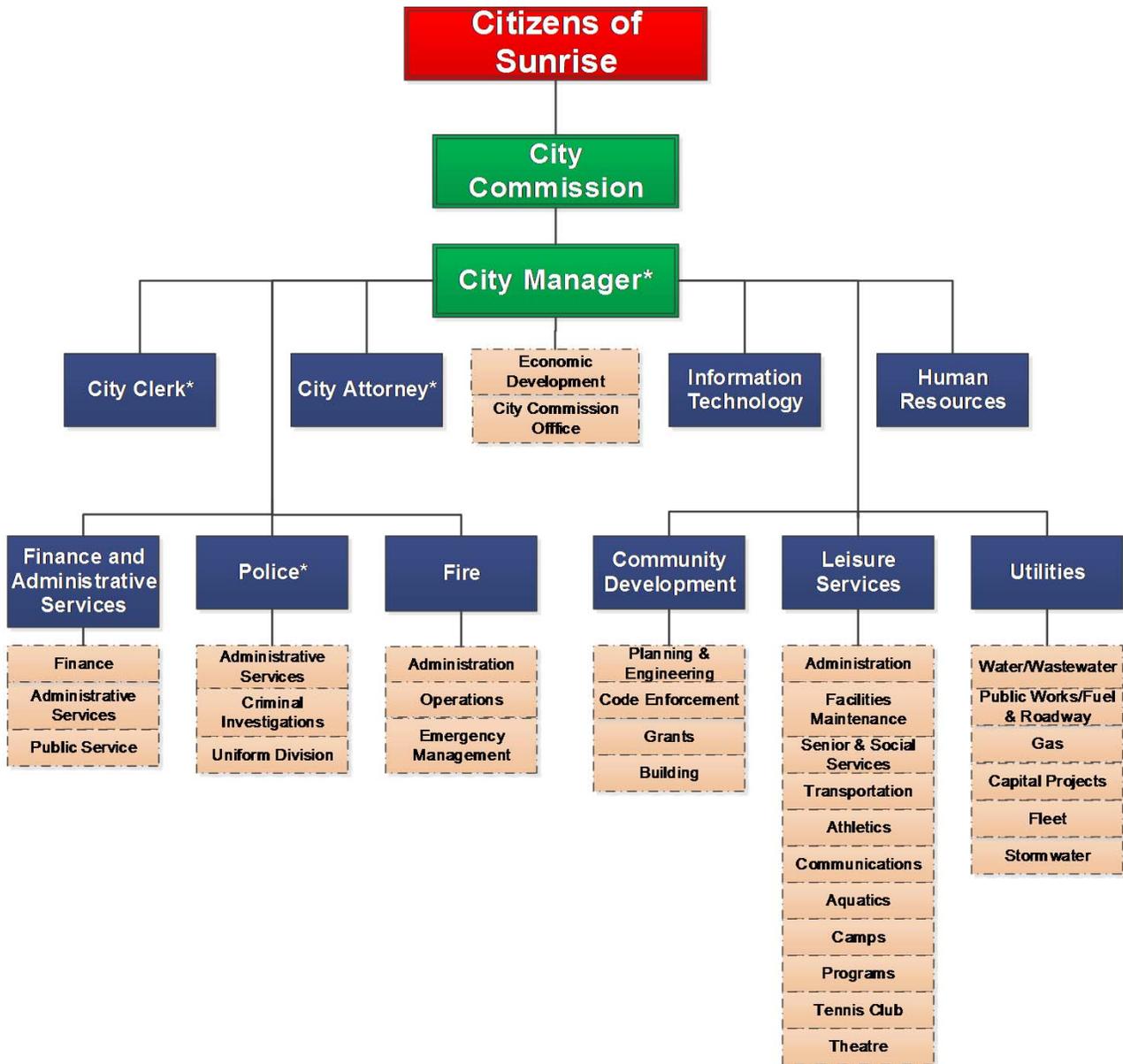
# LOCATION



Sunrise is located in western Broward County. It is situated in the heart of the tri-county region (Miami-Dade, Broward and Palm Beach).

The City of Sunrise is the 26<sup>th</sup> largest City in population in the state of Florida.

**GOVERNMENT STRUCTURE**



\* Charter Officer

## COMMISSION - MANAGER GOVERNMENT

The City of Sunrise is governed by a Commission-Manager form of government, which combines the political leadership of elected officials with the managerial experience of an appointed administrator. The City Commission consists of five members: the Mayor and four City Commissioners who are elected on a non-partisan basis to four-year terms. The City Commission exercises legislative powers that are consistent with the United States Constitution, the Florida Constitution, the Laws of the State of Florida, the City Charter, and City Ordinances and Resolutions. The City Commission is entrusted with policy-setting authority, the establishment of rules and regulations, adopting the annual budget, formulating goals and objectives, and making decisions that affect the quality of life in the community.

The City Manager is appointed by and is directly responsible to the City Commission. The City Manager carries out the policies that are enacted by the Commission and directs and coordinates the work of all City departments. The City Manager also prepares and presents the city's annual budget for Commission consideration. The Commission-Manager form of government affords the unification of authority and political responsibility of the elected City Commission and the centralization of administrative responsibility in a professional administrator.

### ***Did You Know??***

*The City of Sunrise has **16** residents currently serving on Active Duty in the Armed Forces.*

## COMPREHENSIVE PLAN

The City of Sunrise Comprehensive Plan was adopted in 1999 and amended in 2009 to satisfy the requirements of the Evaluation and Appraisal Report. Subsequently, there have been annual updates to the five year schedule of Capital Improvements Element, most recently in December 2014 with the adoption of a new Five Year Schedule of Capital Improvements. In March 2015, the Plan was amended to adopt an amended 10-Year Water Supply Plan and updates to the Infrastructure, Conservation and Intergovernmental Coordination Elements to support and implement the City's Water Supply Plan.

The Comprehensive Plan has nine elements:

- \* Future Land Use
- \* Transportation
- \* Housing
- \* Infrastructure
- \* Conservation Element
- \* Recreation and Open Space
- \* Intergovernmental Coordination Element
- \* Public School Facilities
- \* Capital Improvements

### **FUTURE LAND USE ELEMENT**

The Future Land Use Element (FLUE) of the Sunrise Comprehensive Plan outlines the principles and performance standards for the control and distribution of land development intensity and population densities. Statements of goals, objectives, and policies are intended to provide an effective framework for managing and directing the City's development. Existing land uses are evaluated and the proposed distribution, location, and extent of future land uses are designated on the Future Land Use Map (FLUM), which has been found to be consistent with the Broward County Land Use Plan. The City's Land Development Code implements the land use policies and restrictions of the FLUE and FLUM using the following land use categories:

#### **Residential**

Within the FLUE, residential uses are classified by ranges of density (maximum unit per acre). The FLUM allocates 3,083 acres (26% of the City's land area) for single-family residential use and 1,851 acres (16%) for multi-family residential use. Additionally, 4,550 residential units are allocated for development in the Local Activity Center and Transit Oriented Development mixed-use districts.

#### **Commercial**

The FLUM allocates 1,476 acres (12% of the City's land area) for commercial use. This includes the Sawgrass Mills Mall, which is scheduled to finish an expansion of the Colonnades Shops in Fall 2015.

#### **Industrial/Office**

Industrial uses comprise 1,350 acres (11% of the City's land). Sawgrass Corporate Park, the BB&T Center, and Sunrise Industrial Park are the largest properties with this land use designation. Additionally, 133 acres (1%) of land is designated as Office Park Use.

## COMPREHENSIVE PLAN

### Recreation and Open Space

The FLUM allocates 1,179 acres use (10% of the City's land area) for recreation and open space and 211 acres for commercial recreation use (2%). There are 26 City-owned parks totaling over 250 acres of land. Markham Park, a 667-acre regional park facility, is owned and operated by Broward County. The City also has two golf courses - Seven Bridges at Springtree, a 71-acre public course and Sunrise County Club, a 142-acre private course.

The FLUM allocates 207 acres for community facilities (2% of the City's land area) which is primarily developed for educational facilities.

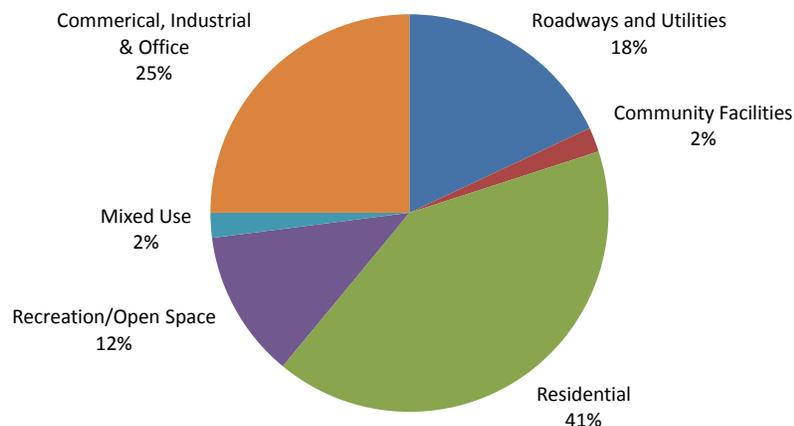
### Utilities

There are approximately 95 acres designated for utilities within the City (1% of the City's land area) including 58 acres utilized by the City of Sunrise Springtree and Sawgrass Water and Wastewater Treatment plants.

### Transportation

Approximately 6% of the City's land area is designated as transportation use (745 acres) that is part of the State of Florida's Strategic Intermodal System (SIS). This includes portions of Interstate 595, Interstate 75 and the Sawgrass Expressway (SR 869) that lie within the City limits. In addition, 1,317 acres (11% of City land) is public right-of-way for local and collector streets.

### Future Land Use Designations



Recent analysis by the Community Development Department indicates that the City has 856 acres (7.3%) of vacant land ripe for development. Currently, the City has 88,033 residents. It is projected that by 2030, the City's population will increase by 14.7 percent to 96,705, primarily attributed to additional residential communities that are planned for development.

### TRANSPORTATION

The Transportation Element is closely linked to the Future Land Use Element as the intensity of land use determines transportation needs and, in turn, the transportation system impacts the way land is used for the pace of development. The objective of the Transportation Element is to analyze the existing transportation conditions, identify trends and issues, project future demands, and recommend improvements to meet demands and provide accessibility to all land uses in a convenient and economical manner.

## COMPREHENSIVE PLAN

### HOUSING

The Housing Element identifies potential deficits in the supply of housing. The City of Sunrise is in a unique position to add to its housing stock while enhancing the quality of life for its current residents. Through land development regulations supported by the Housing Element, appropriate plans and policies can be developed to accomplish the goal of a diversified, affordable, ample, and quality housing supply.

### INFRASTRUCTURE

The purpose of this element is to provide for the public facilities necessary to service both the current and projected demands represented by future land use projections. The specific services addressed in this element are potable water, wastewater, solid waste, and drainage. The City of Sunrise provides water and wastewater services for over 209,000 residents in Sunrise and portions of Weston, Davie, and Southwest Ranches. The Infrastructure Element establishes levels of service for each utility (except gas).

### CONSERVATION

The purpose of the Conservation Element is to promote the conservation and preservation of natural resources. The Florida Department of Environmental Protection has defined natural resources as rivers, lakes, wetlands, air, minerals, wildlife, and native vegetation. There are 245 acres of wetlands within the city limits. These include sites that are publically and privately owned. Various federal, state, regional, and local agencies are responsible for programs, policies, and standards related to environmental protection and conservation within the City.

### RECREATION AND OPEN SPACE

Recreation and open space is an important component of the community. Residential and commercial areas benefit from the various amenities associated with parks, recreation, and open space. The City has approximately 270 acres of municipal open space. In this Element, the City has established 3 acres per 1,000 residents as the level of service for park land.

### INTERGOVERNMENTAL COORDINATION

The purpose of the Intergovernmental Coordination Element is to provide for coordination between the City, adjacent municipalities, Broward County, and regional, state, and federal governmental entities. This includes participation on the Broward Metropolitan Planning Organization (MPO) for long term transportation planning, implementation of the Interlocal Agreement with the Broward County School Board for school concurrency, and coordination with the South Florida Water Management District for long term water supply planning.

### PUBLIC SCHOOL FACILITIES

This element addresses the level of service for public school facilities and coordination with the Broward County School Board.

### CAPITAL IMPROVEMENTS

This element is updated annually to incorporate the five year Capital Improvement Program (CIP) which identifies future public improvements tied to levels of service established in the other elements of the Comprehensive Plan.

## LEGISLATIVE ISSUES

As a Home Rule city, Sunrise operates under powers granted by the Florida Legislature. Its ability to levy property taxes, operate a police force, regulate zoning, enact ordinances, choose the type of government it wants, and provide services to its residents all come with the the adoption of a Home Rule Charter. However, even as a Home Rule city, Sunrise cannot enact any ordinances or resolutions that conflict with US or Florida law. The City pays close attention every year when the Legislature is in session and lobbies for or against proposals that may affect the city and the way it operates.

This past year, there were various bills and issues that were of interest to the City. The following are some of the issues that could affect the City:

**Municipal Pension Reform:** Senate Bill 172 reduces flexibility in the use of insurance premium tax revenues, intrudes on current collective bargaining authority, and mandates increases in required minimum pension levels. In broad terms, the bill established a two-step process for the use of insurance premium tax revenues for police/fire pensions. Cities and their police officers or firefighters are encouraged to "mutually consent" on the use of premium taxes for pension benefits, but if "mutual consent" cannot be reached, the bill provides a complicated statutory "default" distribution process for the required use of premium taxes. The bill also requires police and fire pension boards of trustees to adopt and operate under an administrative expense budget and have an annual accounting performed. This bill was effective July 1, 2015.

**Emergency Fire Rescue Services and Facilities Surtax:** House Bill 209 removed the requirement that local governments enter into an interlocal agreement in order to receive the proceeds from the Emergency Fire Rescue Service and Facilities Surtax. Instead, the county will distribute the surtax proceeds based on the average annual expenditures of ad valorem and non-ad valorem assessments for the fire control and emergency fire rescue services in the preceding five fiscal years. However, the bill did not remove the requirement to reduce ad valorem and non-ad valorem fire assessments and returns any surplus surtax revenues to the county if it cannot be applied to reduce those levies. The bill also allows a local government to decline its share of revenues and requires a county to redistribute those revenues in accordance with the distribution formula. This bill became effective July 1, 2015.

**Traffic Citations and Traffic Enforcement Agencies:** Senate Bill 264 designates counties and municipalities as traffic enforcement agencies and prohibits them from establishing traffic citation quotas and requires a county or municipality to submit a report of its traffic citation revenue and its expenses for operating a law enforcement agency during a fiscal year to the Legislative Auditing Committee under certain circumstances. This bill became effective on July 1, 2015.

**Local Construction Preference Preemption:** Senate Bill 778 preempts local construction preference ordinances if 50 percent or more of state funds are used to pay for a project. It also requires that when a local government is determining the percentage of state funds, the calculation can only include the dollars that have been appropriated at the time that the bid is released. This bill became effective on July 1, 2015.

**Master Building Permits:** House Bill 1151 requires local governments, if requested, to create a master building permit program to assist builders who construct multiple, identical single family and townhome structures to expeditiously approve building permits. It also allows local governments to establish reasonable fees for creation of the program, as well as the permit fees that will be charged. This bill became effective July 1, 2015.

## LEGISLATIVE ISSUES

These issues were raised during the 2015 Legislative Session, but did not become law:

**Police Fees:** (House Bill 919) Currently, cities are legally prohibited from instituting fees for police services. Police departments are generally funded through revenue from taxes. Now, bills being proposed in the House and Senate would give cities the option to create a separate fee for funding police and require cities that adopt a police fee to lower their property taxes accordingly. The bill died in committee.

**Water, Wastewater and Gas Service:** (House Bill 337 and Senate Bill 442) These bills would have allowed a county, upon expiration of a franchise agreement or interlocal agreement, to provide water, wastewater, reclaimed water or natural gas service to an unincorporated area that was previously served by a municipality. The bills would have also prohibited municipalities from extending or executing its corporate powers outside of its boundaries and in to the unincorporated area without the express consent of the board of county commissioners. Both bills died in committee.

### ***Did You Know??***

*The City of Sunrise is represented by **3** different members of the US House of Representatives?*

## EMERGING ISSUES

### City Green Plan

Sustainability has emerged as a best management practice for local, regional, state and federal government, as well as the private sector. Sustainability as a management practice was defined in the 1987 United Nation's Brundtland Commission Report as considering environmental, economic and social equity in decision-making, and further defined sustainable development as that "which meets the needs of current generations without compromising the ability of future generations to meet their own needs."

For municipal business, sustainability is an approach to enhance efficiency through integration of environmental, economic and social considerations into programs, policy and planning. It is also a lens through which to engage the community – residents and businesses, in activities that reduce environmental impacts, conserve resources and save money, and contribute to making the community a healthy place to live, work and play for current and future generations.

The City of Sunrise exhibited leadership by joining other communities in signing onto agenda setting documents such as the US Mayors Climate Protection Agreement (circa 2005), the Broward County Mayor's Climate Action Pledge (2013), and the Resilient Communities for America Agreement (2013). These documents exemplify the imperative of integrating sustainability to enhance economic viability, resiliency and security. The City has already taken many measures to become more sustainable – examples include, and are not limited to, our annual educational Earth Day events, our state of the art recycling program, our leadership in Countywide water conservation efforts, and best practices in buildings and park design. Recently, the City of Sunrise created a new position of Sustainability Officer to develop a strategic approach and more deeply integrate sustainability into municipal operations and engage our residents and business community (2014).

Some of the first steps include developing a comprehensive Sustainability Master Plan and greenhouse gas inventory, as well as other measures to integrate sustainability throughout municipal operations – such as policy, procurement, and operational protocols. The Sustainability Master Plan will assess where we are, determine where we want to go (set goals), articulate strategies, and through annual updates, will track implementation. It will serve as a guidance document to support the integration of sustainability and strategic community engagement. The greenhouse gas inventory will establish our baseline and enable us to track reductions over time, as well as associated cost savings. Development of policy, where appropriate, is a recommended priority so as to institutionalize sustainability. The activities planned include many of the items discussed in the signatory documents mentioned above, such as developing a greenhouse gas inventory and tracking reductions and pursuing resource (e.g. water, energy, waste) conservation.

Growing concerns around sea level rise, as well as goals of reducing reliance on foreign energy to support domestic security, have seen sustainability initiatives emphasize green building, energy efficiency and renewable energy, as well as the integration of climate adaptation and resiliency planning in land use, code, and infrastructure. Due to the potential for energy conservation to realize operational cost savings for the City, as well as to support the economic viability of our households and businesses – an aggressive approach to identifying opportunities for municipal financial savings through energy audits is recommended in the first year, along with activities to help our community realize similar savings. In addition, activities to engage the community in stewardship and resource conservation are planned.

## EMERGING ISSUES

### City Mobility

The City has been planning a network of trails to provide pedestrians and cyclists with recreational opportunities within a safe alternative mode of mobility throughout the City. This can be described as creating a more "walkable" and "livable" community. Currently there are existing trails throughout the City. The goal is to have a trail near most residential areas that are connected to a larger network. To accomplish this, the City has hired a consultant to provide a bicycle/pedestrian greenways and trails master plan.

### Complete Streets

There is a collective effort in the region to adopt Complete Streets Guidelines and apply this policy to all roadway projects. This includes projects involving new construction, reconstruction, retrofits, repaving, rehabilitation, or changes in the allocation of pavement space on an existing roadway, as well as those that involve new privately built roads and easements intended for public use. Complete Streets elements may be achieved through single projects or incrementally through a series of smaller improvements or maintenance and operation activities over time. The City will actively look for opportunities to repurpose rights-of-way to enhance connectivity for pedestrians, bicyclists, and public transit and will mainly focus on non-motorized connectivity improvements on services, schools, parks, civic uses, regional connections and commercial uses. Within the next two years the City shall incorporate the Broward County Complete Streets Design Guidelines principles into all applicable plans, manuals, rules, regulations, and programs.

### Future Water Issues

The City will require additional water supply within the next 15 years. The South Florida Water Management District, through its Water Availability Rule, capped any expansion of Biscayne aquifer water supply to that use which occurred in year 2006, thereby forcing utilities to obtain new or expanded supply from alternate water supply projects involving the Floridan aquifer, wastewater reuse, or through conservation projects. The C-51 reservoir is being planned for capture of wet weather flows, which would have otherwise been pumped to tide, to store it and transmit it during dry periods through existing canal networks from Palm Beach County south to Broward or Miami-Dade Counties. The City received authorization of \$400,000 funding assistance for development of this project.

### Reuse Projects

The City is required to implement wastewater reuse as a condition of its wastewater operating permits described in the City's 2009 Reuse Feasibility Report. Additionally, recent legislation passed in 2013 provided the opportunity for virtual reuse whereby a utility may contract with another for implementation of reuse in another utility's service area and receive reuse credit associated with that system. If the City does not construct reuse treatment and distribution, the City will violate specific permitting conditions in its Sawgrass and Springtree Wastewater Treatment Plant Operating License, which was renewed in 2014.

The City began planning for irrigational reuse in 2010 and is planning to install a new reuse distribution system within portions of the Sawgrass International Corporate Park (SICP) and Markham Park. This would provide 2 MGD distribution to reuse customers from the Sawgrass Treatment Facility. The City's initial modeling demonstrated about 96% offset credit could be received from reuse in this area. With passage of Senate Bill 444, utilities discharging treated wastewater through ocean outfalls will be required to reuse 60% of these flows by 2025. This legislation provides an opportunity for a utility to contract with another for implementation of reuse in that other utility's service area and qualify for the associated reuse credits by virtue of the investment. Reuse is strongly encouraged by the regulatory agencies (SFWMD and the FDEP) as an alternate water source.

## BUDGET PROCESS

The City's fiscal year runs from October 1st through September 30th. The Budget Process begins in February with budgetary planning and continues for the next several months with budget preparation until final budget adoption in September. The following are highlights of this year's Budget Process:

- Budget process began with training sessions to refresh City staff on the procedures of the budget process including entering line item requests into the ERP system, providing requests above baseline operations on forms to include detailed understanding of need and benefits.
- Budget planning then commenced with a budget kickoff meeting with the departments which included discussing the budget due dates, important events, and instructions for all associated forms.
- Departments assisted each other and improved the budget process by evaluating the salary and grade of proposed positions (Human Resources), computer and communication purchases (Information Technology), vehicle and heavy equipment replacements (Fleet Services), capital improvement requests (all departments) and proper accounting structure (Finance).
- Departments submitted detailed budgets and justification for their requests. This included line item amounts, new capital outlay, program modifications, and capital improvement projects.
- The Finance & Administrative Services (FAS) staff analyzed line items, new program requests, capital outlay requests, and capital improvement project requests.
- The City Manager and FAS staff met with each department to review submissions. Then after meeting with all departments, recommendations were made to the City Manager.
- The City Manager and Finance & Administrative Services Director reviewed and finalized revenue projections and fund balance analysis. The City Manager finalized his recommendations. The City Manager's Proposed Budget documents are produced for transmittal to the City Commission no later than August 1st.
- The City Commission may hold a budget workshop in August to discuss the FY2015/2016 Proposed Budget.
- The City Commission holds two millage and budget public hearings in September.
- The City Commission concludes its budget review and approves what we call the FY 2015/2016 Adopted Comprehensive Annual Budget and Five Year Capital Improvement Program.

### **Budget Summary**

The FY 2015/2016 Adopted Budget encompasses the following:

- Complies with State mandated tax revenue cap
- Provides that current revenues are sufficient to support current expenditures
- Maintains adequate general fund reserves
- Provides sufficient maintenance and replacement funding to ensure capital facilities and equipment are properly maintained
- Maintains and also enhances the quality of programs/events that residents have become accustomed to
- Reorganizes some departments Citywide, both structurally and in funding, and proposes new positions as necessary

## BUDGET PROCESS

### **Budget Adoption**

The City Charter requires the City Manager to submit to the City Commission a Proposed Budget and a Five-Year Capital Improvement Program on or before August 1st. After the budget is presented, the City Commission may hold budget workshops to gain a better understanding of the Proposed Budget. After the workshops are held and any concerns of the City Commission are addressed, two public hearings are scheduled and held in September. For the budget to become effective, one ordinance and three resolutions must be passed. The ordinance adopts the Operating and Capital Improvement Budget and there are resolutions to adopt the the operating millage rate for the Special Tax District #1, the debt service rate for the General Obligation Bonds, Series 2015, and the fire assessment fees.

### **Budget Amendments**

From time to time it becomes necessary to modify the adopted budget. The procedure for amending the budget depends on the type of change that is needed.

The first budget amendment occurs within the first few weeks of the fiscal year. The Ordinance grants the authority to reappropriate funds for encumbrances.

The City Commission, by ordinance, may make the following types of budget amendments:

**Supplemental Appropriations** - If during the fiscal year the Manager certifies that there are available for appropriation revenues in excess of those estimated in the budget, the Commission by ordinance may make supplemental appropriations.

**Emergency Appropriations** - To meet a public emergency affecting life, health, property, safety or the public peace, the City Commission may make emergency appropriations. Such appropriations may be made by emergency ordinance. To the extent that there are no available unappropriated revenues, the City Commission may by such emergency ordinance authorize the issuance of emergency notes, which may be renewed from time to time, but the emergency notes and renewals of any fiscal year shall be paid not later than the last day of the fiscal year next succeeding that in which the emergency appropriation was made.

**Reduction of Impending Deficits** - If at any time during the fiscal year it appears probable to the City Manager that the revenues available will be insufficient to meet the amount appropriated, the City Manager shall report to the City Commission without delay, indicating the estimated amount of the deficit, any remedial action taken by the City Manager and recommendations as to any other steps to be taken. The City Commission shall then take action as it deems necessary to prevent or minimize any deficit; and for that purpose, it may by ordinance reduce one (1) or more appropriations.

**Transfer of Appropriations** - At any time during the fiscal year, the City Manager may transfer part or all of any unencumbered appropriation balance among programs within a department, office or agency. Upon written request approved by the City Commission, the City Manager may transfer part or all of any unencumbered appropriations balance from one (1) department, office or agency to another.

The Budget Amendments are available to the Public on the City's website [www.sunrisefl.gov](http://www.sunrisefl.gov).

## BUDGET PROCESS CALENDAR

<u>Dates</u>	<u>Activity/Requirement</u>	<u>Participants</u>
March 12	<b>Budget Kickoff</b>	City Manager
	<b>Budget Forms</b>	Budget Staff
	Revenue Calculations	Departments
	New Construction Revenue	
	Program Modification Forms	
	New Capital Outlay Request	
	Department / Division Narrative	
	Capital Improvement Program (CIP)	
April 10	<b>Budget Input due in Naviline: FY15/16 Requested Budget &amp; FY14/15 Projections</b>	Departments
April 10	<b>Revenue Projections due</b>	Departments
April 17	<b>Organizational Chart markups due Department/Division Narrative form due</b>	Departments
April 24	<b>Program Modification Requests due New Capital Outlay Requests due 5-Year Capital Improvement Program due</b>	Departments Departments Utilities
May 29	<b>Department Budget Packages to City Manager and Departments</b>	Budget Staff
June 17-27	<b>City Manager Budget and 5-Year Capital Improvement Program reviews</b>	City Manager Department Directors Departments Budget Staff
July 31	<b>Proposed Budget delivered to Mayor and Commission</b>	Budget Staff
August	<b>City Commission Budget Workshop</b>	City Manager Department Directors Budget Staff
September 15	<b>First Budget Public Hearing</b>	City Manager Department Directors Departments Budget Staff
September 29	<b>Second Budget Public Hearing Annual Budget Adopted</b>	City Manager Department Directors Departments Budget Staff
October 1	<b>First day of New Fiscal Year</b>	

## BUDGETARY BASIS

Basis of accounting refers to the point at which revenues or expenditures are recognized in the accounts and reported in the financial statements. All governmental funds are accounted for using the modified accrual basis of accounting. Revenues are recorded when they become measurable and available. Expenditures are recorded when a liability is incurred. The basis of budgeting for these funds is the same as the basis of accounting in the City's audited financial statements.

All enterprise and internal service funds are accounted for using the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when a liability is incurred. The basis of budget for these funds is the same as the basis of accounting used in the City's audited financial statements.

In all cases (General Governmental and Enterprise Funds), when goods and services are not received by year end, the encumbrances lapse.

The City maintains financial records in accordance with Generally Accepted Accounting Principles (GAAP), applied to governmental units as dictated by the Governmental Accounting Standards Board (GASB), the Financial Accounting Standards Board (FASB), and the Uniform Accounting System presented by the Florida Department of Financial Services.

## FINANCIAL POLICIES

The City of Sunrise Budgetary and Financial Policies provide the basic framework for the overall fiscal management of the City. Some of these tenets can appear to be little more than common sense, barely worthy of the effort necessary to set them forth. On the other hand, they are guidelines, which determine whether or not specific requests, no matter how meritorious, ever reach implementation. When a department seeks the financial support from the Commissioners, it is best for all concerned that the framework for making decisions be clearly understood.

The policies consist of: operating, revenue, cash management and investments, reserve, capital improvements program, accounting and financial reporting, organizational, and financial stability. These policies are used in the development of current activities and planning for future programs. They are reviewed at least annually and updated as needed.

### **Balancing the Budget**

The City will live within its means. All departments supported by the resources of this City must function within the limits of the financial resources identified or available specifically to them.

Therefore, the City shall annually adopt a balanced budget where available and anticipated resources are equal to, or exceed, operating expenditures. Any increase in expenses, decrease in revenues, or combination of the two that result in a budget imbalance will require budget revision, rather than spending unappropriated surpluses or designated reserves to support ongoing operations.

## **FINANCIAL POLICIES (continued)**

A balance must be struck between revenues and expenditures, so that the public can realize the benefits of a strong and stable government. It is important to understand that this policy is applied to budget entities over periods of time, which extend beyond current appropriations. By law, budgets cannot exceed available resources, which is defined as revenues generated in the current period added to balances carried forward from prior years. Temporary shortages, or operating deficits, can and do occur, but they are not tolerated as extended trends. The City cannot develop a legacy of shortages or a legacy of missing one-time resources and expect to continued delivery of services, the very reason for which it exists.

### **Operating Budget Policies**

- The City's budget will support City Commission goals, objectives and policies in meeting the needs of the community.
- The City will continue to support a scheduled level of maintenance and replacement of its infrastructure and fleet.
- The City will continuously evaluate its service delivery system according to established efficiency and effectiveness criteria.
- The City will evaluate its use of intergovernmental service contracts to preclude unwarranted duplication of service in overlapping jurisdictions and assure an effective and efficient service delivery system to the community.
- The City will comply with mandatory federal, state, and local laws and, when appropriate, will comply with industry and professional requirements or standards.
- The operating impacts of the Capital Improvements Program (CIP) projects will be reviewed prior to any project being included in the operating budget.
- The City will develop and maintain accounting and budgetary control systems to adequately safeguard the assets held in public trust.
- The City will prepare its Budget using a Balanced Budget; each fund's revenues plus other sources equal its expenditures/expenses plus other uses.
- Transfer of funds between personnel services, operating and capital outlay categories is discouraged.
- To the extent possible, current operations will be funded by current revenues. The use of unencumbered prior period balances in all funds shall be scrutinized and carefully limited.
- The City will consider General Fund requests for new or expanded programs during the course of the regular budget process. Only in extreme circumstances will such requests be considered.

### **Revenue Policies**

- The City will attempt to maintain a diversified and stable revenue system to avoid reliance on any one revenue source and will attempt to minimize the dependence on property taxes.
- The City will pursue alternative revenue sources as an additional source of funds.
- The City will establish all user charges and fees to recover the partial or full cost of providing a service. Sufficient user charges and fees shall be pursued and levied to support the full cost (operating, direct, indirect, and capital) of operations.
- Market rates and charges levied by other public and private organizations for similar services should be considered when establishing tax rates, fees and charges.

## **FINANCIAL POLICIES (continued)**

### **Revenue Policies (continued)**

- New ongoing operating costs will be funded with permanent, ongoing revenue sources; one-time operating costs are tied to one-time revenue sources to ensure fund balance integrity.
- New and expanded unrestricted revenue streams should be first applied to support existing programs prior to funding new or expanded programs.
- The City will pursue federal, state, and local grants but will strictly limit financial support of these programs to avoid commitments which continue beyond funding availability.
- General Fund expenditures for mandated and priority programs are to be made against current revenue sources, and not dependent upon uncertain reserves or fluctuating prior period cash balances.
- Special Revenue Funds are supported by special levies and fees, grants or intergovernmental revenues. Expenditures in these funds are strictly limited to the mandates of the funding source. Special Revenue Funds are not to be used to subsidize other funds, except as required or permitted by program regulations.
- Enterprise Funds are expected to derive at least 50% of their revenues from charges and user fees. Enterprises should strive to become self-supporting entities through periodic reviews of its fee structure, charges for services, and other operating revenues and expenditures.

### **Cash Management and Investment Policies**

- The City will follow its adopted investment/portfolio policy when handling public funds. The investment/portfolio policy is contained in a separate document.
- The City will collect revenues aggressively, including past due bills of any type and may utilize an outside collection agency to accomplish this.
- The City will deposit all funds within forty-eight (48) business hours of receipt, with the exception of business tax receipts and any payments received on a Thursday or Friday as these are not deposited until the following week.
- The Finance and Administrative Services Department will prepare and present an investment report to the City's Commission on a quarterly basis to review the City's investment/portfolio activities.

### **Debt Policies**

- The City will seek to maintain its insured bond ratings to minimize borrowing costs.
- The City will review and evaluate its existing debt obligations and future borrowing needs annually.
- The City will not issue long term debt to finance current operations.
- The City will publish and distribute an official statement for each bond and note issued.
- The City will adhere to the bond covenant requirements of each debt issuance.
- Capital projects financed by the issuance of bonded debt will be financed for a period not to exceed the expected useful life of the project.

## **FINANCIAL POLICIES (continued)**

### **Reserve Policies**

- The City will maintain a General Fund Contingency Fund equal to 15 percent of audited actual operating expenditures in the most recent year available. The reserve will be used by the City in the event of disasters, emergencies or other exigent circumstances.
- The City will maintain a General Fund Revenue Stabilization account equal to 5 percent of audited actual operating expenditures in the most recent year available. The account will be used by the City to identify, reserve and accumulate unexpended General Fund resources in order to mitigate impacts of future General Fund revenue shortfalls.

### **Capital Improvements Program (CIP) Policies**

- The City will develop and update a five-year Capital Improvements Program on an annual basis.
- In the development of the Capital Improvements Program, the City will review the operational impact of each project.
- The operating impact of each capital project shall be incorporated into annual operating budgets. Capital assets shall be purchased and maintained on a regular schedule. Within legal limits and the constraints of operating budgets, debt may be issued for the purchase of capital assets, including major renovations.

### **Accounting and Financial Reporting Policies**

- An independent audit will be performed annually with the subsequent issue of an official annual financial statement.
- The City will produce comprehensive annual financial reports in accordance with Generally Accepted Accounting Principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB) within 180 days of the end of the fiscal year.
- The City will maintain an accounting and financial reporting system that conforms to GAAP and State laws.

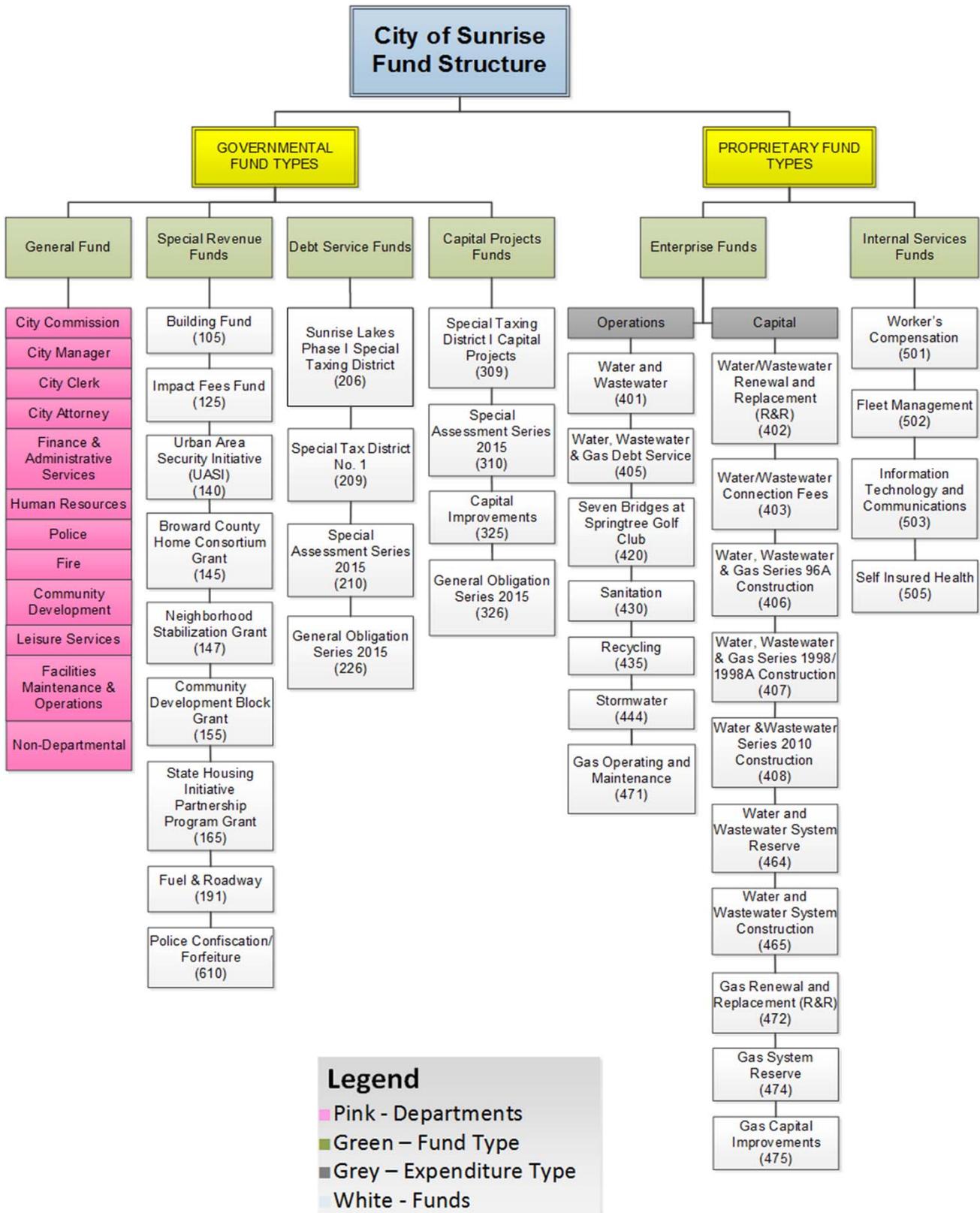
### **Organizational Policies**

- The City will review the organizational structure regularly to assure that residents receive the highest level of service in the most efficient manner.
- The City will be committed to maintaining and improving the productivity of staff through a productive working environment, appropriate equipment, necessary training, and adequate supplies and materials.
- Employee compensation will be reviewed regularly to ensure the City is competitive with comparable public entities.

### **Financial Stability Policies**

- The City will review and evaluate its existing debt obligations and future borrowing needs annually.
- The City will prepare and update its five-year Capital Improvements Program annually.
- The City will continuously monitor revenues and expenditures to ensure responsible fiscal management of the City.

# FUND STRUCTURE



**Legend**

- Pink - Departments
- Green – Fund Type
- Grey – Expenditure Type
- White - Funds

## FUND DESCRIPTIONS

Governmental accounting systems should be organized and operated on a fund basis. Individual resources are allocated to, and accounted for, in separate accounting entities-identified as funds-based upon the purposes for which they are to be spent and the means by which spending activities are legally controlled.

Governmental units should establish and maintain those funds required by law and sound financial administration. Only the minimum number of funds consistent with legal and operating requirements should be established because unnecessary funds result in inflexibility, undue complexity, and inefficient financial administration.

Individual funds are classified into three broad categories: Governmental, Proprietary, and Fiduciary. The City of Sunrise does not utilize any Fiduciary Fund Types. All funds are budgeted except the Law Enforcement Trust Fund. However, Commission has provided authority upon the adoption of the budget to amend the budget for the Law Enforcement Trust Fund based on actual activity.

### GOVERNMENTAL FUND TYPES

Governmental Fund Types are subdivided into four sections: ***General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Funds***.

**General Fund** - Accounts for all financial resources not required by law or administrative action to be accounted for in another fund.

**Special Revenue Fund** - Account for the proceeds of revenue source(s) that are restricted or committed to expenditures for specified purposes.

**Debt Service Fund** - Account for the accumulation of resources for, and the payment of, principal and interest.

**Capital Project Fund** - Account for financial resources to be used for the acquisition or construction of major capital outlays.

- **FUND 001 - GENERAL FUND (MAJOR FUND)**

The General Fund of a municipal organization serves as the primary reporting mechanism for day to day governmental operations. The major sources of revenue for the General Fund include: ad valorem taxes, franchise fees, charges for services and intergovernmental revenues. The departments funded within the General Fund include: City Commission, City Manager, City Clerk, City Attorney, Finance & Administrative Services, Human Resources, Police, Fire, Community Development, Leisure Services, and Non-Departmental.

- **FUND 105 - BUILDING FUND**

This fund accounts for the receipts of building permit fees and expenditures related to support the operations of this fund to enforce Florida's building code.

- **FUND 125 - IMPACT FEES FUND**

This fund accounts for the receipts and disbursements of impact fees received from developers pursuing construction within the City limits.

- **FUND 140 - URBAN AREA SECURITY INITIATIVE (UASI) Grant Fund**

This fund provides funding from the U.S. Department of Homeland Security (DHS), through the Office of Grants and Training (OG&T) to the Fort Lauderdale Urban Areas through the Urban Area Security Initiative (UASI) Grant Program. This grant program is designed to enhance and quantify the preparedness of the nation to combat terrorism.

## FUND DESCRIPTIONS

Funding is provided to address unique equipment, training, planning, and exercise needs and is administered by the Police Department.

- **FUND 145 - BROWARD COUNTY HOME CONSORTIUM GRANT FUND**  
This fund accounts for the receipt and disbursements of the Broward County Home Consortium grant funding and is administered by the Community Development Department.
- **FUND 147 - NEIGHBORHOOD STABILIZATION GRANT FUND**  
This fund accounts for funding provided by the Housing and Economic Recovery Act of 2008 (HERA) to address foreclosures and abandoned properties within the City. This fund accounts for the receipt and disbursement of Neighborhood Stabilization grant funding and is administered by the Community Development Department.
- **FUND 155 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND**  
This fund accounts for funding provided by the U.S. Department of Housing and Urban Development (HUD) to address housing and community development needs within the City. This grant fund is administered by the Community Development Department.
- **FUND 165 - STATE HOUSING INITIATIVES PARTNERSHIP PROGRAM (SHIP) FUND**  
This fund accounts for funds received from the State Housing Initiatives Partnership program (SHIP) for the purpose of providing affordable housing in the City. This grant fund is administered by the Community Development Department.
- **FUND 191 - FUEL AND ROADWAY**  
This fund accounts for the receipt and distribution of Local Option Gas Taxes. Funds received are utilized to maintain and improve streets, roadways, median strips, and streetlights and are administered by the Utilities Department/Public Works Division.
- **FUND 610 - POLICE CONFISCATION/FORFEITURE FUND**  
This fund accounts for the administration of confiscated funds directly related to the daily activity of the City's Police Department.
- **FUND 206 - SUNRISE LAKES PHASE I SPECIAL TAXING DISTRICT FUND**  
This fund accounts for the assessment and other revenues which are pledged to secure the payment of debt service and other expenditures for the Sunrise Lakes Phase I Special Recreation District public bonds maturing on October 1, 2017.
- **FUND 209 - SPECIAL TAX DISTRICT NO. 1 FUND**  
This fund accounts for necessary infrastructure for the Sawgrass Mills Mall and the Residual Development, including expansion of the arterial roads. This district issued refunded bonds to finance acquisition, construction and improvement of right-of-ways, roads and roadways, sanitary sewer facilities, water distribution facilities, stormwater drainage and storm sewer facilities, some of which are located in a right-of-way within the District and some of which benefit the District but are located in a right-of-way outside the District. Work located outside the District includes, but is not limited to, the acquisition of rights-of-way for and the construction of improvements of portions of Flamingo Road, 136th Avenue, and Sunrise Boulevard. Proceeds of the Series 2003 Bonds are to (1) finance the design, permitting and construction of the parking garage located at Sawgrass Mills Mall, and (2) fund additional public works improvements within and outside the boundaries of the District which benefit properties within the District.

## FUND DESCRIPTIONS

- **FUND 210 - SPECIAL ASSESSMENT SERIES 2015 DEBT FUND**  
This fund accounts for the assessment and other revenues which are pledged to secure the payment of the debt service and other expenditures for the additional parking garages at the Sawgrass Mills Mall.
- **FUND 226 - GENERAL OBLIGATION SERIES 2015 DEBT FUND**  
This fund accounts for the assessment and other revenues which are pledged to secure the payment of debt services and other expenditures for the issuance of the General Obligation Bond Series 2015 .
- **FUND 309 - SPECIAL TAXING DISTRICT I CAPITAL PROJECTS FUND**  
This fund accounts for the construction of a parking garage and additional public works improvements for the district.
- **FUND 310 - SPECIAL ASSESSMENT SERIES 2015 CONSTRUCTION FUND**  
This fund accounts for the construction of two additional parking garages at the Sawgrass Mills Mall.
- **FUND 325 - CAPITAL IMPROVEMENTS FUND**  
This fund accounts for the revenues and expenditures of general capital improvement projects.
- **FUND 326 - GENERAL OBLIGATION SERIES 2015 CONSTRUCTION FUND**  
This fund accounts for the development, design, and construction of certain parks, recreation, and leisure projects citywide.

Proprietary Fund Types are subdivided into two sections: **Enterprise Funds and Internal Service Funds.**

**Enterprise Funds-** Account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public police, management control, accountability, or other purposes.

- **FUND 401 - WATER AND WASTEWATER FUND**  
This fund accounts for the daily operations of Water/Wastewater. The Water & Wastewater function provides for the safe and efficient management of the City's water and sewer operations by assuring a continuous supply of clean water, assuring the collection, treatment, and disposal of sewage, and the servicing of all related infrastructure.
- **FUND 402 - WATER/WASTEWATER RENEWAL AND REPLACEMENT (R&R) FUND**  
This fund is used to account for repairs and maintenance to the City's water/wastewater systems as well as the replacement and enhancement of existing equipment, and other capital items related the systems.
- **FUND 403 - WATER/WASTEWATER CONNECTION FEES FUND**  
This fund is used to account for capital expenditures of the Water/Wastewater system that relate to expansion of plants and/or line capacity. The revenues collected for either water or wastewater connection fees and can only be utilized in their respective areas.

## FUND DESCRIPTIONS

- **FUND 405 - UTILITIES DEBT SERVICE FUND**  
This fund is used to account for transfers from the Water/Wastewater operating and Gas operating funds for the purpose of providing required bond service payments and to record bond transactions.
- **FUND 406 - WATER, WASTEWATER & GAS SERIES 96A CONSTRUCTION FUND**  
This fund is used to account for Series 96A Bonds for the construction of utilities capital projects.
- **FUND 407 - WATER, WASTEWATER & GAS SERIES 1998/1998A CONSTRUCTION**  
This fund is used to account for Series 1998/1998A Bonds for the construction of utilities capital projects.
- **FUND 408 - WATER, WASTEWATER SERIES 2010 CONSTRUCTION FUND**  
This fund is used to account for Series 2010 Bonds for the construction of utilities capital projects.
- **FUND 420 - SEVEN BRIDGES AT SPRINGTREE GOLF CLUB FUND**  
This fund is used to account for the daily operations and maintenance of the city owned Springtree Golf Club.
- **FUND 430 - SANITATION FUND**  
This fund is used to account for the operations of the City's Sanitation program, consisting of regular garbage and bulk rate pickup provided by an outside contractor.
- **FUND 435 - RECYCLING FUND**  
This fund is used to account for the operations of the City's Recycling program, consisting of regular recycling pickup provided by an outside contractor.
- **FUND 444 - STORMWATER FUND**  
This fund accounts for the daily operation, maintenance, renewal, and replacement of the City's comprehensive flood control infrastructure.
- **FUND 464 - WATER AND WASTEWATER SYSTEM RESERVE FUND**  
This fund is established to separately account for the accumulation of financial resources for the Water/Wastewater Enterprise. This reserve fund is established to provide operating reserves as mandated by bond covenants, provide funding for Capital Improvement Projects, and to reserve funding for emergency events and unanticipated operational needs.
- **FUND 465 - WATER AND WASTEWATER CAPITAL FUND**  
This fund is established to separately account for the development and construction of annual capital improvement projects associated with the Water and Wastewater Utility.
- **FUND 471 - GAS OPERATING AND MAINTENANCE FUND**  
This fund accounts for the daily operations of Gas utilities. The Gas function provides for the safe and efficient management of the City's Natural Gas Operations, assuring a continuous supply of clean energy, and servicing of gas equipment and appliances for residential and commercial customers.
- **FUND 472 - GAS RENEWAL AND REPLACEMENT (R&R) FUND**  
This fund is used to account for repairs and maintenance to the City's gas utility systems as well as the replacement and enhancement of existing equipment, and other capital items related to the system.

## FUND DESCRIPTIONS

- **FUND 474 - GAS SYSTEM RESERVE FUND**  
This fund is established to separately account for the accumulation of financial resources for the Gas Enterprise.
- **FUND 475 - GAS CAPITAL PROJECTS FUND**  
This fund is established to separately account for the construction of annual capital improvement projects associated with the Gas Utility.
- **FUND 501 - WORKERS' COMPENSATION FUND**  
This fund is used to account for the City's self-insurance program for worker's compensation. This fund is supported by administrative services charges.
- **FUND 502 - FLEET MANAGEMENT FUND**  
This fund is used to account for the operations of Fleet Services and the repairs and replacements of vehicles and equipment.
- **FUND 503 - INFORMATION TECHNOLOGY (IT) AND COMMUNICATIONS FUND**  
This fund is used to account for the acquisition of technology and communications related equipment and the operation of Information Technology.
- **FUND 505 - SELF INSURED HEALTH FUND**  
This fund is used to account for the City's self-insurance health program. This fund is supported by administrative services charges to city departments.



## PROPERTY VALUE AND MILLAGE SUMMARY

Prior Year Final Gross Taxable Value After Value Adjustment Board Changes (Was \$5,083,200,669)	<b>\$5,367,396,534</b>	
Increase in Prior Year Taxable Value due to Reassessments	<u>396,251,489</u>	7.38%
Current Year Adjusted Taxable Value	\$5,763,648,023	
Current Year Additions (i.e. New Construction, Additions & Improvements)	<u>9,383,900</u>	<u>0.18%</u>
Current Year Gross Taxable Value for Operating Purposes	<b><u>5,773,031,923</u></b>	<b><u>7.56%</u></b>

	FY15 TAX RATE	FY16 ROLLED BACK RATE	FY16 ADOPTED TAX RATE	INCREASE (DECREASE) OVER	
				FY15 TAX RATE	ROLLED BACK RATE
<b>Operating Millage</b>	6.0543	5.6381	6.0543	0.0%	7.38%
	MILLS	REVENUE GENERATED			
		GROSS	NET (4% Discount)		
ADOPTED FY16 OPERATING MILLAGE	6.0543	\$ 34,951,667	\$ 33,553,610		
CURRENT FY15 OPERATING MILLAGE	6.0543	\$ 32,495,829	\$ 31,033,517		
ROLLED BACK RATE	5.6381	\$ 32,548,931	\$ 31,084,229		
<b>ADOPTED INCREASE OVER FY15 RATE</b>	<b>0.0000</b>	<b>\$ 2,455,838</b>	<b>\$ 2,520,093</b>		

### ***Did You Know??***

*The City of Sunrise has **NOT** raised the Ad Valorem Property Tax Millage Rate since Fiscal Year 2010.*

**BUDGET SUMMARY**  
**CITY OF SUNRISE - FISCAL YEAR 2015/2016**

General fund 6.0543  
 Voted fund 0.3883  
 Voted fund 3.6526

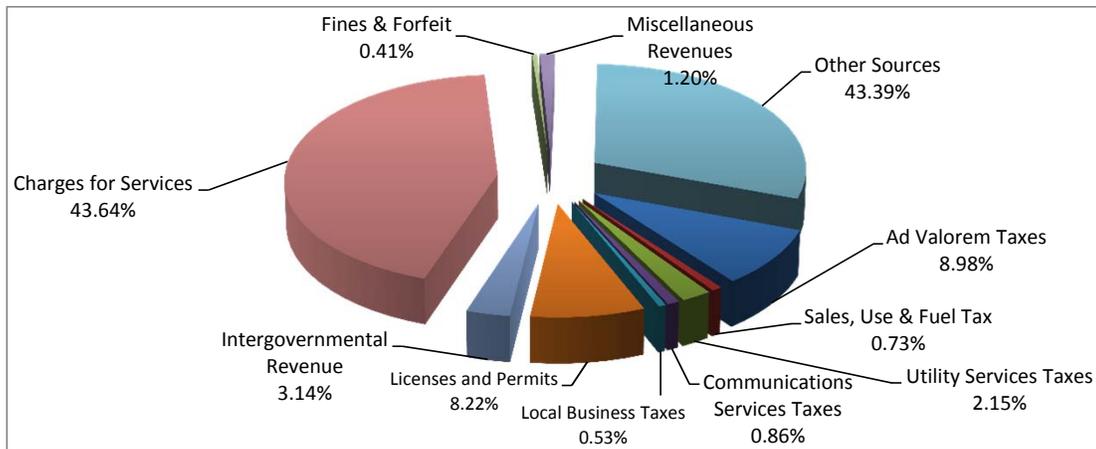
<b>ESTIMATED REVENUES</b>	<b>GENERAL</b>	<b>SPECIAL REVENUE</b>	<b>DEBT SERVICE</b>	<b>CAPITAL PROJECTS</b>	<b>ENTERPRISE</b>	<b>INTERNAL SERVICE</b>	<b>TOTAL ALL FUNDS</b>
Taxes: Millage per \$1,000							
<b>Ad Valorem Taxes 6.0543</b>	\$ 33,623,610	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33,623,610
<b>Ad Valorem Taxes 0.3883</b>	-	-	2,140,950	-	-	-	2,140,950
<b>Ad Valorem Taxes 3.6526</b>	-	-	2,515,900	-	-	-	2,515,900
Local Option, Use & Fuel Taxes	1,490,900	1,630,130	-	-	-	-	3,121,030
Utility Services Taxes	9,146,010	-	-	-	-	-	9,146,010
Communications Services Tax	3,670,000	-	-	-	-	-	3,670,000
Local Business Tax	2,245,000	-	-	-	-	-	2,245,000
Franchise Fees	9,618,860	-	-	-	-	-	9,618,860
Impact Fees	-	55,800	-	-	1,772,920	-	1,828,720
Special Assessments	9,927,810	-	5,049,610	-	-	-	14,977,420
Licenses & Permits	2,853,120	5,543,150	-	-	-	-	8,396,270
Intergovernmental Revenues	8,630,260	2,505,010	-	200,000	2,056,700	-	13,391,970
Charges for Services	21,756,810	62,240	-	-	130,377,410	26,679,200	178,875,660
Fines & Forfeitures	1,755,150	-	-	-	-	-	1,755,150
Miscellaneous Revenues	2,149,670	51,200	2,150	261,660	1,110,850	106,500	3,682,030
Internal Service Charges	7,077,430	-	-	-	1,414,660	-	8,492,090
<b>TOTAL SOURCES</b>	<b>\$ 113,944,630</b>	<b>\$ 9,847,530</b>	<b>\$ 9,708,610</b>	<b>\$ 461,660</b>	<b>\$ 136,732,540</b>	<b>\$ 26,785,700</b>	<b>\$ 297,480,670</b>
Transfers In	6,009,480	485,400	-	1,803,080	1,615,830	1,193,580	11,107,370
Fund Balances/Reserves/Net Assets	-	4,215,210	100,000	3,393,640	25,311,393	455,400	33,475,643
<b>TOTAL REVENUES, TRANSFERS &amp; BALANCES</b>	<b>\$ 119,954,110</b>	<b>\$ 14,548,140</b>	<b>\$ 9,808,610</b>	<b>\$ 5,658,380</b>	<b>\$ 163,659,763</b>	<b>\$ 28,434,680</b>	<b>\$ 342,063,683</b>
<b>EXPENDITURES</b>							
General Government	28,922,490	144,610	-	274,250	-	28,434,680	57,776,030
Public Safety	75,157,720	9,264,570	-	950,000	-	-	85,372,290
Physical Environment	-	-	-	398,000	137,412,283	-	137,810,283
Transportation	-	3,251,490	-	848,000	-	-	4,099,490
Economic Environment	-	1,443,130	-	-	-	-	1,443,130
Culture & Recreation	11,969,590	67,000	-	3,188,130	1,923,320	-	17,148,040
Debt Service	-	-	9,808,610	-	15,275,450	-	25,084,060
Internal Services	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 116,049,800</b>	<b>\$ 14,170,800</b>	<b>\$ 9,808,610</b>	<b>\$ 5,658,380</b>	<b>\$ 154,611,053</b>	<b>\$ 28,434,680</b>	<b>\$ 328,733,323</b>
Transfers Out	3,904,310	320,540	-	-	6,882,520	-	11,107,370
Fund Balances/Reserves/Net Assets	-	56,800	-	-	2,166,190	-	2,222,990
<b>TOTAL APPROPRIATED EXPENDITURES, TRANSFERS, RESERVES &amp; BALANCES</b>	<b>\$ 119,954,110</b>	<b>\$ 14,548,140</b>	<b>\$ 9,808,610</b>	<b>\$ 5,658,380</b>	<b>\$ 163,659,763</b>	<b>\$ 28,434,680</b>	<b>\$ 342,063,683</b>

The tentative, adopted, and/or final budgets are on file in the office of the above mentioned taxing authority as a public record.

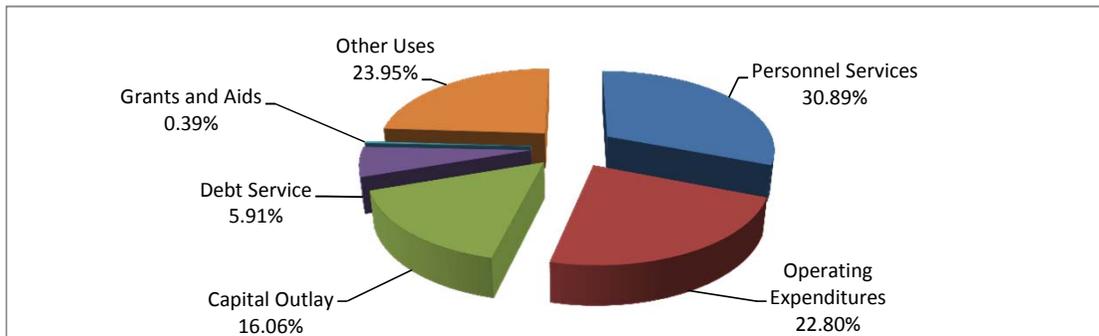
ALL FUNDS SUMMARY

	FY 2012/2013 ACTUAL	FY 2013/2014 ACTUAL	FY 2014/2015 ADOPTED	FY 2015/2016 ADOPTED	% TOTAL BUDGET	% VARIANCE FROM PRIOR FY
<b>REVENUES BY SOURCE</b>						
Ad Valorem Taxes	\$ 30,726,477	\$ 31,708,055	\$ 34,008,850	\$ 38,280,460	8.98%	12.56%
Sales, Use & Fuel Tax	2,887,296	2,998,204	3,043,640	3,121,030	0.73%	2.54%
Utility Services Taxes	8,392,171	9,046,998	8,913,220	9,146,010	2.15%	2.61%
Communications Services Taxes	4,251,293	3,017,207	3,617,400	3,670,000	0.86%	1.45%
Local Business Taxes	2,352,391	2,426,731	2,098,740	2,245,000	0.53%	6.97%
Licenses and Permits	25,308,955	26,704,534	26,583,840	34,821,270	8.17%	30.99%
Intergovernmental Revenue	13,045,166	13,714,108	13,192,820	13,391,970	3.14%	1.51%
Charges for Services	148,103,546	154,641,717	164,020,090	185,953,090	43.64%	13.37%
Fines & Forfeit	3,757,368	6,119,437	1,782,420	1,755,150	0.41%	-1.53%
Miscellaneous Revenues	2,285,413	6,217,753	5,186,240	5,096,690	1.20%	-1.73%
Other Sources	99,579,112	103,224,709	421,807,810	128,582,926	30.18%	-69.52%
<b>TOTAL REVENUES</b>	<b>\$ 340,689,188</b>	<b>\$ 359,819,453</b>	<b>\$ 684,255,070</b>	<b>\$ 426,063,596</b>	<b>100.00%</b>	<b>18.41%</b>
<b>EXPENDITURES BY OBJECT</b>						
Personnel Services	\$ 107,409,404	\$ 111,811,104	\$ 126,198,990	\$ 131,621,930	30.89%	17.72%
Operating Expenditures	62,863,841	65,700,359	77,622,960	97,135,970	22.80%	47.85%
Capital Outlay	5,517,622	6,488,845	102,356,540	68,439,243	16.06%	954.72%
Debt Service	58,875,381	17,815,976	20,220,680	25,165,800	5.91%	41.25%
Grants and Aids	2,062,723	1,489,177	1,649,090	1,650,270	0.39%	10.82%
Other Uses	110,852,952	113,733,876	356,206,810	102,050,383	23.95%	-10.27%
<b>TOTAL EXPENDITURES</b>	<b>\$ 347,581,923</b>	<b>\$ 317,039,337</b>	<b>\$ 684,255,070</b>	<b>\$ 426,063,596</b>	<b>100.00%</b>	<b>34.39%</b>

FY 2015/2016 Revenues by Source - All Funds  
\$426,063,596



FY 2015/2016 Expenditures by Object - All Funds  
\$426,063,596



## REVENUES SUMMARY BY FUND

FUND/FUND TYPE	FY 2012/2013 ACTUAL	FY 2013/2014 ACTUAL	FY 2014/2015 ADOPTED	FY 2015/2016 ADOPTED	% TOTAL BUDGET
<b>GENERAL FUND</b>	<b>\$ 123,920,474</b>	<b>\$ 124,583,870</b>	<b>\$ 180,666,510</b>	<b>\$ 119,954,110</b>	<b>28.15%</b>
<b>SPECIAL REVENUE FUNDS</b>					
BUILDING	-	-	13,421,190	7,439,110	1.75%
IMPACT FEES	53,088	83,115	407,250	56,800	0.01%
HOMELND URBN SEC INTVE GR	241,031	472,084	-	-	0.00%
BRWD CNTY HOME PROGRAM GR	467,433	372,368	626,200	254,020	0.06%
BRWD CNTY DISASTR REC INT	285,861	1,848	-	-	0.00%
NEIGHBORHOOD STABILIZATIO	1,072,420	1,147,742	1,077,490	10,700	0.00%
ENERGY EFFICIENCY GRANT	58,087	-	-	-	0.00%
COMMUNITY DEV BLOCK GRANT	806,953	399,977	872,800	844,350	0.20%
ST HOUSE INITIATIVE PSHIP	180,879	64,322	563,460	618,670	0.15%
FUEL AND ROADWAY	1,616,618	1,675,075	5,146,620	3,251,490	0.76%
POLICE CONFISCATION	2,161,249	4,374,081	6,863,080	2,073,000	0.49%
<b>DEBT SERVICE FUNDS</b>					
PUBLIC DEBT SERVICE	11,752,837	636	-	-	0.00%
SUNRISE LAKES I SPEC TAX	270,614	270,792	271,740	266,960	0.06%
SUNRISE LAKES II SPEC TAX	277,555	-	-	-	0.00%
SPECIAL TAX DISTRICT NO 1	2,445,467	2,500,992	5,800,300	2,616,300	0.61%
SPEC ASSMNT BD SER15 DEBT	-	-	-	4,784,300	1.12%
GEN OBLIGATION SER15 DEBT	-	-	-	2,141,050	0.50%
<b>CAPITAL PROJECTS FUNDS</b>					
SPEC TAX DIST #1 CAP PROJ	3,544	5,148	-	-	0.00%
SPEC ASSMNT BOND SER 2015	-	-	-	25,000	0.01%
CAPITAL IMPROVEMENT	239,243	3,909,769	12,920,460	5,496,250	1.29%
G.O. BONDS SERIES 2015	-	-	-	137,130	0.03%
<b>ENTERPRISE FUNDS</b>					
WATER & WASTEWATER *	134,203,043	150,510,952	181,677,950	107,565,470	25.25%
RENEWAL & REPLACEMENT	18,969,782	27,245,754	63,295,460	22,015,760	5.17%
CONNECTION FEES	151,049	(64,202)	6,275,580	1,802,920	0.42%
DEBT SERVICE	16,106,964	14,945,839	23,096,280	15,275,450	3.59%
1996A BOND PROCEEDS	38,083	(7,374)	1,103,500	-	0.00%
1998/1998A BOND PROCEEDS	14,760	2,023	487,610	-	0.00%
SER 2010 CONSTRUCTION FND	325,258	447,293	28,970,000	182,830	0.04%
SEVEN BRIDGES AT SPRINTREE	1,662,259	1,880,850	1,984,360	1,923,320	0.45%
SANITATION	12,397,902	10,085,978	10,669,150	10,504,510	2.47%
RECYCLING	1,615,268	1,552,953	2,112,380	1,770,650	0.42%
STORMWATER UTILITY FUND	4,338,246	6,249,856	12,916,770	7,573,730	1.78%
WATER WWATER SYS RESERVE	-	-	80,538,570	35,771,380	8.40%
WATER WASTE CAP PROJECTS	-	-	-	31,030,630	7.28%
GAS OPERATING & MAINT	-	-	10,145,710	8,263,600	1.94%
GAS RENEWAL & REPLACE	-	-	5,163,970	413,180	0.10%
GAS SYSTEM RESERVE	-	-	1,846,530	1,953,123	0.46%
GAS CAPITAL PROJECTS	-	-	-	1,613,123	0.38%
<b>INTERNAL SERVICE FUNDS</b>					
WORKERS' COMP FUND	2,289,367	2,229,518	4,823,310	2,316,470	0.54%
FLEET MANAGEMENT	2,723,854	2,876,096	11,396,630	6,606,150	1.55%
IT & COMMUNICATIONS FUND	-	2,002,098	9,114,210	5,333,060	1.25%
SELF-INSURED HEALTH	-	-	-	14,179,000	3.33%
<b>TOTAL REVENUES</b>	<b>\$ 340,689,188</b>	<b>\$ 359,819,453</b>	<b>\$ 684,255,070</b>	<b>\$ 426,063,596</b>	<b>3.05%</b>

\*Gas Operating actuals included in FY2013 and FY2014. New Gas Operating Fund created in FY2015.

## EXPENDITURE SUMMARY BY FUND

FUND/FUND TYPE	FY 2012/2013 ACTUAL	FY 2013/2014 ACTUAL	FY 2014/2015 ADOPTED	FY 2015/2016 ADOPTED	% TOTAL BUDGET
<b>GENERAL FUND</b>	\$ 139,263,120	\$ 109,196,406	\$ 179,402,310	\$ 119,954,110	28.15%
<b>SPECIAL REVENUE FUNDS</b>					
BUILDING	-	-	13,421,190	7,439,110	1.75%
IMPACT FEES	276,000	190,000	407,250	56,800	0.01%
HOMELND URBN SEC INTVE GR	241,031	436,070	-	-	0.00%
BRWD CNTY HOME PROGRAM GR	169,817	111,749	626,200	254,020	0.06%
BRWD CNTY DISASTR REC INT	175,733	-	-	-	0.00%
NEIGHBORHOOD STABILIZATIO	1,066,514	896,428	1,077,490	10,700	0.00%
ENERGY EFFICIENCY GRANT	24,368	-	-	-	0.00%
COMMUNITY DEV BLOCK GRANT	795,633	411,033	872,800	844,350	0.20%
ST HOUSE INITIATIVE PSHIP	78,723	152,945	563,460	618,670	0.15%
ECONOMIC & JOB GROWTH FD	-	-	1,264,200	-	0.00%
FUEL AND ROADWAY	1,326,132	1,469,641	5,146,620	3,251,490	0.76%
POLICE CONFISCATION	1,691,435	2,915,599	6,863,080	2,073,000	0.49%
<b>DEBT SERVICE FUNDS</b>					
PUBLIC DEBT SERVICE	11,612,986	640,956	-	-	0.00%
SUNRISE LAKES I SPEC TAX	270,389	271,313	271,740	266,960	0.06%
SUNRISE LAKES II SPEC TAX	276,571	1,499	-	-	0.00%
SPECIAL TAX DISTRICT NO 1	2,624,882	2,613,850	5,800,300	2,616,300	0.61%
SPEC ASSMNT BD SER15 DEBT	-	-	-	4,784,300	1.12%
GEN OBLIGATION SER15 DEBT	-	-	-	2,141,050	0.50%
<b>CAPITAL PROJECTS FUNDS</b>					
SPEC ASSMNT BOND SER 2015	-	-	-	25,000	0.01%
CAPITAL IMPROVEMENT	2,668,361	2,542,497	12,920,460	5,496,250	1.29%
G.O. BONDS SERIES 2015	-	-	-	137,130	0.03%
<b>ENTERPRISE FUNDS</b>					
WATER & WASTEWATER *	111,817,192	120,829,484	181,677,950	107,565,470	25.25%
RENEWAL & REPLACEMENT	7,100,118	6,099,060	63,295,460	22,015,760	5.17%
CONNECTION FEES	(915,453)	(1,694,583)	6,275,580	1,802,920	0.42%
DEBT SERVICE	16,106,964	14,945,839	23,096,280	15,275,450	3.59%
1996A BOND PROCEEDS	2,011,295	605,457	1,103,500	-	0.00%
1998/1998A BOND PROCEEDS	664,423	1,450,777	487,610	-	0.00%
SER 2010 CONSTRUCTION FND	23,018,280	30,539,776	28,970,000	182,830	0.04%
SPRINGTREE COUNTRY CLUB	1,939,135	1,958,526	1,984,360	1,923,320	0.45%
SANITATION	12,372,425	10,072,501	10,669,150	10,504,510	2.47%
RECYCLING	1,447,539	1,762,525	2,112,380	1,770,650	0.42%
STORMWATER UTILITY FUND	2,093,401	4,138,048	12,916,770	7,573,730	1.78%
WATER WWATER SYS RESERVE	-	-	80,538,570	35,771,380	8.40%
WATER WASTE CAP PROJECTS	-	-	-	31,030,630	7.28%
GAS OPERATING & MAINT	-	-	10,145,710	8,263,600	1.94%
GAS RENEWAL & REPLACE	-	-	5,163,970	413,180	0.10%
GAS SYSTEM RESERVE	-	-	1,846,530	1,953,123	0.46%
GAS CAPITAL PROJECTS	-	-	-	1,613,123	0.38%
<b>INTERNAL SERVICE FUNDS</b>					
WORKERS' COMP FUND	4,452,218	1,175,510	4,823,310	2,316,470	0.54%
FLEET MANAGEMENT	2,912,691	2,924,977	11,396,630	6,606,150	1.55%
IT & COMMUNICATIONS FUND	-	381,454	9,114,210	5,333,060	1.25%
SELF-INSURED HEALTH	-	-	-	14,179,000	3.33%
<b>TOTAL EXPENDITURES</b>	<b>\$ 347,581,923</b>	<b>\$ 317,039,337</b>	<b>\$ 684,255,070</b>	<b>\$ 426,063,596</b>	<b>3.05%</b>

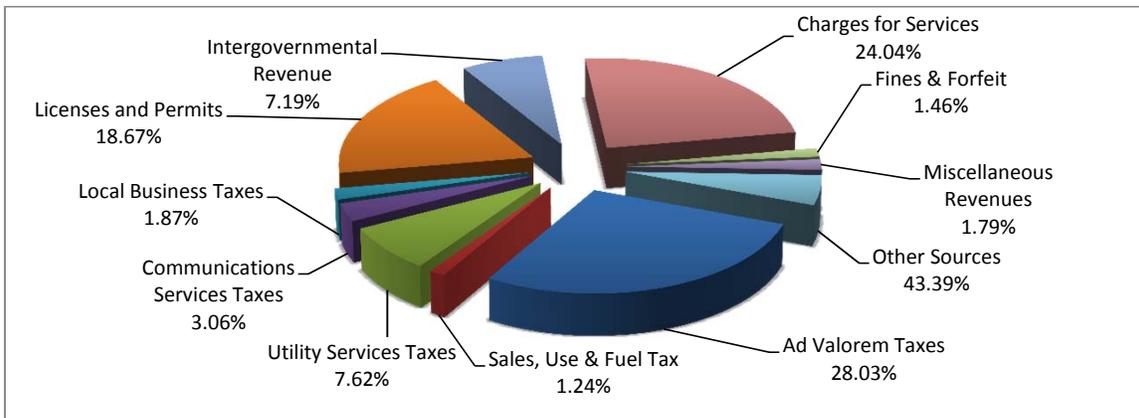
\*Gas Operating actuals included in FY2013 and FY2014. New Gas Operating Fund created in FY2015.

**GENERAL FUND SUMMARY**

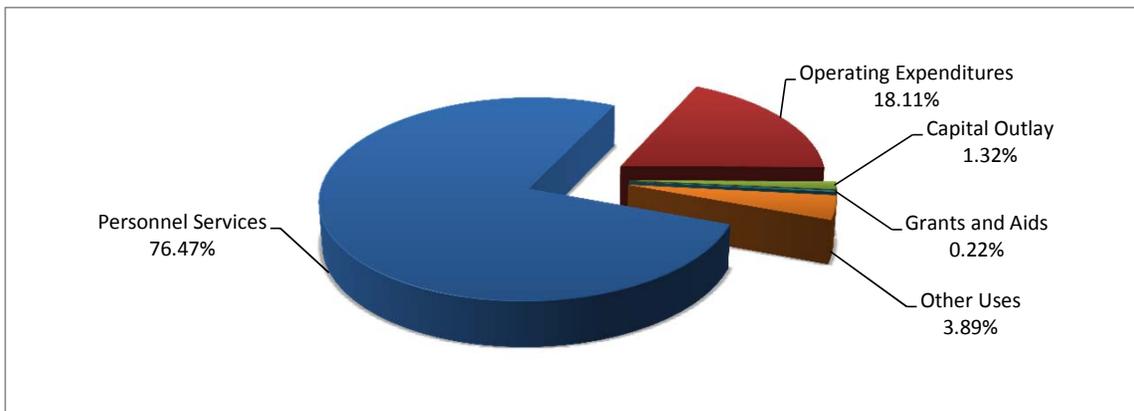
	FY 2012/2013 ACTUAL	FY 2013/2014 ACTUAL	FY 2014/2015 ADOPTED	FY 2015/2016 ADOPTED	% TOTAL BUDGET	% VARIANCE FROM PRIOR FY
<b>REVENUES BY SOURCE</b>						
Ad Valorem Taxes	\$ 28,281,531	\$ 29,257,526	\$ 31,560,930	\$ 33,623,610	28.03%	6.54%
Sales, Use & Fuel Tax	1,433,000	1,500,184	1,461,660	1,490,900	1.24%	2.00%
Utility Services Taxes	-	9,046,998	8,913,220	9,146,010	7.62%	2.61%
Communications Services Taxes	891,756	3,017,207	3,617,400	3,670,000	3.06%	1.45%
Local Business Taxes	2,352,391	2,426,731	2,098,740	2,245,000	1.87%	6.97%
Licenses and Permits	24,714,981	26,345,885	20,392,970	22,399,790	18.67%	9.84%
Intergovernmental Revenue	7,910,290	8,486,230	7,650,860	8,630,260	7.19%	12.80%
Charges for Services	25,806,153	27,700,417	27,220,390	28,834,240	24.04%	5.93%
Fines & Forfeit	1,666,444	1,818,128	1,782,420	1,755,150	1.46%	-1.53%
Miscellaneous Revenues	4,206,510	2,811,580	1,927,120	2,149,670	1.79%	11.55%
Other Sources	26,657,418	12,172,984	72,776,600	6,009,480	5.01%	-91.74%
<b>TOTAL REVENUES</b>	<b>\$ 123,920,474</b>	<b>\$ 124,583,870</b>	<b>\$ 179,402,310</b>	<b>\$ 119,954,110</b>	<b>100.00%</b>	<b>-33.14%</b>

<b>EXPENDITURES BY OBJECT</b>						
Personnel Services	\$ 83,006,001	\$ 83,735,282	\$ 86,447,180	\$ 91,724,530	76.47%	6.10%
Operating Expenditures	18,280,330	19,641,350	19,828,470	21,719,990	18.11%	9.54%
Capital Outlay	625,777	380,873	1,691,350	1,579,170	1.32%	-6.63%
Debt Service	35,631,825	-	-	-	0.00%	0.00%
Grants and Aids	368,556	257,226	47,990	259,470	0.22%	440.68%
Other Uses	1,350,631	5,181,675	71,387,320	4,670,950	3.89%	-93.46%
<b>TOTAL EXPENDITURES</b>	<b>\$ 139,263,120</b>	<b>\$ 109,196,406</b>	<b>\$ 179,402,310</b>	<b>\$ 119,954,110</b>	<b>100.00%</b>	<b>-33.14%</b>

**FY 2015/2016 Revenues by Source - General Fund  
\$119,954,110**



**FY 2015/2016 Expenditures by Object - General Fund  
\$119,954,110**



## SUMMARY OF CHANGES IN FUND BALANCES

	MAJOR FUNDS		
	General Fund	Capital Projects Fund	Other Governmental Funds (Aggregate)
<b>FUND BALANCE October 1, 2014</b>	<b>\$70,047,663</b>	<b>\$28,587,611</b>	<b>\$16,007,769</b>
2014-15 Projected Revenues	116,187,592	6,927,608	132,949,778
2014-15 Projected Expenditures	(123,336,112)	(30,399,436)	(121,278,693)
Net Increase (Decrease)	(7,148,520)	(23,471,828)	11,671,085
<b>FUND BALANCE Projected October 1, 2015</b>	<b>\$62,899,143</b>	<b>\$5,115,783</b>	<b>\$27,678,854</b>
2015-16 Budgeted Revenues	119,954,110	2,102,610	20,203,670
2015-16 Budgeted Expenditures	(119,954,110)	(5,086,250)	(24,462,080)
Net Increase (Decrease)	-	(2,983,640)	(4,258,410)
<b>FUND BALANCE Projected September 30, 2016</b>	<b>\$62,899,143</b>	<b>\$2,132,143</b>	<b>\$23,420,444</b>

### Changes in Fund Balances

The General Fund and Capital Projects Fund are major governmental funds. All other governmental funds are included in the Other Governmental Funds (Aggregate) category.

The City of Sunrise set aside funding for revenue stabilization and contingency as part of its committed fund balance. The purpose of the revenue stabilization funds is to mitigate the impact of future revenue shortfalls. The amount of funds set aside is adjusted each year based on 5% of actual audited operating expenditures. The purpose of the contingency funds is to set aside funds that could be used in the event of disasters, emergencies, or other exigent circumstances. The amount of funds set aside is adjusted each year based on 15% of actual audited operating expenditures. Setting aside funds for revenue stabilization and contingency increases financial stability by ensuring that the City maintains a prudent level of financial resources.

The FY 2015/2016 Budget seeks to preserve and build fund balances in each of the funds. Budgeting in FY 2015/2016 was done conservatively so that available ongoing revenues are able to fund ongoing expenditures.

The General Fund balance decreased primarily due to a transfer of approximately \$9.2 million to a new Special Revenue Building Fund used for restricted building permit fees collected. The Capital Projects Fund decreased primarily due to the use of appropriated fund balance for building a new City Hall.

## DEBT ADMINISTRATION

The City's Long-Term Debt Schedule is presented below. While the City has set no legal debt limits, debt levels are carefully planned to achieve project goals while maintaining appropriate operating balances. Revenue bonds and other long-term debt, as related to various funds, are budgeted in the accounts of each fund as appropriate.

General Long-Term Debt Bonds are secured by various revenue sources. The Sunrise Lakes Phase I Special recreation District public improvement refunding bonds are secured by a general obligation pledge by the Districts. The Special Tax District No. 1 ad valorem tax bonds and ad valorem tax refunding bonds are secured by voted debt service ad valorem taxes to be levied upon all taxable property within the District. The General Obligation bonds are secured by voted debt service upon all taxable property. The Special Assessment bonds are secured by assessments against specified properties. The Utility system revenue bonds are secured by a lien on the revenues earned by the system.

### **GOVERNMENTAL FUNDS**

The City currently has special assessment, general obligation, public improvement (bank notes) and ad valorem tax bonds outstanding as follows:

#### **1998 SUNRISE LAKES PHASE I SPECIAL REC. DISTRICT PUBLIC IMPROVEMENT REFUNDING BONDS**

Issued to refund the Series 1980. They are collateralized by a general obligation pledge by the District of their full faith and credit including the ability to levy and collect ad valorem taxes. The note has a 20 year term.

#### **2001 SERIES SPECIAL TAX DISTRICT NO. 1 AD VALOREM TAX REFUNDING BONDS**

Issued to refund the outstanding Series 1991. They are collateralized by voted debt service ad valorem taxes to be levied upon all taxable property within the District. The note has a 20 year term.

#### **2003 SERIES SPECIAL TAX DISTRICT NO. 1 AD VALOREM TAX REFUNDING BONDS**

Issued to finance the construction of a parking garage located at Sawgrass Mills Mall and fund additional public works improvements benefiting properties within the District. They are collateralized by voted debt service ad valorem taxes to be levied upon all taxable property within the district. The note has an 18 year term.

#### **2015 SERIES SPECIAL ASSESSMENT BONDS**

Issued to finance the development, design, construction, equipment, installation and financing of two public parking garage structures at Sawgrass Mills Mall. They are paid solely from and secured by a lien upon and pledge of the special assessments of certain properties. The note has a 30-year term.

#### **2015 SERIES GENERAL OBLIGATION BONDS**

Issued to finance the development, design, acquisition, construction, equipment, installation and financing of certain parks, recreation and leisure projects. They are collateralized by voted debt service to be levied upon all taxable property. The note has a 29-year term.

### **ENTERPRISE FUND**

The City currently has five revenue bonds outstanding as follows:

#### **1993 UTILITY REVENUE BOND**

Issued to refund the Series 1989 Utility Revenue Bonds. The note has a 23 year term and is secured by water, wastewater and gas revenues.

#### **1998 UTILITY REVENUE BOND**

Issued to refund the Series 1986A, 1996, 1996A and 1997 as well as fund improvements to the City's water, wastewater and gas utility system. The note has a 30 year term and is secured by water, wastewater and gas revenues.

#### **2010A AND 2010B UTILITY REVENUE BONDS**

Issued to fund construction, acquisition or equipping of certain capital improvements to the City's water and wastewater facilities. The 2010A note has a 10 year term and the 2010B has a 25 year term. Both are secured by water/wastewater revenues.

#### **2010C UTILITY REVENUE BOND**

Issued to refund a portion of the Series 1993 and Series 1996. The note has a 9 year term and is secured by water, wastewater and gas revenues.

## DEBT SCHEDULE

<b>Governmental Funds</b>	<b>Original Issue Amount</b>	<b>Outstanding Principal 9/30/2015</b>	<b>FY 2016 Principal</b>	<b>FY 2016 Interest</b>	<b>FY 2016 Requirement</b>
Sunrise Lakes Phase I Special Recreation District Series 1998 (bank note)	3,635,000	830,000	230,000	36,628	266,628
Special Tax District No. 1 Series 2001	26,660,000	10,360,000	1,530,000	508,875	2,038,875
Special Tax District No. 1 Series 2003	6,770,000	2,770,000	410,000	122,820	532,820
Special Assessment Series 2015	70,120,000	70,120,000	585,000	4,197,896	4,782,896
General Obligation Series 2015	37,630,000	37,630,000	670,000	1,470,946	2,140,946
<b>Total Governmental Funds</b>	<b>\$ 144,815,000</b>	<b>\$ 121,710,000</b>	<b>\$ 3,425,000</b>	<b>\$ 6,337,165</b>	<b>\$ 9,762,165</b>
<b>Enterprise Funds</b>	<b>Original Issue Amount</b>	<b>Outstanding Principal 9/30/2015</b>	<b>FY 2016 Principal</b>	<b>FY 2016 Interest</b>	<b>FY 2016 Requirement</b>
Utility Revenue Bonds Series 1993	\$ 20,149,299	\$ 467,488	\$ 495,000	\$ -	\$ 495,000
Utility Revenue Bonds Series 1998	157,585,000	88,295,000	-	4,469,060	4,469,060
Utility Revenue Bonds Series 2010A	19,960,000	19,960,000	3,930,000	798,400	4,728,400
Utility Revenue Bonds Series 2010B	93,915,000	93,915,000	-	5,516,379	5,516,379
Utility Revenue Bonds Series 2010C	4,740,000	1,665,000	-	66,600	66,600
<b>Total Enterprise Funds</b>	<b>\$ 296,349,299</b>	<b>\$ 204,302,488</b>	<b>\$ 4,425,000</b>	<b>\$ 10,850,439</b>	<b>\$ 15,275,439</b>
<b>TOTAL LONG-TERM DEBT</b>	<b>\$ 441,164,299</b>	<b>\$ 326,012,488</b>	<b>\$ 7,850,000</b>	<b>\$ 17,187,604</b>	<b>\$ 25,037,604</b>

## BOND RATINGS

Due to the variety of debt issues, there is more than one set of ratings for the City. The rating agencies have separately rated bonds of the City which are secured by specific revenue pledges.

The City's ad valorem tax bonds have an insured rating of "A2" by Moody's and an insured rating of "AA" by Standard and Poor's. The general obligation bonds have a rating of "AA" by Fitch and a rating of "Aa2" by Moody's. The special assessment bonds have a rating of "BB" by Standard and Poor's and a rating of "BBB" by Fitch.

The City's Series 2010 utility bonds have a rating of "AA-" by Standard and Poor's and "AA" by Fitch. The other existing utility revenue bonds were also rated "AA-" by Standard and Poor's.

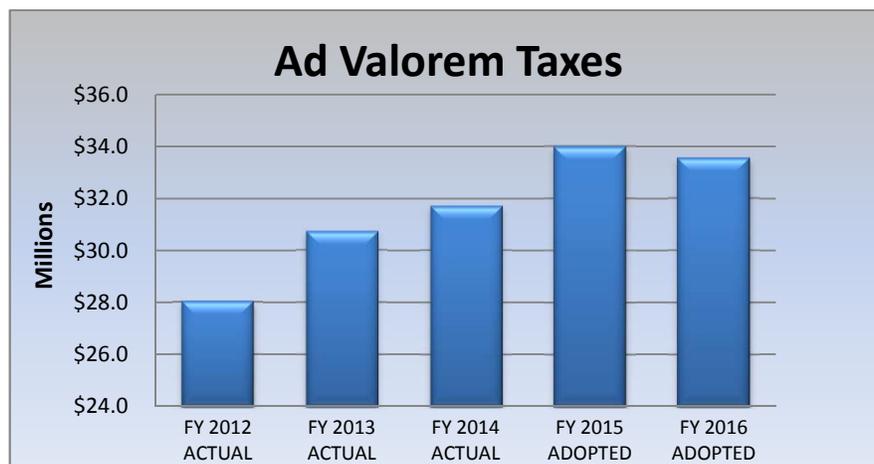
The City's public improvement bonds (bank notes) are not rated.

## MAJOR REVENUE SOURCES AND TRENDS

The following section includes a discussion of the City's major revenue sources, including tables, graphs, fundamental assumptions, and impacts for each revenue estimate. In an effort to easily understand the information presented within the graphs, the data is represented as three (3) years of actual and two (2) years of adopted budget revenues.

### **Ad Valorem Taxes - \$38,280,460**

Ad Valorem is a tax levied on the assessed value of real and personal property located within the City. A millage rate is adopted on an annual basis and is applied as one dollar of tax for each \$1,000 of estimated taxable assessed value as determined by the Broward County Property Appraiser. For example, a tax rate of one mil produces one dollar of tax revenue on each \$1,000 of taxable property value. Three ad valorem millage rates are adopted – an operating millage rate applied to all assessed properties within the City, a voted debt service rate applied to a specified area near the Sawgrass Mills Mall, also known as Special Tax District 1, and a voted debt service rate for the General Obligation Bond issuance for various parks, recreation, and leisure projects. For the past five (5) years the City Commission has adopted the operating millage rate at 6.0543 mills.



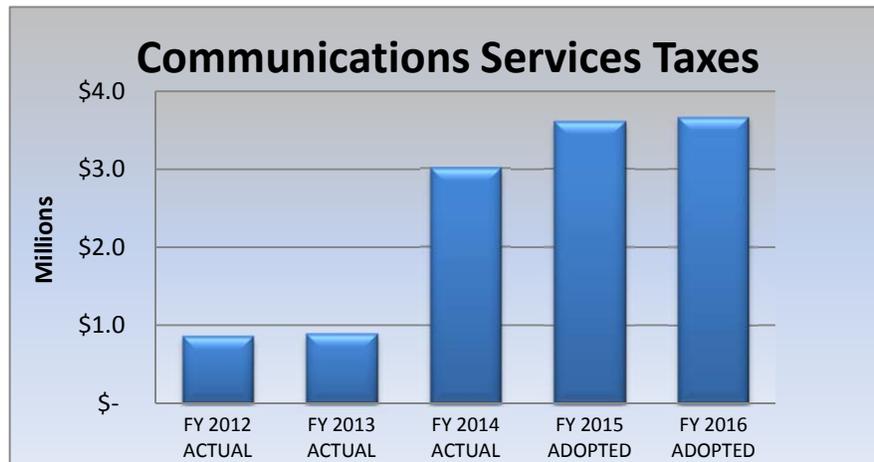
Ad Valorem revenues are budgeted as the millage rate multiplied by the taxable value, less approximately 4% to account for discounts provided for early payment and adjustments to assessed values determined by the Value Adjustment Board, based on Florida Statutes.

As noted in the graph above, operating Ad Valorem tax revenues are estimated at \$33,553,610 and represents 28.1% of total General fund revenues for FY 2016. Ad Valorem taxes are the largest source of revenue for the General Fund. Based on property valuations from the Broward County Property Appraiser dated July 1, 2015, the City of Sunrise realized an increase in property values of 7.56%. The increase represents approximately \$2,062,680 in additional revenues for FY 2016. This addition to the Ad Valorem Tax revenues is exclusively due to the increase in property valuations with some additional growth throughout the City.

### **Communications Services Taxes - \$3,670,000**

Communications Services Tax (CST) applies to telecommunications, video, direct-to-home satellite, and other related services. The tax is imposed on retail sales of communication services which originate or terminate in Florida and which are billed to residents of the City of Sunrise. Pursuant to Florida Statute 202.19, authorization to impose local communications services tax, the City's current tax rate is 5.220%.

## MAJOR REVENUE SOURCES AND TRENDS



As the graph indicates, CST revenues are projected to generate \$3,670,000 or 3.07% of total General Fund revenues in FY 2016. This is an increase from FY 2015 of approximately \$52,000. The major variance from FY 2013 is attributed to the technical defeasance of Capital Appreciation Bonds in Fund 203 – Public Facilities Debt Service. The Communications Services Tax revenues were pledged for the recurring debt service payments prior to FY 2014.

### **Local Business Taxes - \$2,245,000**

The local business tax represents the fees charged and the method by which a local government authority grants the privilege of engaging in or managing any business, profession, or occupation within the City limits. Counties and municipalities may levy a business tax, and the tax proceeds are considered general fund revenue for the local government.

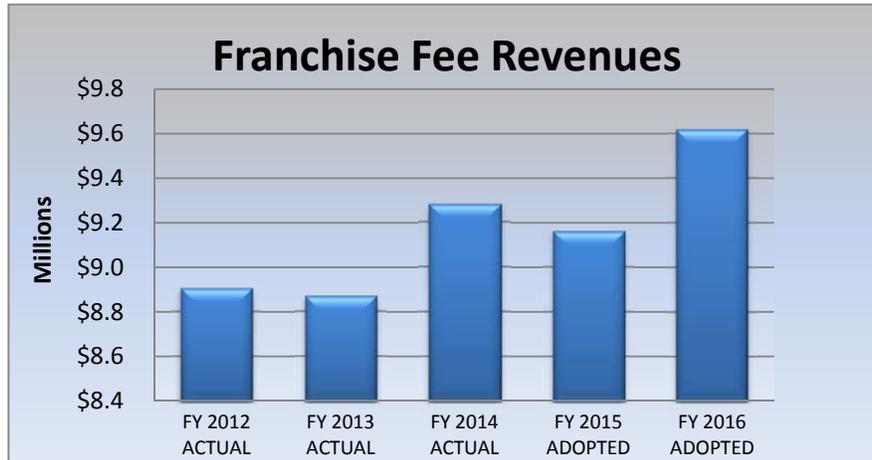


As indicated in the graph above, Local Business Tax revenues are projected to generate \$2,245,000 or 1.88% of total General Fund revenues in FY 2016. This is an increase from FY 2015 of 6.97% or \$146,260. The major increase in revenues is based on an influx of new businesses which verifies the City's extensive efforts towards economic development. However, there continues to be an increasing trend in the payment of penalty fees directly attributed to the late payment of business license fees.

## MAJOR REVENUE SOURCES AND TRENDS

### **Franchise Fees - \$9,618,860**

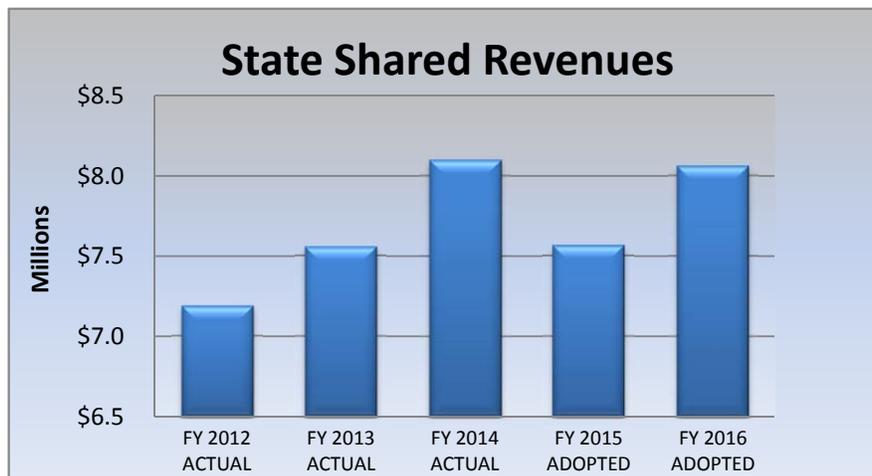
Franchise fees are negotiated fixed fees for the use of municipal right-of-ways (poles, lines, pipes, etc.) and could include the value of the right for a utility company to be the exclusive provider of its services within the City. The City currently has franchise agreements for electricity, solid waste, towing, and residential recycling.



As indicated in the graph above, franchise fee revenues are projected to generate \$9,618,860 or 8.05% of General Fund revenues in FY 2016. This represents a 5.00% or \$458,020 increase from the FY 2015 budget. The City has negotiated contracts with the individual service providers in

### **State Shared Revenues - \$8,061,920**

The State Shared Revenue category consists of revenue collections from the State Municipal Revenue Sharing Program, State Beverage Licenses, State Sales Tax, and Firefighter Supplemental sources. For FY 2016, the graph below indicates that total State Shared Revenues represent \$8,061,920 or 6.75% of General Fund revenues.

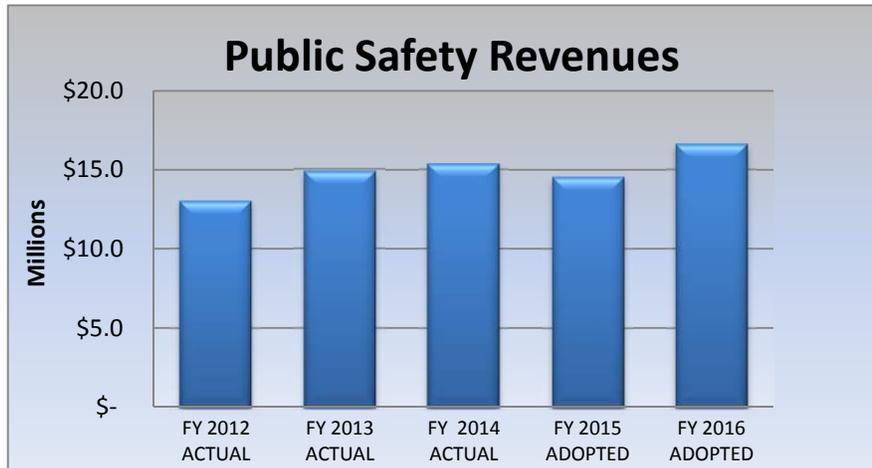


State Municipal Revenue Sharing and State Sales Tax collections are the largest revenue sources within the category. These sources combined represent 98.34% or \$7,927,920 of the total state shared revenue category budget. Both are distributed by the State according to a predetermined formula based on population, sales tax collections, and the municipality's ability to raise revenue. The main factors used to project these revenue sources are 1) the State's annual projections; 2) historical data; 3) current economic conditions; 4) estimated population changes.

## MAJOR REVENUE SOURCES AND TRENDS

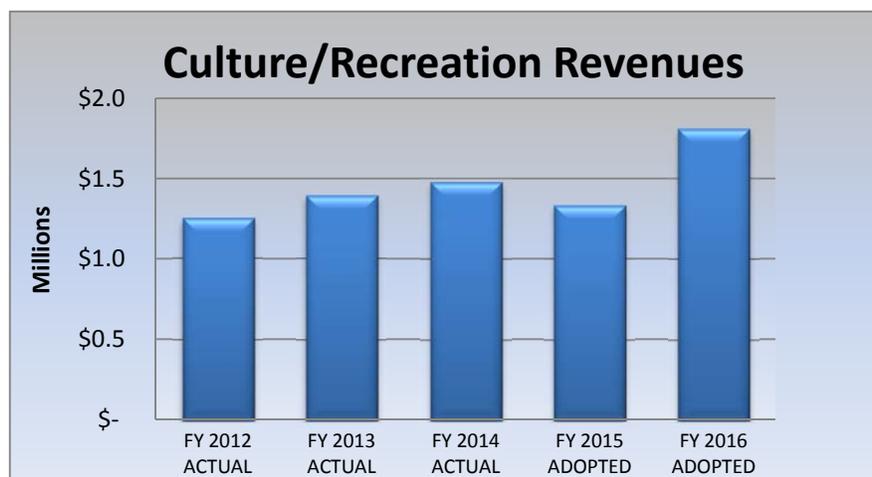
### Charges for Services and Special Assessments - \$38,749,850

In FY 2016, the Charges for Services and Special Assessments revenue category includes Public Safety (including the Fire Assessment), Culture/ Recreation, and Other Charges for Services revenues. The category represents 32.31% of budgeted General Fund revenues for FY 2016. Two significant revenue sources within this classification are defined as Public Safety and Culture/Recreation revenues. Public Safety revenues represent \$16,636,380 or 42.9% and Culture/Recreation revenues represent \$1,808,500 or 4.67% of total budgeted revenues within the category.



As referenced in the graph above, Public Safety revenues are estimated to increase by 14.24% or \$2,070,950 (from \$14,565,430 to \$16,636,380) in FY 2016. The increase is primarily attributed to the suggested increase in the fire assessment fee of \$30/per residential and a percentage increase based on square footage for commercial, industrial and institutional properties.

The graph below indicates that Culture/Recreation revenues are estimated to increase by 35.77% or \$476,510 in FY 2016. The City has opted to outsource its Tennis Center operations. The outsourcing of these operations is directly related to the projected increase in Culture/Recreation revenues for FY 2016.



## MAJOR REVENUE SOURCES AND TRENDS

The remaining revenue collections within the Charges for Services category are mainly the product of the City's direct cost allocation program. A direct cost allocation is a comprehensive distribution of city-wide administrative services costs to all departments that benefit from centralized services. Such departments receive a direct benefit from general city services and through the direct cost allocation method, reimburse the General Fund for the support provided. The direct cost allocation method was updated in FY 2014 and includes direct, indirect, and incremental costs provided by centralized services such as General Government, Finance, Budget, Purchasing, and Human Resources. All related costs are distributed to all benefiting departments through the utilization of a unique, fair, and equitable allocation basis.

### **Building Permits - \$5,543,150**

Building Permit Fees are regulatory fees imposed pursuant to the local government's rules and regulations. The imposed fee cannot exceed the cost of the activity, and the fee is generally required to be applied solely to pay for the cost of the activity for which it is imposed. Building permit revenues consist of permit and inspection fees related to construction, alteration, repair or other activities as governed by the City Code of Ordinances and/or the South Florida Building Code.

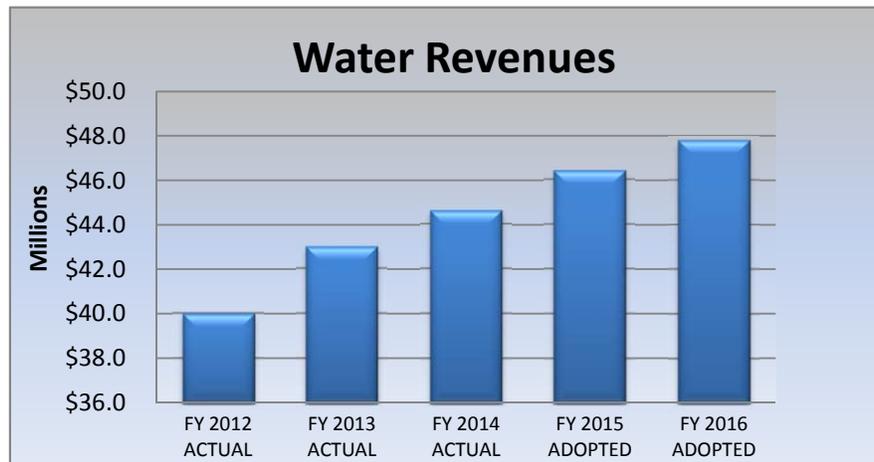


Building Permit revenues are projected to generate \$5,543,150 or 74.51% of Building Fund revenues in FY 2016, as indicated in the graph above. This is an increase of 1.69% or \$91,910 from FY 2015. The projected increase is based on continued increases in renovations, including the upgrades to the Sawgrass Mills Mall area. In FY 2016 Building Permit revenue projections remained budgeted at a conservative level due to the uncertainty of the economic climate. Building fund revenue projections are constantly being revised to account for projected economic activity and the City's extensive efforts towards economic development.

### **Water/Wastewater Revenues - \$107,565,470**

Water and wastewater charges consist of a base charge and a volume-based charge related to monthly water consumption. These charges are used to fund the cost of the Utility's operations and maintenance, debt service requirements and capital improvement projects. Water and wastewater rates and base facility charges are adjusted on an annual basis to reflect the cost of doing business, measured by fluctuation in the Consumer Price Index (CPI) – All Urban Consumers, Water and Sewerage Maintenance as published by the U.S. Department of Labor, Bureau of Labor Statistics, based on the percentage change in the CPI from the previous June to June of the year in which the adjustment is affected.

## MAJOR REVENUE SOURCES AND TRENDS



The graph above indicates that water revenues are estimated to generate \$48,486,600 or 45.08% of Utility Fund revenues in FY 2016. The projected increase of \$1,843,910 is based on the All Urban Consumers, Water and Sewerage Maintenance CPI increase.

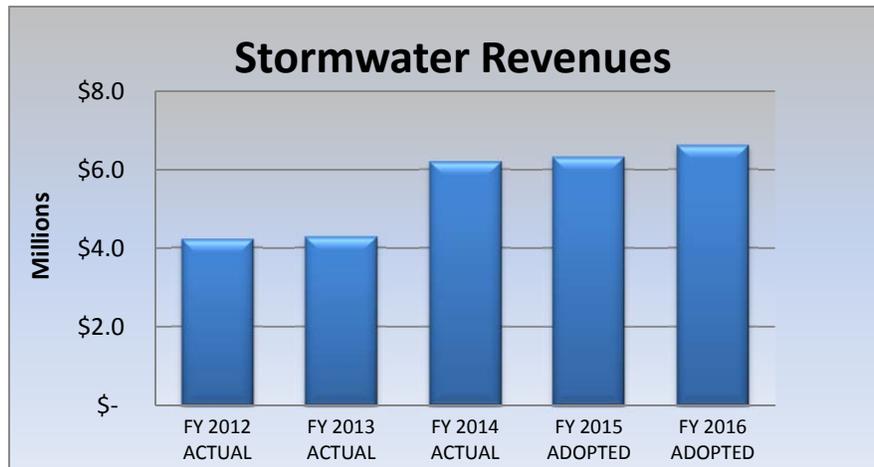


As indicated in the graph above, wastewater revenues are projected to generate \$53,306,580 or 49.56% of Utility Fund revenues in FY 2016. The estimated increase of \$2,081,710 from FY 2015 is based on the All Urban Consumers, Water and Sewerage Maintenance CPI increase.

### **Stormwater Revenues - \$6,625,150**

A Stormwater utility provides for the collection and disposal of stormwater and the regulation of ground water. Stormwater fees support 100% of operating and capital costs of the City's stormwater system and are charged to all property owners. Effective October 1, 2008 and on each October 1 thereafter, the City's stormwater rates are adjusted to reflect the cost of doing business, measured by the fluctuation in the Consumer Price Index (CPI) - All Urban Consumers, Water and Sewerage Maintenance, as published by the U.S. Department of Labor, Bureau of Labor Statistics based on the percentage change in the CPI from the previous June to June of the year in which the adjustment is affected.

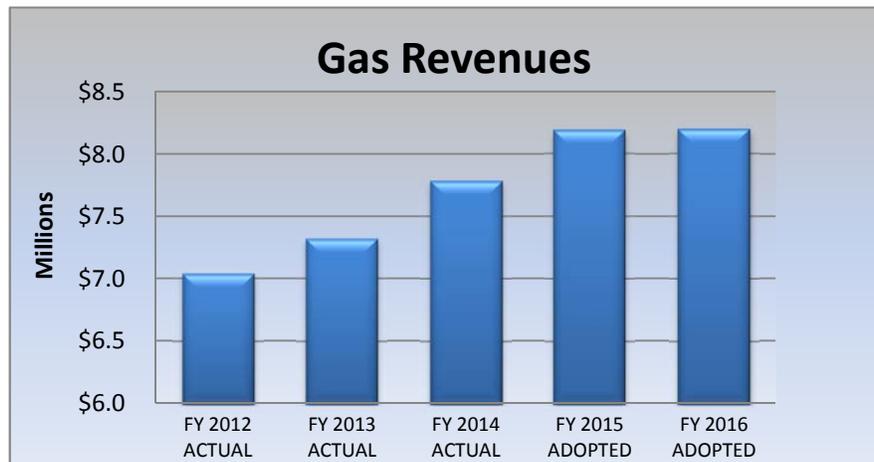
## MAJOR REVENUE SOURCES AND TRENDS



The graph above indicates that Stormwater rates are projected to generate \$6,625,150 or 87.48% of the Stormwater Fund revenues in FY 2016. The estimated increase of \$290,830 from FY 2015 is based on the All Urban Consumers, Water and Sewerage Maintenance CPI increase.

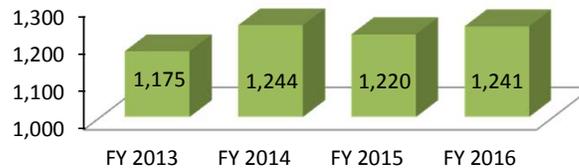
### **Gas Revenues - \$8,199,600**

A Gas utility provides for the distribution of natural gas to residential and commercial properties with the City of Sunrise and neighboring municipalities.



The graph above indicates that gas revenues are projected to generate \$8,199,600 or 99.23% of Gas Fund revenues in FY 2016. The estimated increase of \$7,390 from FY 2015 is based on a conservative expectation of natural gas prices.

## SUMMARY OF STAFFING



Dept. Function	Department/Division	FY 2012/2013 ACTUAL	FY 2013/2014 ACTUAL	FY 2014/2015 ADOPTED	FY 2015/2016 ADOPTED	Net Change	FY 2015/2016 ADOPTED FTE
<b>GENERAL FUND</b>							
1101 General Government	City Commission	7	7	7	7	0	7.00
1201 General Government	City Manager's Office	5	6	6	6	0	6.00
1301 General Government	City Clerk	5	4	4	4	0	4.00
1401 General Government	City Attorney's Office	4	4	4	4	0	4.00
1510 General Government	FAS-Finance	23	25	23	24	1	24.00
1515 General Government	FAS-Administrative Services	22	17	14	15	1	15.00
1601 General Government	Human Resources	8	8	9	8	(1)	8.00
2105 Public Safety	Police-Administration	83	83	48	53	5	47.50
2135 Public Safety	Police-Criminal Investigation	49	49	47	54	7	53.50
2155 Public Safety	Police-Uniform	181	180	183	175	(8)	160.64
2300 Public Safety	Fire-Administration	9	6	6	6	0	5.00
2310 Public Safety	Fire-Operations	136	138	138	139	1	139.00
2340 Public Safety	Fire-Emergency Management	2	2	2	2	0	2.00
2350 Public Safety	Fire-Prevention	12	12	13	14	1	13.50
2360 Public Safety	Fire-Support Services	5	7	8	8	0	8.00
3301 Community Development	CD-Planning & Engineering	33	30	28	29	1	28.50
3320 Community Development	CD-Code Enforcement	15	16	16	17	1	16.50
3601 Parks & Recreation	Leisure Services-Administration	11	14	16	17	1	16.50
3620 Parks & Recreation	Leisure Services-Facilities Maint	36	37	43	44	1	38.00
3631 Parks & Recreation	LS-Senior & Social Services	5	8	8	9	1	7.00
3641 Parks & Recreation	Leisure Services-Aquatics	38	38	38	38	0	20.47
3642 Parks & Recreation	Leisure Services-Athletics	4	4	4	4	0	3.00
3643 Parks & Recreation	Leisure Services-Camps	151	151	151	151	0	30.58
3644 Parks & Recreation	Leisure Services-Programs	23	20	20	21	1	16.50
3645 Parks & Recreation	Leisure Services-Tennis	4	0	0	0	0	0.00
3646 Parks & Recreation	Leisure Services-Theatre	4	5	5	5	0	4.50
<b>TOTAL GENERAL FUND</b>		<b>875</b>	<b>871</b>	<b>841</b>	<b>854</b>	<b>13</b>	<b>678.69</b>
<b>BUILDING FUND</b>							
3308 Community Development	Building	30	37	40	41	1	39.00
<b>FUEL &amp; ROADWAY FUND</b>							
3632 Public Works	Leisure Svcs-Transportation	12	12	12	12	0	10.21
<b>WATER &amp; WASTEWATER FUND</b>							
4210 Utilities	Utilities-Administration	12	13	13	14	1	13.50
4215 Utilities	Utilities-Public Service	44	45	45	45	0	45.00
4230 Utilities	Utilities-Field Operations	58	74	72	75	3	75.00
4240 Utilities	Utilities-Facilities Maint & Ops	46	50	48	48	0	48.00
4250 Public Works	Utilities-Plant Operations	51	59	60	60	0	60.00
4320 Public Works	Utilities-Engineering	0	11	13	13	0	12.50
4330 Public Works	Utilities-Capital Projects	0	10	12	12	0	11.50
<b>TOTAL WATER &amp; WASTEWATER FUND</b>		<b>211</b>	<b>262</b>	<b>263</b>	<b>267</b>	<b>4</b>	<b>265.50</b>
<b>STORMWATER FUND</b>							
3502 Public Works	Stormwater	9	23	24	24	0	24.00
<b>GAS FUND</b>							
4101 Utilities	Utilities-Gas Operations	21	23	24	25	1	24.50
<b>FLEET MANAGEMENT FUND</b>							
4350 Public Works	Fleet Services	0	1	1	2	1	1.50
<b>INFORMATION TECHNOLOGY &amp; COMMUNICATIONS FUND</b>							
1701 General Government	Information Technology	17	15	15	16	1	16.00
<b>TOTAL ALL FUNDS</b>		<b>1,175</b>	<b>1,244</b>	<b>1,220</b>	<b>1,241</b>	<b>21</b>	<b>1,059.40</b>

The increase includes the addition of a Driver/Messenger in Finance & Administrative Services; two (2) Public Service Aides P/T and two (2) Public Service Aides F/T in Police; a Battalion Chief and a Clerk I P/T in Fire Rescue; an Administrative Assistant I in Community Development; a Deputy Director, Maintenance Mechanic and two (2) Recreation Programmers in Leisure Services; an Administrative Assistant I P/T in Fleet Services; a SharePoint Administrator in Information Technology; a Deputy Director, two (2) Utility Servicepersons and a Utility Mechanic I to maintain flushing of the City's water distribution system in Utilities; and an Engineering Aide P/T in Gas Operations. During FY 2015, a Building Inspector and a Business Tax Official was added to Community Development.

## SUMMARY OF PROGRAM MODIFICATIONS

Dept/ Div. #	Department/Division Name	Request	Total Costs
1301	City Clerk	Reclassify Assistant City Clerk Position	3,880
1510	Finance & Administrative Svcs/Finance	Department Reorganization	5,300
1601	Human Resources	Classification & Compensation Study	50,000
1601	Human Resources	FMLA Third Party Administrator	21,000
2105	Police/Administration	Additional Toshiba Estudios 457 Copier Lease	1,080
2155	Police/Uniform	Additional Two (2) Public Service Aides Part-time	54,650
2155	Police/Uniform	Additional Two (2) Public Service Aides Full-time	136,790
2310	Fire Rescue/Operations	Increase Protective Clothing - Purchase New Firefighter Boots	52,890
2310	Fire Rescue/Operations	Additional Battalion Chief Position	72,090
2340	Fire Rescue/Emergency Management	Community Emergency Response Team Scholarship Program	1,500
2350	Fire Rescue/Prevention	Addition of a Clerk I Part-time Position	14,090
3301	Community Development/Planning & Engineering	Reclassification of Chief Engineering Inspector Position	8,400
3301	Community Development/Planning & Engineering	Additional Administrative Assistant I Position	62,770
3301	Community Development/Planning & Engineering	New Service - Small Business Outreach Workshop	1,200
3601	Leisure Services/Administration	New Position - Deputy Director	162,550
3620	Leisure Services/Facilities Maintenance	Additional Maintenance Mechanic Position	85,610
3631	Leisure Services/Senior & Social Services	New Position - Recreation Programmer	79,920
3642	Leisure Services/Athletics	Sunrise Gators Tackle Football & Cheerleading - Structure Change	46,200
3644	Leisure Services/Programs	Dr. Martin Luther King Day Celebration	6,500
3644	Leisure Services/Programs	New Position - Recreation Programmer	79,920
3646	Leisure Services/Theatre	Reclassify Theatre Manager to Recreation Specialist	-27,460
<b>TOTAL-GENERAL FUND</b>			<b>918,880</b>
3308	Community Development/Building	Retitle Electrical, Mechanical & Plumbing Inspectors to Building Inspectors	0
3308	Community Development/Building	Retitle Chief Building Inspector to Chief Structural Inspector	0
3308	Community Development/Building	Reclassification of Chief Inspector Positions	26,000
<b>TOTAL-BUILDING FUND</b>			<b>26,000</b>
4210	Utilities/Administration	New Position - Deputy Director	215,150
4215	Utilities/Public Service	Salary Range Reclassification - Enterprise Fund Accountant	5,100
4230	Utilities/Field Operations	Additional Utility Crew - Flushing Program	184,650
4230	Utilities/Field Operations	Professional Services for Water, Wastewater & Reuse Planning	380,000
4230	Utilities/Field Operations	Automated Metering Infrastructure (AMI)	100,000
4240	Utilities/Facilities Maintenance and Operations	Reclassify Utility Maintenance Worker to Utility Electrician I	21,910
4250	Utilities/Plant Operations	Professional Services for Plants Division	200,000
4320	Utilities/Public Works/Engineering	SCADA System - WiFi Pilot	10,000
4320	Utilities/Public Works/Engineering	Reclassify CADD Technician Part-Time Position to Full-Time	60,370
4330	Utilities/Public Works/Capital Projects	Reclassify Resident Project Representative Part-time to Full-Time	37,010
<b>TOTAL-WATER/WASTEWATER FUND</b>			<b>1,214,190</b>
4101	Utilities/Gas Operations	New Position - Engineering Aide Part-Time	20,410
4101	Utilities/Gas Operations	Leak Survey - Mains and Services (Entire System)	120,000
<b>TOTAL-GAS FUND</b>			<b>140,410</b>
4350	Utilities/Fleet Services	Additional Administrative Assistant I Part-Time Position	22,360
<b>TOTAL-VEHICLE REPAIR/REPLACEMENT FUND</b>			<b>22,360</b>
1701	Information Technology	New Position - SharePoint Administrator	120,710
<b>TOTAL-INFORMATION TECHNOLOGY FUND</b>			<b>120,710</b>
<b>TOTAL-CITY-WIDE PROGRAM MODIFICATION REQUESTS</b>			<b>\$2,442,550</b>

## SUMMARY OF NEW CAPITAL OUTLAY

Dept/ Div. #	Department/Division Name	Request	Cost
1510	Finance & Administrative Svcs/Finance	MICR Printers	5,360
2135	Police/Criminal Investigations	Oxygen/System Forensics Software	3,500
2135	Police/Criminal Investigations	High Capacity Hard Drive	1,000
2135	Police/Criminal Investigations	Password Recovery Software	1,600
2135	Police/Criminal Investigations	Security Camera	3,410
2135	Police/Criminal Investigations	Laser Scanner Software	4,360
2135	Police/Criminal Investigations	Trajectory Analysis Tool	1,170
2135	Police/Criminal Investigations	Gun Shot Residue Detection Device	2,630
2155	Police/Uniform	Replacement Ballistic Vests	18,500
2155	Police/Uniform	Replacement Bicycles	7,000
2155	Police/Uniform	Training Bite Suit	2,020
2155	Police/Uniform	Handheld Camera	2,900
2310	Fire/Operations	Scuba Diving Dry Suits	10,380
2310	Fire/Operations	Professional Firefighting Radio Bi-Directional Amplifier	15,000
2340	Fire/ Emergency Management	Broadband Global Area Network Satellite	4,000
2340	Fire/ Emergency Management	Bullex BullsEye Digital Fire Extinguisher Training System	11,000
2360	Fire/Support Services	Air Pack Replacements for SCBA	1,026,750
2360	Fire/Support Services	Automatic CPR Devices	44,450
3601	Leisure Services/Administration	Replacement of Xerox Phaser Color Laser Printer	3,000
3601	Leisure Services/Administration	Upgrade RecTrac Software	7,000
3620	Leisure Services/Facilities Maintenance	Replacement of the Toro Workman Sprayer (controls weeds, insects)	45,000
3620	Leisure Services/Facilities Maintenance	Replacement of the Toro Groundsmaster 4500D Mower	17,000
3620	Leisure Services/Facilities Maintenance	Replacement of the John Deere Ball Diamond Groomer	13,000
3620	Leisure Services/Facilities Maintenance	Replacement of the Self Propelled Floor Scrubber at Nob Hill Hall	8,500
3620	Leisure Services/Facilities Maintenance	Replacement of Soccer Goals	35,000
3620	Leisure Services/Facilities Maintenance	Foul Ball Netting for Piper Field (3 nets)	60,000
3631	Leisure Services/Senior & Social Services	Replacement of 4 Billiards Tables	10,000
3641	Leisure Services/Aquatics	Replacement of Pool Heater for the Civic Center Kiddie Pool	9,500
3644	Leisure Services/Programs	Replacement of 1 Treadmill in the Athletic Club	4,700
3644	Leisure Services/Programs	Portable Invertor Generators for POS sites at park events	3,300
3644	Leisure Services/Programs	Mobi Mat	5,000
3645	Leisure Services/Tennis	Replacement of the ServAce Alloy Equipment	17,000
3646	Leisure Services/Theatre	Wireless & Lavalier Microphones	4,000
3646	Leisure Services/Theatre	Road Cases to protect sound equipment during transport	9,000
3646	Leisure Services/Theatre	Ion Fader Wing lighting system	2,100
3646	Leisure Services/Theatre	Replacement of the Professional Grand Piano	30,000
4240	Utilities/Facilities Maintenance & Operations	Replacement of AC unit for Fire Station 39	25,000
	<b>TOTAL-GENERAL FUND</b>		<b>1,473,130</b>
3308	Community Development/Building	Replacement of Color Plotter	20,000
	<b>TOTAL-BUILDING FUND</b>		<b>20,000</b>
4340	Utilities/Streets Maintenance	Plate Compactor	4,000
4340	Utilities/Streets Maintenance	Handheld Cutoff Saw	1,500
4340	Utilities/Streets Maintenance	Walk Behind Concrete Saw	1,700
	<b>TOTAL-FUEL &amp; ROADWAY FUND</b>		<b>7,200</b>

## SUMMARY OF NEW CAPITAL OUTLAY

Dept/ Div. #	Department/Division Name	Request	Cost
4210	Utilities/Administration	Install a Solar cell/table charging "tree" as a public amenity	12,000
4230	Utilities/Field Operations	Trimble GPS Device Replacements	8,900
4230	Utilities/Field Operations	Purchase 4 new gas-powered generators for Sewer trucks	8,800
4230	Utilities/Field Operations	Replace Space Air Cart used for emergencies	20,000
4230	Utilities/Field Operations	Replace 6 air packs used for emergencies	60,000
4240	Utilities/Facilities Maintenance & Operations	Install roof access ladder at Springtree Waste Water & dewatering bldg	10,000
4240	Utilities/Facilities Maintenance & Operations	Purchase 41 new UV canvas covers for portable generators	82,000
4240	Utilities/Facilities Maintenance & Operations	Replace Chemical Scale at Springtree	3,000
4250	Utilities/Plant Operations	Scissor Lift for Springtree WTP	15,000
4250	Utilities/Plant Operations	Replacement Desktops at Sawgrass for SCADA system	6,000
<b>TOTAL-WATER/WASTEWATER FUND</b>			<b>225,700</b>
4201	Utilities/R&R	7 Vehicle Replacements	385,000
4201	Utilities/R&R	Replace 16 Water & Sewer Isolation Valves	128,000
4201	Utilities/R&R	Purchase of 15 left station pumps as replacements where needed	300,000
4201	Utilities/R&R	Replace 3 Ground Penetrating Radar Units	40,500
4201	Utilities/R&R	Replace Lift Station 299 Variable Frequency Drive and soft start	150,000
4201	Utilities/R&R	Roof Replacements	100,000
4201	Utilities/R&R	Replace Springtree fork lift	35,000
<b>TOTAL-WATER/WASTEWATER R &amp; R FUND</b>			<b>1,138,500</b>
4101	Utilities/Gas Operations	(3) Air Pack Replacements	30,000
4101	Utilities/Gas Operations	Stihl Cut-off Concrete Saw	1,150
4101	Utilities/Gas Operations	Pneumatic Piercing Tool	5,100
4101	Utilities/Gas Operations	Ultrasonic Thickness Gauge with calibration block	2,600
4101	Utilities/Gas Operations	Acoustic Pipe Locator	10,100
<b>TOTAL-GAS FUND</b>			<b>48,950</b>
4101	Utilities/Gas Operations	Metrotech Line Locator	4,200
<b>TOTAL-GAS R &amp; R FUND</b>			<b>4,200</b>
3901	Leisure Services/Springtree	Replacement of the Refrigerated Sandwich/Salad Prep Unit	3,000
<b>TOTAL-SPRINGTREE GOLF FUND</b>			<b>3,000</b>
3502	Utilities/Stormwater	3 Boat Ramps	52,500
3502	Utilities/Stormwater	250 KW Portable Generator	100,000
3502	Utilities/Stormwater	1 Utilities Stormwater Vehicle Replacement	55,000
<b>TOTAL-STORMWATER FUND</b>			<b>207,500</b>
4350	Utilities/Fleet Services	3 Fuel & Roadway Vehicle Replacements	124,000
4350	Utilities/Fleet Services	5 Fire Rescue Aparatus & Staff Vehicle Replacements	1,530,000
4350	Utilities/Fleet Services	1 Leisure Services Vehicle Replacement	30,000
4350	Utilities/Fleet Services	Transportation Vehicle Replacements	150,000
<b>TOTAL-VEHICLE REPAIR/REPLACEMENT FUND</b>			<b>1,834,000</b>
1701	Information Technology	Blade Server - ERP	175,000
1701	Information Technology	Disaster Recovery Infrastructure Phase III	100,000
1701	Information Technology	HRIS Phase II	25,000

## SUMMARY OF NEW CAPITAL OUTLAY

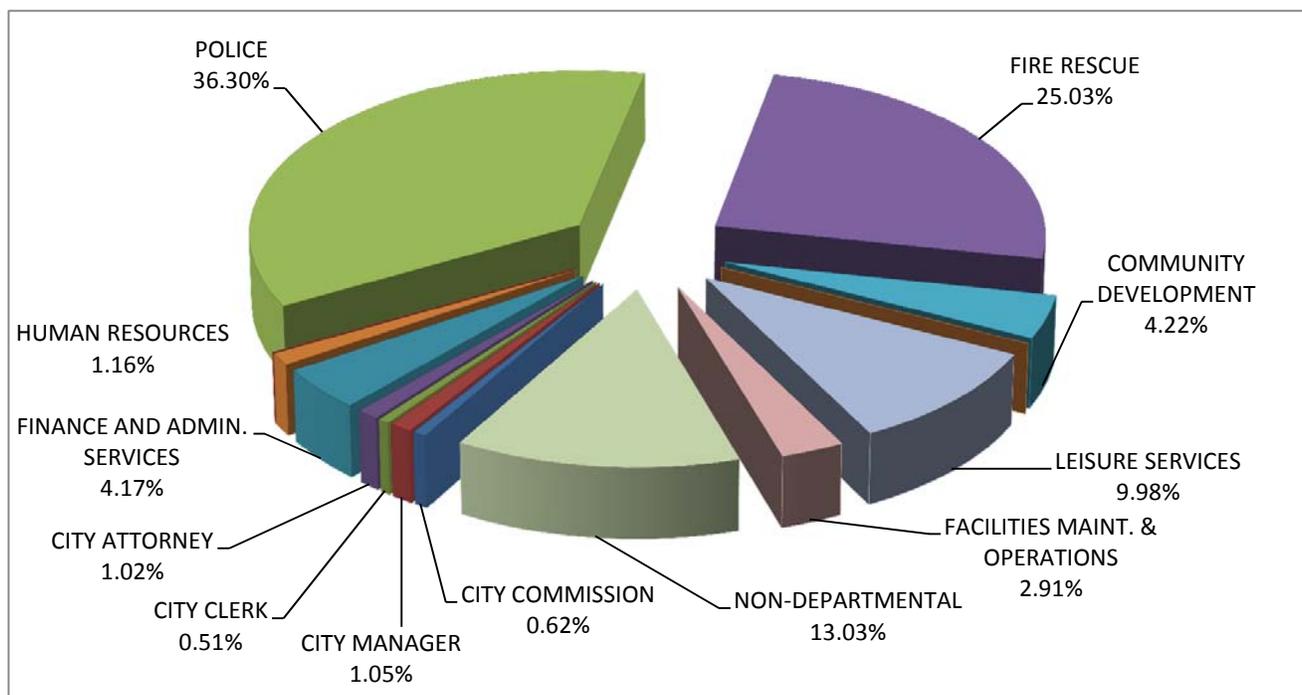
Dept/ Div. #	Department/Division Name	Request	Cost
1701	Information Technology	Security Enhancements	20,000
1701	Information Technology	Replacement Workstations	110,000
1701	Information Technology	Replacement Laptops	85,000
1701	Information Technology	Tablets	15,000
1701	Information Technology	24-Port Switches	8,000
1701	Information Technology	48-Port Switches	12,000
1701	Information Technology	New Vehicle	23,000
<b>TOTAL-INFORMATION TECHNOLOGY FUND</b>			<b>573,000</b>
3149	Police/Vice, Intelligence and Narcotics	Investigation Management Equipment	26,310
3149	Police/Vice, Intelligence and Narcotics	Battery Powered HD DVR System	3,500
3149	Police/Vice, Intelligence and Narcotics	Night Vision Equipment	22,400
3149	Police/Vice, Intelligence and Narcotics	Camera Tower	72,240
3150	Police/Vice, Intelligence and Narcotics	Stress Vest	25,100
3150	Police/Vice, Intelligence and Narcotics	T3 Motion Electric Vehicles	12,500
3150	Police/Vice, Intelligence and Narcotics	Surveillance Equipment	87,230
3150	Police/Vice, Intelligence and Narcotics	Replacement Bulletproof Vests	24,100
3151	Police/Vice, Intelligence and Narcotics	Replacement K9 Police Dog	15,500
<b>TOTAL-POLICE CONFISCATION FUND</b>			<b>288,880</b>
<b>TOTAL-CITY-WIDE NEW CAPITAL OUTLAY REQUESTS</b>			<b>5,824,060</b>



## GENERAL FUND EXPENDITURE SUMMARY BY DEPARTMENT

DEPARTMENT	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED	FY 2015/2016 ADOPTED	% TOTAL BUDGET
CITY COMMISSION	574,185	627,995	674,220	746,490	0.62%
CITY MANAGER	862,132	957,902	794,810	1,259,370	1.05%
CITY CLERK	419,889	436,451	568,530	606,400	0.51%
CITY ATTORNEY	612,319	639,644	1,134,060	1,226,660	1.02%
FINANCE AND ADMIN. SERVICES	2,273,322	4,280,835	4,679,950	4,997,240	4.17%
HUMAN RESOURCES	963,439	922,358	1,118,760	1,393,180	1.16%
INFORMATION TECHNOLOGY	2,762,514	3,025,114	-	-	0.00%
CENTRAL SERVICES	4,293,219	-	-	-	0.00%
POLICE	39,735,197	38,478,651	40,740,460	43,548,050	36.30%
FIRE RESCUE	27,168,116	28,511,557	29,259,580	30,020,710	25.03%
COMMUNITY DEVELOPMENT	5,278,847	7,536,183	4,618,450	5,064,210	4.22%
PUBLIC WORKS	2,778,729	-	-	-	0.00%
LEISURE SERVICES	9,721,215	11,207,613	10,536,250	11,969,590	9.98%
FACILITIES MAINT. & OPERATIONS	-	-	3,654,140	3,487,380	2.91%
NON-DEPARTMENTAL	41,819,997	12,572,103	81,623,100	15,634,830	13.03%
<b>TOTAL REVENUES</b>	<b>\$ 139,263,120</b>	<b>\$ 109,196,406</b>	<b>\$ 179,402,310</b>	<b>\$ 119,954,110</b>	<b>100.00%</b>

### FY 2015/2016 Expenditures by Department - General Fund \$119,954,110



**GENERAL FUND**

FUND 001

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>TAX &amp; FRANCHISE REVENUES</u></b>				
311.01-00 Current	28,309,279	29,410,003	31,490,930	33,553,610
311.02-00 Penalties & Interest	45,106	44,452	35,000	35,000
311.03-00 Delinquent	(119,930)	(201,677)	-	-
311.04-00 Delinquent Penalty & Int	47,076	4,748	35,000	35,000
312.51-00 Fire Premium Tax Revenue	864,612	879,470	881,900	899,540
312.52-00 Police Premium Tax Revenue	568,388	620,714	579,760	591,360
314.10-00 Electricity	-	6,756,229	6,555,060	6,720,310
314.30-00 Water	-	1,806,782	1,844,210	1,901,710
314.40-00 Gas	-	452,858	481,490	496,970
314.80-00 Propane	-	31,129	32,460	27,020
315.01-00 State Audit Adjustments	4,158	42,706	-	-
315.10-00 Telecomm & Cable	-	-	3,617,400	3,670,000
315.20-00 Telecomm	101,382	2,169,834	-	-
315.50-00 Cable	786,216	804,667	-	-
316.01-00 Local Business Tax	2,084,894	2,153,725	2,064,690	2,195,000
316.02-00 Administrative Fees	219,422	211,350	-	-
316.03-00 Penalty Fees	48,075	61,656	34,050	50,000
<b>TOTAL TAX &amp; FRANCHISE REVENUES</b>	<b>32,958,678</b>	<b>45,248,646</b>	<b>47,651,950</b>	<b>50,175,520</b>
<b><u>LICENSES &amp; PERMITS</u></b>				
322.01-00 Additions & Alterations	2,317,556	2,315,878	-	-
322.02-00 Plumbing	475,388	631,509	-	-
322.03-00 Electrical	1,079,815	1,091,046	-	-
322.04-00 Roofing	128,658	129,230	-	-
322.05-00 Swimming Pool	1,674	1,522	-	-
322.06-00 Heating/Air Conditioning	1,087,289	1,213,669	-	-
322.07-00 Backflow Inspections	102,154	96,020	-	-
322.10-00 General Starts	183,798	741,731	-	-
322.50-04 Maintenance Certification	15,641	22,748	-	-
322.90-11 Technology Fee	176,569	329,364	-	-
322.90-12 Open Permit Search Fee	119,440	134,600	-	-
322.99-00 Miscellaneous	328,190	315,287	-	-
323.10-00 Electricity	5,202,448	5,603,231	5,481,830	5,755,900
323.70-00 Solid Waste	3,414,324	3,402,257	3,420,000	3,591,000
323.90-02 Towing	79,908	81,987	80,760	84,800
323.90-04 Residential Recycling	173,383	193,590	178,250	187,160
325.20-01 Fire Rescue	8,827,359	8,479,941	8,405,580	9,927,810
329.10-04 Recovered Mat'l Registration	2,400	2,600	2,400	2,400
329.10-30 Site Plan Review	157,228	381,373	175,000	185,000
329.10-31 Special Exception	12,500	17,500	12,500	15,000
329.10-32 Variance	7,500	1,125	-	2,500
329.10-33 Rezoning	9,750	6,500	6,000	6,000
329.10-34 Land Use Plan Amendments	7,500	14,050	10,000	7,500
329.10-43 Plat	1,070	3,890	1,500	1,500
329.10-53 Vacation-Public Property	3,750	1,875	-	-
329.11-00 Cost Recovery	21,378	17,881	15,000	17,500
329.11-01 Administration Fee	641	537	550	520
329.21-01 Miscellaneous Permit Fee	900	1,050	900	1,500
329.30-38 Utility Inspections	115,565	167,995	150,000	100,000
329.30-40 Water & Wastewater	199,417	252,394	1,625,000	1,500,000
329.40-39 Drainage	87,654	147,712	240,000	250,000
329.40-42 Engineering Fees	12,790	133,950	150,000	150,000

**GENERAL FUND**

FUND 001

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
329.40-44 Paving	100,203	107,004	150,000	200,000
329.40-45 Sidewalk	12,746	10,312	15,000	30,000
329.40-46 Final Site Inspections	9,595	5,720	10,000	10,000
329.40-47 Excavation	-	1,875	-	5,000
329.40-48 Site Preparation	9,700	24,750	10,000	12,000
329.40-50 Landscaping & Irrigation	80,535	102,040	110,000	125,000
329.50-60 Zoning Approval	37,294	44,254	45,000	45,000
329.50-61 Sign Approval & Waivers	14,658	9,063	15,000	7,500
329.90-05 Contract Overtime	-	-	-	5,000
329.90-10 Extended Liquor License	1,800	1,800	1,200	1,200
329.90-11 Technology Fee	38,070	58,600	40,000	130,000
329.90-33 Reforestation Replace Fee	16,300	250	5,000	2,500
329.90-49 Road Cut	4,375	9,375	1,000	4,000
329.90-52 Improper Water Use Connect	500	-	500	500
329.90-54 Reproduction	3,181	5,417	3,000	4,000
329.90-98 Developer Permit Fees	1,575	2,250	2,000	2,000
329.90-99 Other - Plan & Develop	30,812	29,133	30,000	30,000
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>24,714,981</b>	<b>26,345,885</b>	<b>20,392,970</b>	<b>22,399,790</b>

**INTERGOVERNMENT REVENUES**

331.20-00 Public Safety	11,493	15,809	-	450,000
331.20-14 Vest Grant	18,985	5,330	-	-
331.20-32 FL Child Safety Seat Dist	150	175	-	-
331.20-39 Justice Asst 2009 Recover	25,731	-	-	-
331.20-40 Justice Asst (JAG) Post 08	16,842	21,530	-	-
334.20-20 Bicycle/Pedestrian Grant	-	13,008	-	-
334.20-32 FL Dept Health Med Svc Gr	-	103,634	-	33,340
335.10-12 Revenue Sharing	2,464,897	2,657,086	1,979,130	2,151,900
335.10-15 Beverage Licenses	38,050	41,351	40,000	40,600
335.10-18 Sales Tax	4,963,728	5,332,057	5,454,760	5,776,020
335.20-01 Firefighter Supplemental	88,844	69,190	91,970	93,400
337.20-01 911 Reimbursement	-	178,926	-	-
338.10-01 Occupational Licenses	89,818	48,134	85,000	85,000
338.20-01 PSAP - 911	191,752	-	-	-
<b>TOTAL INTERGOVERNMENT REVENUES</b>	<b>7,910,290</b>	<b>8,486,230</b>	<b>7,650,860</b>	<b>8,630,260</b>

**SERVICE REVENUES**

341.-90-01 Lien Inquiry	-	-	504,000	525,000
342.10-02 Accident Reports	10,199	16,175	11,620	12,000
342.10-03 Special Details	1,109,092	1,246,508	1,113,060	1,026,000
342.10-04 Witness Fees	4,755	4,935	4,850	4,880
342.10-05 Overtime Reimbursement	107,279	94,560	34,040	45,000
342.10-07 Arena Operating Spec Detail	70,000	-	-	-
342.20-03 Fire Special Details	130,011	161,514	131,030	145,000
342.20-05 Overtime Reimbursement	-	27,053	-	24,010
342.50-01 New Construction	263,180	469,074	389,000	512,780
342.50-02 Commercial Properties	993,428	1,027,945	1,036,030	1,179,090
342.50-03 Inspector Train Retainage	9,082	12,038	7,740	7,740
342.50-04 Maintenance Certification	112	414	450	450
342.60-01 Svc Charge Ambulance Fee	2,374,374	2,740,630	2,423,530	2,750,630
342.90-09 Technology Fee Fire	6,560	43,045	35,710	35,710
342.90-11 False Alarm Fee - Police	35,352	98,803	64,010	56,500
342.90-12 School Resource Officer	508,772	508,772	508,780	508,780

**GENERAL FUND**

FUND 001

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
342.90-30 Hazmat Response Team	454,211	454,211	400,000	400,000
344.30-01 Bus Fares	22,037	24,101	-	-
347.20-11 Sports Programs	150,318	152,353	155,780	173,000
347.20-12 Summer Recreation Fees	469,963	480,818	440,000	460,000
347.20-15 Swimming Pool Fee	35,190	36,858	37,000	37,000
347.20-19 Miscellaneous Fees	72,212	85,699	84,330	85,000
347.20-20 Cc & Ac Membership Fees	94,229	55,851	46,870	55,000
347.20-36 Landscp Maint Flam Linear Park	44,172	52,263	45,000	50,000
347.40-04 Woodstock Festival	11,124	8,905	8,910	7,000
347.40-05 Vendor Fees	6,900	10,810	8,540	15,000
347.50-12 Recreation Center Fees	157,685	201,962	194,860	194,000
347.50-18 Pavillion Rent (Wel Ps Park)	31,088	19,335	17,080	24,000
347.50-19 Sunrise Tennis (Wel Racq)	36,972	39,086	-	-
347.50-21 Tennis Center Mdse Sales	424	497	-	-
347.50-22 Tennis Pro	-	-	20,000	-
347.50-23 Rec Instructors/Programs	118,587	124,282	125,040	116,200
347.50-24 Tennis Enterprises, LLC	56,124	53,596	-	-
347.50-25 Tennis Contract Revenue	-	-	-	450,000
347.90-01 Program Revenues	1,674	1,107	400	1,000
347.90-02 Concessions & Resale	40,428	48,474	36,940	40,000
347.90-06 Senior Programs	35,767	45,713	46,430	47,500
347.90-07 Civic Center Theater	-	33,202	33,630	34,000
347.90-08 Civic Center Contract Fee	28,338	26,447	31,180	32,000
349.10-00 Photocopy Sales - Public	4,235	2,709	2,540	2,540
349.11-00 Contract Overtime Building	1,354	-	-	-
349.13-00 Contracted Overtime Fire	34,889	-	24,010	-
349.20-02 Photocopying	6,211	1,968	3,940	-
349.30-01 DOCA/Fund 105	-	-	900,000	1,021,440
349.40-01 DOCA/Fund 401-Gas	428,732	453,804	462,880	472,140
349.40-02 DOCA/Fund 401-Water	4,544,077	4,933,465	4,755,630	4,660,520
349.41-00 Cost Recovery Charge	12,616,822	13,056,848	12,214,060	12,700,000
349.42-00 DOCA/Fund 420-Springtree	184,871	178,299	181,870	158,460
349.43-00 DOCA/Fund 430-Sanitation	245,018	279,123	284,710	290,400
349.44-00 DOCA/Fund 444 Stormwater	250,305	387,165	394,910	474,470
<b>TOTAL SERVICE REVENUES</b>	<b>25,806,153</b>	<b>27,700,417</b>	<b>27,220,390</b>	<b>28,834,240</b>
<b><u>FINES &amp; FORFEIT REVENUES</u></b>				
351.10-00 County Court Criminal	13,130	21,192	10,000	10,000
351.21-00 Circuit Court Criminal	120	430	-	150
351.30-00 County Court Civil	207	53	-	-
351.50-00 Traffic Court	577,840	686,743	672,370	670,000
354.03-00 Red Light Fines	1,002,228	1,029,315	1,043,070	1,000,000
359.00-00 Other Fines &/or Forfeits	72,919	80,395	56,980	75,000
<b>TOTAL FINES &amp; FORFEIT REVENUES</b>	<b>1,666,444</b>	<b>1,818,128</b>	<b>1,782,420</b>	<b>1,755,150</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
361.02-00 Super Now Accounts	8,469	5,990	-	-
361.03-00 CD's And T-Bills	265,119	167,187	-	-
361.10-00 Interest & Dividends	277	69	-	-
361.10-01 Interest & Dividends	-	-	-	200,000
361.20-00 State Pool	10,347	11,489	-	-
361.30-00 Inc(Dec) Fair Value SBA	157,851	(85,764)	-	-
361.39-00 Inc(Dec) Fair Value Other	(21,443)	(7,169)	-	-

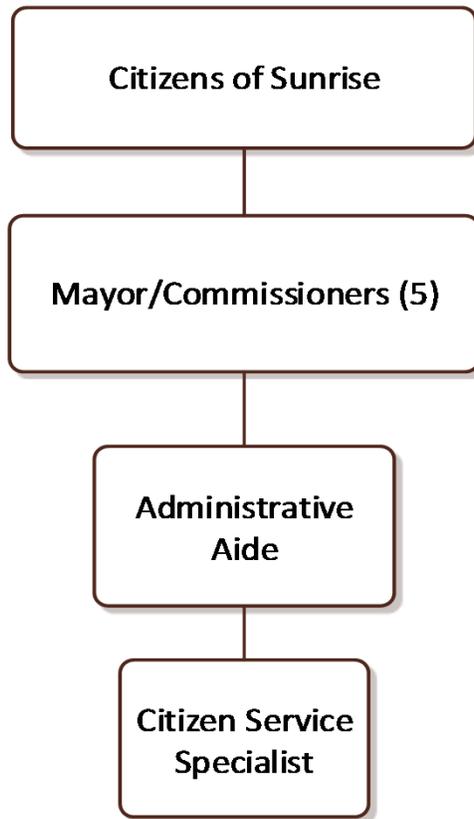
**GENERAL FUND**

FUND 001

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
361.44-40 Loan	26,824	21,994	21,990	11,560
361.99-99 Interest Summary	-	-	125,000	-
362.00-00 Rentals	-	155,578	158,690	158,690
364.01-00 Cash Proceeds	34,024	43,215	20,000	20,000
366.10-00 Donations to Leisure Svcs	8,118	7,179	-	-
366.10-01 Sponsorships Earth Day	4,000	-	-	10,000
366.10-02 Sponsorships	20,850	46,200	7,500	2,000
366.31-01 Misc Donations	400	265	-	45,000
366.40-00 Miscellaneous Donations	-	2,404	-	-
369.04-00 Code Liens Satisfaction	178,768	234,633	276,790	-
369.05-00 Project Lifesaver	-	-	-	350,000
369.06-00 Insurance Receipts	81,420	11,637	23,270	-
369.08-00 Legal Claims Reimbursement	-	14,053	-	15,000
369.11-03 Registry	114,000	102,400	103,200	-
369.12-00 School Board Broward County	18,493	19,798	10,140	105,260
369.13-00 Lien Amnesty Program	237,047	515,946	149,170	12,000
369.17-00 Eminent Domain Interest	-	1	-	149,000
369.43-00 All Service Contract Fee	783,450	796,220	796,220	-
369.90-00 Other Miscellaneous	2,264,148	623,250	235,150	831,310
369.99-00 Prior Yr Revenue/Expense	14,348	125,005	-	239,850
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>4,206,510</b>	<b>2,811,580</b>	<b>1,927,120</b>	<b>2,149,670</b>
<b>OTHER SOURCES</b>				
381.19-00 Fuel & Roadway Fund 191	50,000	-	-	-
381.23-00 Public Service Fund 203	7,632,466	638,956	-	-
381.27-00 Sunrise Lakes li Fund 207	-	1,448	-	-
381.35-00 Capital Projects Fund 325	700,000	-	-	-
381.41-00 Trans Fr Util-Fd 401-RO	10,841,354	8,300,000	-	-
381.41-01 Utility Fund 401-Gas ROI	310,401	323,684	-	-
381.49-00 Sanitation Fund 430	496,877	-	-	-
381.51-00 Workers' Comp Fund 501	3,450,000	-	-	-
381.52-00 Vehicle R & R Fund 502	2,300,000	2,000,000	-	-
381.53-00 Recycling Fund 435	876,320	908,896	958,760	928,730
381.64-11 W/WW ROI	-	-	3,250,800	4,740,750
381.74-11 Gas ROI	-	-	330,000	340,000
389.90-10 From Fund Balance	-	-	68,237,040	-
<b>TOTAL OTHER SOURCES</b>	<b>26,657,418</b>	<b>12,172,984</b>	<b>72,776,600</b>	<b>6,009,480</b>
<b>TOTAL REVENUES</b>	<b>123,920,474</b>	<b>124,583,870</b>	<b>179,402,310</b>	<b>119,954,110</b>



# CITY COMMISSION



## **CITY COMMISSION (1101)**

### **PROGRAM/SERVICES DESCRIPTION**

Authority is vested in the City Commission to legislate policies, enact ordinances, conduct public hearings and approve agreements/contracts. The role of the City Commission office is to provide logistical support to the City Commission and to work with individual Commissioners as needed (e.g. conduct research, travel arrangements). The office also provides constituent services, fielding questions/comments from members of the public and routing/responding to them as appropriate. The office is also responsible to work with the City Manager on the development and dissemination of all City Commission meeting agendas, including working with city staff on individual agenda items.

### **FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS**

- ◇ Worked with the City Manager to conduct the #saferby4” Symposium: Strategies Addressing Preventable Child Deaths
- ◇ Worked with City Manager to establish Economic Development Incentive for various businesses.

### **FY 2015/2016 OBJECTIVES/GOALS**

- ◇ Continue to provide quality, efficient services to the City Commission, citizens, visitors and businesses through open communications and timely responses.

**CITY COMMISSION (1101)**

FUND 001

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 512,926	\$ 574,796	\$ 595,290	\$ 658,270
OPERATING EXPENSES	61,259	53,199	78,930	88,220
<b>TOTAL EXPENDITURES</b>	<b>\$ 574,185</b>	<b>\$ 627,995</b>	<b>\$ 674,220</b>	<b>\$ 746,490</b>

<b>SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET</b>
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<b>PERSONNEL SERVICES</b>	<b>\$ 62,980</b>
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The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements effective October 1, 2012 and October 1, 2013 settled in April 2015 and annual increases in pensions and insurance benefits.

<b>OPERATING EXPENSES</b>	<b>\$ 9,290</b>
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The positive variance is primarily attributed to the increase in Out of State Travel expenses and subscription and membership expenses transferred from the Non-Departmental account.

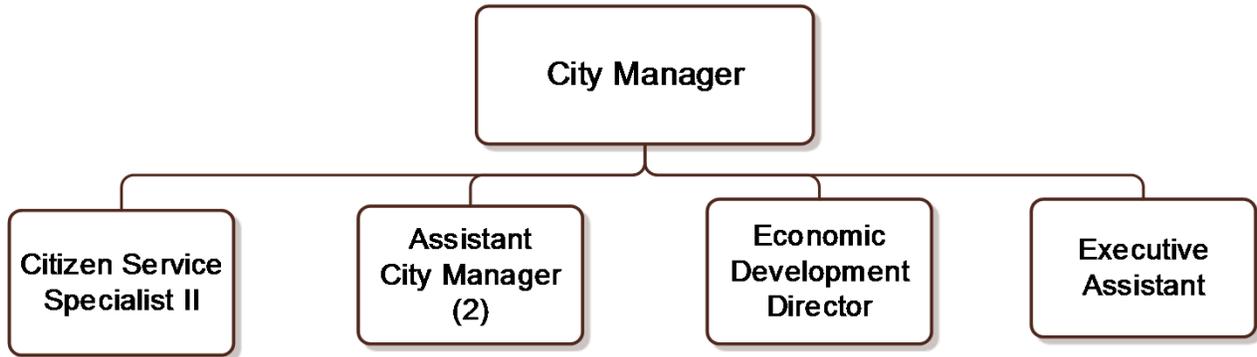
<b>PERSONNEL COMPLEMENT</b>				
<b>POSITION TITLE</b>	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED</b>	<b>FY 2015/2016 ADOPTED</b>
Mayor	1	1	1	1
Deputy Mayor	1	1	1	1
Assistant Deputy Mayor	1	1	1	1
Commissioner(s)	2	2	2	2
Administrative Aide	1	1	1	1
Secretary I	1	0	0	0
Citizen Service Specialist	0	1	1	1
<b>TOTAL POSITIONS</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>
<b>Total Full-Time Positions</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total FTE'S</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>

## CITY COMMISSION (1101)

FUND 001

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b><u>PERSONNEL SERVICES</u></b>				
12-01 Salaries	\$ 287,029	\$ 318,776	\$ 318,540	\$ 358,300
14-01 Overtime-Time And A Half	1,798	2,364	1,840	1,840
14-02 Overtime-Straight Time	387	1,116	840	840
15-01 Executive Expense	18,053	19,253	19,200	19,200
15-04 Auto Allowance	9,026	9,626	9,600	9,600
21-01 SS & Medicare Matching	23,954	26,608	27,080	29,840
22-01 Pension-General	92,650	102,898	91,280	97,320
22-04 401A Contributions	-	-	11,840	10,780
23-01 Health	78,987	93,330	107,070	119,900
23-05 Long Term Care	-	-	-	2,490
23-06 Dental	-	-	2,270	2,320
23-07 Catastrophic/Intensive Care	-	-	4,980	4,950
24-00 Workers' Compensation	1,042	825	750	890
<b>TOTAL PERSONNEL SERVICES</b>	<b>512,926</b>	<b>574,796</b>	<b>595,290</b>	<b>658,270</b>
<b><u>OPERATING EXPENSES</u></b>				
34-04 Temporary Services	3,205	-	-	-
40-01 Travel & Per Diem	22,173	20,868	-	-
40-04 Travel/In-County	-	-	900	900
40-05 Travel/Out Of County	-	376	8,700	8,700
40-06 Travel/Out Of State	-	-	12,850	20,000
41-01 Communications	9,755	8,891	5,790	5,790
42-01 Postage	-	-	550	550
44-06 Copiers	-	-	6,920	6,920
44-07 Per Print Cost	-	-	720	720
47-01 Printing & Binding	928	390	1,900	1,900
47-02 Photocopying Costs	12,051	9,145	-	-
51-01 Office Supplies	2,940	2,172	4,400	3,500
52-90 Other Supplies & Expenses	3,873	4,238	-	-
52-95 Other Materials & Supplies	-	-	2,900	2,900
54-01 Subs & Memberships	6,334	6,299	29,100	32,140
54-02 Tuition	-	820	-	-
55-01 Training Registrations	-	-	4,200	4,200
<b>TOTAL OPERATING EXPENSES</b>	<b>61,259</b>	<b>53,199</b>	<b>78,930</b>	<b>88,220</b>
<b>TOTAL EXPENDITURES</b>	<b>574,185</b>	<b>627,995</b>	<b>674,220</b>	<b>746,490</b>

# CITY MANAGER



## CITY MANAGER (1201)

### PROGRAM/SERVICES DESCRIPTION

#### **Mission**

The City Manager's office is responsible for the professional management of the governmental organization of the City of Sunrise, always focused on providing high quality and ethical leadership on behalf of the City Commission, residents, employees, businesses, and other community stakeholders.

#### **Overview**

The City Manager serves as the Chief Administrative Officer for the City of Sunrise, responsible for the day to day management of the governmental organization. Key responsibilities include: preparation and implementation of the City's annual budget, execution of the strategic vision and policies established by the City Commission, providing technical expertise and recommendations to the City Commission, and developing/maintaining an organization that works effectively, efficiently and cooperatively for the benefit of the residents and other community stakeholders of the City of Sunrise.

### FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Addressed key staffing issues at the senior management level, preparing the organization for future long-term stability.
- ◇ Obtained financing for key community improvements at parks and recreational facilities, as well as for traffic and parking improvements around the Sawgrass Mills Mall. Acquired land and professional services necessary to implement the vision of the City Commission.
- ◇ Worked closely with the Governor, State legislators, Florida Department of Transportation, and local business leaders to advance various critical transportation infrastructure improvement projects within the city of Sunrise.
- ◇ Vigorously worked on various economic development initiatives, including the new regional headquarters for American Express and the Metropica development.
- ◇ Introduced the concept of a redevelopment master planning process for the original areas of Sunrise as an economic development tool and for the quality of life enhancement.

### FY 2015/2016 OBJECTIVES/GOALS

- ◇ Provide effective leadership for an organization that embraces a culture of inclusion, empowerment, collaboration, and transparency.
- ◇ Make effective use of available resources and promote sound, sustainable financial management in all areas by continuing to review the City's short and long term fiscal situation and promote fiscal reforms when appropriate.
- ◇ Enhance the quality of life for all members of the Sunrise community by aligning service offerings to the needs of the entire population.

**CITY MANAGER (1201)**

FUND 001

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 832,552	\$ 913,131	\$ 1,074,390	\$ 1,219,130
OPERATING EXPENSES	29,580	44,771	28,030	40,240
<b>TOTAL EXPENDITURES</b>	<b>\$ 862,132</b>	<b>\$ 957,902</b>	<b>\$ 1,102,420</b>	<b>\$ 1,259,370</b>

<b>SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET</b>
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<b>PERSONNEL SERVICES</b>	<b>\$ 144,740</b>
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The positive variance is primarily attributed to the addition of the Assistant City Manager and Citizen Service Specialist II positions and offset by the reduction of an Executive Assistant and transfer of the Business Outreach Coordinator position to Community Development.

<b>OPERATING EXPENSES</b>	<b>\$ 12,210</b>
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The positive variance is primarily attributed to the increase in communications, travel expenses, and the reallocation of expenses for memberships from Non-Departmental (4901).

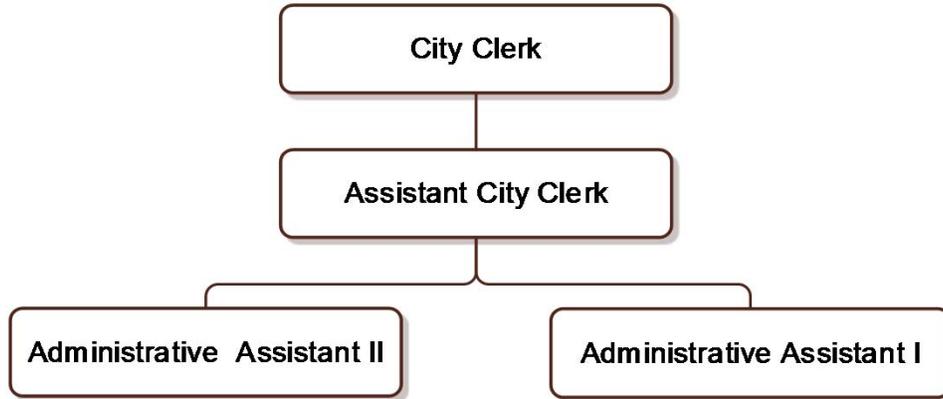
<b>PERSONNEL COMPLEMENT</b>				
<b>POSITION TITLE</b>	<b>FY 2012/2013 ACTUAL</b>	<b>FY 2013/2014 ACTUAL</b>	<b>FY 2014/2015 ADOPTED</b>	<b>FY 2015/2016 ADOPTED</b>
City Manager	1	1	1	1
Assistant City Manager	1	1	1	2
Executive Assistant	1	1	2	1
Economic Development Director	1	1	1	1
Business Outreach Coordinator	0	1	1	0
Citizen Service Specialist	1	1	0	0
Citizen Service Specialist II	0	0	0	1
<b>TOTAL POSITIONS</b>	<b>5</b>	<b>6</b>	<b>6</b>	<b>6</b>
<b>Total Full-Time Positions</b>	<b>5</b>	<b>6</b>	<b>6</b>	<b>6</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total FTE'S</b>	<b>5</b>	<b>6</b>	<b>6</b>	<b>6</b>

## CITY MANAGER (1201)

FUND 001

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b><u>PERSONNEL SERVICES</u></b>				
12-01 Salaries	\$ 555,932	\$ 630,358	\$ 702,530	\$ 810,270
14-01 Overtime-Time And A Half	4,841	2,135	780	1,500
14-02 Overtime-Straight Time	4,103	1,092	1,040	2,500
15-01 Executive Expense	-	-	-	2,500
15-04 Auto Allowance	1,345	2,407	2,400	4,800
15-06 Deferred Compensation	19,054	23,063	23,000	24,000
21-01 SS & Medicare Matching	39,639	39,396	54,660	64,690
22-01 Pension-General	163,778	163,607	158,720	120,240
22-04 401A Contributions	-	-	56,530	67,950
23-01 Health	42,088	49,592	71,000	110,840
23-05 Long Term Care	-	-	-	4,310
23-06 Dental	-	-	1,360	1,320
23-07 Catastrophic/Intensive Care	-	-	880	2,170
24-00 Workers' Compensation	1,772	1,481	1,490	2,040
<b>TOTAL PERSONNEL SERVICES</b>	<b>832,552</b>	<b>913,131</b>	<b>1,074,390</b>	<b>1,219,130</b>
<b><u>OPERATING EXPENSES</u></b>				
34-04 Temporary Services	-	10,503	-	-
34-20 Misc Contract Services	-	-	150	150
40-01 Travel & Per Diem	382	3,385	-	-
40-02 Local Mileage	84	313	3,100	2,600
40-05 Travel/Out Of County	-	225	3,500	7,400
40-06 Travel/Out Of State	-	-	6,710	5,400
41-01 Communications	5,077	4,966	1,530	2,280
42-01 Postage	-	-	200	200
44-07 Per Print Cost	-	-	1,800	1,800
46-10 Fleet Charges	3,335	1,650	-	-
46-11 Maint Office Equipment	35	-	-	-
46-13 Maint Communication Equip	-	-	60	60
47-01 Printing & Binding	46	62	420	400
47-02 Photocopying Costs	288	758	-	-
48-01 Public Relations	58	-	-	-
49-54 Vehicle Replcmnt Funding	12,000	12,000	-	-
51-01 Office Supplies	2,394	1,514	1,300	1,600
52-01 Gas & Oil	2,080	2,509	-	-
52-03 Uniforms	-	-	300	400
52-90 Other Supplies & Expenses	781	561	-	-
52-95 Other Materials & Supplies	-	-	-	500
54-01 Subs & Memberships	2,695	4,007	4,210	14,350
54-02 Tuition	325	2,318	-	-
55-01 Training Registrations	-	-	4,750	3,100
<b>TOTAL OPERATING EXPENSES</b>	<b>29,580</b>	<b>44,771</b>	<b>28,030</b>	<b>40,240</b>
<b>TOTAL EXPENDITURES</b>	<b>862,132</b>	<b>957,902</b>	<b>1,102,420</b>	<b>1,259,370</b>

# CITY CLERK



## CITY CLERK (1301)

### PROGRAM/SERVICES DESCRIPTION

The City Clerk is the official Secretary to the City of Sunrise and the City Commission, and is responsible for the following: a) Custodian of the City Seal; b) Local Supervisor of Elections; c) Local Financial Disclosure Coordinator; d) Records Custodian and Records Management Liaison Officer with the State of Florida, overseeing the storage of active and inactive records, and the disposition of obsolete records in accordance with State of Florida guidelines; e) maintaining, updating and distributing the City Charter and Code of Ordinances; f) attesting to documents, legislation, checks, warrants, and certificates; g) maintaining and safeguarding original documents for the City such as minutes of public meetings, ordinances, resolutions, contracts, and agreements; h) providing for disaster recovery of official documents; i) representing the City in court on public records requests as may be required; j) coordinating all aspects of the Advisory Board appointment process and maintaining records of Board activities; k) handling all details of elections for the General Employees', Police Officers', and Firefighters' Retirement Plan Boards; l) coordinating and responding to lien inquiries; m) responding to public records requests from the public, departments, and other governmental agencies, including specific research when required; n) registering lobbyists and receiving their expense reports; and o) Local Filing Officer for Broward County Ethics Disclosures.

### FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Conducted the Leisure Services General Obligation Bond Referendum.
- ◇ Reinstated "Government in the Sunshine Training" for City advisory board members by conducting three seminars, which trained 100% of City advisory board members.
- ◇ Realigned the advisory board application process to coincide with the November organizational meetings of the City Commission.

### FY 2015/2016 OBJECTIVES/GOALS

- ◇ Implement the new advisory board application process to coincide with the November organizational meetings of the City Commission.
- ◇ Transform and streamline the lien inquiry process through the use of SharePoint software.
- ◇ Institute an e-recording program for recording documents with Broward County.

<b>PERFORMANCE MEASURES</b>	<b>FY 2013/2014</b>	<b>FY 2014/2015</b>	<b>3/31/2015</b>	<b>FY 2015/2016</b>
	<b>ACTUAL</b>	<b>TARGET</b>	<b>ACTUAL</b>	<b>TARGET</b>
Number of internally generated responses to requests	114	115	51	111
% of internally generated responses within 3 days	100%	95%	100%	95%
Number of externally generated responses to requests	554	575	238	525
% of externally generated responses within 10 days	88%	90%	91%	90
Number of lien inquiries	5,529	5,040	2,798	5,250

**CITY CLERK (1301)**

FUND 001

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b>REVENUES</b>				
SERVICE REVENUES	\$ -	\$ -	\$ 504,000	\$ 525,000
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 504,000</b>	<b>\$ 525,000</b>
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 395,395	\$ 411,038	\$ 432,080	\$ 487,360
OPERATING EXPENSES	23,930	25,413	136,450	119,040
CAPITAL OUTLAY	564	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 419,889</b>	<b>\$ 436,451</b>	<b>\$ 568,530</b>	<b>\$ 606,400</b>

<b>SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET</b>
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<b>PERSONNEL SERVICES</b>	<b>\$ 55,280</b>
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The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements effective October 1, 2012 and October 1, 2013 settled in April 2015 and annual increases in pensions and insurance benefits.

<b>OPERATING EXPENSES</b>	<b>\$ (17,410)</b>
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The negative variance is primarily attributed to the decrease in Election expenses offset by an increase for the addition of the Veterans Advisory Board.

<b>PERSONNEL COMPLEMENT</b>				
<b>POSITION TITLE</b>	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED</b>	<b>FY 2015/2016 ADOPTED</b>
City Clerk	1	1	1	1
Assistant City Clerk	1	1	1	1
Secretary II	1	0	0	0
Administrative Assistant II	0	1	1	1
Administrative Assistant I	0	0	1	1
Clerk Typist II	1	1	0	0
Clerk Typist I	1	0	0	0
<b>TOTAL POSITIONS</b>	<b>5</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>Total Full-Time Positions</b>	<b>5</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total FTE'S</b>	<b>5</b>	<b>4</b>	<b>4</b>	<b>4</b>

## CITY CLERK (1301)

FUND 001

	<u>FY 2012/2013 ACTUALS</u>	<u>FY 2013/2014 ACTUALS</u>	<u>FY 2014/2015 ADOPTED BUDGET</u>	<u>FY 2015/2016 ADOPTED BUDGET</u>
<b><u>SERVICE REVENUES</u></b>				
341.90-01 Lien Inquiry	\$ -	\$ -	\$ 504,000	\$ 525,000
<b>TOTAL SERVICE REVENUES</b>	<b>-</b>	<b>-</b>	<b>504,000</b>	<b>525,000</b>
<b>TOTAL REVENUES</b>	<b>-</b>	<b>-</b>	<b>504,000</b>	<b>525,000</b>
<b><u>PERSONNEL SERVICES</u></b>				
12-01 Salaries	\$ 237,143	\$ 244,197	\$ 259,510	\$ 284,700
14-01 Overtime-Time And A Half	105	186	150	830
14-02 Overtime-Straight Time	447	316	500	620
15-04 Auto Allowance	3,610	3,610	3,600	3,600
21-01 SS & Medicare Matching	18,312	19,059	20,130	22,170
22-01 Pension-General	89,982	92,999	84,230	87,250
22-04 401A Contributions	-	-	5,670	9,990
23-01 Health	45,017	50,020	55,180	70,870
23-05 Long Term Care	-	-	-	4,080
23-06 Dental	-	-	980	1,000
23-07 Catastrophic/Intensive Care	-	-	1,580	1,560
24-00 Workers' Compensation	779	651	550	690
<b>TOTAL PERSONNEL SERVICES</b>	<b>395,395</b>	<b>411,038</b>	<b>432,080</b>	<b>487,360</b>
<b><u>OPERATING EXPENSES</u></b>				
34-02 Records Retention	700	763	1,050	2,000
34-04 Temporary Services	1,710	-	-	-
40-01 Travel & Per Diem	879	1,297	-	-
40-02 Local Mileage	38	88	100	100
40-05 Travel/Out Of County	-	-	1,960	2,000
41-01 Communications	5,430	5,264	1,800	1,800
42-01 Postage	-	-	-	1,400
46-11 Maint Office Equipment	367	370	510	400
47-01 Printing & Binding	456	518	820	1,090
47-02 Photocopying Costs	543	197	-	-
47-03 Municipal Code	10,433	13,093	14,650	13,000
49-01 Lien Recording Fee	-	-	14,250	11,000
49-03 Boards	-	-	64,910	76,510
49-06 Elections	-	-	33,000	5,000
51-01 Office Supplies	915	1,348	1,000	1,000
52-08 Non-Capital Computer	-	-	-	1,590
52-90 Other Supplies & Expenses	1,253	515	-	-
52-95 Other Materials & Supplies	-	-	400	400
54-01 Subs & Memberships	871	1,130	980	950
54-02 Tuition	335	830	-	-
55-01 Training Registrations	-	-	1,020	800
<b>TOTAL OPERATING EXPENSES</b>	<b>23,930</b>	<b>25,413</b>	<b>136,450</b>	<b>119,040</b>
<b><u>CAPITAL OUTLAY</u></b>				
64-02 Computer Equipment	564	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>564</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>419,889</b>	<b>436,451</b>	<b>568,530</b>	<b>606,400</b>

## PROGRAM MODIFICATION

*Reclassification of Assistant City Clerk Position*

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST	
1301	City Clerk		\$3,880	
<b>Justification</b>				
<p>The City Clerk Department is requesting the reclassification of the existing Assistant City Clerk position. This position has not been reclassified in 24 years. The current job description, classification and salary range no longer adequately represent the nature of the work, knowledge, skills and abilities required for the position.</p>				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
-1	Assistant City Clerk (Steps 39-52)	71,350	5,460	(76,810)
1	Assistant City Clerk (Steps 46-59)	74,960	5,730	80,690
			-	-
<b>Total Personnel Costs</b>				<b>3,880</b>
<b>Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
<b>Total Reoccurring Operating Costs</b>				<b>-</b>
<b>One-Time Costs</b>				
Account Number	Description	Cost		
<b>Total One-Time Costs</b>				<b>-</b>
<b>Benefits</b>				
<p>The responsibilities of the position have expanded beyond the current job description and pay range. With succession planning in mind, the reclassification is reflective of the knowledge, skills and abilities required to perform the duties of the City Clerk in his/her temporary absence.</p>				



# CITY ATTORNEY



## CITY ATTORNEY (1401)

### PROGRAM/SERVICES DESCRIPTION

The City Attorney's Office serves as the principal legal counsel to the City's elected officials and staff. The City Attorney, individually and through the Assistant City Attorney and staff, performs the following functions: 1.) assists, meets with and provides legal counsel to the City Commission, City Manager and all departments on the legal aspects of City business, contracts, leases, bids, risk management, personnel matters, development issues, real estate transactions, ordinances and resolutions; 2.) assists in the preparation of agenda backup documents; 3.) renders ethics opinions; 4.) interacts with consultants, other governmental entities, private enterprise and local citizens; 5.) interprets laws and ordinances; 6.) prosecutes municipal code violations in Broward County and before the Code Enforcement Special Master; 7.) represents the City in civil matters in all courts, including red light camera violations, confiscation forfeiture actions and special assessment foreclosures; 8.) serves as liaison to special legal counsel and insurance attorney; 9.) handles small claims for and against the City; and 10.) conducts all administrative functions of a City Department.

### FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Successfully closed the \$70,120,000 Parking Garages Bonds, and the \$37,630,000 General Obligation Bonds (Park, Recreation and Leisure Projects).
- ◇ Projects relating to the Gen. Obligations Bonds for Park, Recreation and Leisure Services, including purchases of land, continuing services agreements, and project agreements.
- ◇ \$32 million settlement agreement with the County in the City's lawsuit against the County regarding the Resource Recovery Board approved by City Commission.

### FY 2015/2016 OBJECTIVES/GOALS

- ◇ Negotiation of expired collective bargaining agreements.
- ◇ Develop the agreements for land use and bond financing for Metropica.

Continue work on the purchase of land and agreements for the design, construction and development associated with the City's General Obligation Bonds for Park, Recreation and Leisure Services.

<b>PERFORMANCE MEASURES</b>	<b>FY 2013/2014</b>	<b>FY 2014/2015</b>	<b>3/31/2015</b>	<b>FY 2015/2016</b>
	<b>ACTUAL</b>	<b>TARGET</b>	<b>ACTUAL</b>	<b>TARGET</b>
No. of Resolutions/Ordinances	401	375	193	365
No. of Code Cases	1,417	1,300	434	1,000
No. of Foreclosure Cases	112	115	136	100
No. of Bankruptcies/Tax Deeds	340	290	276	250

**CITY ATTORNEY (1401)**

FUND 001

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 595,503	\$ 622,527	\$ 644,700	\$ 736,100
OPERATING EXPENSES	16,816	17,117	489,360	490,560
<b>TOTAL EXPENDITURES</b>	<b>\$ 612,319</b>	<b>\$ 639,644</b>	<b>\$ 1,134,060</b>	<b>\$ 1,226,660</b>

<b>SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET</b>
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<b>PERSONNEL SERVICES</b>	<b>\$ 91,400</b>
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The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements effective October 1, 2012 and October 1, 2013 settled in April 2015 and annual increases in pensions and insurance benefits.

<b>OPERATING EXPENSES</b>	<b>\$ 1,200</b>
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The positive variance is primarily attributed to the increase in the Law Library Subscription Services.

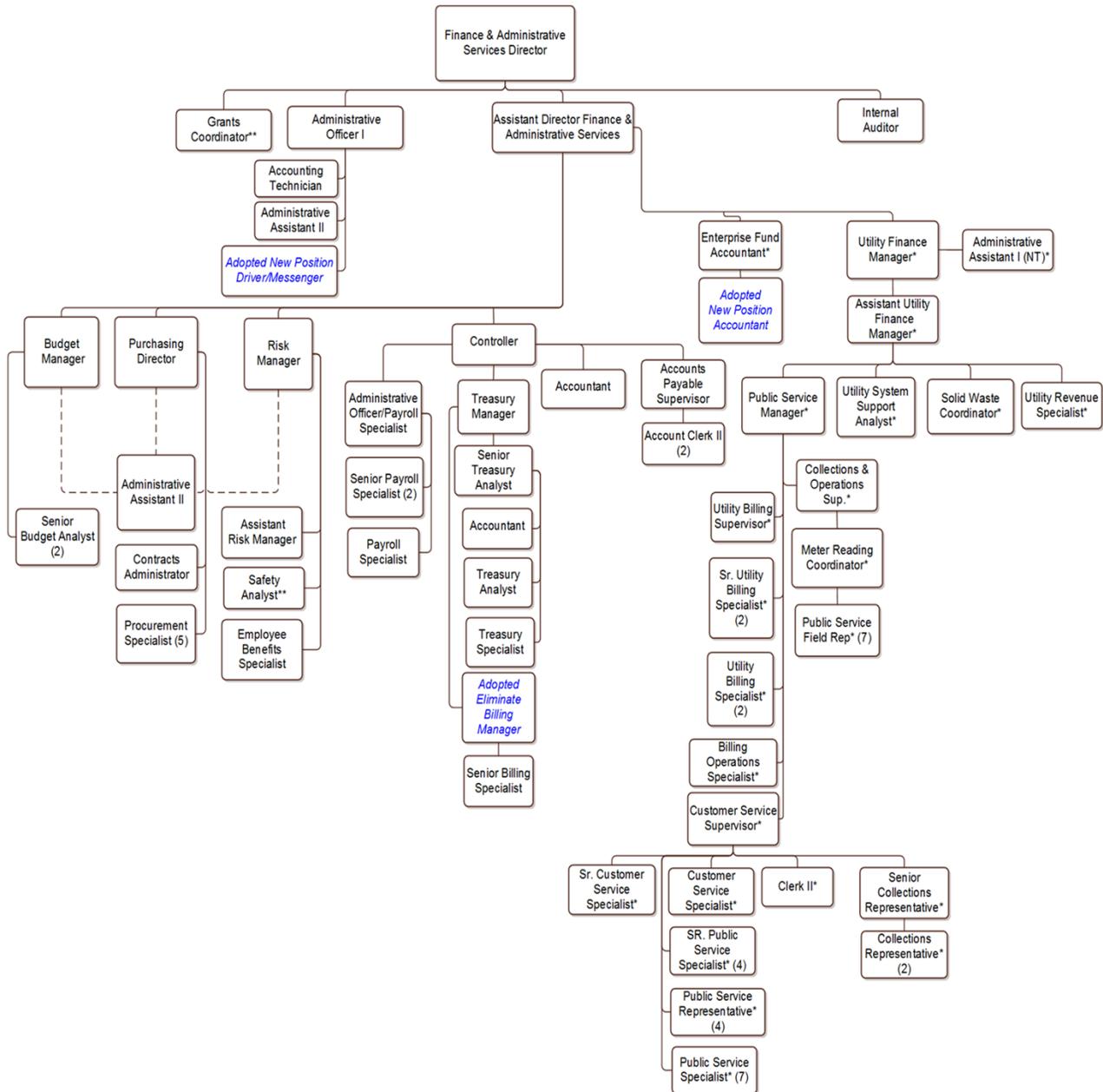
<b>PERSONNEL COMPLEMENT</b>				
<b>POSITION TITLE</b>	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED</b>	<b>FY 2015/2016 ADOPTED</b>
City Attorney	1	1	1	1
Assistant City Attorney	1	1	1	1
Legal Secretary	1	1	1	1
Administrative Assistant II	0	1	1	1
Secretary II	1	0	0	0
<b>TOTAL POSITIONS</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>Total Full-Time Positions</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total FTE'S</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

## CITY ATTORNEY (1401)

FUND 001

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b><u>PERSONNEL SERVICES</u></b>				
12-01 Salaries	\$ 376,377	\$ 390,288	\$ 406,310	\$ 472,020
14-01 Overtime-Time And A Half	-	-	-	50
14-02 Overtime-Straight Time	50	2	260	150
15-01 Executive Expense	-	-	1,500	1,500
15-04 Auto Allowance	6,016	6,016	6,000	6,000
15-06 Deferred Compensation	17,433	17,548	18,000	18,000
21-01 SS & Medicare Matching	24,465	25,672	32,990	38,080
22-01 Pension-General	137,539	144,459	131,800	146,510
23-01 Health	33,351	37,691	47,080	52,740
24-00 Workers' Compensation	272	851	760	1,050
<b>TOTAL PERSONNEL SERVICES</b>	<b>595,503</b>	<b>622,527</b>	<b>644,700</b>	<b>736,100</b>
<b><u>OPERATING EXPENSES</u></b>				
31-11 Legal Services	-	-	298,670	298,670
31-13 Labor Relations	-	-	168,590	168,590
31-14 Court Costs	60	5	-	-
34-02 Records Retention	623	596	840	840
40-01 Travel & Per Diem	2,898	3,428	-	-
40-02 Local Mileage	42	-	100	100
40-05 Travel/Out Of County	-	-	3,700	3,700
41-01 Communications	4,780	4,772	990	1,000
42-01 Postage	-	-	-	570
44-07 Per Print Cost	-	-	560	600
46-11 Maint Office Equipment	-	134	150	150
47-01 Printing & Binding	87	114	200	200
47-02 Photocopying Costs	864	798	-	-
49-20 Title Searches	-	-	3,120	3,120
51-01 Office Supplies	1,705	928	2,730	2,730
52-90 Other Supplies & Expenses	265	97	1,570	-
52-95 Other Materials & Supplies	-	-	-	570
54-01 Subs & Memberships	860	885	1,030	1,110
54-02 Tuition	424	1,942	-	-
54-05 Law Library	4,208	3,418	4,900	6,300
55-01 Training Registrations	-	-	2,210	2,210
55-02 Tuition Reimbursement	-	-	-	100
<b>TOTAL OPERATING EXPENSES</b>	<b>16,816</b>	<b>17,117</b>	<b>489,360</b>	<b>490,560</b>
<b>TOTAL EXPENDITURES</b>	<b>612,319</b>	<b>639,644</b>	<b>1,134,060</b>	<b>1,226,660</b>

# FINANCE AND ADMINISTRATIVE SERVICES



\* Positions Funded by Water & Wastewater Fund (401)

\*\* Positions Split Funded

**FINANCE (1510)****PROGRAM/SERVICES DESCRIPTION**

Finance oversees the major financial internal service functions providing critical support to operating departments and other internal service departments. Accounting is responsible for ensuring the integrity of the City's financial records as well as billing for services rendered, administering the collection of revenues, and investing of City funds. The division is also responsible for payroll, accounts payable, annual report preparation, bond issuances, and debt management services. All activities are in conformance with generally accepted accounting principles, sound business practices, municipal ordinances and Federal and State statutes.

**FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS**

- ◇ Began moving toward paperless environment. Documents related to accounts payable, payroll, cash receipts & journal entries are being scanned and stored electronically.
- ◇ Successfully issued Special Assessment Bonds, Series 2015 and General Obligation Bonds, Series 2015.
- ◇ Updated the structure of the City's bank accounts as well as simplified cash management and account structure to improve efficiencies.

**FY 2015/2016 OBJECTIVES/GOALS**

- ◇ Increase automated vendor payments through electronic funds transfers instead of checks.
- ◇ Update investment policy to allow for greater investment return while maintaining safety of capital and liquidity.
- ◇ Improve manual certified mail process by implementing electronic receipt mail process.

<b>PERFORMANCE MEASURES</b>	<b>FY 2013/2014</b>	<b>FY 2014/2015</b>	<b>3/31/2015</b>	<b>FY 2015/2016</b>
	<b>ACTUAL</b>	<b>TARGET</b>	<b>ACTUAL</b>	<b>TARGET</b>
Certificate of Achievement Award	Yes	Yes	Yes	Yes
% of false alarms billed within 5 business days	100%	100%	100%	100%
% of fire inspections billed within 5 business days	100%	100%	100%	100%
% of invoices processed for vendor pymts w/in 30 days	100%	100%	100%	100%

**FINANCE (1510)**

FUND 001

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 2,059,694	\$ 2,366,350	\$ 2,568,040	\$ 2,772,340
OPERATING EXPENSES	213,628	189,744	367,780	359,310
CAPITAL OUTLAY	-	4,007	-	5,360
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,273,322</b>	<b>\$ 2,560,101</b>	<b>\$ 2,935,820</b>	<b>\$ 3,137,010</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET**

**PERSONNEL SERVICES** \$ 204,300

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements effective October 1, 2012 and October 1, 2013 settled in April 2015 and annual increases in pensions and insurance benefits.

**OPERATING EXPENSES** \$ (8,470)

The negative variance is primarily attributed to the reduction in various banking services fees.

**CAPITAL OUTLAY** \$ 5,360

The positive variance is due to changes in capital needs from year to year. In FY 2016, the budget includes printers for payroll.

**PERSONNEL COMPLEMENT**

<b>POSITION TITLE</b>	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED</b>	<b>FY 2015/2016 ADOPTED</b>
Finance & Admin Services -Director	0	1	1	1
Finance Director	1	1	0	0
Administrative Officer I	0	0	1	1
Controller	0	0	1	1
Driver/Messenger	2	2	0	1
Administrative Assistant II	0	1	1	1
Assistant Director-Finance	1	0	0	0
Asst Dir Fin & Admin Services	0	1	1	1
Treasury Manager	1	1	1	1
Senior Accountant	1	1	0	0
Accountant	2	2	2	3
Senior Billing Specialist	1	1	1	1
Secretary II	1	0	0	0
Billing Manager	1	1	1	0
Treasury Analyst	1	1	1	1
Grants Coordinator	0	1	1	1
Senior Treasury Analyst	1	1	1	1
Accounting Technician	1	1	1	1
Senior Payroll Specialist	1	2	2	2
Payroll Supervisor	1	0	0	0
Payroll Specialist	1	1	1	1
Account Clerk II	2	2	2	2
Treasury Specialist	1	1	1	1
Accounts Payable Supervisor	1	1	1	1
Internal Auditor	1	1	1	1
Admin Officer/Payroll Specialist	1	1	1	1
<b>TOTAL POSITIONS</b>	<b>23</b>	<b>25</b>	<b>23</b>	<b>24</b>
<b>Total Full-Time Positions</b>	<b>23</b>	<b>25</b>	<b>23</b>	<b>24</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total FTE'S</b>	<b>23</b>	<b>25</b>	<b>23</b>	<b>24</b>

**FINANCE (1510)**

FUND 001

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>PERSONNEL SERVICES</u></b>				
12-01 Salaries	\$1,387,556	\$1,543,521	\$ 1,589,230	\$ 1,715,150
14-01 Overtime-Time And A Half	3,180	10,065	6,500	7,150
14-02 Overtime-Straight Time	10,996	19,615	12,000	13,200
15-04 Auto Allowance	2,525	3,462	2,400	2,400
16-01 Annual Leave Pay-Out	-	-	-	44,530
17-01 Sick Leave Pay-Out	-	-	-	45,620
21-01 SS & Medicare Matching	104,253	121,628	121,770	142,350
22-01 Pension-General	328,736	423,860	517,350	432,100
22-04 401A Contributions	-	-	10,840	9,100
23-01 Health	218,270	240,670	296,350	345,540
23-05 Long Term Care	-	-	-	4,070
23-06 Dental	-	-	2,940	2,500
23-07 Catastrophic/Intensive Care	-	-	5,220	4,490
24-00 Workers' Compensation	4,178	3,529	3,440	4,140
<b>TOTAL PERSONNEL SERVICES</b>	<b>2,059,694</b>	<b>2,366,350</b>	<b>2,568,040</b>	<b>2,772,340</b>
<b><u>OPERATING EXPENSES</u></b>				
31-30 Professional Services	36,938	46,500	45,000	45,000
32-01 Auditing - Annual	79,150	66,732	66,200	68,410
34-01 Banking Services	25,458	12,913	26,000	16,370
34-02 Records Retention	5,829	7,032	5,000	5,000
34-03 Property Appraiser	-	-	20,000	20,000
34-04 Temporary Services	21,963	2,671	-	-
34-07 Software Support	-	-	23,530	11,640
34-20 Misc Contract Services	-	-	-	1,500
40-01 Travel & Per Diem	2,524	2,142	-	-
40-02 Local Mileage	788	1,127	1,300	1,300
40-04 Travel/In-County	-	-	800	500
40-05 Travel/Out Of County	-	-	-	3,050
41-01 Communications	6,472	6,807	480	600
42-01 Postage	-	-	130,150	130,150
44-05 Rental - Equipment	-	-	-	4,710
44-06 Copiers	-	-	1,550	3,600
44-07 Per Print Cost	-	-	1,600	1,600
44-09 Rental - Other	-	-	2,150	1,150
46-11 Maint Office Equipment	3,817	4,161	5,850	2,020
46-16 Maint Computer Equipment	-	-	-	2,120
47-01 Printing & Binding	1,420	4,601	5,000	5,300
47-02 Photocopying Costs	3,118	3,634	-	-
51-01 Office Supplies	14,350	14,724	18,400	20,600
52-90 Other Supplies & Expenses	5,645	7,002	-	-
54-01 Subs & Memberships	3,679	8,294	4,270	4,190
54-02 Tuition	2,477	1,404	-	-
55-01 Training Registrations	-	-	10,500	10,500
<b>TOTAL OPERATING EXPENSES</b>	<b>213,628</b>	<b>189,744</b>	<b>367,780</b>	<b>359,310</b>
<b><u>CAPITAL OUTLAY</u></b>				
64-02 Computer Equipment	-	-	-	5,360
64-04 Furniture & Equipment	-	4,007	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>4,007</b>	<b>-</b>	<b>5,360</b>
<b>TOTAL EXPENDITURES</b>	<b>2,273,322</b>	<b>2,560,101</b>	<b>2,935,820</b>	<b>3,137,010</b>

## PROGRAM MODIFICATION

*Department Reorganization*

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST	
1510	Finance & Administrative Services	Finance	\$5,300	
<b>Justification</b>				
The Finance & Administrative Services Department is requesting to reclass a Billing Manager position to an Accountant position. The Accountant position will alleviate numerous responsibilities from the Enterprise Fund Accountant such as tracking fixed assets, taking on the tagging of fixed assets and assisting with various enterprise accounting functions. Adding one Driver/Messenger position, which was eliminated in the FY15 Adopted Budget, is needed to assume the daily mail room responsibilities.				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
-1	Billing Manager	86,930	56,505	(143,430)
1	Accountant	55,740	36,231	91,970
1	Driver/Messenger - (Steps 19 - 32)	34,400	22,360	56,760
<b>Total Personnel Costs</b>				<b>5,300</b>
<b>Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
<b>Total Reoccurring Operating Costs</b>			<b>-</b>	
<b>One-Time Costs</b>				
Account Number	Description	Cost		
<b>Total One-Time Costs</b>			<b>-</b>	
<b>Benefits</b>				
The Billing Manager's responsibilities have been assumed by the Senior Billing Specialist. As a result, having a Accountant position will be more beneficial for the Finance & Administrative Services Department as it will free up the Enterprise Fund Accountant who will be assuming the responsibilities of preparing the CIP. The Driver/Messenger position is needed to assume the daily mail room responsibilities.				

## NEW CAPITAL OUTLAY REQUEST

DEPT/DIV NO.	DEPARTMENT NAME		DIVISION NAME		TOTAL COST
1510	Finance & Administrative Services		Finance		5,360
Priority #	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	2	M47 MICR Printer	MICR M47 - Secure Certified MICR Printer from ACOM Solutions; USB Secure Reader; USB Secure Drive.	2,680	5,360
			Note: Operating supplies and maintenance expenses are currently budgeted for existing equipment.		-
			Justification: Finance and Administrative Services staff have been notified by ACOM Solutions that they no longer support our printers that have PCMIA readers, which are currently used by the city for printing of		-
			Accounts Payable checks, Employee Payroll checks, and Employee Payroll Direct Deposit stubs. The printers need to be replaced with printers that have USB readers. The existing printers are eight years old and		-
			can't be reconfigured with USB readers so new printers are required.		-
					-
					-



## ADMINISTRATIVE SERVICES (1515)

### PROGRAM/SERVICES DESCRIPTION

The Administrative Services Division is comprised of the Management & Budget, Purchasing, and Risk Management functions of the Finance and Administrative Services Department. Management & Budget provides budgetary, analytical, and support services and information to the City Manager, City Commission, and operating departments in support of management decisions. They also prepare, administer, monitor, and amend the annual budget; provide budget information and analysis to the City Manager and City Commission; and perform surveys, studies, and special projects. Purchasing facilitates the procurement of commodities and services in accordance with Florida Statutes and City Code using a variety of procurement methods, oversees various citywide contracts, and administers the disposition of surplus property. Risk Management administers the City's property, casualty, and employee group insurance plans, manages workers' compensation and liability claims, and provides safety related training in order to reduce on the job injuries and claims.

### FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Awarded the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award for the third year.
- ◇ Designed and implemented a new self-funded health insurance plan in order to mitigate long-term increase in health care costs.
- ◇ Implemented new customer-focused training opportunities such as "Intro to Purchasing" and "How to Enter Future Year Requisitions Prior to the End of the Fiscal Year" classes.

### FY 2015/2016 OBJECTIVES/GOALS

- ◇ Develop and implement new training opportunities relevant to the financial system and the annual budget process.
- ◇ Design and implement a revised Citywide Safety Manual and new motor vehicle record monitoring program.
- ◇ Train all Departments on Procurement Card (P-Card) procedures and implement the program Citywide.

PERFORMANCE MEASURES	FY 2013/2014	FY 2014/2015	3/31/2015	FY 2015/2016
	ACTUAL	TARGET	ACTUAL	TARGET
Number of budget transfers processed	182	140	70	120
POs \$2,500 to \$25,000 issued within 30 Days	98%	98%	98%	99%
Receive GFOA Distinguished Budget Award	Yes	Yes	Yes	Yes
General Fund Expenditures per Capita	1,240	1,323	771	1,340
Number of Workers' Compensation Claims processed	76	55	66	70

**ADMINISTRATIVE SERVICES (1515)**

FUND 001

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 2,214,476	\$ 1,556,339	\$ 1,634,580	\$ 1,800,390
OPERATING EXPENSES	369,438	164,395	109,550	59,840
CAPITAL OUTLAY	1,662	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,585,576</b>	<b>\$ 1,720,734</b>	<b>\$ 1,744,130</b>	<b>\$ 1,860,230</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET**

**PERSONNEL SERVICES** \$ 165,810

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements effective October 1, 2012 and October 1, 2013 settled in April 2015, the transfer of the Employee Benefits Coordinator position from the Human Resources Department, and annual increases in pensions and insurance benefits.

**OPERATING EXPENSES** \$ (49,710)

The negative variance is primarily attributed to the transfer of professional services expenditures originally budgeted in FY 2015 for the implementation of the Self Insured Medical Fund (505).

**PERSONNEL COMPLEMENT**

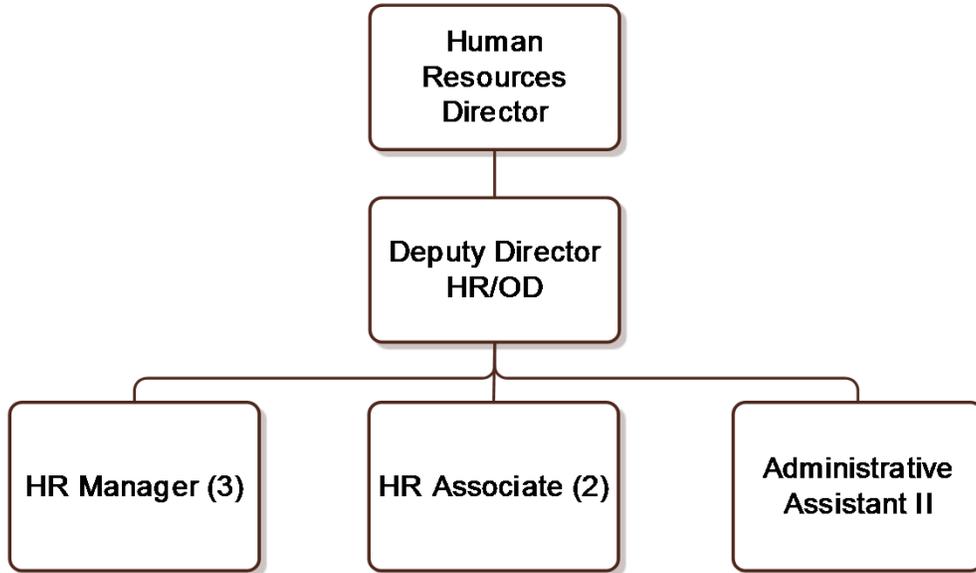
POSITION TITLE	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED	FY 2015/2016 ADOPTED
Central Services Director	1	1	0	0
Asst Dir of FAS-Budget	0	1	0	0
Asst Dir of FAS-Admin Svcs	0	0	1	0
Management & Budget Director	1	0	0	0
Budget Manager	0	0	0	1
Secretary II	3	0	0	0
Senior Budget Analyst	2	2	2	2
Administrative Officer I	1	0	0	0
Communications Director	1	0	0	0
Grants Coordinator	1	0	0	0
Fleet Coordinator	1	0	0	0
Purchasing Director	1	1	1	1
Contracts Administrator	1	1	1	1
Purchasing Specialist	3	0	0	0
Procurement Specialist	1	4	5	5
Buyer	1	1	0	0
Administrative Assistant II	0	3	1	1
Risk Manager	1	1	1	1
Safety Analyst	1	1	1	1
Risk Management Analyst	1	1	0	0
Assistant Risk Manager	0	0	1	1
Employee Benefit Coordinator	1	0	0	1
<b>TOTAL POSITIONS</b>	<b>22</b>	<b>17</b>	<b>14</b>	<b>15</b>
<b>Total Full-Time Positions</b>	<b>22</b>	<b>17</b>	<b>14</b>	<b>15</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total FTE'S</b>	<b>22</b>	<b>17</b>	<b>14</b>	<b>15</b>

**ADMINISTRATIVE SERVICES (1515)**

FUND 001

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>PERSONNEL SERVICES</u></b>				
12-01 Salaries	\$ 1,518,075	\$ 1,040,349	\$ 1,036,530	\$ 1,168,240
14-02 Overtime-Straight Time	10	-	-	-
15-04 Auto Allowance	2,525	270	-	-
21-01 SS & Medicare Matching	117,610	82,994	79,320	89,570
22-01 Pension-General	388,187	302,303	337,070	338,810
22-04 401A Contributions	-	-	6,180	4,170
23-01 Health	182,857	126,662	166,700	191,250
23-05 Long Term Care	-	-	-	1,070
23-06 Dental	-	-	1,830	1,500
23-07 Catastrophic/Intensive Care	-	-	4,740	3,110
24-00 Workers' Compensation	5,212	3,761	2,210	2,670
<b>TOTAL PERSONNEL SERVICES</b>	<b>2,214,476</b>	<b>1,556,339</b>	<b>1,634,580</b>	<b>1,800,390</b>
<b><u>OPERATING EXPENSES</u></b>				
31-30 Professional Services	2,000	2,000	48,000	2,000
34-02 Records Retention	1,240	1,981	2,000	2,000
34-04 Temporary Services	13,800	6,325	-	-
34-20 Misc Contract Services	88,258	-	18,430	13,000
40-01 Travel & Per Diem	2,426	121	-	-
40-02 Local Mileage	615	731	870	500
40-04 Travel/In-County	-	-	1,350	750
40-05 Travel/Out Of County	-	-	3,550	5,150
40-06 Travel/Out Of State	-	-	5,300	3,800
41-01 Communications	13,656	12,693	1,880	2,400
42-01 Postage	-	-	80	80
44-02 Rental - Buildings	98,053	98,254	-	-
44-06 Copiers	-	-	3,370	3,370
44-07 Per Print Cost	-	-	1,320	3,000
46-10 Fleet Charges	-	861	-	-
46-29 Maint Other Equipment	159	-	-	-
47-01 Printing & Binding	1,123	2,110	1,710	1,970
47-02 Photocopying Costs	8,190	7,555	-	-
48-01 Public Relations	115,840	-	-	-
49-08 Permits & Licenses	-	-	150	550
49-54 Vehicle Replcmnt Funding	3,000	-	-	-
51-01 Office Supplies	2,860	6,308	5,000	5,000
52-01 Gas & Oil	761	187	-	-
52-08 Non-Capital Computer	-	13,510	-	-
52-90 Other Supplies & Expenses	10,577	5,421	-	-
54-01 Subs & Memberships	4,861	4,772	5,940	5,400
54-02 Tuition	2,019	1,566	10,600	-
55-01 Training Registrations	-	-	-	10,870
<b>TOTAL OPERATING EXPENSES</b>	<b>369,438</b>	<b>164,395</b>	<b>109,550</b>	<b>59,840</b>
<b><u>CAPITAL OUTLAY</u></b>				
64-04 Furniture & Equipment	1,662	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>1,662</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>2,585,576</b>	<b>1,720,734</b>	<b>1,744,130</b>	<b>1,860,230</b>

# HUMAN RESOURCES



## HUMAN RESOURCES (1601)

### PROGRAM/SERVICES DESCRIPTION

The Department is committed to providing excellence in human resources leadership. The Department supports the City in delivering excellent services to our community by recruiting, hiring, training, and retaining a diverse, high quality workforce. Core services include: recruitment, job classification and pay, benefits administration, staff training and development, policy development and implementation, negotiation and interpretation of collective bargaining agreements, administration of the volunteer and internship programs and assistance with all human resource related activities while maintaining compliance with local, state and federal laws.

### FY 2013/2014 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Successfully implemented NEOGOV, the online recruitment and job application program.
- Organized the Citizen Volunteer Corps Program: 178 volunteers (not including Athletics), 41
- ◇ volunteers received the President's Volunteer Service Award for 100+ hours of service. 11,131 total hours representing \$251,021 in volunteer services provided to the City.
- ◇ Administered all personnel aspects of the E-911 Communication transition to the Broward Sheriff's Office and assisted in the City-wide reorganization for FY13-14.

### FY 2014/2015 OBJECTIVES/GOALS

- ◇ Restructure the Progressive Discipline Program and index all discipline related historical records.
- ◇ Reorganize the Department to better serve our internal/external customers by assigning an HR staff member to serve as a liaison for each department.
- ◇ Complete a thorough audit and update of all job descriptions.

PERFORMANCE MEASURES	FY 2012/2013	FY 2013/2014	FY 2013/2014	FY 2014/2015
	ACTUAL	TARGET	ACTUAL	TARGET
Increase Employee Participation in Wellness Initiatives	N/A	0.25	N/A	N/A
# of employment applications processed	3,616	2,400	9,100	12,000
# of training and development opportunities provided Citywide	10	10	12	12

**HUMAN RESOURCES (1601)**

FUND 001

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 941,938	\$ 867,799	\$ 1,049,340	\$ 1,053,640
OPERATING EXPENSES	21,501	54,559	57,000	339,540
CAPITAL OUTLAY	-	-	12,420	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 963,439</b>	<b>\$ 922,358</b>	<b>\$ 1,118,760</b>	<b>\$ 1,393,180</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET**

**PERSONNEL SERVICES** \$ 4,300

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements effective October 1, 2012 and October 1, 2013 settled in April 2015 and annual increases in pensions and insurance benefits.

**OPERATING EXPENSES** \$ 282,540

The positive variance is primarily attributed to the increase in citywide training initiatives for staff, contractual services for a classification and compensation study, the outsource administration of FMLA, and the transfer of medical screening and eye care benefit expenses from Non-Departmental.

<b>PERSONNEL COMPLEMENT</b>				
<b>POSITION TITLE</b>	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED</b>	<b>FY 2015/2016 ADOPTED</b>
Personnel Director	1	0	0	0
HR Director	0	1	1	1
Assistant Personnel Director	1	0	0	0
Deputy Dir. of HR/Org Development	0	1	1	1
Personnel Officer	3	0	0	0
HR Manager	0	3	3	3
Secretary II	1	0	0	0
Personnel Assistant	1	0	0	0
Sr Personnel Assistant	1	0	0	0
HR Associate	0	2	2	2
Administrative Assistant II	0	0	1	1
Employee Benefit Specialist	0	1	1	0
<b>TOTAL POSITIONS</b>	<b>8</b>	<b>8</b>	<b>9</b>	<b>8</b>
<b>Total Full-Time Positions</b>	<b>8</b>	<b>8</b>	<b>9</b>	<b>8</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total FTE'S</b>	<b>8</b>	<b>8</b>	<b>9</b>	<b>8</b>

**HUMAN RESOURCES (1601)**

FUND 001

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b><u>PERSONNEL SERVICES</u></b>				
12-01 Salaries	\$ 613,766	\$ 554,729	\$ 625,660	\$ 661,530
14-01 Overtime-Time And A Half	-	4,171	-	-
14-02 Overtime-Straight Time	125	9,618	2,500	2,500
15-03 Leave Pay-Out	-	-	36,280	-
15-04 Auto Allowance	2,407	2,407	2,400	2,400
21-01 SS & Medicare Matching	44,831	49,954	50,810	50,980
22-01 Pension-General	185,976	160,136	203,720	205,350
22-04 401A Contributions	-	-	2,360	6,140
23-01 Health	93,085	85,285	122,130	119,080
23-05 Long Term Care	-	-	-	2,090
23-06 Dental	-	-	670	680
23-07 Catastrophic/Intensive Care	-	-	1,500	1,370
24-00 Workers' Compensation	1,748	1,499	1,310	1,520
<b>TOTAL PERSONNEL SERVICES</b>	<b>941,938</b>	<b>867,799</b>	<b>1,049,340</b>	<b>1,053,640</b>
<b><u>OPERATING EXPENSES</u></b>				
31-20 Medical Services	-	-	-	37,000
31-30 Professional Services	-	26,807	400	100,000
34-02 Records Retention	810	997	2,500	2,500
34-20 Misc Contract Services	-	-	17,600	77,000
40-01 Travel & Per Diem	45	-	-	-
40-02 Local Mileage	662	122	600	600
40-05 Travel/Out Of County	-	-	2,500	4,000
41-01 Communications	5,871	5,800	470	1,380
42-01 Postage	-	-	-	100
44-06 Copiers	-	-	1,420	3,400
44-07 Per Print Cost	-	-	2,060	2,060
46-11 Maint Office Equipment	-	-	100	100
47-01 Printing & Binding	147	92	400	1,000
47-02 Photocopying Costs	2,021	1,981	-	-
49-07 Employee Appreciation	7,721	6,568	13,300	14,000
49-80 Recruitment Expenses	-	3,172	-	2,000
51-01 Office Supplies	1,978	2,999	3,000	3,000
52-90 Other Supplies & Expenses	1,208	5,802	-	-
52-95 Other Materials & Supplies	-	-	4,150	5,400
54-01 Subs & Memberships	543	219	1,000	1,500
54-04 Tuition & Training	495	-	-	-
55-01 Training Registrations	-	-	7,500	84,500
<b>TOTAL OPERATING EXPENSES</b>	<b>21,501</b>	<b>54,559</b>	<b>57,000</b>	<b>339,540</b>
<b><u>CAPITAL OUTLAY</u></b>				
64-01 Machines & Equipment	-	-	12,420	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>12,420</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>963,439</b>	<b>922,358</b>	<b>1,118,760</b>	<b>1,393,180</b>

**PROGRAM MODIFICATION**

***Classification & Compensation Study***

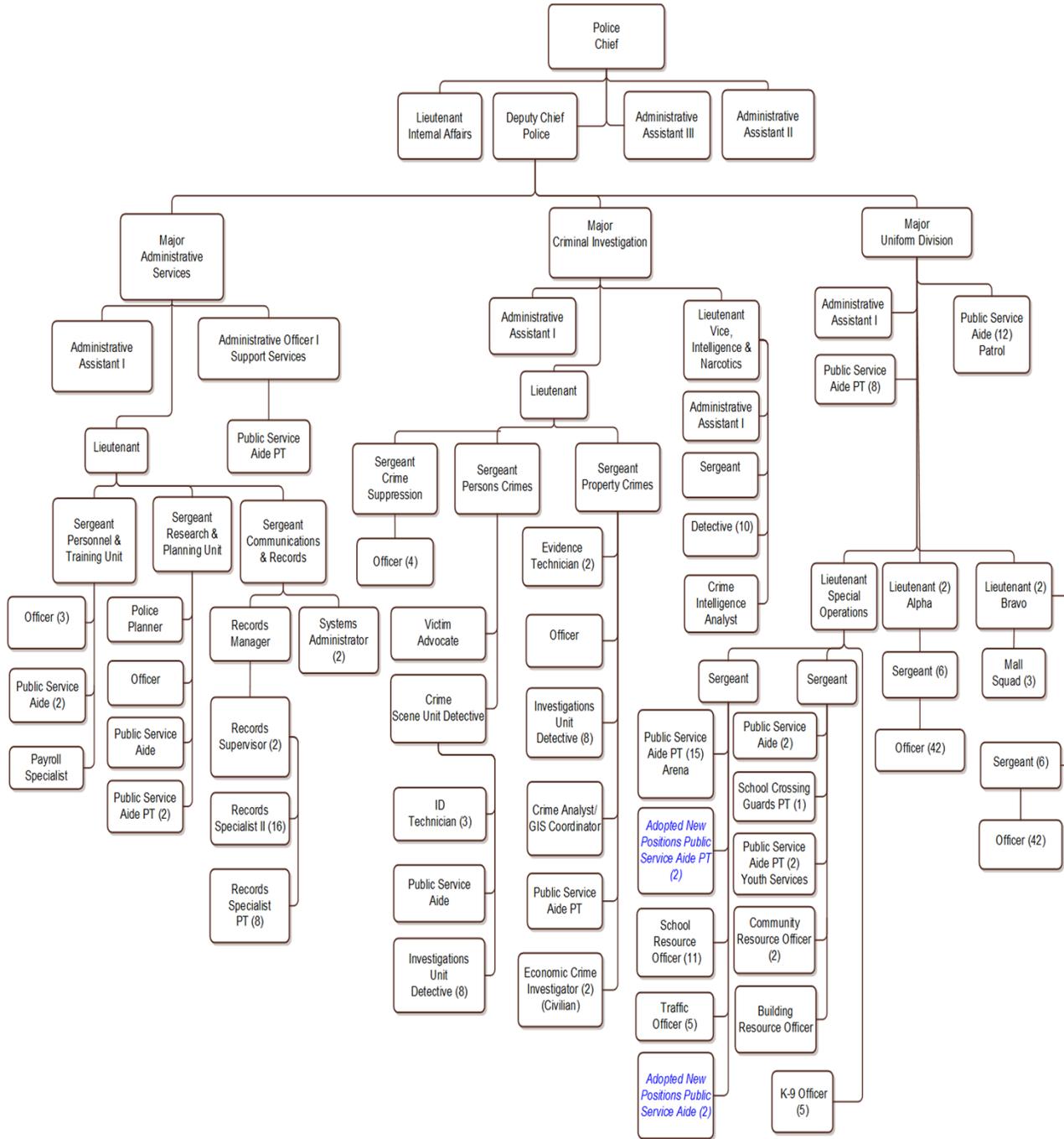
DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST	
1601	Human Resources		\$50,000	
<b>Justification</b>				
<p>In order to ensure internal equity and external competitiveness (market-rate analysis), HR has identified the need to conduct a compensation &amp; classification study to examine the City's current class &amp; comp schedule. Most municipalities update their class &amp; comp studies every few years whereas this City has never conducted one. This would result in updating the 300 plus job descriptions &amp; duties, to include physical requirements, and ensure compliance with Fair Labor Standards Act (FLSA) regulations and EEO Class Codes.</p>				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
			-	-
			-	-
			-	-
<b>Total Personnel Costs</b>				-
<b>Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
<b>Total Reoccurring Operating Costs</b>			-	
<b>One-Time Costs</b>				
Account Number	Description	Cost		
34-20	Contractual Services	<b>50,000</b>		
	Ballpark based on other cities that have contracted for C&C studies			
<b>Total One-Time Costs</b>			<b>50,000</b>	
<b>Benefits</b>				
<p>Properly classifying positions (exempt vs. hourly) prevents exposure to DOL-FLSA fines and lawsuits. Ensuring accurate, legally defensible job descriptions reduces exposure to and liability in workers compensation, ADA and FMLA claims. In addition, consultant firms provide short and long-range strategies to manage personnel costs while remaining competitive in recruitment and retention.</p>				

## PROGRAM MODIFICATION

*FMLA Third Party Administrator*

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST	
1601	Human Resources		\$21,000	
<b>Justification</b>				
<p>The City is legally required to comply with the Family Medical Leave Act (FMLA) which the US Department of Labor has expanded and changed significantly in the last 2 years. While the HR dept has effectively managed the administration of FMLA over the years, as it has increased in complexity, the time and resources spent managing it in a workforce this size has also increased. It is staff's recommendation to outsource the administration of FMLA including medical certification and day to day management.</p>				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
			-	-
			-	-
			-	-
<b>Total Personnel Costs</b>				-
<b>Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
34-20	Contractual Services	21,000		
	Approx. \$21 per year, per full time employee X 1,000 = 21,000			
<b>Total Reoccurring Operating Costs</b>				21,000
<b>One-Time Costs</b>				
Account Number	Description	Cost		
<b>Total One-Time Costs</b>				-
<b>Benefits</b>				
<p>Recent changes in FMLA create broad protections and rights for employees and greater liability of exposure to the City to penalties, fines and lawsuits related to errors in interpretation and case management. Outsourcing will ensure consistent compliance and reduce risk of exposure.</p>				

# POLICE DEPARTMENT



## ADMINISTRATION (2105)

### PROGRAM/SERVICES DESCRIPTION

The Administrative Services Division provides administrative and logistical support to the Police Department. Members work closely with other Divisions to ensure they are performing operations in compliance with Standards as set forth by the Commission for the Florida Law Enforcement Accreditation (CFA). This Division is made up of six units; Personnel, Training, Research & Planning, Support Services, Information Technology and Records. The Personnel Unit provides services which include recruitment, pre-employment testing, hiring, maintenance of personnel records, and assistance in development and coordination of promotional exams. The Training Unit develops lesson plans for in-service training classes and tracks every officer's four-year training cycle to ensure compliance with mandatory retraining requirements as set forth by the Florida Department of Law Enforcement (FDLE). The Research and Planning Unit is responsible for researching and recommending grant opportunities, new programs, equipment and concepts. It also develops and maintains policies and procedures, directives, and rules & regulations to ensure compliance with accreditation standards. The Support Services Unit performs two primary functions: fiscal management and logistics. It is responsible for the preparation and monitoring of the Department's operating budget, processing all requisitions and purchase orders, and assists in analyzing applications and bids for capital expenses. The Information Technology Unit is responsible for the operational and end-user support of applications, system security, and research and evaluation of police software. The Records Unit is responsible for maintaining the integrity of the Department's records, both written and electronic. They provide vital information to the public, government agencies and personnel.

### FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Processed and hired 11 new employees
- ◇ Obtained Reaccreditation through the Commission for Law Enforcement Accreditation (CFA)
- ◇ Provided 9,416 hours of training/instruction to police personnel

### FY 2015/2016 OBJECTIVES/GOALS

- ◇ Successfully migrate domain separation Information Technology (IT) into Administrative Services
- ◇ Identify and leverage new technologies to address emerging issues in law enforcement
- ◇ Maintain professional standards through continuous and relevant training

PERFORMANCE MEASURES	FY 2013/2014	FY 2014/2015	3/31/2015	FY 2015/2016
	ACTUAL	TARGET	ACTUAL	TARGET
Internal training hours for police personnel	26,728	20,000	9,933	15,000
Train 30% (53 officers) of personnel in Crisis Intervention	3	10	N/A	53

**ADMINISTRATION (2105)**

FUND 001

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b>REVENUES</b>				
INTERGOVERNMENT REVENUES	\$ 191,752	\$ 178,926	\$ -	\$ -
SERVICE REVENUES	1,286,371	1,496,646	1,305,790	1,229,690
<b>TOTAL REVENUES</b>	<b>\$ 1,478,123</b>	<b>\$ 1,675,572</b>	<b>\$ 1,305,790</b>	<b>\$ 1,229,690</b>
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 7,062,296	\$ 5,367,583	\$ 6,442,080	\$ 6,631,420
OPERATING EXPENSES	1,023,637	1,269,717	974,920	1,017,540
CAPITAL OUTLAY	19,455	20,694	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 8,105,388</b>	<b>\$ 6,657,994</b>	<b>\$ 7,417,000</b>	<b>\$ 7,648,960</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET**

**PERSONNEL SERVICES** \$ 189,340

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements effective October 1, 2012 and October 1, 2013 settled in April 2015 and annual increases in pensions and insurance benefits.

**OPERATING EXPENSES** \$ 42,620

The positive variance is primarily attributed to an increase in software maintenance contracts related to the IT migration, equipment maintenance for the 911 call center, and uniform expenditures.

<b>PERSONNEL COMPLEMENT</b>				
<b>POSITION TITLE</b>	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED</b>	<b>FY 2015/2016 ADOPTED</b>
Police Chief	1	1	1	1
Deputy Chief of Police	1	1	1	1
Captain	1	1	1	0
Major	0	0	0	1
Lieutenant	2	2	2	2
Secretary I	1	0	0	0
Secretary II	1	0	0	0
Secretary III	1	0	0	0
Sergeant	2	2	3	3
Police Officer	4	4	4	4
Police Planner	1	1	1	1
Public Service Aide	2	2	2	3
Communications Supervisor	4	0	0	0
Supervisory Telecommunicator	0	4	0	0
Communications/Records Mgr.	1	1	1	1
Dispatcher	30	0	0	0
911 Public Safety Communicator	0	30	0	0
Police Records Specialist II	0	16	16	16
Police Records Specialist	16	0	0	0
Records Supervisor	2	2	2	2
Systems Administrator	0	0	2	2
Administrative Officer I	1	1	1	1
Administrative Assistant I	0	1	1	1
Administrative Assistant II	0	1	1	1
Administrative Assistant III	0	1	1	1
Payroll Specialist	0	0	0	1
Public Service Aide PT	2	2	2	3
Dispatcher PT	2	0	0	0
911 Public Safety Comm PT	0	2	0	0
Police Records Specialist PT	8	8	8	8
<b>TOTAL POSITIONS</b>	<b>83</b>	<b>83</b>	<b>48</b>	<b>53</b>
<b>Total Full-Time Positions</b>	<b>71</b>	<b>71</b>	<b>40</b>	<b>42</b>
<b>Total Part-Time Positions</b>	<b>12</b>	<b>12</b>	<b>8</b>	<b>11</b>
<b>Total FTE'S</b>	<b>77</b>	<b>77</b>	<b>45</b>	<b>47.5</b>

**ADMINISTRATION (2105)**

FUND 001

	FY 2012/2013 ACTUAL EXPENSES	FY 2013/2014 ACTUAL EXPENSES	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b><u>INTERGOVERNMENT REVENUES</u></b>				
337.20-01 911 Reimbursement	\$ -	\$ 178,926	\$ -	\$ -
338.20-01 PSAP-911	191,752	-	-	-
<b>TOTAL INTERGOVERNMENT REVENUES</b>	<b>191,752</b>	<b>178,926</b>	<b>-</b>	<b>-</b>
<b><u>SERVICE REVENUES</u></b>				
342.10-03 Special Details	1,109,092	1,246,508	1,113,060	1,026,000
342.10-05 Overtime Reimbursement	107,279	94,560	34,040	45,000
342.10-07 Arena Oper Spec Detail	70,000	-	-	-
362.00-00 Rentals	-	155,578	158,690	158,690
<b>TOTAL SERVICE REVENUES</b>	<b>1,286,371</b>	<b>1,496,646</b>	<b>1,305,790</b>	<b>1,229,690</b>
<b>TOTAL REVENUES</b>	<b>1,478,123</b>	<b>1,675,572</b>	<b>1,305,790</b>	<b>1,229,690</b>
<b><u>PERSONNEL SERVICES</u></b>				
12-01 Salaries	\$ 3,359,418	\$ 2,428,965	\$ 2,590,200	\$ 2,990,420
12-02 Incentive Pay	19,985	21,831	21,130	22,940
12-03 Holiday Pay	47,519	53,635	49,420	57,490
13-00 Salaries Part-Time	-	-	158,410	185,140
14-01 Overtime-Time And A Half	80,913	83,519	76,000	76,000
14-02 Overtime-Straight Time	65,564	26,468	46,000	46,000
15-01 Executive Expense	4,953	4,447	5,000	5,000
15-02 Special Detail Pay	1,003,640	1,111,968	1,028,320	1,039,000
15-03 Leave Pay-Out	-	-	223,150	-
15-05 Clothing Allowance	12,532	8,804	7,700	10,300
15-06 Deferred Compensation	15,041	15,041	15,000	17,500
15-07 Special Detail Non-Reimb	77,542	106,704	120,000	120,000
21-01 SS & Medicare Matching	271,320	205,851	234,840	261,500
22-01 Pension-General	791,273	412,028	447,390	461,830
22-03 Pensions-Police	845,253	463,436	812,380	640,720
22-04 401A Contributions	-	-	21,680	23,650
23-01 Health	451,787	344,673	512,060	592,530
23-04 Statutory Life And AD&D	-	6,983	5,480	5,480
23-05 Long Term Care	-	-	-	1,410
23-06 Dental	-	-	180	180
23-07 Catastrophic/Intensive Care	-	-	1,040	1,140
24-00 Workers' Compensation	15,556	73,230	66,700	73,190
<b>TOTAL PERSONNEL SERVICES</b>	<b>7,062,296</b>	<b>5,367,583</b>	<b>6,442,080</b>	<b>6,631,420</b>
<b><u>OPERATING EXPENSES</u></b>				
31-20 Medical Services	4,167	6,795	5,250	5,250
31-30 Professional Services	40,902	236,559	30,000	45,500
34-05 Building Maint Services	-	-	109,200	119,900
34-07 Software Support	-	-	110,300	168,950
34-20 Misc Contract Services	-	-	500	1,000
40-01 Travel & Per Diem	3,314	23,446	-	-
40-05 Travel/Out Of County	-	-	17,820	17,820
40-06 Travel/Out Of State	-	-	20,390	20,390
41-01 Communications	229,799	192,774	123,070	100,000

**ADMINISTRATION (2105)**

FUND 001

		<b>FY 2012/2013</b>	<b>FY 2013/2014</b>	<b>FY 2014/2015</b>	<b>FY 2015/2016</b>
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ADOPTED</b>	<b>ADOPTED</b>
		<b>EXPENSES</b>	<b>EXPENSES</b>	<b>BUDGET</b>	<b>BUDGET</b>
42-01	Postage	-	-	1,000	1,000
43-01	Electricity	193,561	201,934	-	-
43-10	Water & Wastewater	48,129	47,313	-	-
43-15	Stormwater	5,561	8,001	-	-
44-06	Copiers	-	-	5,310	6,320
44-07	Per Print Cost	-	-	1,870	1,940
46-10	Fleet Charges	46,252	29,828	-	-
46-11	Maint Office Equipment	3,600	6,587	1,900	1,900
46-13	Maint Communication Equip	26,759	16,069	55,000	25,000
46-29	Maint Other Equipment	-	-	3,700	5,700
46-40	Maint Building	60,458	93,282	-	-
47-01	Printing & Binding	5,908	5,645	12,400	14,400
47-02	Photocopying Costs	9,567	9,301	-	-
49-54	Vehicle Replcmnt Funding	22,801	55,268	-	-
51-01	Office Supplies	6,983	4,994	25,000	25,000
52-01	Gas & Oil	28,979	23,562	-	-
52-03	Uniforms	76,797	88,448	159,210	159,270
52-05	Ammunition	72,462	75,978	95,000	95,000
52-06	Non-Capital Equipment	-	-	14,400	17,100
52-10	Medical	1,500	600	2,500	2,500
52-17	Small Equipment	4,244	13,567	-	-
52-90	Other Supplies & Expenses	31,718	29,145	-	-
52-95	Other Materials & Supplies	-	-	12,000	12,620
54-01	Subs & Memberships	5,519	9,094	7,750	8,670
55-01	Training Registrations	62,949	68,053	133,350	134,310
55-02	Tuition Reimbursement	31,708	23,474	28,000	28,000
	<b>TOTAL OPERATING EXPENSES</b>	<b>1,023,637</b>	<b>1,269,717</b>	<b>974,920</b>	<b>1,017,540</b>
	<b>CAPITAL OUTLAY</b>				
64-01	Machines & Equipment	44	9,797	-	-
64-02	Computer Equipment	19,411	10,897	-	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>19,455</b>	<b>20,694</b>	<b>-</b>	<b>-</b>
	<b>TOTAL EXPENDITURES</b>	<b>8,105,388</b>	<b>6,657,994</b>	<b>7,417,000</b>	<b>7,648,960</b>

## PROGRAM MODIFICATION

*Additional Toshiba Estudios 457 Copier Lease*

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST	
2105	Police	Uniform	\$1,080	
<b>Justification</b>				
A Toshiba Estudios 457 copy machine is needed for the 3rd floor training area. The additional copier will enable the training officers to fax, scan records and copy without the need to travel to other floors for this purpose.				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
			-	-
			-	-
			-	-
<b>Total Personnel Costs</b>				-
<b>Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
44-06	Rental of copier \$1,011.48 per year	1,010		
44-07	Copies - \$.0052 - 12,000 copies approximate	70		
<b>Total Reoccurring Operating Costs</b>			1,080	
<b>One-Time Costs</b>				
Account Number	Description	Cost		
<b>Total One-Time Costs</b>			-	
<b>Benefits</b>				
This addition will make the training officers area a more efficient and effective work space. This copy machine is the same model utilized in Administrative Services Division, which is what the training officers are familiar with and will not require any additional training.				



## CRIMINAL INVESTIGATIONS (2135)

### PROGRAM/SERVICES DESCRIPTION

The Criminal Investigations Division's primary responsibility is to investigate felony and serious misdemeanor crimes occurring within the City of Sunrise jurisdiction and to identify, arrest and present offenders to the judicial system. Investigators work cooperatively with officers and investigators from other divisions, other local, state and federal agencies as well as citizens and personnel from other city departments to accomplish this goal. Through cooperative efforts, not only are crimes and patterns detected, suspects identified, located and arrested, but also awareness and prevention programs are initiated to protect lives and property, enhancing the quality of life in the City of Sunrise. The Criminal Investigations Division includes the Vice, Intelligence and Narcotics Unit. This Unit investigates a myriad of criminal offenses, including narcotics, gambling, vice and money laundering etc. Detectives within this unit also work cooperatively with state, local and federal law enforcement organizations to enhance the quality of life within the City of Sunrise through proactive and covert investigations.

### FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Received and placed into service the Division's new Mobile Crime Lab.
- ◇ Two new Civilian Economic Crimes Investigator positions approved in this budget were hired and began investigating cases.
- ◇ The V.I.N. Section conducted a covert narcotics investigation which resulted in the seizure of \$197,000.00 and the arrest of a corrupt police officer from another jurisdiction.

### FY 2015/2016 OBJECTIVES/GOALS

- ◇ To improve the quality of all criminal investigations through constant process improvement.
- ◇ To continue with the integration of technology in order to prevent and solve crimes within the community.
- ◇ To incorporate the funding of the Crime Intelligence Analyst into the General Fund from the Forfeitures account.

PERFORMANCE MEASURES	FY 2013/2014	FY 2014/2015	3/31/2015	FY 2015/2016
	ACTUAL	TARGET	ACTUAL	TARGET
% of Cleared Part I Crime Cases-by exception & arrest	26.8	20.00%	29.00%	20.00%
Number of victims/citizens given services by Victim Advocate	1,520	1,500	519	1,500
# of total cases handled by the Criminal Investigations	3,532	2,900	1,539	3,000
Number of Drug Related Arrests made	207	420	145	300
Number of Seizures Made (Vehicles, homes etc.)	80	150	76	150

**CRIMINAL INVESTIGATIONS (2135)**

FUND 001

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b>REVENUES</b>				
SERVICE REVENUES	\$ 4,755	\$ 4,935	\$ 4,850	\$ 4,880
<b>TOTAL REVENUES</b>	<b>\$ 4,755</b>	<b>\$ 4,935</b>	<b>\$ 4,850</b>	<b>\$ 4,880</b>
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 6,585,421	\$ 6,812,273	\$ 7,502,920	\$ 8,636,640
OPERATING EXPENSES	244,225	240,037	124,650	147,540
CAPITAL OUTLAY	-	5,084	40,040	17,670
<b>TOTAL EXPENDITURES</b>	<b>\$ 6,829,646</b>	<b>\$ 7,057,394</b>	<b>\$ 7,667,610</b>	<b>\$ 8,801,850</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET**

**PERSONNEL SERVICES** \$ 1,133,720

The positive variance is primarily attributed to the transfer of six (6) Police Officers from the Uniform Division and an increase in the overtime budget amount requested.

**OPERATING EXPENSES** \$ 22,890

The positive variance is primarily attributed to an increase in materials and supplies for crime scene investigations.

**CAPITAL OUTLAY** \$ (22,370)

The negative variance is due to changes in capital needs from year to year. In FY 2016, the budget includes various software, hard drives, and a gun shot residue detection device.

<b>PERSONNEL COMPLEMENT</b>				
<b>POSITION TITLE</b>	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED</b>	<b>FY 2015/2016 ADOPTED</b>
Captain	1	1	1	0
Major	0	0	0	1
Clerk Typist II	1	0	0	0
Administrative Assistant I	0	2	2	2
* Crime Intelligence Analyst	1	1	1	1
Crime Analyst/GIS Coordinator	1	1	1	1
Economic Crime Investigators	0	0	2	2
Evidence Technician	2	2	2	2
ID Technician	3	3	3	3
Lieutenant	2	2	2	2
Police Officer	30	30	26	33
Public Service Aide	1	1	1	1
Sergeant	4	4	4	4
Secretary I	1	0	0	0
Victim Advocate	1	1	1	1
Public Service Aide PT	1	1	1	1
<b>TOTAL POSITIONS</b>	<b>49</b>	<b>49</b>	<b>47</b>	<b>54</b>
<b>Total Full-Time Positions</b>	<b>48</b>	<b>48</b>	<b>46</b>	<b>53</b>
<b>Total Part-Time Positions</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Total FTE'S</b>	<b>48.5</b>	<b>48.5</b>	<b>46.5</b>	<b>53.5</b>

\*Funded by Confiscation and Forfeiture Fund 610

**CRIMINAL INVESTIGATIONS (2135)**

FUND 001

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b>SERVICE REVENUES</b>				
342.10-04 Witness Fees	\$ 4,755	\$ 4,935	\$ 4,850	\$ 4,880
<b>TOTAL SERVICE REVENUES</b>	<b>4,755</b>	<b>4,935</b>	<b>4,850</b>	<b>4,880</b>
<b>TOTAL REVENUES</b>	<b>4,755</b>	<b>4,935</b>	<b>4,850</b>	<b>4,880</b>
<b>PERSONNEL SERVICES</b>				
12-01 Salaries	\$ 3,452,143	\$ 3,471,678	\$ 3,494,400	\$ 4,391,170
12-02 Incentive Pay	124,419	127,912	127,450	134,390
12-03 Holiday Pay	126,136	130,228	134,520	148,370
13-00 Salaries Part-Time	-	-	23,680	20,930
14-01 Overtime-Time And A Half	329,312	408,205	350,000	350,000
14-02 Overtime-Straight Time	6,623	4,326	11,000	5,750
15-03 Leave Pay-Out	-	-	141,570	-
15-05 Clothing Allowance	43,030	30,975	36,300	41,300
21-01 SS & Medicare Matching	296,129	304,916	302,760	400,650
22-01 Pension-General	157,339	159,111	196,440	204,380
22-03 Pensions-Police	1,473,412	1,608,038	1,949,980	2,022,620
22-04 401A Contributions	-	-	8,580	9,350
23-01 Health	374,515	425,261	595,210	740,470
23-04 Statutory Life And AD&D	1,453	-	-	-
23-05 Long Term Care	-	-	-	1,790
23-06 Dental	-	-	980	1,000
23-07 Catastrophic/Intensive Care	-	-	1,440	1,640
24-00 Workers' Compensation	200,910	141,623	128,610	162,830
<b>TOTAL PERSONNEL SERVICES</b>	<b>6,585,421</b>	<b>6,812,273</b>	<b>7,502,920</b>	<b>8,636,640</b>
<b>OPERATING EXPENSES</b>				
31-37 Translation Services	-	-	37,000	37,000
34-07 Software Support	-	-	25,350	27,190
35-00 Special Investigations	39,936	42,881	11,500	11,500
44-06 Copiers	-	-	1,000	1,000
44-07 Per Print Cost	-	-	550	550
46-10 Fleet Charges	67,908	41,042	-	-
46-11 Maint Office Equipment	7,200	4,019	-	-
46-90 Maint of Auto Equipment	-	-	3,600	-
47-01 Printing & Binding	1,539	1,000	-	-
47-02 Photocopying Costs	1,786	2,214	-	-
49-54 Vehicle Replcmnt Funding	52,460	82,903	-	-
51-01 Office Supplies	2,000	2,000	11,550	11,550
52-01 Gas & Oil	38,571	39,340	-	-
52-06 Non-Capital Equipment	-	-	13,970	16,970
52-08 Non-Capital Computer	-	-	2,580	2,580
52-11 Laboratory	-	-	5,800	5,800
52-17 Small Equipment	6,215	2,569	-	-
52-90 Other Supplies & Expenses	26,610	18,873	-	-
52-95 Other Materials & Supplies	-	-	11,750	31,900
54-01 Subs & Memberships	-	3,196	-	1,500
<b>TOTAL OPERATING EXPENSES</b>	<b>244,225</b>	<b>240,037</b>	<b>124,650</b>	<b>147,540</b>
<b>CAPITAL OUTLAY</b>				
64-01 Machines & Equipment	-	5,084	1,600	7,210
64-02 Computer Equipment	-	-	3,440	10,460
64-05 Motor Vehicles	-	-	35,000	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>5,084</b>	<b>40,040</b>	<b>17,670</b>
<b>TOTAL EXPENDITURES</b>	<b>6,829,646</b>	<b>7,057,394</b>	<b>7,667,610</b>	<b>8,801,850</b>

## NEW CAPITAL OUTLAY REQUEST

DEPT/DIV NO.	DEPARTMENT NAME		DIVISION NAME		TOTAL COST
2135	Police		Criminal Investigations		17,670
Priority #	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	1	Oxygen /Susteen Forensics	New software used to process cell phones for forensic investigations. (Annual License needed)	3,500	3,500
2	1	Hard Drives	New high capacity hard drive needed to store evidence/backup copies of forensic images from smart devices, video cameras, etc. for court preservation.	1,000	1,000
3	1	Password Recovery Software	New high capacity hard drive needed to store evidence/backup copies of forensic images from smart devices, video cameras, etc. for court preservation.	1,600	1,600
4	1	Camera	New security cameras to monitor the 2nd floor evidence lockers.	3,410	3,410
5	1	Software	New software to operate three dimensional crime scene laser scanner.	4,360	4,360
6	1	Trajectory Analysis Tool	New shooting analysis & reconstruction tool to analyze crime scenes.	1,170	1,170
7	1	Gun Shot Residue Detection Device	New technology for rapid field analysis of gun shot residue at crime scenes.	2,630	2,630

## UNIFORM (2155)

### PROGRAM/SERVICES DESCRIPTION

The Uniform Division is the largest and most visible part of the City's Police Department. This Division is the front line of the Police Department's daily operations utilizing enforcement techniques that are evaluated daily and analyzed annually to better respond to the rapidly changing needs of the City. This Division is comprised of two operational sections. The Patrol Operations Section is responsible for providing immediate response and prevention patrol twenty-four hours a day, seven days a week. Patrol officers investigate, detect and deter crime. They proactively address quality of life issues by using the Department's Community Oriented Policing problem solving model, S.A.R.A. (Scanning, Analysis, Responses, and Assessment). The Mall Squad is a group of officers specially trained to handle the unique crimes associated with the Sawgrass Mills Mall and falls under this section as well. The second operational section is the Special Operations Section which includes the Traffic Unit, K-9 Unit, School Resource Officer Unit, the Community Resource/Public Information Officer Unit, Payroll/Court Liaison Unit and Special Details Unit. Together the Units of the Special Operations Section reach out to the community and develop the best possible partnerships to attend to the concerns of our citizens. Additionally, there are several other support units which fall under the Uniform Division. These units are SWAT, Mobile Field Force, Crisis Negotiations Unit, Fleet Management and the Honor Guard.

### FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Uniform Division revitalized the Bicycle Unit by assigning and training new officers with the mission of deploying them to problem areas to effect a positive impact in the community.
- ◇ The Traffic Unit obtained a \$29,212.56 grant from the Florida Department of Transportation to be used for pedestrian and bicyclist safety education and enforcement.
- ◇ The Mall Squad has effected 213 arrest, seized 1 vehicle, recovered \$66,259.21of stolen merchandize and logged 1,040 hours of directive patrol in the first 2 quarters of the fiscal year.

### FY 2015/2016 OBJECTIVES/GOALS

- ◇ Continue the SWAT Unit's development through advanced training with the goal of obtaining Department of Homeland Security Type I Certification.
- ◇ Seek to increase the staffing of the Traffic Unit from its current four members to a minimum of six in order to more proactively deal with increasing traffic issues in the City.

PERFORMANCE MEASURES	FY 2013/2014	FY 2014/2015	3/31/2015	FY 2015/2016
	ACTUAL	TARGET	ACTUAL	TARGET
Calls for Service (Dept. Wide)	63,265	80,000	32,150	80,000
Crimes against persons rate per 1,000 population	1.4	2.9	1.3	2.9
Property Crime rate per 1,000 population	18.6	37.5	15.3	37.5
# of Community Liaison meetings attended	60	70	37	70
# of Traffic Citations issued	4,176	6,000	7,176	6,000

**UNIFORM (2155)**

FUND 001

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b>REVENUES</b>				
SERVICE REVENUES	\$ 555,323	\$ 623,750	\$ 584,410	\$ 577,280
FINES & FORFEIT REVENUES	1,580,068	1,716,058	1,715,440	1,670,000
<b>TOTAL REVENUES</b>	<b>\$ 555,323</b>	<b>\$ 2,339,808</b>	<b>\$ 584,410</b>	<b>\$ 577,280</b>
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 21,018,177	\$ 21,853,968	\$ 24,179,800	\$ 25,525,660
OPERATING EXPENSES	2,418,990	2,837,483	1,422,050	1,541,160
CAPITAL OUTLAY	169,569	50,635	54,000	30,420
<b>TOTAL EXPENDITURES</b>	<b>\$ 23,606,736</b>	<b>\$ 24,742,086</b>	<b>\$ 25,655,850</b>	<b>\$ 27,097,240</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET****PERSONNEL SERVICES** \$ 1,345,860

The positive variance is primarily attributed to cost of living increases, pension costs, insurance benefits and the addition of two (2) Full-time Public Service Aides and two (2) Part-time Public Service Aides offset by the transfer of six (6) Police Officers to the Criminal Investigations Division.

**OPERATING EXPENSES** \$ 119,110

The positive variance is primarily attributed to the increase for crossing guards, communication equipment, non-capital computer and safety equipment expenditures.

**CAPITAL OUTLAY** \$ (23,580)

The negative variance is due to changes in capital needs from year to year. In FY 2016, the budget includes ballistic vests, bicycles, a training bite suit, and replacement cameras for the traffic division.

<b>PERSONNEL COMPLEMENT</b>				
POSITION TITLE	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED	FY 2015/2016 ADOPTED
Captain	1	1	1	0
Major	0	0	0	1
Clerk Typist II	1	0	0	0
Administrative Assistant I	0	1	1	1
Lieutenant	6	6	5	5
Police Officer	113	113	117	110
Public Service Aide	15	15	15	16
Payroll Specialist	1	1	1	0
Sergeant	14	14	14	14
Public Service Aide PT	26	26	26	27
School Crossing Guards PT	4	3	3	1
<b>TOTAL POSITIONS</b>	<b>181</b>	<b>180</b>	<b>183</b>	<b>175</b>
<b>Total Full-Time Positions</b>	<b>151</b>	<b>151</b>	<b>154</b>	<b>147</b>
<b>Total Part-Time Positions</b>	<b>30</b>	<b>29</b>	<b>29</b>	<b>28</b>
<b>Total FTE'S</b>	<b>164.56</b>	<b>164.43</b>	<b>167.43</b>	<b>160.64</b>

**UNIFORM (2155)**

FUND 001

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>SERVICE REVENUES</u></b>				
342.10-02 Accident Reports	\$ 10,199	\$ 16,175	\$ 11,620	\$ 12,000
342.90-11 False Alarm Fee - Police	35,352	98,803	64,010	56,500
342.90-12 School Resource Officer	509,772	508,772	508,780	508,780
<b>TOTAL SERVICE REVENUES</b>	<b>555,323</b>	<b>623,750</b>	<b>584,410</b>	<b>577,280</b>
<b><u>FINES &amp; FORFEIT REVENUES</u></b>				
351.50-00 Traffic Court	577,840	686,743	672,370	670,000
354.03-00 Red Light Fines	1,002,228	1,029,315	1,043,070	1,000,000
<b>TOTAL FINES &amp; FORFEIT REVENUES</b>	<b>1,580,068</b>	<b>1,716,058</b>	<b>1,715,440</b>	<b>1,670,000</b>
<b>TOTAL REVENUES</b>	<b>2,135,391</b>	<b>2,339,808</b>	<b>2,299,850</b>	<b>2,247,280</b>
<b><u>PERSONNEL SERVICES</u></b>				
12-01 Salaries	\$ 11,985,531	\$ 11,671,145	\$ 11,624,150	\$ 12,654,050
12-02 Incentive Pay	203,438	199,444	199,380	209,540
12-03 Holiday Pay	446,918	420,809	479,780	452,390
13-00 Salaries Part-Time	-	-	543,160	634,680
14-01 Overtime-Time And A Half	339,856	491,876	440,000	424,880
14-02 Overtime-Straight Time	10,103	5,891	15,000	8,160
15-05 Clothing Allowance	41,611	39,316	2,600	43,200
16-01 Annual Leave Pay-Out	-	-	-	121,680
17-01 Sick Leave Pay-Out	-	-	-	138,910
21-01 SS & Medicare Matching	1,017,120	1,024,389	982,390	1,123,690
22-01 Pension-General	233,124	263,503	252,980	229,550
22-03 Pensions-Police	4,969,169	5,915,937	7,390,400	7,045,280
22-04 401A Contributions	-	-	4,190	4,620
23-01 Health	1,225,835	1,299,604	1,788,410	1,907,670
23-04 Statutory Life And AD&D	5,530	-	-	-
24-00 Workers' Compensation	539,942	522,054	457,360	527,360
<b>TOTAL PERSONNEL SERVICES</b>	<b>21,018,177</b>	<b>21,853,968</b>	<b>24,179,800</b>	<b>25,525,660</b>
<b><u>OPERATING EXPENSES</u></b>				
31-20 Medical Services	-	-	-	3,180
34-07 Software Support	-	-	4,600	4,600
34-20 Misc Contract Services	854,875	1,160,986	1,226,130	1,259,170
40-01 Travel & Per Diem	-	5,218	-	-
41-01 Communications	-	-	5,160	5,160
41-06 Communication Equipment	-	-	-	26,520
44-01 Rental - Automobiles	39,603	34,290	41,200	43,600
44-06 Copiers	-	-	2,000	2,000
44-07 Per Print Cost	-	-	900	900
46-10 Fleet Charges	492,740	554,422	-	-
46-11 Maint Office Equipment	5,633	6,225	-	-
46-13 Maint Communication Equip	7,701	6,223	-	-
46-29 Maint Other Equipment	-	-	10,300	10,300
46-90 Maint of Auto Equipment	-	-	3,500	3,500
47-01 Printing & Binding	8,861	7,738	4,000	4,000

**UNIFORM (2155)**

FUND 001

		<b>FY 2012/2013</b>	<b>FY 2013/2014</b>	<b>FY 2014/2015</b>	<b>FY 2015/2016</b>
		<b>ACTUALS</b>	<b>ACTUALS</b>	<b>ADOPTED</b>	<b>ADOPTED</b>
				<b>BUDGET</b>	<b>BUDGET</b>
47-02	Photocopying Costs	2,678	2,379	-	-
49-54	Vehicle Replcmnt Funding	369,666	414,513	-	-
51-01	Office Supplies	7,600	6,000	10,000	10,000
52-01	Gas & Oil	548,860	545,190	-	-
52-03	Uniforms	2,300	-	-	2,370
52-06	Non-Capital Equipment	-	-	55,850	49,110
52-08	Non-Capital Computer	-	-	250	16,370
52-10	Medical	-	-	-	3,350
52-16	Canine	20,885	19,035	24,500	27,000
52-17	Small Equipment	5,039	27,253	-	-
52-22	Crossing Guard	127	-	-	-
52-43	Small Hand Tools	-	-	2,830	2,830
52-47	Safety Equipment/Supplies	-	-	2,500	50,790
52-90	Other Supplies & Expenses	52,422	48,011	-	-
52-95	Other Materials & Supplies	-	-	28,330	14,990
55-01	Training Registrations	-	-	-	1,420
	<b>TOTAL OPERATING EXPENSES</b>	<b>2,418,990</b>	<b>2,837,483</b>	<b>1,422,050</b>	<b>1,541,160</b>
<b>CAPITAL OUTLAY</b>					
64-01	Machines & Equipment	13,761	10,500	54,000	30,420
64-02	Computer Equipment	-	40,135	-	-
64-03	Radio & Communication Equip	155,808	-	-	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>169,569</b>	<b>50,635</b>	<b>54,000</b>	<b>30,420</b>
	<b>TOTAL EXPENDITURES</b>	<b>23,606,736</b>	<b>24,742,086</b>	<b>25,655,850</b>	<b>27,097,240</b>

## PROGRAM MODIFICATION

*Additional Two (2) Public Service Aides Part-Time*

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST	
2155	Police	Uniform	\$54,650	
<b>Justification</b>				
<p>The Police Department is requesting 2 Public Service Aide (PSA) part-time to assist at the Arena (BB&amp;T Center). We currently have 15 positions budgeted to assist in staffing the Traffic Control Plan (TCP) locations, which must be staffed for both vehicle and pedestrian direction. The two (2) additional positions will also provide service for a safe flow of vehicular and pedestrian traffic for the arena patrons and surrounding communities. The pool of current PSA's part-time (Arena) is not sufficient because of the ongoing events and the numerous games for the Florida Panthers, which at times is difficult to accommodate all the time slots since most PSAs that work the Arena are part time and have another form of employment or they are enrolled in school.</p>				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
2	Public Service Aides Part-time	18,046	1,381	38,850
			-	-
<b>Total Personnel Costs</b>				<b>38,850</b>
<b>Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
<b>Total Reoccurring Operating Costs</b>				<b>-</b>
<b>One-Time Costs</b>				
Account Number	Description	Cost		
31-20	Medical drug screening & physical	850		
31-20	Polygraph & Psychological	740		
52-03	Uniforms	950		
41-06	Radio Equipment	13,260		
<b>Total One-Time Costs</b>				<b>15,800</b>
<b>Benefits</b>				
<p>The new part-time positions will improve the efficiency of traffic management at the arena during all events. The city is fiscally responsible for all traffic management and by increasing the number of available personnel, the need to have traffic posts monitored by full-time public service aides and police officers will be reduced, thus potentially saving the city money.</p>				

## PROGRAM MODIFICATION

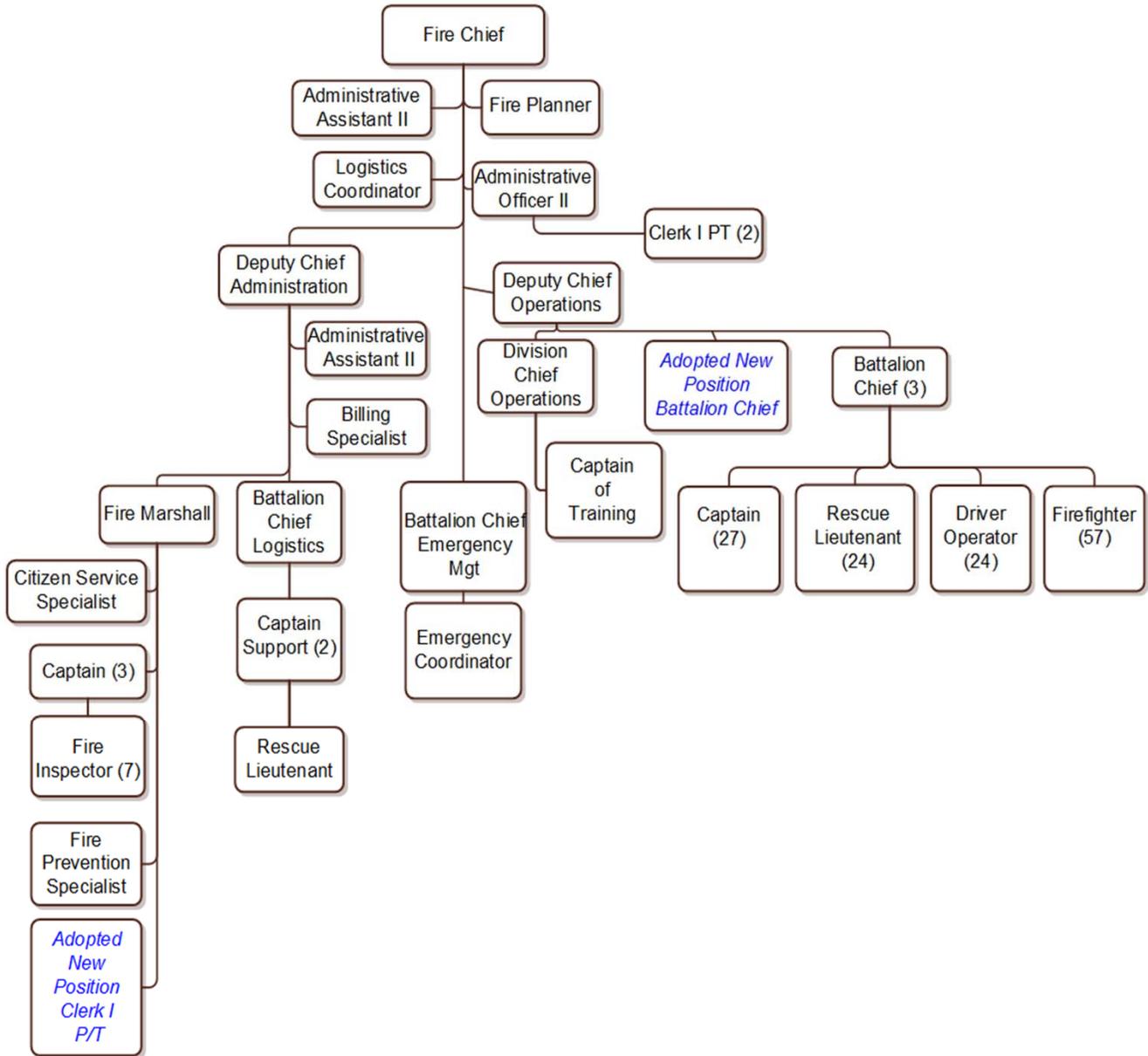
*Additional Two (2) Full-time Public Service Aides*

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST	
2155	Police	Uniform	\$136,790	
<b>Justification</b>				
Based on the recent court rulings in regards to the enforcement of Red Light Camera violations, each potential violation must be reviewed by personnel certified to issue traffic violations. This responsibility is current with the red light camera vendor, however must now be completed by law enforcement.				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
2	Public Service Aide	36,092	23,460	119,100
			-	-
			-	-
<b>Total Personnel Costs</b>				<b>119,100</b>
<b>Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
<b>Total Reoccurring Operating Costs</b>			<b>-</b>	
<b>One-Time Costs</b>				
Account Number	Description	Cost		
31-20	Medical Drug Screening & physical	850		
31-20	Polygraph/Psych.	740		
52-03	Uniforms	1,420		
41-06	Radio Equipment	13,260		
55-01	Training	1,420		
<b>Total One-Time Costs</b>			<b>17,690</b>	
<b>Benefits</b>				
These positions will permit the police department to comply with the Court of Appeals recent court rulings as they relate to the enforcement of red light camera violations. The police department currently has one full-time officer (light duty) monitoring this program. These new regulations will increase the work load dramatically.				

## NEW CAPITAL OUTLAY REQUEST

DEPT/DIV NO.	DEPARTMENT NAME		DIVISION NAME		TOTAL COST
2155	Police		Uniform		30,420
Priority #	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	5	Ballistic Vests	Annual replacement of five SWAT tactical ballistic vests based on life cycle.	3,700	18,500
2	5	Bicycles	Replacement of five bicycles. These bicycles are no longer serviceable and require replacement.	1,400	7,000
3	1	Training Bite Suit	Replacement of current worn training suit for the K9 unit.	2,020	2,020
4	2	Camera	Replacement of outdated handheld cameras for the traffic division.	1,450	2,900
					-
					-

# FIRE RESCUE



## ADMINISTRATION (2300)

### PROGRAM/SERVICES DESCRIPTION

The Administration Division supports the department's primary mission, "*anticipate the needs of the community.*" This includes short and long term planning, deployment analysis, as well as sound fiscal management. The Administration Division is comprised of the Fire Chief and staff support.

### FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Successfully updated the Policy and Procedures manual.
- ◇ Completed promotional testing for Captain and Driver Operator
- ◇ Submitted application and started the process for EMS Accreditation, which validates our EMS policies and procedures to a national standard.
- ◇ Reduced our state inspection period from annually to triennial. Evaluation by independent authority provides more transparency to the public.

### FY 2015/2016 OBJECTIVES/GOALS

- ◇ Update the Fire Rescue Department's Strategic Plan.
- ◇ Apply for federal grants to secure funding for new projects, reducing the liability of capital expenses.
- ◇ Modernize time keeping and payroll software to reduce error in paychecks.
- ◇ Maintain succession plan to provide for the continuity of operations in the anticipation of attrition or retirement.

PERFORMANCE MEASURES	FY 2013/2014	FY 2014/2015	3/31/2015	FY 2015/2016
	ACTUAL	TARGET	ACTUAL	TARGET
Shifts at 100% strength before overtime	48%	100%	68%	100%
Average overtime as a percentage of salaries at 5% or less	5%	5%	3%	5%
Insurance Service Office (ISO) Rating	3	2	2	2

**ADMINISTRATION (2300)**

FUND 001

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b>REVENUES</b>				
SERVICE REVENUES	\$ 136,683	\$ 232,026	\$ 167,190	\$ 205,170
<b>TOTAL REVENUES</b>	<b>\$ 136,683</b>	<b>\$ 232,026</b>	<b>\$ 167,190</b>	<b>\$ 205,170</b>
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 2,202,007	\$ 828,603	\$ 803,950	\$ 805,780
OPERATING EXPENSES	553,224	976,994	282,450	265,340
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,755,231</b>	<b>\$ 1,805,597</b>	<b>\$ 1,086,400</b>	<b>\$ 1,071,120</b>

<b>SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET</b>
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<b>PERSONNEL SERVICES</b>	<b>\$ 1,830</b>
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The negative variance is primarily attributed to a decrease in pension costs and employees in the DROP.

<b>OPERATING EXPENSES</b>	<b>\$ (17,110)</b>
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The negative variance is primarily attributed to the decrease in banking services.

<b>PERSONNEL COMPLEMENT</b>				
POSITION TITLE	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED	FY 2015/2016 ADOPTED
Fire Chief	1	1	1	1
Deputy Fire Chief - Administration	1	0	0	0
Administrative Officer II	1	1	1	1
Billing Specialist	1	0	0	0
Clerk I	0	0	0	0
Fire Planner	1	1	1	1
Secretary II	2	0	0	0
Administrative Assistant II	0	1	1	1
Clerk I PT	2	2	2	2
<b>TOTAL POSITIONS</b>	<b>9</b>	<b>6</b>	<b>6</b>	<b>6</b>
<b>Total Full-Time Positions</b>	<b>7</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>Total Part-Time Positions</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Total FTE'S</b>	<b>8</b>	<b>5</b>	<b>5</b>	<b>5</b>

**ADMINISTRATION (2300)**

FUND 001

		<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>SERVICE REVENUES</u></b>					
342.20-03	Fire Special Details	\$ 130,011	\$ 161,514	\$ 131,030	\$ 145,000
342.20-05	Overtime Reimbursement	-	27,053	-	24,010
342.50-04	Maintenance Certification	112	414	450	450
342.90-09	Technology Fee Fire	6,560	43,045	35,710	35,710
	<b>TOTAL SERVICE REVENUES</b>	<b>136,683</b>	<b>232,026</b>	<b>167,190</b>	<b>205,170</b>
	<b>TOTAL REVENUES</b>	<b>136,683</b>	<b>232,026</b>	<b>167,190</b>	<b>205,170</b>
<b><u>PERSONNEL SERVICES</u></b>					
12-01	Salaries	\$ 713,451	\$ 372,398	\$ 352,630	\$ 397,130
12-02	Incentive Pay	92,643	30,231	31,730	32,540
12-03	Holiday Pay	16,988	(2,768)	-	-
13-00	Salaries Part-Time	-	-	19,640	28,550
14-01	Overtime-Time And A Half	10,826	-	200	200
14-02	Overtime-Straight Time	(114)	-	140	140
15-02	Special Detail Pay	98,101	118,482	95,680	114,000
15-05	Clothing Allowance	600	200	200	200
15-07	Special Detail Non-Reimb	18,254	24,917	20,000	28,000
21-01	SS & Medicare Matching	52,734	25,287	30,920	35,100
22-01	Pension-General	77,461	74,224	58,890	63,750
22-02	Pensions-Firefighters	995,097	86,549	104,020	-
22-04	401A Contributions	-	-	10,270	14,050
23-01	Health	93,673	57,144	63,280	70,870
23-04	Statutory Life And AD&D	59	2,992	4,510	4,510
23-05	Long Term Care	-	-	-	3,670
23-06	Dental	-	-	490	500
23-07	Catastrophic/Intensive Care	-	-	1,440	1,640
24-00	Workers' Compensation	32,234	38,947	9,910	10,930
	<b>TOTAL PERSONNEL SERVICES</b>	<b>2,202,007</b>	<b>828,603</b>	<b>803,950</b>	<b>805,780</b>
<b><u>OPERATING EXPENSES</u></b>					
31-30	Professional Services	241,726	211,951	215,200	212,000
34-01	Banking Services	16,880	8,721	17,000	-
34-02	Records Retention	627	874	700	700
34-04	Temporary Services	-	4,535	-	-
34-07	Software Support	-	-	-	4,150
34-20	Misc Contract Services	-	-	100	100
40-01	Travel & Per Diem	7,458	4,994	-	-
40-05	Travel/Out Of County	-	-	2,250	2,250
40-06	Travel/Out Of State	-	-	5,240	5,240
41-01	Communications	168,666	161,363	20,880	20,880
42-01	Postage	-	-	1,300	1,000
44-06	Copiers	-	-	1,340	1,340
44-07	Per Print Cost	-	-	480	660
46-10	Fleet Charges	25,193	13,490	-	-
47-01	Printing & Binding	5,413	5,440	3,200	3,200
47-02	Photocopying Costs	4,440	3,272	-	-

**ADMINISTRATION (2300)**

FUND 001

		<b>FY 2012/2013</b>	<b>FY 2013/2014</b>	<b>FY 2014/2015</b>	<b>FY 2015/2016</b>
		<b>ACTUALS</b>	<b>ACTUALS</b>	<b>ADOPTED</b>	<b>ADOPTED</b>
				<b>BUDGET</b>	<b>BUDGET</b>
49-54	Vehicle Replcmnt Funding	48,813	538,427	-	-
51-01	Office Supplies	10,585	7,727	10,100	7,910
52-01	Gas & Oil	10,014	8,435	-	-
52-03	Uniforms	-	-	-	300
52-90	Other Supplies & Expenses	7,523	2,005	-	-
52-95	Other Materials & Supplies	-	-	1,200	1,200
54-01	Subs & Memberships	2,650	2,209	1,510	1,310
54-02	Tuition	3,236	3,551	-	-
54-10	Books & Publications	-	-	-	250
55-01	Training Registrations	-	-	1,950	2,850
	<b>TOTAL OPERATING EXPENSES</b>	<b>553,224</b>	<b>976,994</b>	<b>282,450</b>	<b>265,340</b>
	<b>TOTAL EXPENDITURES</b>	<b>2,755,231</b>	<b>1,805,597</b>	<b>1,086,400</b>	<b>1,071,120</b>

## OPERATIONS (2310)

### PROGRAM/SERVICES DESCRIPTION

The Fire Rescue Operations Division provides fire protection and life safety services in emergency and non-emergency conditions through five strategically placed fire stations located throughout the city. The responsibilities of the personnel in this division include the extinguishment and control of fires, emergency pre-hospital care, advanced life support, and medical transport. In addition, the Operations Division manages several special response teams specific for emergencies involving technical rescues such as structural collapse, confined space rescue, SWAT medic, dive rescue, and vehicle extrication to care for trapped and injured victims. Sunrise Fire Rescue is one of four regionalized Hazardous Materials teams trained in the mitigation of emergencies involving chemicals or environmental hazards.

### FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Responded to 365 fires as of March 2015.
- ◇ Saved \$4,098,480 in property loss as of March 2015.
- ◇ Implemented new training records management system.

### FY 2015/2016 OBJECTIVES/GOALS

- ◇ Continue to deliver safe, timely, and efficient services to our citizens.
- ◇ Continue to train personnel in haz-mat and technical rescue to meet attrition needs.
- ◇ Manage mutual/automatic aid relationships throughout the county.

PERFORMANCE MEASURES	FY 2013/2014	FY 2014/2015	3/31/2015	FY 2015/2016
	ACTUAL	TARGET	ACTUAL	TARGET
Average scene time for trauma alerts (90% 10 minutes or less)	92%	95%	87%	95%
Average response time (in minutes) for emergency responses	0:03:53	0:04:00	0:04:03	0:04:00
Fire Training Hours per month	2,455	2,900	2,167	2,000

**OPERATIONS (2310)**

FUND 001

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b>REVENUES</b>				
SERVICE REVENUES	2,828,585	3,194,841	2,823,530	3,150,630
<b>TOTAL REVENUES</b>	<b>\$ 2,828,585</b>	<b>\$ 3,194,841</b>	<b>\$ 2,823,530</b>	<b>\$ 3,150,630</b>
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 18,826,783	\$ 20,564,054	\$ 22,569,990	\$ 22,814,080
OPERATING EXPENSES	2,791,857	2,212,063	355,240	473,760
CAPITAL OUTLAY	175,589	5,445	37,160	65,580
<b>TOTAL EXPENDITURES</b>	<b>\$ 21,794,229</b>	<b>\$ 22,781,562</b>	<b>\$ 22,962,390</b>	<b>\$ 23,353,420</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET**

**PERSONNEL SERVICES** \$ 244,090

The negative variance is primarily attributed to a decrease in pension costs and employees in the DROP.

**OPERATING EXPENSES** \$ 118,520

The positive variance is primarily attributed to the increase in Medical Services, Protective Clothing, Non-Capital Equipment, Training and Tuition Reimbursement expenses.

**CAPITAL OUTLAY** \$ 28,420

The positive variance is due to changes in capital needs from year to year. In FY 2016, the budget includes scuba diving dry suits, a radio antenna amplifier, and a rescue boat.

<b>PERSONNEL COMPLEMENT</b>				
	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED	FY 2015/2016 ADOPTED
<b>POSITION TITLE</b>				
Deputy Fire Chief - Operations	1	1	1	1
Division Chief - Operations	0	1	1	1
Battalion Chief	3	3	3	4
Driver Operator	30	26	25	24
Fire Captain	30	29	27	27
Fire Captain - Training	0	1	1	1
Firefighter	48	53	56	57
Rescue Lieutenant	24	24	24	24
<b>TOTAL POSITIONS</b>	<b>136</b>	<b>138</b>	<b>138</b>	<b>139</b>
<b>Total Full-Time Positions</b>	<b>136</b>	<b>138</b>	<b>138</b>	<b>139</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total FTE'S</b>	<b>136</b>	<b>138</b>	<b>138</b>	<b>139</b>

**OPERATIONS (2310)**

FUND 001

		<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b>SERVICE REVENUES</b>					
342-60-01	Service Charge Ambulance Fee	\$ 2,374,374	\$ 2,740,630	\$ 2,423,530	\$ 2,750,630
342-90-30	Hazmat Response Team	454,211	454,211	400,000	400,000
	<b>TOTAL SERVICE REVENUES</b>	<b>2,828,585</b>	<b>3,194,841</b>	<b>2,823,530</b>	<b>3,150,630</b>
	<b>TOTAL REVENUES</b>	<b>2,828,585</b>	<b>3,194,841</b>	<b>2,823,530</b>	<b>3,150,630</b>
<b>PERSONNEL SERVICES</b>					
12-01	Salaries	\$ 9,672,450	\$ 9,864,627	\$ 9,974,530	\$ 10,867,740
12-02	Incentive Pay	1,879,421	1,894,754	1,927,920	2,039,230
12-03	Holiday Pay	533,236	521,144	567,080	547,260
14-01	Overtime-Time And A Half	517,345	297,200	391,760	391,760
14-02	Overtime-Straight Time	5,115	5,643	4,200	4,200
15-03	Leave Pay-Out	-	-	242,640	-
15-05	Clothing Allowance	26,400	26,000	27,400	27,600
16-01	Annual Leave Pay-Out	-	-	-	33,620
17-01	Sick Leave Pay-Out	-	-	-	197,510
21-01	SS & Medicare Matching	943,479	926,913	974,490	1,079,300
22-01	Pension-General	7,707	11,502	-	-
22-02	Pensions-Firefighters	3,683,103	5,186,914	6,238,600	5,174,400
22-04	401A Contributions	-	-	8,990	7,560
23-01	Health	1,073,038	1,251,640	1,602,240	1,906,110
23-04	Statutory Life And AD&D	2,679	-	-	-
24-00	Workers' Compensation	482,810	577,717	610,140	537,790
	<b>TOTAL PERSONNEL SERVICES</b>	<b>18,826,783</b>	<b>20,564,054</b>	<b>22,569,990</b>	<b>22,814,080</b>
<b>OPERATING EXPENSES</b>					
31-20	Medical Services	10,278	37,083	23,400	52,800
31-21	Medical Director	33,000	33,000	45,000	43,620
31-30	Professional Services	19,408	19,120	30,830	32,790
34-20	Misc Contract Services	-	-	200	200
34-05	Building Maint Services	25,958	29,466	-	-
40-01	Travel & Per Diem	5,069	2,251	-	-
40-04	Travel/In-County	-	156	-	-
40-05	Travel/Out Of County	-	-	2,380	2,400
40-06	Travel/Out Of State	-	-	3,000	2,250
41-01	Communications	-	-	-	600
43-01	Electricity	203,314	209,158	-	-
43-10	Water & Wastewater	71,007	68,880	-	-
43-15	Stormwater	8,022	11,538	-	-
46-10	Fleet Charges	318,985	288,244	-	-
46-13	Maint Communication Equip	28,734	31,481	25,440	27,540
49-07	Employee Appreciation	-	-	1,330	1,400
49-08	Permits & Licenses	10,674	12,864	15,470	3,750
49-54	Vehicle Replcmnt Funding	1,500,516	961,477	-	-
52-01	Gas & Oil	171,330	173,617	-	-
52-03	Uniforms	39,532	33,600	45,000	45,530
52-04	Protective Clothing	124,222	55,058	51,500	113,790
52-06	Non-Capital Equipment	-	-	20,500	23,000
52-07	Non-Capital Furniture	-	-	12,500	12,500
52-10	Medical	142,575	141,791	-	-
52-17	Small Equipment	9,132	14,409	-	-
52-50	Haz. Mat'ls Supply & Exp	5,288	7,341	-	-
52-51	Dive Team Supply & Exp	993	964	-	-
52-52	Explorers Supply & Exp	500	-	-	-
52-90	Other Supplies & Expenses	22,523	27,713	-	-
52-95	Other Materials & Supplies	-	-	15,000	15,000
54-01	Subs & Memberships	-	280	880	910
54-02	Tuition	15,171	31,351	-	-
54-03	Training	25,626	21,221	-	-
55-01	Training Registrations	-	-	41,810	55,680

**OPERATIONS (2310)**

FUND 001

		<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
55-02	Tuition Reimbursement	-	-	21,000	40,000
	<b>TOTAL OPERATING EXPENSES</b>	<b>2,791,857</b>	<b>2,212,063</b>	<b>355,240</b>	<b>473,760</b>
	<b><u>CAPITAL OUTLAY</u></b>				
64-01	Machines & Equipment	175,589	5,445	37,160	10,380
64-02	Computer Equipment	-	-	-	2,500
64-03	Radio & Communication Equip	-	-	-	25,700
64-05	Motor Vehicles	-	-	-	27,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>175,589</b>	<b>5,445</b>	<b>37,160</b>	<b>65,580</b>
	<b>TOTAL EXPENDITURES</b>	<b>21,794,229</b>	<b>22,781,562</b>	<b>22,962,390</b>	<b>23,353,420</b>

## PROGRAM MODIFICATION

*Increase Protective Clothing - Purchase New Firefighter Boots*

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME		TOTAL COST
2310	Fire Rescue	Operations		\$52,890
<b>Justification</b>				
<p>The Fire Operations division is requesting to purchase each uniformed personnel a new pair of firefighter boots. Replacing the existing rubber boots with a pair of flame resistant, waterproof, heavy-duty leather pair will provide a more durable performance.</p>				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
			-	-
			-	-
			-	-
<b>Total Personnel Costs</b>				-
<b>Reoccurring Operating Costs</b>				
Account Number	Description			Cost
<b>Total Reoccurring Operating Costs</b>				-
<b>One-Time Costs</b>				
Account Number	Description			Cost
52-04	Boots (156 pairs)			52,890
<b>Total One-Time Costs</b>				52,890
<b>Benefits</b>				
<p>The replacement of these firefighter boots will help to reduce the amount of fatigue and discomfort on the employee. It will also decrease exposure to carcinogens that currently exists during fire calls. The new boots combine a cushioned and contoured sole resembling flexible construction and gives the boot a sneaker like feel.</p>				

## PROGRAM MODIFICATION

*Additional Battalion Chief Position*

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST	
2310	Fire Rescue	Operations	\$72,090	
<b>Justification</b>				
<p>The City of Sunrise is one of only four Special Operations Teams located in Broward County. It handles Hazardous Material and Technical Rescue Incidents (Confined Space, Rope Rescue, Trench Rescue, Heavy Machinery / Extrication) for residents, businesses, and visitors of not only the City of Sunrise, but for all of Broward County. The addition of a Battalion Chief (Command Officer) being assigned specifically to the Special Operations Division will allow the Fire Rescue Department to improve in a variety of areas, specifically but not limited to: Planning, Preparation, Administration, Training, Operations, Equipment Procurement and Maintenance. (Please note: The required resources represent 3 months of salary costs.)</p>				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
1	Battalion Chief	18,640	12,120	30,760
			-	-
<b>Total Personnel Costs</b>				<b>30,760</b>
<b>Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
41-01	Cell Annual Plan	600		
52-03	Uniforms	530		
<b>Total Reoccurring Operating Costs</b>				<b>1,130</b>
<b>One-Time Costs</b>				
Account Number	Description	Cost		
64-01	Radio Equipment	10,700		
64-02	Workstation	2,500		
64-05	Vehicle	27,000		
<b>Total One-Time Costs</b>				<b>40,200</b>
<b>Benefits</b>				
<p>The addition of a Battalion Chief will not only be utilized in an "administrative capacity" (i.e. day shift), it will also be used to offset Command Staff as it relates to staffing in an "operations capacity" (i.e. 24 hour shift). This set-up provides a significant benefit for the residents, businesses, and visitors of Sunrise; as well as a fiscal design model for its dual administrative and operational capabilities.</p>				

## NEW CAPITAL OUTLAY REQUEST

DEPT/DIV NO.	DEPARTMENT NAME		DIVISION NAME		TOTAL COST
2310	Fire Rescue		Operations		25,380
Priority #	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	6	Scuba Diving Dry Suits	Provides SCUBA Rescue Divers protection from the elements. Completion of a 3-year program implementation.	1,730	10,380
2	1	Professional Firefighting Radio, Bi-Directional Amplification	Radio frequency in Station 39 and 83 is unreliable and is need of a Bi-directional Antenna. This amplifier will select radio frequencies that need to be amplified and increase their strength in both directions.	15,000	15,000
					-
					-
					-
					-
					-



## EMERGENCY MANAGEMENT (2340)

### PROGRAM/SERVICES DESCRIPTION

The Emergency Management program oversees the Sunrise Emergency Operations Center (EOC) and all disaster preparedness planning and Incident Command System (ICS) courses for the City. This program is under the responsibility of a Battalion Chief and Emergency Management Coordinator. The program includes the Community Emergency Response Team (CERT) which educates people about disaster preparedness and trains them in basic disaster response skills, such as fire safety, light search and rescue, team organization, and disaster medical operations.

### FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Participated in a multi-agency simulation for Municipal EOC representatives.
- ◇ Began work on the Central City Manual, which is a FEMA goal to have all disaster operations for the city built into one manual.
- ◇ Participated in the annual HURREX drill, a statewide hurricane exercise coordinated by the Florida Department of Emergency Management and Broward County Emergency Management.

### FY 2015/2016 OBJECTIVES/GOALS

- ◇ Provide additional FEMA forms training as required by the Citywide Incident Command System Form review.
- ◇ Replace back-up satellite system. Current system technology has reached end of service life. Newer systems provide a higher data exchange rate at a lower service cost.
- ◇ Continue work on the Central City Manual.

PERFORMANCE MEASURES	FY 2013/2014	FY 2014/2015	3/31/2015	FY 2015/2016
	ACTUAL	TARGET	ACTUAL	TARGET
Number of Emergency Management training classes per year	38	N/A	N/A	N/A
Public education training hours provided each year	1248	N/A	N/A	N/A
Number of CERT training events per year	N/A	6	25	10
CERT community outreach hours provided	N/A	450	1352	450

**EMERGENCY MANAGEMENT (2340)**

FUND 001

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 124,461	\$ 362,790	\$ 378,000	\$ 419,390
OPERATING EXPENSES	25,029	29,684	40,040	40,030
CAPITAL OUTLAY	-	-	-	15,000
GRANTS AND AIDS	-	-	-	1,500
<b>TOTAL EXPENDITURES</b>	<b>\$ 149,490</b>	<b>\$ 392,474</b>	<b>\$ 418,040</b>	<b>\$ 475,920</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET**

**PERSONNEL SERVICES** \$ 41,390

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements effective October 1, 2012 and October 1, 2013 settled in April 2015 and annual increases in pensions and insurance benefits.

**OPERATING EXPENSES** \$ (10)

No major variances.

**GRANTS AND AIDS** \$ 1,500

The positive variance is primarily attributed to the addition of the CERT Scholarship Program.

<b>PERSONNEL COMPLEMENT</b>				
POSITION TITLE	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED	FY 2015/2016 ADOPTED
Battalion Chief - Emergency Mgmt.	1	1	1	1
Emerg Mgmt. Coordinator	1	1	1	1
<b>TOTAL POSITIONS</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Total Full-Time Positions</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total FTE'S</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

**EMERGENCY MANAGEMENT (2340)**

FUND 001

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b><u>PERSONNEL SERVICES</u></b>				
12-01 Salaries	\$ 74,841	\$ 178,541	\$ 179,630	\$ 203,940
12-02 Incentive Pay	1,532	26,075	27,860	28,060
12-03 Holiday Pay	-	5,244	6,080	6,710
14-01 Overtime-Time And A Half	-	10,828	17,000	13,000
14-02 Overtime-Straight Time	-	467	-	-
15-05 Clothing Allowance	-	200	200	200
21-01 SS & Medicare Matching	5,671	14,391	16,360	19,280
22-01 Pension-General	24,558	26,096	24,930	26,330
22-02 Pensions-Firefighters	2,021	71,536	62,490	74,720
23-01 Health	15,636	29,235	35,690	39,970
23-06 Dental	-	-	310	320
23-07 Catastrophic/Intensive Care	-	-	870	880
24-00 Workers' Compensation	202	177	6,580	5,980
<b>TOTAL PERSONNEL SERVICES</b>	<b>124,461</b>	<b>362,790</b>	<b>378,000</b>	<b>419,390</b>
<b><u>OPERATING EXPENSES</u></b>				
31-30 Professional Services	-	-	1,000	500
34-20 Misc Contract Services	-	-	80	80
40-01 Travel & Per Diem	511	2,288	-	-
40-05 Travel/Out Of County	-	-	3,800	3,800
40-06 Travel/Out Of State	-	-	1,310	1,310
41-01 Communications	6,589	6,540	8,040	6,530
46-10 Fleet Charges	524	2,167	-	-
46-13 Maint Communication Equip	-	-	2,010	2,010
47-01 Printing & Binding	495	470	3,800	3,800
47-02 Photocopying Costs	28	283	-	-
49-54 Vehicle Replcmnt Funding	2,700	2,700	-	-
51-01 Office Supplies	527	497	800	800
52-01 Gas & Oil	515	769	-	-
52-03 Uniforms	-	-	1,500	1,500
52-90 Other Supplies & Expenses	12,835	13,220	-	-
52-95 Other Materials & Supplies	-	-	11,800	11,800
54-01 Subs & Memberships	-	-	1,900	900
54-02 Tuition	305	750	-	-
54-10 Books & Publications	-	-	-	1,000
55-01 Training Registrations	-	-	1,000	1,000
55-02 Tuition Reimbursement	-	-	3,000	5,000
<b>TOTAL OPERATING EXPENSES</b>	<b>25,029</b>	<b>29,684</b>	<b>40,040</b>	<b>40,030</b>
<b><u>CAPITAL OUTLAY</u></b>				
64-01 Machines & Equipment	-	-	-	11,000
64-03 Radio & Communication Equip	-	-	-	4,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>15,000</b>
<b><u>GRANTS AND AIDS</u></b>				
83-07 Scholarships	-	-	-	1,500
<b>TOTAL GRANTS AND AIDS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,500</b>
<b>TOTAL EXPENDITURES</b>	<b>149,490</b>	<b>392,474</b>	<b>418,040</b>	<b>475,920</b>

## PROGRAM MODIFICATION

*Community Emergency Response Team (CERT) Scholarship Program*

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST	
2340	Fire Rescue	Emergency Management	\$1,500	
<b>Justification</b>				
<p>The Fire Rescue Department is requesting to create a CERT Volunteer Scholarship program for eligible participants of EMT, Fire, or Paramedic programs. Recipients will utilize the award to pay for classes or tuition associated with these programs. Sunrise Fire Rescue currently maintains a Fire Explorer program with approximately 20-25 participants. Upon graduation, Explorers will be promoted into the CERT program to become CERT members, which will promote retention.</p>				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
			-	-
			-	-
			-	-
<b>Total Personnel Costs</b>				-
<b>Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
83-07	3 scholarships at \$500 each	1,500		
<b>Total Reoccurring Operating Costs</b>			1,500	
<b>One-Time Costs</b>				
Account Number	Description	Cost		
<b>Total One-Time Costs</b>			-	
<b>Benefits</b>				
<p>Our goal is to move graduating Explorers into the CERT program. This scholarship program would allow graduated Explorers to become CERT members to promote retention.</p>				

**NEW CAPITAL OUTLAY REQUEST**

DEPT/DIV NO.	DEPARTMENT NAME		DIVISION NAME		TOTAL COST
2340	Fire Rescue		Emergency Management		15,000
Priority #	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	1	Broadband Global Area Network Satellite	This remote satellite terminal will provides first responders with easy access and connectivity to voice and data	4,000	4,000
2	1	Bullex BullsEye Digital Fire Extinguisher Training System	Provides fire safety education training for the entire community in any indoor setting. (Grant funding may be available.)	11,000	11,000
					-
					-
					-
					-



## PREVENTION (2350)

### PROGRAM/SERVICES DESCRIPTION

The goal of the Fire Prevention Division is to reduce the loss of life and property in the city through building inspections, building plan review, and public education. In an effort to enhance public safety, approximately 12,000 annual fire safety inspections are performed on all commercial properties as well as multi-family residences to ensure compliance with all fire and life safety codes. In addition, building plans for new projects or renovations to existing properties are reviewed to ensure they meet with all current fire and life safety codes and standards. The city's Fire Prevention Specialist conducts community outreach programs, oversees the Fire Prevention Week which reaches out to over 12,000 local school children and provides a uniform fire safety message. Through community risk reduction programs, public education is used to educate and inform residents of risk hazards that can be minimized or prevented and available resources they may need to remain safe.

### FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Added additional resources to plans review to manage growth of new development.
- ◇ Hired, processed, and trained four Fire Inspector positions due to attrition as part of the department's succession plan.
- ◇ Researched automation and record keeping systems to help streamline the inspection process and modernize file management.

### FY 2015/2016 OBJECTIVES/GOALS

- ◇ Implement new records and reporting system to streamline and consolidate our current records and increase billing efficiency.
- ◇ Cross-train personnel between plans review and inspection to provide for improved workflow and job efficiency.
- ◇ Continue succession planning to provide for continuity of operations due to attrition.

PERFORMANCE MEASURES	FY 2013/2014	FY 2014/2015	3/31/2015	FY 2015/2016
	ACTUAL	TARGET	ACTUAL	TARGET
Number of inspections per month	9,544	750	9,035	8,300
Number of fire prevention education events per year	258	276	329	250
Number of fire inspector training hours per year	144	144	525	600

**PREVENTION (2350)**

FUND 001

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b>REVENUES</b>				
SERVICE REVENUES	1,265,690	1,509,057	1,432,770	1,699,610
<b>TOTAL REVENUES</b>	<b>\$ 1,265,690</b>	<b>\$ 1,509,057</b>	<b>\$ 1,432,770</b>	<b>\$ 1,699,610</b>
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 1,517,116	\$ 1,815,269	\$ 2,312,640	\$ 2,301,810
OPERATING EXPENSES	40,216	39,330	71,940	76,570
CAPITAL OUTLAY	-	-	56,860	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,557,332</b>	<b>\$ 1,854,599</b>	<b>\$ 2,441,440</b>	<b>\$ 2,378,380</b>

<b>SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET</b>
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<b>PERSONNEL SERVICES</b>	<b>\$ (10,830)</b>
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The negative variance is primarily attributed to a decrease in pension costs and employees in the DROP.

<b>OPERATING EXPENSES</b>	<b>\$ 4,630</b>
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The positive variance is primarily attributed to the increase in Fire Alarm Maintenance and Uniform expenses.

<b>CAPITAL OUTLAY</b>	<b>\$ (56,860)</b>
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In FY 2016, there are no capital outlay requests.

<b>PERSONNEL COMPLEMENT</b>				
POSITION TITLE	FY 2012/2013 ACTUAL	FY 2013/2014 ACTUAL	FY 2014/2015 ADOPTED	FY 2015/2016 ADOPTED
Fire Marshall	1	1	1	1
Captain	3	3	3	3
Citizen Service Specialist	1	1	1	1
Fire Inspector	6	6	7	7
Fire Prevention Specialist	1	1	1	1
Clerk I PT	0	0	0	1
<b>TOTAL POSITIONS</b>	<b>12</b>	<b>12</b>	<b>13</b>	<b>14</b>
<b>Total Full-Time Positions</b>	<b>12</b>	<b>12</b>	<b>13</b>	<b>13</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>Total FTE'S</b>	<b>12</b>	<b>12</b>	<b>13</b>	<b>13.5</b>

**PREVENTION (2350)**

FUND 001

		<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b>SERVICE REVENUES</b>					
342.50-01	New Construction	\$ 263,180	\$ 469,074	\$ 389,000	\$ 512,780
342.50-02	Commercial Properties	993,428	1,027,945	1,036,030	1,179,090
342.50-03	Inspector Train Retainage	9,082	12,038	7,740	7,740
	<b>TOTAL SERVICE REVENUES</b>	<b>1,265,690</b>	<b>1,509,057</b>	<b>1,432,770</b>	<b>1,699,610</b>
	<b>TOTAL REVENUES</b>	<b>1,265,690</b>	<b>1,509,057</b>	<b>1,432,770</b>	<b>1,699,610</b>
<b>PERSONNEL SERVICES</b>					
12-01	Salaries	\$ 807,762	\$ 966,096	\$ 1,036,990	\$ 1,141,500
12-02	Incentive Pay	189,041	221,163	217,930	238,030
12-03	Holiday Pay	818	-	-	3,800
13-00	Salaries Part-Time	-	-	-	13,090
14-01	Overtime-Time And A Half	36,714	19,015	32,950	32,950
14-02	Overtime-Straight Time	15,012	2,252	7,000	7,000
15-03	Leave Pay-Out	-	-	119,140	-
15-05	Clothing Allowance	1,600	2,000	2,000	2,200
21-01	SS & Medicare Matching	86,453	87,475	105,270	110,060
22-01	Pension-General	38,836	30,068	37,710	23,270
22-02	Pensions-Firefighters	227,511	312,597	548,570	518,900
22-04	401A Contributions	-	-	-	2,250
23-01	Health	76,585	104,383	149,320	158,220
23-05	Long Term Care	-	-	-	830
23-06	Dental	-	-	-	180
23-07	Catastrophic/Intensive Care	-	-	-	450
24-00	Workers' Compensation	36,784	70,220	55,760	49,080
	<b>TOTAL PERSONNEL SERVICES</b>	<b>1,517,116</b>	<b>1,815,269</b>	<b>2,312,640</b>	<b>2,301,810</b>
<b>OPERATING EXPENSES</b>					
34-05	Building Maint Services	-	-	10,000	12,800
34-10	Fire Alarm Maintenance	-	-	13,600	16,300
40-01	Travel & Per Diem	-	788	-	-
40-05	Travel/Out Of County	-	-	760	760
41-01	Communications	-	-	4,600	5,200
41-06	Communication Equipment	-	-	5,530	-
44-07	Per Print Cost	-	-	780	780
46-10	Fleet Charges	9,866	13,810	-	-
46-13	Maint Communication Equip	-	-	1,740	1,740
47-01	Printing & Binding	3,231	798	2,600	3,450
47-02	Photocopying Costs	377	748	-	-
48-06	Public Fire Education	15,859	9,749	15,000	15,000
51-01	Office Supplies	-	-	400	400
52-01	Gas & Oil	-	4,473	-	-
52-03	Uniforms	1,158	1,850	3,350	6,500
52-90	Other Supplies & Expenses	3,612	2,741	-	-
52-95	Other Materials & Supplies	-	-	1,250	1,250
54-01	Subs & Memberships	1,816	594	3,260	1,990
54-02	Tuition	4,297	3,779	-	-
55-01	Training Registrations	-	-	6,070	6,400
55-02	Tuition Reimbursement	-	-	3,000	4,000
	<b>TOTAL OPERATING EXPENSES</b>	<b>40,216</b>	<b>39,330</b>	<b>71,940</b>	<b>76,570</b>
<b>CAPITAL OUTLAY</b>					
64-02	Computer Equipment	-	-	1,360	-
64-05	Motor Vehicles	-	-	55,500	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>56,860</b>	<b>-</b>
	<b>TOTAL EXPENDITURES</b>	<b>1,557,332</b>	<b>1,854,599</b>	<b>2,441,440</b>	<b>2,378,380</b>

## PROGRAM MODIFICATION

*Addition of a Clerk I Part Time Position*

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST	
2350	Fire Rescue	Prevention	\$14,090	
<b>Justification</b>				
It is being requested that a Clerk I Part-Time position be added to the Prevention Division in order to facilitate the administrative tasks presented as a result of the increase in growth and development within the City. Over the past 12 years, we have seen a 62% increase in inspections and new development growth. The Community Development Department is projected to have nearly \$40 million of work improvements in the coming years.				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
1	Clerk I P/T	13,090	1,000	14,090
			-	-
			-	-
<b>Total Personnel Costs</b>				<b>14,090</b>
<b>Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
<b>Total Reoccurring Operating Costs</b>			<b>-</b>	
<b>One-Time Costs</b>				
Account Number	Description	Cost		
<b>Total One-Time Costs</b>			<b>-</b>	
<b>Benefits</b>				
The addition of this position will improve our customer service with the business owners in Sunrise and improve workflow efficiency.				

## SUPPORT SERVICES (2360)

### PROGRAM/SERVICES DESCRIPTION

The Fire Rescue Support Division acts as a foundation for the department by maintaining facilities, apparatus, and equipment so that the department can serve the public effectively and efficiently. They are also responsible for procurement of all equipment, materials and supplies for emergency medical services (EMS). EMS Support encompasses regulatory requirements, quality improvement, and medical oversight for the department.

### FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Received FEMA grant funding to upgrade the generator, a critical infrastructure, at Fire Station 92.
- ◇ Purchased and implemented new cardiac monitors/defibrillators on every ALS response unit.
- ◇ Upgraded accordion shutters at Station 92 for hurricane protection.

### FY 2015/2016 OBJECTIVES/GOALS

- ◇ Continue vehicle replacement program to ensure that the frontline fleet stays within the current maintenance and repair lifecycle as per the FVS contract.
- ◇ Improve station security by adding Access Control System.
- ◇ Upgrade employees' protective equipment to be compliant with new National Fire Protection Association (NFPA) standards.

PERFORMANCE MEASURES	FY 2013/2014	FY 2014/2015	3/31/2015	FY 2015/2016
	ACTUAL	TARGET	ACTUAL	TARGET
Paramedic training hours provided per year	4,092	2,900	3,165	3,242
Number of reserved rescue (ambulance) used per month	45	27	27	N/A
Number of reserved engine (fire truck) used per month	36	22	31	N/A
Frontline rescue stability (in-service time)	N/A	N/A	N/A	90%
Frontline engine stability (in-service time)	N/A	N/A	N/A	90%

**SUPPORT SERVICES (2360)**

FUND 001

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 709,495	\$ 1,084,128	\$ 1,255,860	\$ 1,281,640
OPERATING EXPENSES	136,975	559,597	381,210	389,030
CAPITAL OUTLAY	-	-	714,240	1,071,200
<b>TOTAL EXPENDITURES</b>	<b>\$ 846,470</b>	<b>\$ 1,643,725</b>	<b>\$ 2,351,310</b>	<b>\$ 2,741,870</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET**

**PERSONNEL SERVICES** \$ 25,780

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements effective October 1, 2012 and October 1, 2013 settled in April 2015 and annual increases in pensions and insurance benefits.

**OPERATING EXPENSES** \$ 7,820

The negative variance is primarily attributed to the decrease in Communication Equipment and the Repairs & Maintenance of Equipment.

**CAPITAL OUTLAY** \$ 356,960

The positive variance is due to changes in capital needs from year to year. In FY 2016, the budget includes automatic CPR devices, replacement air packs, and replacement powered air-purifying respirators for first responders.

<b>PERSONNEL COMPLEMENT</b>				
<b>POSITION TITLE</b>	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED	FY 2015/2016 ADOPTED
Deputy Chief - Operations	1	0	0	0
Deputy Fire Chief	0	1	1	1
Battalion Chief	1	1	1	1
Captain	3	2	2	2
Rescue Lieutenant	0	0	1	1
Logistics Coordinator	0	1	1	1
Administrative Assistant II	0	1	1	1
Billing Specialist	0	1	1	1
<b>TOTAL POSITIONS</b>	<b>5</b>	<b>7</b>	<b>8</b>	<b>8</b>
<b>Total Full-Time Positions</b>	<b>5</b>	<b>7</b>	<b>8</b>	<b>8</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total FTE'S</b>	<b>5</b>	<b>7</b>	<b>8</b>	<b>8</b>

**SUPPORT SERVICES (2360)**

FUND 001

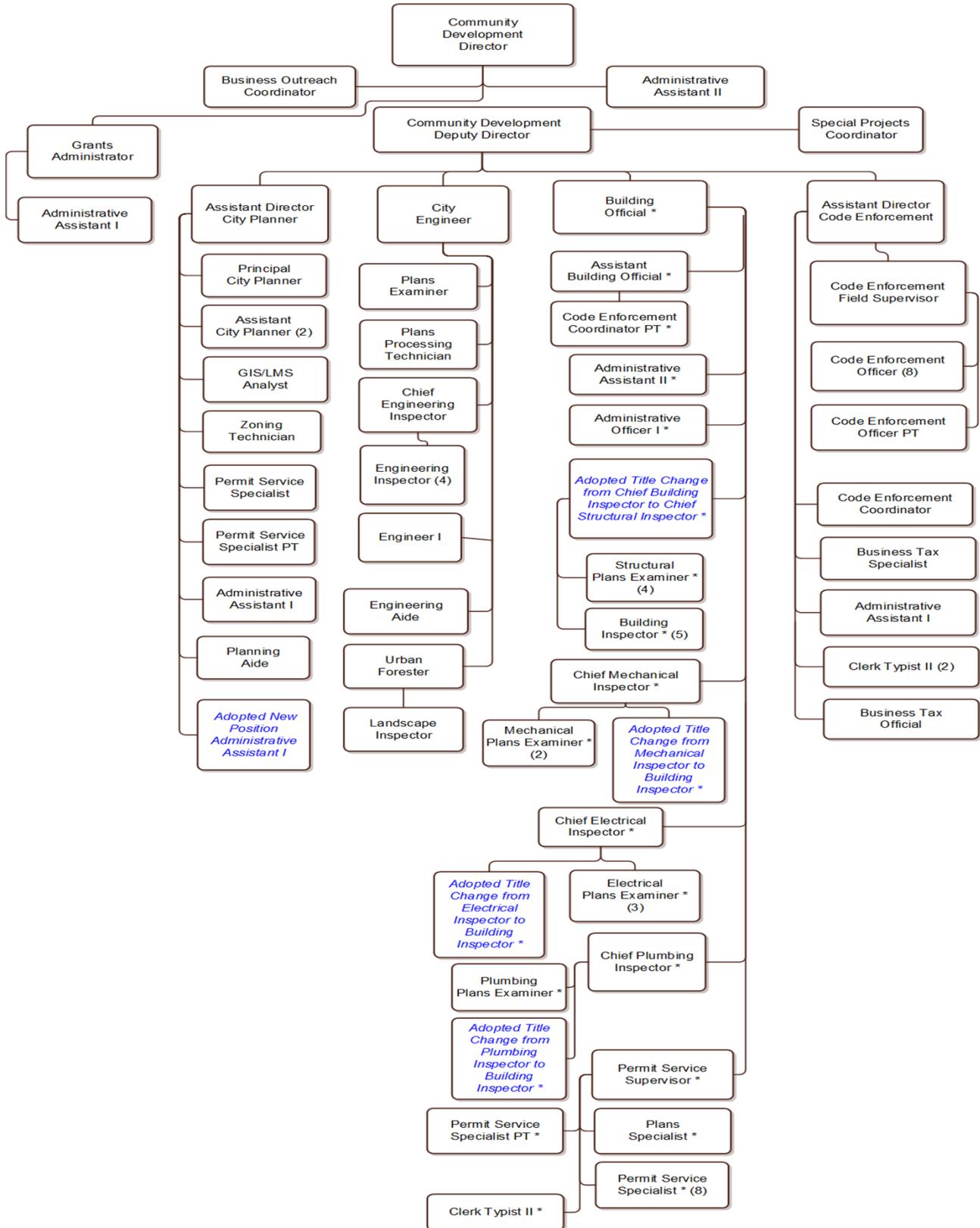
	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>PERSONNEL SERVICES</u></b>				
12-01 Salaries	\$ 344,141	\$ 572,358	\$ 609,290	\$ 660,690
12-02 Incentive Pay	78,513	103,765	101,580	111,680
12-03 Holiday Pay	1,999	7,689	7,090	6,610
14-01 Overtime-Time And A Half	18,685	14,847	19,000	19,000
14-02 Overtime-Straight Time	3,248	3,954	3,800	3,800
15-03 Leave Pay-Out	-	-	11,870	-
15-05 Clothing Allowance	600	800	600	1,000
21-01 SS & Medicare Matching	30,817	50,212	55,890	61,400
22-01 Pension-General	-	33,039	48,760	45,620
22-02 Pensions-Firefighters	157,150	193,908	271,400	241,340
22-04 401A Contributions	-	-	3,420	3,870
23-01 Health	41,902	71,100	98,590	101,360
23-04 Statutory Life And AD&D	98	-	-	-
24-00 Workers' Compensation	32,342	32,456	24,570	25,270
<b>TOTAL PERSONNEL SERVICES</b>	<b>709,495</b>	<b>1,084,128</b>	<b>1,255,860</b>	<b>1,281,640</b>
<b><u>OPERATING EXPENSES</u></b>				
34-05 Building Maint Services	-	-	21,310	21,310
34-07 Software Support	-	-	-	2,700
34-20 Misc Contract Services	-	-	300	300
34-22 Tree Maintenance	-	-	1,300	1,300
40-04 Travel/In-County	-	-	1,150	1,150
40-05 Travel/Out Of County	-	-	900	900
40-06 Travel/Out Of State	-	-	1,530	1,530
41-06 Communication Equipment	-	-	5,730	-
44-09 Rental - Other	-	-	5,500	5,500
46-10 Fleet Charges	15,029	13,669	-	-
46-29 Maint Other Equipment	62,216	68,929	113,350	91,200
46-40 Maint Building	32,536	32,466	36,000	36,000
49-54 Vehicle Replcmnt Funding	13,625	423,050	-	-
52-01 Gas & Oil	11,834	5,457	-	-
52-03 Uniforms	-	-	530	-
52-10 Medical	-	-	171,170	171,170
52-12 Custodial	-	9,862	18,000	18,000
52-17 Small Equipment	-	-	-	33,440
54-01 Subs & Memberships	-	-	440	470
54-02 Tuition	775	3,225	-	-
54-03 Training	960	2,939	-	-
55-01 Training Registrations	-	-	1,000	1,060
55-02 Tuition Reimbursement	-	-	3,000	3,000
<b>TOTAL OPERATING EXPENSES</b>	<b>136,975</b>	<b>559,597</b>	<b>381,210</b>	<b>389,030</b>
<b><u>CAPITAL OUTLAY</u></b>				
64-01 Machines & Equipment	-	-	664,000	1,071,200
64-02 Computer Equipment	-	-	1,070	-
64-04 Furniture & Equipment	-	-	15,000	-
64-05 Motor Vehicles	-	-	34,170	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>714,240</b>	<b>1,071,200</b>
<b>TOTAL EXPENDITURES</b>	<b>846,470</b>	<b>1,643,725</b>	<b>2,351,310</b>	<b>2,741,870</b>

## NEW CAPITAL OUTLAY REQUEST

DEPT/DIV NO.	DEPARTMENT NAME		DIVISION NAME		TOTAL COST
2360	Fire Rescue		Support Services		1,071,200
Priority #	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	75	Air packs	Air pack replacement is for the SCBA to be in compliance with NFPA Standard 1981. The current units are 13 years old and are two updates out of cycle which require replacement under 1981. (Portion of expense offset by grant funding.)	13,690	1,026,750
2	2	Automatic CPR Devices with service contracts	A device which assists with CPR and meets American Heart Association mechanical chest compression guidelines. Reimbursable Grant awarded by Florida Department of Health. State responsible for 75% (\$33,338), City responsible for 25% (\$11,112)	22,225	44,450



# COMMUNITY DEVELOPMENT



\* Positions Funded by Building Fund (105)

## PLANNING & ENGINEERING (3301)

### PROGRAM/SERVICES DESCRIPTION

The Planning and Engineering Division provides overall developmental services associated with the Community Development Department. This division provides planning, engineering, landscaping, comprehensive planning review, and development inspection services. In addition, the division provides permitting and inspection services associated with public and private infrastructure within the City.

### FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Adopted new FEMA Flood Maps and corresponding ordinance.
- ◇ Commenced Drainage Basin 8 Study.
- ◇ Obtained approvals for multiple large scale development including Metropica Masterplan, Sawgrass Mills Mall Parking Garage and American Express.
- ◇ Updated HOA list to enable compliance with Neighborhood Bill of Rights Ordinance.

### FY 2015/2016 OBJECTIVES/GOALS

- ◇ Update the City of Sunrise Water and Sewer Standard Details & Specifications in coordination with the Utilities Department.
- ◇ Prepare East Sunrise Improvement Plan scope of work and commence study and plan development.
- ◇ Complete evaluation and select a new Enterprise Resource Planning (ERP) software to provide significant process and customer service improvements.

PERFORMANCE MEASURES	FY 2013/2014	FY 2014/2015	3/31/2015	FY 2015/2016
	ACTUAL	TARGET	ACTUAL	TARGET
Cumulative number of Development Review Committee (DRC) Review	43	90	21	90
Percentage of DRC review completed within a 19-21 days timeframe	77%	90%	76%	90%
Number of engineering plans reviewed	132	200	120	200
Number of engineering permits issued	1,238	1,500	658	1,500

**PLANNING & ENGINEERING (3301)**

FUND 001

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b>REVENUES</b>				
LICENSES & PERMITS	\$ 1,001,387	\$ 1,562,275	\$ 2,826,550	\$ 2,853,120
<b>TOTAL REVENUES</b>	<b>\$ 1,001,387</b>	<b>\$ 1,562,275</b>	<b>\$ 2,826,550</b>	<b>\$ 2,853,120</b>
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 2,121,534	\$ 2,518,445	\$ 2,704,240	\$ 2,899,910
OPERATING EXPENSES	266,260	434,381	608,130	575,340
CAPITAL OUTLAY	-	2,515	4,800	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,387,794</b>	<b>\$ 2,955,341</b>	<b>\$ 3,317,170</b>	<b>\$ 3,475,250</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET**

**PERSONNEL SERVICES** \$ 195,670

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements effective October 1, 2012 and October 1, 2013 settled in April 2015 and annual increases in pensions and insurance benefits. In FY2014/15, the Business Outreach Coordinator was transferred from the City Manager's Office to Community Development.

**OPERATING EXPENSES** \$ (32,790)

The negative variance is primarily attributed to the decrease in Professional Services expenses.

**CAPITAL OUTLAY** \$ (4,800)

In FY 2016, there are no capital outlay requests.

**PERSONNEL COMPLEMENT**

<b>POSITION TITLE</b>	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED</b>	<b>FY 2015/2016 ADOPTED</b>
Director of Community Development	1	1	1	1
Deputy Director	1	1	0	0
Assistant Director/City Planner	1	1	1	1
Assistant Director - Capital Projects	1	0	0	0
Assistant City Planner	2	2	2	2
Citizen Service Specialist II	0	1	1	0
Grants Administrator (Housing)	1	1	1	1
Business Outreach Coordinator	0	0	0	1
Redevelopment Manager	1	0	0	0
Secretary I	3	0	0	0
Administrative Assistant I	0	3	2	3
Secretary II	3	0	0	0
Administrative Assistant II	0	1	1	1
Senior Projects Manager	1	0	0	0
Special Projects Coordinator	0	1	1	1
GIS/LMS Analyst	1	1	1	1
Permit Specialist II	1	0	0	0
Permit Service Specialist	0	1	1	1
Principal City Planner	1	1	1	1
Zoning Technician	0	1	1	1
Assistant Director/City Engineer	1	0	0	0
City Engineer	0	1	1	1
Assistant City Engineer	1	0	0	0
Chief Engineering Inspector	1	1	1	1
Engineer I	1	1	1	1
Engineering Aide	1	1	1	1
Engineering Inspector	2	4	4	4
Landscape Inspector	0	1	1	1
Plans Examiner	1	1	1	1
Plans Processing Technician	1	1	1	1
Planning Aide	0	0	1	1
Urban Forester	1	1	1	1
Capital Projects Coordinator	1	0	0	0
Special Projects Coordinator PT	1	0	0	0
Administrative Officer I P/T	0	1	0	0
Permit Specialist I PT	1	0	0	0
Permit Service Specialist PT	0	1	1	1
Engineering Inspector PT	1	0	0	0
Landscape Inspector PT	1	0	0	0
<b>TOTAL POSITIONS</b>	<b>33</b>	<b>30</b>	<b>28</b>	<b>29</b>
<b>Total Full-Time Positions</b>	<b>29</b>	<b>28</b>	<b>27</b>	<b>28</b>
<b>Total Part-Time Positions</b>	<b>4</b>	<b>2</b>	<b>1</b>	<b>1</b>
<b>Total FTE'S</b>	<b>31</b>	<b>29</b>	<b>27.5</b>	<b>28.5</b>

**PLANNING & ENGINEERING (3301)**

FUND 001

		FY 2012/2013	FY 2013/2014	FY 2014/2015	FY 2015/2016
		ACTUALS	ACTUALS	ADOPTED BUDGET	ADOPTED BUDGET
<b><u>LICENSES &amp; PERMITS</u></b>					
329.10-04	Recovered Mat'l Registration	\$ 2,400	\$ 2,600	\$ 2,400	\$ 2,400
329.10-30	Site Plan Review	157,228	381,373	175,000	185,000
329.10-31	Special Exception	12,500	17,500	12,500	15,000
329.10-32	Variance	7,500	1,125	-	2,500
329.10-33	Rezoning	9,750	6,500	6,000	6,000
329.10-34	Land Use Plan Amendments	7,500	14,050	10,000	7,500
329.10-43	Plat	1,070	3,890	1,500	1,500
329.10-53	Vacation-Public Property	3,750	1,875	-	-
329.11-00	Cost Recovery	21,378	17,881	15,000	17,500
329.11-01	Administration Fee	641	537	550	520
329.21-01	Miscellaneous Permit Fee	900	1,050	900	1,500
329.30-38	Utility Inspections	115,565	167,995	150,000	100,000
329.30-40	Water & Wastewater	199,417	252,394	1,625,000	1,500,000
329.40-39	Drainage	87,654	147,712	240,000	250,000
329.40-42	Engineering Fees	12,790	133,950	150,000	150,000
329.40-44	Paving	100,203	107,004	150,000	200,000
329.40-45	Sidewalk	12,746	10,312	15,000	30,000
329.40-46	Final Site Inspections	9,595	5,720	10,000	10,000
329.40-47	Excavation	-	1,875	-	5,000
329.40-48	Site Preparation	9,700	24,750	10,000	12,000
329.40-50	Landscaping & Irrigation	80,535	102,040	110,000	125,000
329.50-60	Zoning Approval	37,294	44,254	45,000	45,000
329.50-61	Sign Approval & Waivers	14,658	9,063	15,000	7,500
329.90-05	Contract Overtime	-	-	-	5,000
329.90-10	Extended Liquor License	1,800	1,800	1,200	1,200
329.90-11	Technology Fee	38,070	58,600	40,000	130,000
329.90-33	Reforestation Replace Fee	16,300	250	5,000	2,500
329.90-49	Road Cut	4,375	9,375	1,000	4,000
329.90-52	Improper Water Use Connect	500	-	500	500
329.90-54	Reproduction	3,181	5,417	3,000	4,000
329.90-98	Developer Permit Fees	1,575	2,250	2,000	2,000
329.90-99	Other - Plan & Develop	30,812	29,133	30,000	30,000
<b>TOTAL LICENSES &amp; PERMITS</b>		<b>1,001,387</b>	<b>1,562,275</b>	<b>2,826,550</b>	<b>2,853,120</b>
<b>TOTAL REVENUES</b>		<b>1,001,387</b>	<b>1,562,275</b>	<b>2,826,550</b>	<b>2,853,120</b>
<b><u>PERSONNEL SERVICES</u></b>					
12-01	Salaries	\$ 1,365,736	\$ 1,610,619	\$ 1,693,050	\$ 1,834,980
13-00	Salaries Part-Time	-	-	17,610	19,430
14-01	Overtime-Time And A Half	2,311	5,476	4,000	8,000
14-02	Overtime-Straight Time	10,903	17,716	16,750	26,000
15-04	Auto Allowance	2,046	2,046	2,400	2,400
21-01	SS & Medicare Matching	105,907	120,332	131,030	144,390
22-01	Pension-General	451,263	535,326	527,260	490,730
22-04	401A Contributions	-	-	10,020	5,020
23-01	Health	164,439	206,284	282,450	342,960
23-05	Long Term Care	-	-	-	3,180
23-06	Dental	-	-	1,970	1,820
23-07	Catastrophic/Intensive Care	-	-	2,520	3,410
24-00	Workers' Compensation	18,929	20,646	15,180	17,590
<b>TOTAL PERSONNEL SERVICES</b>		<b>2,121,534</b>	<b>2,518,445</b>	<b>2,704,240</b>	<b>2,899,910</b>

**PLANNING & ENGINEERING (3301)**

FUND 001

		FY 2012/2013	FY 2013/2014	FY 2014/2015	FY 2015/2016
		ACTUALS	ACTUALS	ADOPTED BUDGET	ADOPTED BUDGET
<b><u>OPERATING EXPENSES</u></b>					
31-30	Professional Services	30,493	30,369	323,800	286,300
34-02	Records Retention	1,389	1,485	4,200	3,200
34-04	Temporary Services	-	5,037	-	-
34-07	Software Support	-	-	-	6,030
34-20	Misc Contract Services	-	75,717	1,000	1,100
40-01	Travel & Per Diem	12	3,088	-	-
40-02	Local Mileage	453	359	1,250	1,000
40-04	Travel/In-County	-	-	840	690
40-05	Travel/Out Of County	-	-	2,770	3,770
41-01	Communications	17,936	19,100	5,680	4,800
41-06	Communication Equipment	-	-	1,050	760
42-01	Postage	-	-	200	500
44-02	Rental - Buildings	139,851	208,991	223,980	218,330
44-06	Copiers	-	-	3,230	2,760
44-07	Per Print Cost	-	-	1,200	1,200
46-10	Fleet Charges	13,476	19,829	-	-
46-11	Maint Office Equipment	245	403	2,100	2,100
47-01	Printing & Binding	570	735	1,000	1,100
47-02	Photocopying Costs	4,787	4,562	-	-
49-08	Permits & Licenses	-	-	1,580	4,080
49-26	Credit Card Fees	1,707	4,042	2,500	3,000
49-54	Vehicle Replcmnt Funding	20,607	35,417	-	-
51-01	Office Supplies	6,240	5,148	9,350	9,350
52-01	Gas & Oil	11,540	10,877	-	-
52-03	Uniforms	1,211	1,110	3,520	4,080
52-06	Non-Capital Equipment	-	-	300	300
52-08	Non-Capital Computer	-	-	-	1,400
52-47	Safety Equipment/Supplies	-	-	300	300
52-90	Other Supplies & Expenses	3,631	1,327	-	-
52-95	Other Materials & Supplies	-	-	2,250	3,350
54-01	Subs & Memberships	2,525	4,389	6,180	5,540
54-02	Tuition	9,587	2,396	-	-
54-10	Books & Publications	-	-	-	600
55-01	Training Registrations	-	-	9,850	9,700
	<b>TOTAL OPERATING EXPENSES</b>	<b>266,260</b>	<b>434,381</b>	<b>608,130</b>	<b>575,340</b>
<b><u>CAPITAL OUTLAY</u></b>					
64-01	Machines & Equipment	-	-	2,500	-
64-02	Computer Equipment	-	2,515	2,300	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>2,515</b>	<b>4,800</b>	<b>-</b>
	<b>TOTAL EXPENDITURES</b>	<b>2,387,794</b>	<b>2,955,341</b>	<b>3,317,170</b>	<b>3,475,250</b>

## PROGRAM MODIFICATION

*Reclassification of Chief Engineering Inspector Position*

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST	
3301	Community Development	Planning & Engineering	\$8,400	
<b>Justification</b>				
Community Development is requesting to increase the salary range for the Chief Engineering Inspector position by three steps. This increase is consistent with the request for the Chief Inspector positions in the Building Division. Currently, the salary range for the Plans Examiner and Chief Engineering Inspector are the same and does not provide an incentive or compensation for the additional responsibilities of a Chief, which include supervising and coordinating the workload of the Plans Examiners and Inspectors within the subject discipline.				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
-1	Chief Engineering Inspector	101,810	66,180	(167,990)
1	Chief Engineering Inspector	106,900	69,490	176,390
			-	-
<b>Total Personnel Costs</b>				<b>8,400</b>
<b>Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
<b>Total Reoccurring Operating Costs</b>			<b>-</b>	
<b>One-Time Costs</b>				
Account Number	Description	Cost		
<b>Total One-Time Costs</b>			<b>-</b>	
<b>Benefits</b>				
This reclassification will create a distinct separation between the Chief Inspector and Plans Examiner job classifications while aligning actual supervisory responsibilities and enable the City to retain valuable employees.				

## PROGRAM MODIFICATION

*Additional Administrative Assistant I Position*

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST	
3301	Community Development	Planning & Engineering	\$62,770	
<b>Justification</b>				
Due to the increasing workload, the department is requesting an additional full-time Administrative Assistant I position for the Engineering division. Responsibilities will include general administrative functions and Sawgrass Mills and Metropica Bond document processing. Currently, these duties are being shared by other staff members which cause an overwhelming distribution of work. This individual would also serve as a backup for the Plans Processing Technician, which is a critical function in the development review process.				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
1	Administrative Assistant I - FT	36,870	23,970	60,840
			-	-
			-	-
<b>Total Personnel Costs</b>				<b>60,840</b>
<b>Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
52-03	Uniform Shirts (6 shirts @ \$30 each)	180		
<b>Total Reoccurring Operating Costs</b>			<b>180</b>	
<b>One-Time Costs</b>				
Account Number	Description	Cost		
41-06	Desk Telephone	350		
52-08	Workstation Set-up	1,400		
<b>Total One-Time Costs</b>			<b>1,750</b>	
<b>Benefits</b>				
The addition of this position will increase productivity and maintain a high level of customer service. This position will also provide an option for succession planning for other technical and/or administrative positions within the division.				

## PROGRAM MODIFICATION

*New Service - Small Business Outreach Workshop*

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME		TOTAL COST
3301	Community Development	Planning & Engineering		\$1,200
<b>Justification</b>				
<p>The Business Outreach Coordinator would like to facilitate quarterly small business workshops, in partnership with Broward County, to address the needs of small businesses within the City of Sunrise. Topics will include business growth, disaster preparedness, and other important issues related to the business community. These workshops are intended to be educational for existing business owners as well as those wanting to relocate and/or expand within the City.</p>				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
			-	-
			-	-
			-	-
<b>Total Personnel Costs</b>				-
<b>Reoccurring Operating Costs</b>				
Account Number	Description			Cost
47-01	Printing			100
52-95	Miscellaneous supplies & workshop manuals			1,100
<b>Total Reoccurring Operating Costs</b>				1,200
<b>One-Time Costs</b>				
Account Number	Description			Cost
<b>Total One-Time Costs</b>				-
<b>Benefits</b>				
<p>This program will increase the likelihood of success for small business owners by preventing costly errors and increase networking opportunities. It will also promote a positive reputation of the city and attract new businesses.</p>				



## CODE ENFORCEMENT (3320)

### PROGRAM/SERVICES DESCRIPTION

The Code Enforcement Division preserves the public's health and safety and protects property values through the enforcement of City Codes to maintain community standards and appearance. The Code Enforcement Division is also responsible for issuing Business Tax Receipts and conducting inspections of businesses for proper licensing.

### FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Realized an approximate 25% increase in Business Tax Renewals through Click-2-Gov during the second year of online renewal availability.
- ◇ Formalized a partnership with the City's Business Outreach Coordinator to improve communications with existing businesses regarding Code Compliance issues.
- ◇ Adopted a revised code to clarify residential requirements for trucks.

### FY 2015/2016 OBJECTIVES/GOALS

- ◇ Develop an Interactive Code Compliance Area Map with assigned Code Officer's contact information.
- ◇ Evaluate a Road Ranger volunteer-based program for Code Enforcement.
- ◇ Develop a How-to-Guide/Brochure for obtaining a business tax receipt.

PERFORMANCE MEASURES	FY 2013/2014	FY 2014/2015	FY 2014/2015	FY 2015/2016
	ACTUAL	TARGET	ACTUAL	TARGET
Number of first time inspections performed	4,773	7,000	3,014	7,000
Percentage of response time within two business days	99%	98%	98%	98%
Number of new business tax receipts	626	750	319	750
Percentage of renewed business tax receipts	98%	90%	98%	95%

**CODE ENFORCEMENT (3320)**

FUND 001

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b>REVENUES</b>				
TAX & FRANCHISE REVENUES	2,352,391	2,426,731	2,098,740	2,245,000
INTERGOVERNMENT REVENUES	89,818	48,134	85,000	85,000
MISCELLANEOUS REVENUES	415,815	750,579	425,960	12,000
<b>TOTAL REVENUES</b>	<b>\$ 2,858,024</b>	<b>\$ 3,225,444</b>	<b>\$ 2,609,700</b>	<b>\$ 2,342,000</b>
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 849,392	\$ 979,039	\$ 1,157,410	\$ 1,342,870
OPERATING EXPENSES	300,387	247,914	254,610	246,090
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,149,779</b>	<b>\$ 1,226,953</b>	<b>\$ 1,412,020</b>	<b>\$ 1,588,960</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET****PERSONNEL SERVICES**                      \$     185,460

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements effective October 1, 2012 and October 1, 2013 settled in April 2015, the addition of the Business Tax Official position, and annual increases in pensions and insurance benefits.

**OPERATING EXPENSES**                      \$        (8,520)

The negative variance is primarily attributed to the decrease in Communications, Non-Capital Equipment, Building Lease costs.

**PERSONNEL COMPLEMENT**

<b>POSITION TITLE</b>	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED</b>	<b>FY 2015/2016 ADOPTED</b>
Assistant Director/Code Enforcement	0	1	1	1
Clerk Typist II	2	2	2	2
Code Enforcement Coordinator	1	1	1	1
Code Enforcement Field Supervisor	0	1	1	1
Code Enforcement Manager	1	0	0	0
* Code Enforcement Officer	5	5	5	5
Code Enforcement Officer-Landscape	2	2	2	2
Code Enforcement Officer-Solid Waste	1	1	1	1
Occupational License Specialist	1	1	1	0
Business Tax Official	0	0	0	1
Business Tax Specialist	0	0	0	1
Secretary I	1	0	0	0
Administrative Assistant I	0	1	1	1
Code Enforcement Officer PT	1	1	1	1
<b>TOTAL POSITIONS</b>	<b>15</b>	<b>16</b>	<b>16</b>	<b>17</b>
<b>Total Full-Time Positions</b>	<b>14</b>	<b>15</b>	<b>15</b>	<b>16</b>
<b>Total Part-Time Positions</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Total FTE'S</b>	<b>14.5</b>	<b>15.5</b>	<b>15.5</b>	<b>16.5</b>

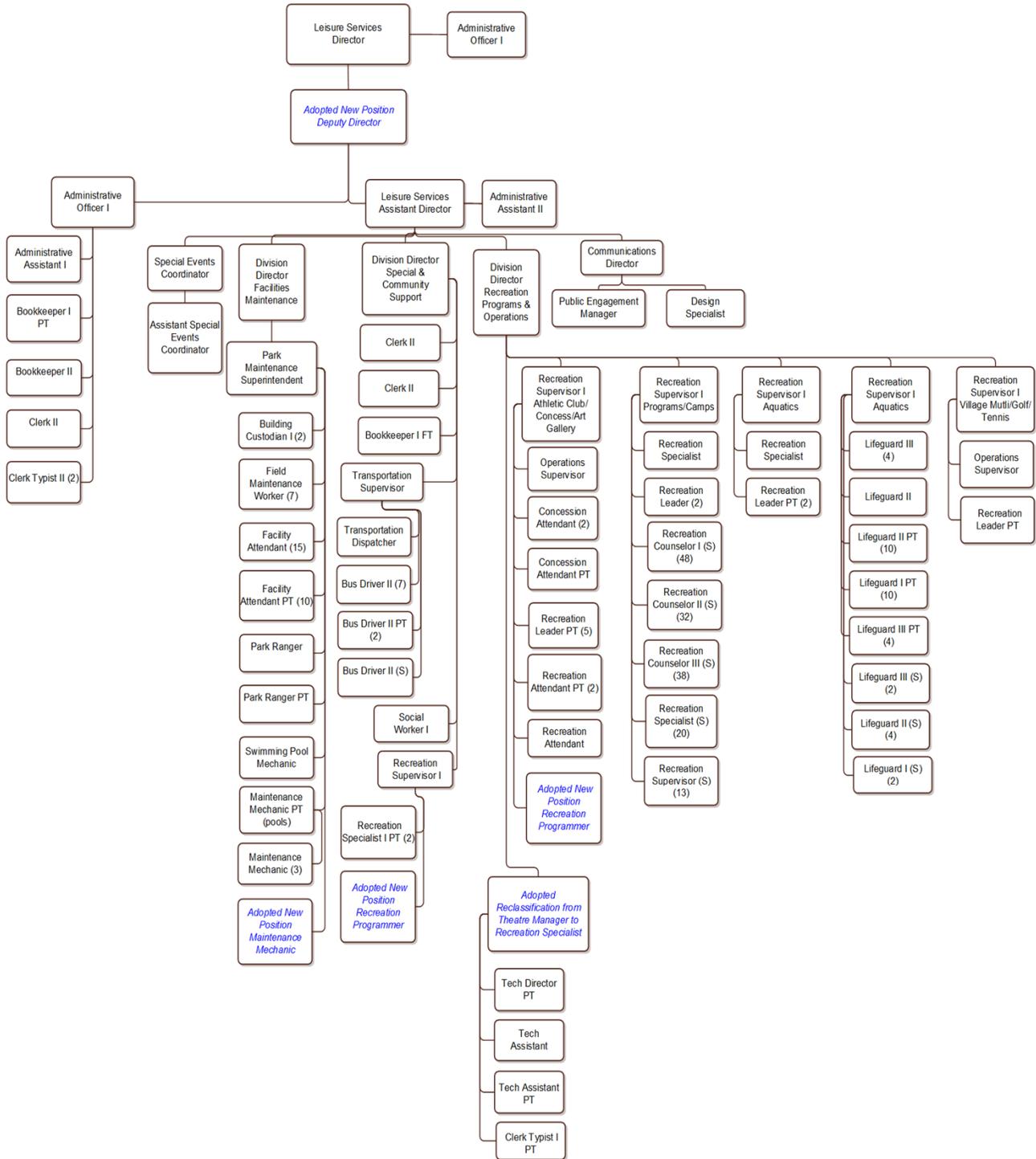
\*Position funded in Fund 155 CDBG.

**CODE ENFORCEMENT (3320)**

FUND 001

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b>TAX &amp; FRANCHISE REVENUES</b>				
316.01-00 Local Business Tax	\$ 2,084,894	\$ 2,153,725	\$ 2,064,690	\$ 2,195,000
316.02-00 Administrative Fees	219,422	211,350	0	0
316.03-00 Penalty Fees	48,075	61,656	34,050	50,000
<b>TOTAL TAX &amp; FRANCHISE REVENUES</b>	<b>2,352,391</b>	<b>2,426,731</b>	<b>2,098,740</b>	<b>2,245,000</b>
<b>INTERGOVERNMENT REVENUES</b>				
338.10-01 Occupational Licenses	89,818	48,134	85,000	85,000
<b>TOTAL INTERGOVERNMENT REVENUES</b>	<b>89,818</b>	<b>48,134</b>	<b>85,000</b>	<b>85,000</b>
<b>MISCELLANEOUS REVENUES</b>				
369.04-00 Code Liens Satisfaction	178,768	234,633	276,790	0
369.13-00 Lien Amnesty Program	237,047	515,946	149,170	12,000
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>415,815</b>	<b>750,579</b>	<b>425,960</b>	<b>12,000</b>
<b>TOTAL REVENUES</b>	<b>2,858,024</b>	<b>3,225,444</b>	<b>2,609,700</b>	<b>2,342,000</b>
<b>PERSONNEL SERVICES</b>				
12-01 Salaries	\$ 523,725	\$ 583,401	\$ 659,490	\$ 775,610
13-00 Salaries Part-Time	-	-	21,450	23,680
14-01 Overtime-Time And A Half	756	10,064	3,000	3,000
14-02 Overtime-Straight Time	935	7,469	5,000	5,000
21-01 SS & Medicare Matching	38,988	44,030	52,070	62,210
22-01 Pension-General	158,724	186,201	213,960	221,940
22-04 401A Contributions	-	-	2,740	3,020
23-01 Health	109,514	132,694	185,030	229,510
23-05 Long Term Care	-	-	-	950
23-06 Dental	-	-	490	500
23-07 Catastrophic/Intensive Care	-	-	870	1,740
24-00 Workers' Compensation	16,750	15,180	13,310	15,710
<b>TOTAL PERSONNEL SERVICES</b>	<b>849,392</b>	<b>979,039</b>	<b>1,157,410</b>	<b>1,342,870</b>
<b>OPERATING EXPENSES</b>				
31-30 Professional Services	8,683	8,531	16,000	14,500
34-02 Records Retention	629	182	600	600
34-04 Temporary Services	658	9,372	7,000	7,000
34-20 Misc Contract Services	-	-	1,600	1,200
40-01 Travel & Per Diem	-	2,761	-	-
40-02 Local Mileage	-	-	100	100
40-04 Travel/In-County	-	-	300	300
40-05 Travel/Out Of County	-	-	2,400	2,400
41-01 Communications	9,973	10,382	4,220	1,500
44-02 Rental - Buildings	96,094	94,430	115,380	112,680
44-06 Copiers	-	-	2,480	2,390
44-07 Per Print Cost	-	-	1,200	720
46-10 Fleet Charges	15,167	17,131	-	-
46-11 Maint Office Equipment	-	237	500	500
47-01 Printing & Binding	2,409	2,347	4,600	3,800
47-02 Photocopying Costs	2,393	1,626	-	-
49-21 Liens/Cleanup	34,800	25,419	69,000	69,000
49-26 Credit Card Fees	5,027	6,153	7,500	7,500
49-54 Vehicle Replcmnt Funding	96,000	45,000	-	-
51-01 Office Supplies	2,560	3,000	6,200	6,200
52-01 Gas & Oil	13,759	12,777	-	-
52-03 Uniforms	1,195	1,530	5,600	5,600
52-06 Non-Capital Equipment	-	-	1,500	300
52-17 Small Equipment	1,071	-	-	-
52-90 Other Supplies & Expenses	9,314	4,899	-	-
52-95 Other Materials & Supplies	-	-	2,800	2,800
54-01 Subs & Memberships	655	688	1,200	1,290
54-02 Tuition	-	884	-	-
54-04 Tuition & Training	-	565	-	-
55-01 Training Registrations	-	-	4,430	5,710
<b>TOTAL OPERATING EXPENSES</b>	<b>300,387</b>	<b>247,914</b>	<b>254,610</b>	<b>246,090</b>
<b>TOTAL EXPENDITURES</b>	<b>1,149,779</b>	<b>1,226,953</b>	<b>1,412,020</b>	<b>1,588,960</b>

# LEISURE SERVICES



**ADMINISTRATION (3601)****PROGRAM/SERVICES DESCRIPTION**

The Administration Division is responsible for the daily operations of the Department, including purchasing, payroll, facility reservations, accounts payable and accounts receivable. The Division also provides clerical support to the Recreation Division and the Facilities Maintenance Division.

**FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS**

- ◇ The "Partners in Play" campaign was an overwhelming success. More than 70% of Sunrise voters approved the City's GO bond referendum on November 4, 2014.
- ◇ Successfully introduced the use of targeted web banner ads for the promotion of special events and city programs.
- ◇ Processed over 2,100 facility reservations, serving over 1,600 households.

**FY 2015/2016 OBJECTIVES/GOALS**

- ◇ Support the continuing education of personnel and volunteers through attendance at workshops, certifications, special training seminars and conferences.
- ◇ Monitor work load and staffing needs to maintain an efficient work force capable of providing the highest quality of customer service.
- ◇ Gather program feedback on a regular and systematic basis to determine customer needs and seek input from non-users on barriers to participation and program/service needs.

<b>PERFORMANCE MEASURES</b>	<b>FY 2013/2014</b>	<b>FY 2014/2015</b>	<b>3/31/2015</b>	<b>FY 2015/2016</b>
	<b>ACTUAL</b>	<b>TARGET</b>	<b>ACTUAL</b>	<b>TARGET</b>
Number of customers served at front desk	15,474	25,200	10,891	25,500
Number of phone calls received	38,311	54,750	16,828	55,000
Number of activity registrations entered	19,176	11,350	8,252	12,000
Number of purchase requisitions entered	833	835	420	800
Number of visits to <a href="http://www.sunrisefl.gov">www.sunrisefl.gov</a>	699,761	632,170	359,060	700,000

**ADMINISTRATION (3601)**

FUND 001

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b>REVENUES</b>				
SERVICE REVENUES	107,450	122,956	124,050	132,000
MISCELLANEOUS REVENUES	33,368	56,048	7,500	57,000
<b>TOTAL REVENUES</b>	<b>\$ 140,818</b>	<b>\$ 179,004</b>	<b>\$ 131,550</b>	<b>\$ 189,000</b>
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 833,284	\$ 1,174,321	\$ 1,606,130	\$ 1,805,680
OPERATING EXPENSES	1,472,211	1,848,733	324,600	349,840
CAPITAL OUTLAY	-	26,998	-	12,400
GRANTS AND AIDS	41,715	41,715	41,730	41,730
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,347,210</b>	<b>\$ 3,091,767</b>	<b>\$ 1,972,460</b>	<b>\$ 2,209,650</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET****PERSONNEL SERVICES** \$ 199,550

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements effective October 1, 2012 and October 1, 2013 settled in April 2015, annual increases in pensions and insurance benefits, and addition of a Deputy Director position

**OPERATING EXPENSES** \$ 25,240

The positive variance is primarily attributed to the increase in software for the Rec Trac upgrade, printing & public relations for marketing, and the purchase of credit card swipers.

**CAPITAL OUTLAY** \$ 12,400

The positive variance is due to changes in capital needs from year to year. In FY 2016, the budget includes a printer, RecTrac software upgrade, and a docking laptop.

**GRANTS AND AIDS** \$ -

No major variances.

**PERSONNEL COMPLEMENT**

<b>POSITION TITLE</b>	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED</b>	<b>FY 2015/2016 ADOPTED</b>
Leisure Services Director	1	1	1	1
Leisure Services Deputy Director	0	0	0	1
Leisure Services Assistant Director	1	1	1	1
Administrative Officer I	1	1	2	2
Bookkeeper I	1	1	0	0
Bookkeeper II	1	1	1	1
Clerk II	1	1	1	1
Clerk Typist II	2	2	2	2
Communications Director	0	1	1	1
Design Specialist	0	0	1	1
Public Engagement Manager	0	1	1	1
Secretary I	1	0	0	0
Secretary II	1	0	0	0
Administrative Assistant I	0	1	1	1
Administrative Assistant II	0	1	1	1
Special Events Coordinator	0	1	1	1
Assistant Special Events Coordinator	0	1	1	1
Bookkeeper I PT	1	0	1	1
<b>TOTAL POSITIONS</b>	<b>11</b>	<b>14</b>	<b>16</b>	<b>17</b>
<b>Total Full-Time Positions</b>	<b>10</b>	<b>14</b>	<b>15</b>	<b>16</b>
<b>Total Part-Time Positions</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>1</b>
<b>Total FTE'S</b>	<b>10.5</b>	<b>14</b>	<b>15.5</b>	<b>16.5</b>

**ADMINISTRATION (3601)**

FUND 001

		<b>FY 2012/2013</b>	<b>FY 2013/2014</b>	<b>FY 2014/2015</b>	<b>FY 2015/2016</b>
		<b>ACTUALS</b>	<b>ACTUALS</b>	<b>ADOPTED</b>	<b>ADOPTED</b>
				<b>BUDGET</b>	<b>BUDGET</b>
<b><u>SERVICE REVENUES</u></b>					
347.20-19	Miscellaneous Fees	\$ 72,212	\$ 85,699	\$ 84,330	\$ 85,000
347.40-05	Vendor Fees	6,900	10,810	8,540	15,000
347.90-08	Civiic Center Contract Fee	28,338	26,447	31,180	32,000
	<b>TOTAL SERVICE REVENUES</b>	<b>107,450</b>	<b>122,956</b>	<b>124,050</b>	<b>132,000</b>
<b><u>MISCELLANEOUS REVENUES</u></b>					
366.10-00	Donations to Leisure Services	8,118	7,179	-	10,000
366.10-01	Sponsorships Earth Day	4,000	-	-	2,000
366.10-02	Sponsorships	20,850	46,200	7,500	45,000
366.31-01	Misc Donations	400	265	-	-
366.40-00	Miscellaneous Donations	-	2,404	-	-
	<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>33,368</b>	<b>56,048</b>	<b>7,500</b>	<b>57,000</b>
	<b>TOTAL REVENUES</b>	<b>140,818</b>	<b>179,004</b>	<b>131,550</b>	<b>189,000</b>
<b><u>PERSONNEL SERVICES</u></b>					
12-01	Salaries	\$ 552,749	\$ 777,185	\$ 989,830	\$ 1,203,940
13-00	Salaries Part-Time	-	-	-	17,610
14-01	Overtime-Time And A Half	4,016	3,034	3,150	3,150
14-02	Overtime-Straight Time	4,804	7,001	5,700	5,700
15-03	Leave Pay-Out	-	-	39,280	-
15-04	Auto Allowance	2,407	2,407	2,400	2,400
21-01	SS & Medicare Matching	42,115	59,942	78,720	94,310
22-01	Pension-General	127,946	189,133	303,550	230,150
22-04	401A Contributions	-	-	12,420	13,770
23-01	Health	71,221	106,868	164,780	210,950
23-05	Long Term Care	-	-	-	5,010
23-06	Dental	-	-	1,340	1,360
23-07	Catastrophic/Intensive Care	-	-	3,000	2,780
24-00	Workers' Compensation	28,026	28,751	1,960	14,550
	<b>TOTAL PERSONNEL SERVICES</b>	<b>833,284</b>	<b>1,174,321</b>	<b>1,606,130</b>	<b>1,805,680</b>
<b><u>OPERATING EXPENSES</u></b>					
31-30	Professional Services	17,387	56,952	14,000	15,800
34-02	Records Retention	272	318	700	700
34-04	Temporary Services	5,071	2,924	-	-
34-07	Software Support	-	-	10,600	13,730
34-20	Misc Contract Services	9,732	10,572	-	-
40-01	Travel & Per Diem	-	2,723	-	-
40-04	Travel/In-County	-	-	250	250
40-05	Travel/Out Of County	-	-	3,000	1,200
40-06	Travel/Out Of State	-	-	-	1,800
41-01	Communications	53,671	58,632	6,300	8,760
41-06	Communications Equipment	-	-	-	1,150
42-01	Postage	-	-	2,610	2,610
43-01	Electricity	683,296	703,318	-	-
43-10	Water & Wastewater	328,309	331,040	-	-
43-15	Stormwater	54,013	78,503	-	-
44-06	Copiers	-	-	1,820	1,700
44-07	Per Print Cost	-	-	960	1,200
46-10	Fleet Charges	129,495	134,267	-	-
46-40	Maint Building	-	12,445	-	-
47-01	Printing & Binding	50,258	50,260	81,520	82,420

**ADMINISTRATION (3601)**

FUND 001

		<b>FY 2012/2013</b>	<b>FY 2013/2014</b>	<b>FY 2014/2015</b>	<b>FY 2015/2016</b>
		<b>ACTUALS</b>	<b>ACTUALS</b>	<b>ADOPTED</b>	<b>ADOPTED</b>
				<b>BUDGET</b>	<b>BUDGET</b>
47-02	Photocopying Costs	4,382	5,904	-	-
48-01	Public Relations	-	232,495	165,800	170,000
48-03	Advertising	-	135	-	-
49-08	Permits & Licenses	-	-	3,580	3,670
49-26	Credit Card Fees	17,683	19,381	17,770	19,000
49-54	Vehicle Replcmnt Funding	105,967	126,692	-	-
51-01	Office Supplies	3,220	2,722	5,000	6,000
52-03	Uniforms	-	1,893	-	-
52-06	Non-Capital Equipment	-	-	-	9,000
52-90	Other Supplies & Expenses	8,745	15,337	-	-
52-95	Other Materials & Supplies	-	-	7,800	7,800
54-01	Subs & Memberships	710	870	1,890	2,050
54-02	Tuition	-	1,350	-	-
55-01	Training Registrations	-	-	1,000	1,000
	<b>TOTAL OPERATING EXPENSES</b>	<b>1,472,211</b>	<b>1,848,733</b>	<b>324,600</b>	<b>349,840</b>
<b><u>CAPITAL OUTLAY</u></b>					
62-03	Improvements	-	26,998	-	-
64-01	Machines & Equipment	-	-	14,000	3,000
64-02	Computer Equipment	-	-	-	9,400
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>26,998</b>	<b>-</b>	<b>12,400</b>
<b><u>GRANT AND AIDS</u></b>					
82-56	After School Program	41,715	41,715	41,730	41,730
	<b>TOTAL GRANTS AND AIDS</b>	<b>41,715</b>	<b>41,715</b>	<b>41,730</b>	<b>41,730</b>
	<b>TOTAL EXPENDITURES</b>	<b>2,347,210</b>	<b>3,091,767</b>	<b>1,972,460</b>	<b>2,209,650</b>

## PROGRAM MODIFICATION

*New Position - Deputy Director*

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST	
3601	Leisure Services	Administration	\$162,550	
<b>Justification</b>				
Leisure Services Administration is requesting a Deputy Director position in order to assist in the management of increased programs, events, facilities and the accompanying support services. While offerings to the residents have grown in recent years, the staffing in Leisure Services has decreased. This position will report directly to the Department Director. Existing administrative duties will be realigned to this position in order to alleviate current high demand workloads. Additionally, this position will be partially responsible for seeking sponsorship revenue.				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
1	Deputy Director (Steps 66-79)	95,900	62,340	158,240
			-	-
<b>Total Personnel Costs</b>				<b>158,240</b>
<b>Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
41-01	Blackberry/Annual Plan	600		
54-01	FRPA Membership	160		
<b>Total Reoccurring Operating Costs</b>				<b>760</b>
<b>One-Time Costs</b>				
Account Number	Description	Cost		
64-02	Laptop w/Dock	2,400		
41-06	XPR 6550 Portable Radio	800		
41-06	CISCO Desk Phone	350		
<b>Total One-Time Costs</b>				<b>3,550</b>
<b>Benefits</b>				
The addition of a Deputy Director will allow the administration to provide additional support to departmental staff and increase high-level community outreach. Additionally, it will build organizational progression that will foster departmental sustainability and develop institutional knowlege. The strengthening of the Leisure Services Administration will further enhance the services and livability for our residents.				

## NEW CAPITAL OUTLAY REQUEST

DEPT/DIV NO.	DEPARTMENT NAME		DIVISION NAME		TOTAL COST
3601	Leisure Services		Administration		10,000
Priority #	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	1	Xerox Phaser Color Laser Printer	The current printer in Marketing is approximately 7 years old. This printer is heavily utilized to print items for all departments within the City. This equipment has become unreliable. A replacement is necessary to continue performing the functions of the Marketing section.	3,000	3,000
2	1	RecTrac Software Upgrade	Software used by the department to process and track activity registrations, facility rentals, on-site & on-line registrations and point of sales. An upgrade is needed for better system efficiency and functionality.	7,000	7,000
					-
					-

## FACILITIES MAINTENANCE (3620)

### PROGRAM/SERVICES DESCRIPTION

The Facilities Maintenance and Operations Division oversees the maintenance and operations of the City's numerous parks, leisure facilities, and pools while providing a safe, healthy, and comfortable environment for all visitors.

### FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Successfully handled all maintenance tasks necessary to ensure the smooth operation of the International Davis Cup tennis competition held at the Sunrise Tennis Club.
- ◇ Staff prepared fields for over 250 baseball games and over 300 soccer games during the 2014 season.
- ◇ Successfully managed the maintenance needs of an extensive special event and program calendar, while continuing to meet the day to day operational needs of the parks and leisure facilities.

### FY 2015/2016 OBJECTIVES/GOALS

- ◇ Develop a systematic plan used to coordinate special event needs in reference to facility modification, equipment and supply transport, event set-up and removal of equipment and supplies.
- ◇ Develop and implement regularly scheduled routine and preventative building maintenance programs.
- ◇ Develop a plan to successfully manage the maintenance needs of new parks upon completion.

PERFORMANCE MEASURES	FY 2013/2014	FY 2014/2015	3/31/2015	FY 2015/2016
	ACTUAL	TARGET	ACTUAL	TARGET
Number of pavilion rentals	702	1,225	467	1,500
Number of meeting room/hall rentals	1,628	2,625	1,019	2,750
Revenue generated from pavilion rentals	\$19,308	\$31,080	\$16,321	\$31,250
Revenue generated from hall rentals	\$208,738	\$163,200	\$106,308	\$163,500
Percentage of routine work orders completed with one month	N/A	N/A	N/A	85%

**FACILITIES MAINTENANCE (3620)**

FUND 001

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b>REVENUES</b>				
SERVICE REVENUES	208,621	266,802	248,360	257,000
<b>TOTAL REVENUES</b>	<b>\$ 208,621</b>	<b>\$ 266,802</b>	<b>\$ 248,360</b>	<b>\$ 257,000</b>
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 1,729,041	\$ 1,879,802	\$ 2,119,340	\$ 2,584,940
OPERATING EXPENSES	860,759	917,055	880,410	1,016,850
CAPITAL OUTLAY	57,609	14,080	430,500	208,500
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,647,409</b>	<b>\$ 2,810,937</b>	<b>\$ 3,430,250</b>	<b>\$ 3,810,290</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET****PERSONNEL SERVICES** \$ 465,600

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements effective October 1, 2012 and October 1, 2013 settled in April 2015, annual increases in pensions and insurance benefits, and the addition of a Maintenance Mechanic position.

**OPERATING EXPENSES** \$ 136,440

The positive variance is primarily attributed to the increase in custodial services; custodial supplies; grounds maintenance of new parks; repainting the Civic Center, Nob Hill Soccer Park, and Roarke Hall; replace flooring at Village Multipurpose; replace tennis court canopies; replace metal doors at Civic Center; replace foul ball netting at various parks; and building maintenance for aging facilities.

**CAPITAL OUTLAY** \$ (222,000)

The negative variance is due to changes in capital needs from year to year. In FY 2016, the budget includes a workman sprayer, mower, floor scrubber machine, trailer, soccer goals, foul ball netting at Piper Field, and a pickup truck.

**PERSONNEL COMPLEMENT**

POSITION TITLE	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED	FY 2015/2016 ADOPTED
Division Director-Facilities Maint	1	1	1	1
Building Custodian I	2	2	2	2
Facility Attendant	12	12	15	15
Field Maintenance Worker	6	7	7	7
Maintenance Mechanic	0	0	3	4
Park Maintenance Superintendent	1	1	1	1
Park Ranger	1	1	1	1
Swimming Pool Mechanic	1	1	1	1
Facility Attendant PT	10	10	10	10
Maintenance Mechanic/Pool PT	1	1	1	1
Park Ranger PT	1	1	1	1
<b>TOTAL POSITIONS</b>	<b>36</b>	<b>37</b>	<b>43</b>	<b>44</b>
<b>Total Full-Time Positions</b>	<b>24</b>	<b>25</b>	<b>31</b>	<b>32</b>
<b>Total Part-Time Positions</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>
<b>Total FTE'S</b>	<b>30</b>	<b>31</b>	<b>37</b>	<b>38</b>

**FACILITIES MAINTENANCE (3620)**

FUND 001

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b><u>SERVICE REVENUES</u></b>				
347.20-36 Land Maint Flamingo Linear Park	\$ 44,172	\$ 52,263	\$ 45,000	\$ 50,000
347.50-12 Recreation Center Fees	157,685	201,962	194,860	194,000
347.50-18 Pavillion Rent (Wel Ps Park)	6,764	12,577	8,500	13,000
<b>TOTAL SERVICE REVENUES</b>	<b>208,621</b>	<b>266,802</b>	<b>248,360</b>	<b>257,000</b>
<b>TOTAL REVENUES</b>	<b>208,621</b>	<b>266,802</b>	<b>248,360</b>	<b>257,000</b>
<b><u>PERSONNEL SERVICES</u></b>				
12-01 Salaries	\$ 1,070,688	\$ 1,181,779	\$ 1,077,920	\$ 1,331,400
13-00 Salaries Part-Time	-	-	166,200	202,340
14-01 Overtime-Time And A Half	6,764	12,577	8,500	13,000
14-02 Overtime-Straight Time	18,974	12,581	27,000	20,000
15-03 Leave Pay-Out	-	-	7,690	-
21-01 SS & Medicare Matching	81,044	90,005	95,760	119,800
22-01 Pension-General	293,966	308,418	350,210	351,450
22-04 401A Contributions	-	-	4,460	4,900
23-01 Health	207,557	236,189	338,100	475,910
23-05 Long Term Care	-	-	-	3,580
23-06 Dental	-	-	980	1,000
23-07 Catastrophic/Intensive Care	-	-	1,440	1,670
24-00 Workers' Compensation	50,048	38,253	41,080	59,890
<b>TOTAL PERSONNEL SERVICES</b>	<b>1,729,041</b>	<b>1,879,802</b>	<b>2,119,340</b>	<b>2,584,940</b>
<b><u>OPERATING EXPENSES</u></b>				
34-05 Building Maint Services	-	-	48,050	70,000
34-20 Misc Contract Services	493,815	516,069	38,800	40,400
34-21 Grounds Maintenance	-	-	326,000	359,100
34-22 Tree Maintenance	-	-	56,000	58,500
34-23 Tree Trimming & Fertilization	57,370	53,899	-	-
34-43 Painting	-	-	17,000	27,000
44-02 Rental - Buildings	11,531	-	-	-
44-05 Rental - Equipment	-	-	2,000	2,000
44-06 Copiers	-	-	830	830
44-07 Per Print Cost	-	-	60	60
44-09 Rental - Other	1,402	-	-	-
46-13 Maint Communication Equip	300	606	1,740	1,740
46-14 Maint Grounds/Equipment	32,938	28,192	6,750	6,750
46-15 Maint Rec Field Equipment	-	-	24,500	21,250
46-29 Maint Other Equipment	488	9,441	24,500	24,500
46-31 Maint Sports Facilities	64,418	55,243	50,260	50,260
46-40 Maint Building	69,888	72,557	122,300	148,500
47-02 Photocopying Costs	-	903	-	-
49-08 Permits & Licenses	-	-	600	3,600
51-01 Office Supplies	78	-	100	100
52-01 Gas & Oil	-	47,897	-	-
52-02 Chemicals	45,720	45,813	51,430	51,430
52-03 Uniforms	7,119	6,365	10,270	9,850
52-06 Non-Capital Equipment	-	-	6,800	6,800

**FACILITIES MAINTENANCE (3620)**

FUND 001

		<b>FY 2012/2013</b>	<b>FY 2013/2014</b>	<b>FY 2014/2015</b>	<b>FY 2015/2016</b>
		<b>ACTUALS</b>	<b>ACTUALS</b>	<b>ADOPTED</b>	<b>ADOPTED</b>
				<b>BUDGET</b>	<b>BUDGET</b>
52-12	Custodial	54,204	57,563	56,340	62,000
52-14	Building Maintenance	-	-	15,600	13,600
52-15	Lighting/Electrical	6,320	6,896	7,280	8,280
52-17	Small Equipment	11,818	12,655	-	-
52-43	Small Hand Tools	-	-	5,300	5,300
52-47	Safety Equipment/Supplies	-	-	4,900	42,000
52-90	Other Supplies & Expenses	3,140	2,956	-	-
52-95	Other Materials & Supplies	-	-	3,000	3,000
54-02	Tuition	210	-	-	-
	<b>TOTAL OPERATING EXPENSES</b>	<b>860,759</b>	<b>917,055</b>	<b>880,410</b>	<b>1,016,850</b>
<b>CAPITAL OUTLAY</b>					
63-01	Improvements Not Bldg	50,119	7,325	-	-
64-01	Machines & Equipment	7,490	6,755	370,000	178,500
64-05	Motor Vehicles	-	-	60,500	30,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>57,609</b>	<b>14,080</b>	<b>430,500</b>	<b>208,500</b>
	<b>TOTAL EXPENDITURES</b>	<b>2,647,409</b>	<b>2,810,937</b>	<b>3,430,250</b>	<b>3,810,290</b>

## PROGRAM MODIFICATION

*Additional Maintenance Mechanic Position*

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST	
3620	Leisure Services	Facilities Maintenance	\$85,610	
<b>Justification</b>				
<p>Leisure Services is requesting an additional Maintenance Mechanic position to help deal with the increasing amount of work orders within the department. Over 900 work orders were submitted last year and the majority of them were completed by the three Maintenance Mechanics in the division. With the addition of two new parks and the aging of other facilities, it is anticipated that the number of work orders will continue to increase. Responsibilities will include pressure washing unstaffed facilities, such as Village Beach Club, Roarke Hall, and Flamingo Road Linear Park; the removal and/or installation of signs for special events; plumbing; electrical; and painting.</p>				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
1	Maintenance Mechanic	33,520	21,790	55,310
			-	-
<b>Total Personnel Costs</b>				<b>55,310</b>
<b>Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
52-03	Uniforms	200		
52-03	Safety Shoes	100		
<b>Total Reoccurring Operating Costs</b>				<b>300</b>
<b>One-Time Costs</b>				
Account Number	Description	Cost		
64-05	Ford F250 Pick up truck	30,000		
<b>Total One-Time Costs</b>				<b>30,000</b>
<b>Benefits</b>				
<p>This position will help to ensure that submitted work orders are handled in a more effective and efficient manner to better serve the needs of the residents of Sunrise.</p>				

## NEW CAPITAL OUTLAY REQUEST

DEPT/DIV NO.	DEPARTMENT NAME		DIVISION NAME		TOTAL COST
3620	Leisure Services		Facilities Maintenance		178,500
Priority #	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	1	Toro Workman Sprayer	The existing Toro Workman sprayer unit was purchased in 2001 and is used extensively for spraying weeds and addressing any insect and disease problems on the athletic fields. This unit must be replaced due to high repair costs.	45,000	45,000
2	1	Toro Groundsmaster 4500D	The existing unit, purchased in 2008, mows all of the bermuda athletic fields and is in operation 5 days/week during the season. It has a typical lifespan of 5-7 years. It has required numerous repairs in the past year.	17,000	17,000
3	1	Floor Scrubber Machine	The existing unit (2005) is a self-propelled auto scrubber that is used at Nob Hill Hall. This is an essential piece of equipment used to properly clean the hall floor. Due to the units age and use it has become unreliable.	8,500	8,500
4	1	John Deere Ball diamond Groomer	The Ball Diamond Groomer is used to maintain our ball fields. Current unit (A12257) is no longer reliable and in need of replacement.	13,000	13,000
5	7	Soccer Goals	The majority of the soccer goals are nearly 15 years old and in many cases have deteriorated to the point they can't be repaired or meet specifications for games. Replacement would include 6 x 18, 7 x 21 and 8 x 24.	5,000	35,000
6	3	Foul Ball Netting	This funding would be for the addition of foul ball netting at Piper Field.	20,000	60,000

## SENIOR & SOCIAL SERVICES (3631)

### PROGRAM/SERVICES DESCRIPTION

The Senior & Social Services Division provides supportive social services to residents, as well as specialized recreational programs for active adults. The Senior Center provides a place where the active adult community can meet together, pursue mutual interests, receive health and education services and participate in social and recreational activities. These programs serve to enhance their dignity, support their independence, and encourage their continued involvement within the community.

### FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Expanded partnerships with corporate sponsors which allowed us to broaden our program offerings to include free Zumba Gold classes, free health and wellness lectures, and free health screenings.
- ◇ Introduced a series of new programs focusing on the changing needs of the active adult community. Programs included multiple-day travel opportunities, "bucket list" trips, and more evening activities.
- ◇ Introduced the first World Health Day event which attracted 35 vendors and featured a speaker from the USDA on food safety.

### FY 2015/2016 OBJECTIVES/GOALS

- ◇ Develop a marketing and outreach plan to reach senior and recently retired active adults within the community who are not currently being served.
- ◇ Offer a wider variety of classes and programs to meet the diverse needs of the community in which we serve.
- ◇ Develop and expand partnerships with outside agencies to provide increased services at the Senior Center.

PERFORMANCE MEASURES	FY 2013/2014	FY 2014/2015	3/31/2015	FY 2015/2016
	ACTUAL	TARGET	ACTUAL	TARGET
Number of senior recreational programs	652	590	355	600
Number of program participants (rec programs)	31,499	34,000	16,053	34,250
Number of senior trips held	38	44	21	46
Number of health lectures	15	16	8	18
Number of food baskets issued	225	275	250	250

**SENIOR & SOCIAL SERVICES (3631)**

FUND 001

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b>REVENUES</b>				
SERVICE REVENUES	35,767	45,713	46,430	47,500
<b>TOTAL REVENUES</b>	<b>\$ 35,767</b>	<b>\$ 45,713</b>	<b>\$ 46,430</b>	<b>\$ 47,500</b>
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 389,655	\$ 496,637	\$ 581,550	\$ 682,020
OPERATING EXPENSES	80,292	88,057	114,450	114,200
CAPITAL OUTLAY	1,049	-	66,430	10,000
GRANTS AND AIDS	500	500	6,260	6,900
<b>TOTAL EXPENDITURES</b>	<b>\$ 471,496</b>	<b>\$ 585,194</b>	<b>\$ 768,690</b>	<b>\$ 813,120</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET****PERSONNEL SERVICES** \$ 100,470

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements effective October 1, 2012 and October 1, 2013 settled in April 2015, annual increases in pensions and insurance benefits, and the addition of a Recreation Programmer.

**OPERATING EXPENSES** \$ (250)

The negative variance is primarily attributed to a decrease in supplies.

**CAPITAL OUTLAY** \$ (56,430)

The negative variance is due to changes in capital needs from year to year. In FY 2016, the budget includes billiard tables at the Senior Center.

**GRANTS AND AIDS** \$ 640

The positive variance is primarily attributed to the increase in holiday donations.

<b>PERSONNEL COMPLEMENT</b>				
POSITION TITLE	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED	FY 2015/2016 ADOPTED
Div Dir-Spec & Comm Support Svcs	1	1	1	1
Bookkeeper I	0	0	1	1
Clerk II	1	1	1	1
Clerk Typist II	1	1	1	1
Recreation Supervisor I	1	1	1	1
Recreation Programmer	0	0	0	1
Social Worker I	1	1	1	1
Bookkeeper I PT	0	1	0	0
Recreation Specialist I PT	0	2	2	2
<b>TOTAL POSITIONS</b>	<b>5</b>	<b>8</b>	<b>8</b>	<b>9</b>
<b>Total Full-Time Positions</b>	<b>5</b>	<b>5</b>	<b>6</b>	<b>7</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>3</b>	<b>2</b>	<b>2</b>
<b>Total FTE'S</b>	<b>5</b>	<b>6.5</b>	<b>7</b>	<b>8</b>

**SENIOR & SOCIAL SERVICES (3631)**

FUND 001

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b>SERVICE REVENUES</b>				
347.90-06 Senior Programs	\$ 35,767	\$ 45,713	\$ 46,430	\$ 47,500
<b>TOTAL SERVICE REVENUES</b>	<b>35,767</b>	<b>45,713</b>	<b>46,430</b>	<b>47,500</b>
<b>TOTAL REVENUES</b>	<b>35,767</b>	<b>45,713</b>	<b>46,430</b>	<b>47,500</b>
<b>PERSONNEL SERVICES</b>				
12-01 Salaries	\$ 239,476	\$ 322,291	\$ 291,110	\$ 396,900
13-00 Salaries Part-Time	-	-	52,960	41,420
14-01 Overtime-Time And A Half	73	35	150	150
14-02 Overtime-Straight Time	27	61	150	150
15-03 Leave Pay-Out	-	-	12,900	-
21-01 SS & Medicare Matching	17,607	23,834	27,300	33,550
22-01 Pension-General	71,831	84,516	100,140	92,710
22-04 401A Contributions	-	-	2,090	2,310
23-01 Health	46,627	55,570	82,770	101,360
23-05 Long Term Care	-	-	-	870
23-06 Dental	-	-	490	-
23-07 Catastrophic/Intensive Care	-	-	870	-
24-00 Workers' Compensation	14,014	10,330	10,620	12,600
<b>TOTAL PERSONNEL SERVICES</b>	<b>389,655</b>	<b>496,637</b>	<b>581,550</b>	<b>682,020</b>
<b>OPERATING EXPENSES</b>				
34-20 Misc Contract Services	-	2,000	-	-
40-01 Travel & Per Diem	684	46	-	-
40-05 Travel/Out Of County	-	-	300	500
40-06 Travel/Out Of State	-	-	200	300
41-01 Communications	-	-	-	600
41-06 Communication Equipment	-	-	-	800
42-01 Postage	-	-	450	450
44-06 Copiers	-	-	970	970
44-07 Per Print Cost	-	-	600	600
44-09 Rental - Other	890	387	100	110
46-29 Maint Other Equipment	-	-	3,180	500
46-40 Maint Building	-	-	2,000	2,000
47-01 Printing & Binding	1,970	2,450	2,940	3,000
47-02 Photocopying Costs	2,472	2,064	-	-
49-13 Entertainment	8,641	11,475	17,250	17,400
49-16 Senior Programs	56,911	53,629	78,380	53,380
49-19 Field Trips	-	-	-	25,000
51-01 Office Supplies	1,210	1,130	1,650	1,800
52-03 Uniforms	792	400	450	500
52-06 Non-Capital Equipment	-	-	-	1,100
52-08 Non-Capital Computer	-	-	410	1,200
52-17 Small Equipment	190	607	-	-
52-90 Other Supplies & Expenses	6,427	12,779	-	-
52-95 Other Materials & Supplies	-	-	4,580	3,000
54-01 Subs & Memberships	105	290	490	490
55-01 Training Registrations	-	800	500	500
<b>TOTAL OPERATING EXPENSES</b>	<b>80,292</b>	<b>88,057</b>	<b>114,450</b>	<b>114,200</b>
<b>CAPITAL OUTLAY</b>				
64-01 Machines & Equipment	1,049	-	66,430	10,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>1,049</b>	<b>-</b>	<b>66,430</b>	<b>10,000</b>
83-01 Thanksgiving Baskets	500	500	6,260	6,900
<b>TOTAL GRANTS AND AIDS</b>	<b>500</b>	<b>500</b>	<b>6,260</b>	<b>6,900</b>
<b>TOTAL EXPENDITURES</b>	<b>471,496</b>	<b>585,194</b>	<b>768,690</b>	<b>813,120</b>

## PROGRAM MODIFICATION

*Addition of a Recreation Programmer Position*

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST	
3631	Leisure Services	Senior & Social Services	\$79,920	
<b>Justification</b>				
Senior & Social Services is the only Division without a Full Time Recreation Staff member to assist the Recreation Supervisor with the implementation of programs and events. With the increasing amount of programs offered and the impending expansion of the Senior Center, this position is needed to ensure we have staff present and able to handle the growing work load.				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
1	Recreation Programmer (E01, Steps 39-52)	46,860	30,460	77,320
			-	-
<b>Total Personnel Costs</b>				<b>77,320</b>
<b>Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
41-01	Blackberry/Annual Plan	600		
<b>Total Reoccurring Operating Costs</b>				<b>600</b>
<b>One-Time Costs</b>				
Account Number	Description	Cost		
52-08	Desktop Workstation	1,200		
41-06	XPR 6550 Portable Radio	800		
<b>Total One-Time Costs</b>				<b>2,000</b>
<b>Benefits</b>				
The addition of a full time Recreation Programmer will ensure that a staff member is available to monitor and assist with the preparation and set up for all programs and events. It will provide continuous feedback from all programs and provide presence if an emergency arises. The Senior Center expansion will create new activities and current staffing levels will not meet the demands of its implementation.				

**NEW CAPITAL OUTLAY REQUEST**

DEPT/DIV NO.	DEPARTMENT NAME		DIVISION NAME		TOTAL COST
3631	Leisure Services		Senior & Social Services		10,000
Priority #	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	4	Billiard Tables	The current billiards tables in the game rooms are showing signs of wear and deterioration and are in need of replacement.	2,500	10,000
					-
					-
					-
					-



**AQUATICS (3641)****PROGRAM/SERVICES DESCRIPTION**

The Aquatics Division provides a variety of aquatic programs and facilities that are safe, well maintained and affordable to the public. There are five (5) aquatic facilities located throughout the City.

**FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS**

- ◇ Provided free swim lessons to 327 resident children, while working toward the continued prevention of childhood drowning accidents in our community.
- ◇ Aquatic staff met or exceeded every Ellis & Associate Lifeguard standard during on-site skill audits completed at aquatic facilities.
- ◇ Hosted four (4) college swim teams from across the United States at the Civic Center 50-meter pool during winter break.

**FY 2015/2016 OBJECTIVES/GOALS**

- ◇ Bring together community partners to increase the level of service to members of the community seeking to benefit from the therapeutic effects of an aquatic environment.
- ◇ Increase the level of participation in water safety activities through further involvement in Swim Central and expansion of the free swim lesson program.
- ◇ Expand aquatic program offerings to ensure the needs of the community are being met.

<b>PERFORMANCE MEASURES</b>	<b>FY 2013/2014</b>	<b>FY 2014/2015</b>	<b>3/31/2015</b>	<b>FY 2015/2016</b>
	<b>ACTUAL</b>	<b>TARGET</b>	<b>ACTUAL</b>	<b>TARGET</b>
Number of children participating in Swim Central	615	510	107	550
Number of participants in Sunrise Swimming	2,286	4,800	796	3,000
Number of participants in Free Swim Lessons	305	47	24	325
Number of children in Group Swim Lessons	129	160	6	165
Number of participants in Private Swim Lessons	128	20	0	100

**AQUATICS (3641)**

FUND 001

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b>REVENUES</b>				
SERVICE REVENUES	35,190	36,858	37,000	37,000
<b>TOTAL REVENUES</b>	<b>\$ 35,190</b>	<b>\$ 36,858</b>	<b>\$ 37,000</b>	<b>\$ 37,000</b>
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 693,392	\$ 799,658	\$ 928,080	\$ 1,009,380
OPERATING EXPENSES	153,695	174,355	150,260	175,910
CAPITAL OUTLAY	4,799	-	-	9,500
<b>TOTAL EXPENDITURES</b>	<b>\$ 851,886</b>	<b>\$ 974,013</b>	<b>\$ 1,078,340</b>	<b>\$ 1,194,790</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET**

**PERSONNEL SERVICES** \$ 81,300

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements effective October 1, 2012 and October 1, 2013 settled in April 2015 and annual increases in pensions and insurance benefits.

**OPERATING EXPENSES** \$ 25,650

The positive variance is primarily attributed to the increase in expenses for the maintenance of pools and pool equipment and chemicals.

**CAPITAL OUTLAY** \$ 9,500

The positive variance is due to changes in capital needs from year to year. In FY 2016, the budget includes a pool heater at the Civic Center kiddie pool.

<b>PERSONNEL COMPLEMENT</b>				
POSITION TITLE	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED	FY 2015/2016 ADOPTED
Lifeguard II	1	1	1	1
Lifeguard III	4	4	4	4
Recreation Supervisor I	1	1	1	1
Lifeguard I PT	10	10	10	10
Lifeguard II PT	10	10	10	10
Lifeguard III PT	4	4	4	4
Seasonal Lifeguard I	2	2	2	2
Seasonal Lifeguard II	4	4	4	4
Seasonal Lifeguard III	2	2	2	2
<b>TOTAL POSITIONS</b>	<b>38</b>	<b>38</b>	<b>38</b>	<b>38</b>
<b>Total Full-Time Positions</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
<b>Total Part-Time Positions</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>
<b>Seasonal Positions</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>
<b>Total FTE'S</b>	<b>20.47</b>	<b>20.47</b>	<b>20.47</b>	<b>20.47</b>

**AQUATICS (3641)**

FUND 001

		<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>SERVICE REVENUES</u></b>					
347.20-15	Swimming Pool Fee	\$ 35,190	\$ 36,858	\$ 37,000	\$ 37,000
	<b>TOTAL SERVICE REVENUES</b>	<b>35,190</b>	<b>36,858</b>	<b>37,000</b>	<b>37,000</b>
	<b>TOTAL REVENUES</b>	<b>35,190</b>	<b>36,858</b>	<b>37,000</b>	<b>37,000</b>
<b><u>PERSONNEL SERVICES</u></b>					
12-01	Salaries	\$ 490,003	\$ 585,321	\$ 280,970	\$ 297,060
13-00	Salaries Part-Time	-	-	331,050	399,080
13-01	Temporary & Seasonal	-	-	54,720	54,720
14-01	Overtime-Time And A Half	9,167	7,728	3,500	3,500
14-02	Overtime-Straight Time	665	229	20,000	10,000
21-01	SS & Medicare Matching	37,456	44,509	50,990	58,460
22-01	Pension-General	73,690	82,507	91,150	76,000
22-04	401A Contributions	-	-	1,940	-
23-01	Health	50,381	56,890	68,740	79,110
23-06	Dental	-	-	180	-
24-00	Workers' Compensation	32,030	22,474	24,840	31,450
	<b>TOTAL PERSONNEL SERVICES</b>	<b>693,392</b>	<b>799,658</b>	<b>928,080</b>	<b>1,009,380</b>
<b><u>OPERATING EXPENSES</u></b>					
31-30	Professional Services	70	-	-	-
34-20	Misc Contract Services	6,150	7,525	6,800	7,200
46-17	Maint Pool Equipment	34,431	32,578	-	-
46-33	Maint Pools & Equipment	-	-	21,880	35,000
49-08	Permits & Licenses	-	1,500	1,500	1,500
49-11	Rec Programs	-	2,871	9,920	10,000
49-12	Other Rec Programs	2,649	2,297	-	-
51-01	Office Supplies	79	58	200	200
52-02	Chemicals	89,532	109,455	98,000	110,000
52-03	Uniforms	4,500	3,095	3,860	3,900
52-12	Custodial	198	169	300	300
52-15	Lighting/Electrical	450	450	500	500
52-17	Small Equipment	795	797	-	-
52-43	Small Hand Tools	-	-	625	630
52-47	Safety Equipment/Supplies	-	-	275	280
52-90	Other Supplies & Expenses	9,861	8,722	-	-
54-02	Tuition	4,980	4,838	-	-
55-01	Training Registrations	-	-	6,400	6,400
	<b>TOTAL OPERATING EXPENSES</b>	<b>153,695</b>	<b>174,355</b>	<b>150,260</b>	<b>175,910</b>
<b><u>CAPITAL OUTLAY</u></b>					
64-01	Machines & Equipment	4,799	-	-	9,500
	<b>TOTAL CAPITAL OUTLAY</b>	<b>4,799</b>	<b>-</b>	<b>-</b>	<b>9,500</b>
	<b>TOTAL EXPENDITURES</b>	<b>851,886</b>	<b>974,013</b>	<b>1,078,340</b>	<b>1,194,790</b>

**NEW CAPITAL OUTLAY REQUEST**

DEPT/DIV NO.	DEPARTMENT NAME		DIVISION NAME		TOTAL COST
3641	Leisure Services		Aquatics		9,500
Priority #	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	1	Pool Heater	The Civic Center kiddie pool currently has no heater. A more efficient replacement GeoThermal pool heat/cool unit is being proposed.	9,500	9,500
					-
					-
					-
					-
					-

## ATHLETICS (3642)

### PROGRAM/SERVICES DESCRIPTION

The Athletics Division provides a variety of quality sports programs for the youth in our community so they can have a well-organized and affordable athletic experience. The City's youth athletic programs teach the fundamentals of sports, encourages good sportsmanship and allows children to have fun through a variety of athletic competitions.

### FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Served 3,169 children during the year in the youth athletics program, an increase of over 10% from the previous year.
- ◇ Partnered with i9 Sports to offer an alternative to the traditional recreation athletics experience, providing families with an opportunity to participate in a once a week, less competitive environment.
- ◇ Staff conducted criminal background checks and provided continuous training and support for 480 volunteer coaches, who are the backbone of the youth athletics program.

### FY 2015/2016 OBJECTIVES/GOALS

- ◇ Encourage and promote volunteer support for the youth athletics programs to ensure the programs continued success.
- ◇ Provide a safe environment for the children to enhance their physical abilities, build self-esteem and develop leadership skills, while having fun.
- ◇ Develop a marketing plan to enhance and promote the youth athletics program in an effort to increase participation.

PERFORMANCE MEASURES	FY 2013/2014	FY 2014/2015	3/31/2015	FY 2015/2016
	ACTUAL	TARGET	ACTUAL	TARGET
Percentage of resident participants	77%	90%	77%	90%
Percentage of non-resident participants	23%	10%	23%	10%
Number of participants in athletic programs	3,169	4,900	693	4,500
Revenue generated from athletic programs	\$152,000	\$190,000	\$37,276	\$192,000

**ATHLETICS (3642)**

FUND 001

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b>REVENUES</b>				
SERVICE REVENUES	150,318	152,353	155,780	173,000
<b>TOTAL REVENUES</b>	<b>\$ 150,318</b>	<b>\$ 152,353</b>	<b>\$ 155,780</b>	<b>\$ 173,000</b>
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 135,616	\$ 171,041	\$ 189,480	\$ 220,930
OPERATING EXPENSES	225,571	227,709	255,570	307,970
CAPITAL OUTLAY	5,107	-	9,000	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 366,294</b>	<b>\$ 398,750</b>	<b>\$ 454,050</b>	<b>\$ 528,900</b>

<b>SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET</b>
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**PERSONNEL SERVICES**                      \$        31,450

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements effective October 1, 2012 and October 1, 2013 settled in April 2015 and annual increases in pensions and insurance benefits.

**OPERATING EXPENSES**                      \$        52,400

The positive variance is primarily attributed to the increase in professional and miscellaneous contractual services.

**CAPITAL OUTLAY**                              \$        (9,000)

In FY 2016, there are no capital outlay requests.

<b>PERSONNEL COMPLEMENT</b>				
POSITION TITLE	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED	FY 2015/2016 ADOPTED
Recreation Leader	1	0	0	0
Recreation Specialist	0	1	1	1
Recreation Supervisor I	1	1	1	1
Recreation Leader PT	2	2	2	2
<b>TOTAL POSITIONS</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>Total Full-Time Positions</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Total Part-Time Positions</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Total FTE'S</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

**ATHLETICS (3642)**

FUND 001

		FY 2012/2013	FY 2013/2014	FY 2014/2015	FY 2015/2016
		ACTUALS	ACTUALS	ADOPTED	ADOPTED
				BUDGET	BUDGET
<b><u>SERVICE REVENUES</u></b>					
347.20-11	Sports Programs	\$ 150,318	\$ 152,353	\$ 155,780	\$ 173,000
	<b>TOTAL SERVICE REVENUES</b>	<b>150,318</b>	<b>152,353</b>	<b>155,780</b>	<b>173,000</b>
	<b>TOTAL REVENUES</b>	<b>150,318</b>	<b>152,353</b>	<b>155,780</b>	<b>173,000</b>
<b><u>PERSONNEL SERVICES</u></b>					
12-01	Salaries	\$ 90,664	\$ 110,277	\$ 92,690	\$ 101,840
13-00	Salaries Part-Time	-	-	23,920	35,220
13-01	Temporary & Seasonal	-	-	5,050	-
14-01	Overtime-Time And A Half	-	-	250	250
14-02	Overtime-Straight Time	226	50	300	300
21-01	SS & Medicare Matching	6,934	8,253	9,310	10,530
22-01	Pension-General	26,037	32,074	30,070	31,610
23-01	Health	7,751	16,494	23,540	35,440
24-00	Workers' Compensation	4,004	3,893	4,350	5,740
	<b>TOTAL PERSONNEL SERVICES</b>	<b>135,616</b>	<b>171,041</b>	<b>189,480</b>	<b>220,930</b>
<b><u>OPERATING EXPENSES</u></b>					
31-30	Professional Services	-	-	-	20,000
34-20	Misc Contract Services	-	-	-	25,000
44-02	Rental - Buildings	1,553	-	-	-
44-05	Rental - Equipment	-	-	2,700	2,700
44-09	Rental - Other	4,850	5,092	4,060	4,200
45-07	Programs/Events	3,922	4,040	4,500	4,750
49-09	Registrations	9,590	12,470	21,120	20,500
49-10	Officials & Umpires	72,364	61,890	76,180	78,080
49-11	Rec Programs	1,864	1,731	143,060	150,590
49-12	Other Rec Programs	129,975	141,113	2,000	-
49-13	Entertainment	1,275	1,175	1,350	1,550
51-01	Office Supplies	158	198	200	200
52-90	Other Supplies & Expenses	20	-	-	-
55-01	Training Registrations	-	-	400	400
	<b>TOTAL OPERATING EXPENSES</b>	<b>225,571</b>	<b>227,709</b>	<b>255,570</b>	<b>307,970</b>
<b><u>CAPITAL OUTLAY</u></b>					
64-01	Machines & Equipment	5,107	-	9,000	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>5,107</b>	<b>-</b>	<b>9,000</b>	<b>-</b>
	<b>TOTAL EXPENDITURES</b>	<b>366,294</b>	<b>398,750</b>	<b>454,050</b>	<b>528,900</b>

## PROGRAM MODIFICATION

*Sunrise Gators Tackle Football & Cheerleading*

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST	
3642	Leisure Services	Athletics	\$46,200	
<b>Justification</b>				
<p>The structure of the partnership with the Sunrise Gators Tackle Football and Cheerleading program has changed. The City will be providing administrative support to the Sawgrass Gators Tackle Football and Cheerleading program in an effort to assist this organization during a transitional period. The City will be responsible for the collection of all revenue and payment for a majority of the expenses needed to run the program. These steps became necessary due to citizen concerns and potential sanctions being administered by the governing body. The City will retain 100% of all registration fees, and in turn, will purchase the majority of supplies needed to administer this program. The \$58,400 in expenses requested are in addition to approximately \$16,000 currently budgeted. The \$12,200 revenue offset is in addition to approximately \$20,000 currently budgeted. This brings the net additional cost of the program to \$46,200.</p>				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
			-	-
			-	-
<b>Total Personnel Costs</b>				-
<b>Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
49-09	League Registration Fees (Cheerleading)	800		
49-10	Umpire (Regular Season and Playoff)	10,000		
49-11	Athletic Uniforms, Athletic Equipment, Misc. Fees, Background Checks	47,600		
20-11	Additional Revenue offset	(12,200)		
<b>Total Reoccurring Operating Costs</b>			46,200	
<b>One-Time Costs</b>				
Account Number	Description	Cost		
<b>Total One-Time Costs</b>			-	
<b>Benefits</b>				
<p>This reorganization will create a well-organized and affordable athletic experience for the residents of Sunrise. It will also reduce or eliminate potential sanctions being administered by the governing body.</p>				

**CAMPS (3643)****PROGRAM/SERVICES DESCRIPTION**

The Camps Division provides a quality, supervised children's camp program for both residents and non-residents, including summer camp, spring mini camp, winter mini camp and Kids Days Off.

**FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS**

- ◇ Expanded the size of the camps at the two sports camps allowing the accommodation of additional children at the most popular programs.
- ◇ Accommodated 1,000 children in the summer camp program at thirteen (13) sites across the city.
- ◇ Increased participation in the Kid's/Teen's Day Off program, resulting in an increase in revenue of over \$11,500.

**FY 2015/2016 OBJECTIVES/GOALS**

- ◇ Initiate innovative programs for older youth which will attract additional participants to the camp programs
- ◇ Create and implement program evaluations to be distributed to participants and their parents/guardians to solicit feedback on how camps can better meet the needs of our residents.
- ◇ Increase participation in camp programs by 10%.

<b>PERFORMANCE MEASURES</b>	<b>FY 2013/2014</b>	<b>FY 2014/2015</b>	<b>3/31/2015</b>	<b>FY 2015/2016</b>
	<b>ACTUAL</b>	<b>TARGET</b>	<b>ACTUAL</b>	<b>TARGET</b>
Number of children enrolled in summer camp	1,174	995	0	995
Number of children enrolled in mini camps	333	300	209	330
Number of children enrolled in Kids Days Off	392	960	376	970

**CAMPS (3643)**

FUND 001

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b>REVENUES</b>				
SERVICE REVENUES	469,963	480,818	440,000	460,000
<b>TOTAL REVENUES</b>	<b>\$ 469,963</b>	<b>\$ 480,818</b>	<b>\$ 440,000</b>	<b>\$ 460,000</b>
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 609,399	\$ 679,741	\$ 701,660	\$ 711,250
OPERATING EXPENSES	279,884	292,365	295,130	300,550
<b>TOTAL EXPENDITURES</b>	<b>\$ 889,283</b>	<b>\$ 972,106</b>	<b>\$ 996,790</b>	<b>\$ 1,011,800</b>

<b>SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET</b>
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<b>PERSONNEL SERVICES</b>	<b>\$ 9,590</b>
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The positive increase is primarily attributed to salary increases for Seasonal Rec Counselors.

<b>OPERATING EXPENSES</b>	<b>\$ 5,420</b>
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The positive variance is primarily attributed to the increase in programs and uniform expenses.

<b>PERSONNEL COMPLEMENT</b>				
POSITION TITLE	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED	FY 2015/2016 ADOPTED
Seasonal Recreation Counselor I	48	48	48	48
Seasonal Recreation Counselor II	32	32	32	32
Seasonal Recreation Counselor III	38	38	38	38
Seasonal Recreation Specialist	20	20	20	20
Seasonal Recreation Supervisor	13	13	13	13
<b>TOTAL POSITIONS</b>	<b>151</b>	<b>151</b>	<b>151</b>	<b>151</b>
<b>Seasonal Positions</b>	<b>151</b>	<b>151</b>	<b>151</b>	<b>151</b>
<b>Total FTE'S</b>	<b>30.58</b>	<b>30.58</b>	<b>30.58</b>	<b>30.58</b>

**CAMPS (3643)**

FUND 001

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b><u>SERVICE REVENUES</u></b>				
347.12-01 Summer Recreation Programs	\$ 469,963	\$ 480,818	\$ 440,000	\$ 460,000
<b>TOTAL SERVICE REVENUES</b>	<b>469,963</b>	<b>480,818</b>	<b>440,000</b>	<b>460,000</b>
<b>TOTAL REVENUES</b>	<b>469,963</b>	<b>480,818</b>	<b>440,000</b>	<b>460,000</b>
<b><u>PERSONNEL SERVICES</u></b>				
12-01 Salaries	\$ 505,330	\$ 568,578	\$ -	\$ -
13-01 Temporary & Seasonal	-	-	598,560	602,280
14-01 Overtime-Time And A Half	40,307	46,024	35,000	35,000
21-01 SS & Medicare Matching	41,741	47,023	45,800	48,750
24-00 Workers' Compensation	22,021	18,116	22,300	25,220
<b>TOTAL PERSONNEL SERVICES</b>	<b>609,399</b>	<b>679,741</b>	<b>701,660</b>	<b>711,250</b>
<b><u>OPERATING EXPENSES</u></b>				
31-30 Professional Services	-	-	-	4,000
34-20 Misc Contract Services	1,575	-	1,800	30,000
44-09 Rental - Other	95,652	95,235	97,200	97,200
45-07 Programs/Events	1,800	2,000	2,000	2,200
47-01 Printing & Binding	450	500	500	500
49-08 Permits & Licenses	-	-	600	600
49-11 Rec Programs	33,989	32,878	68,510	37,200
49-12 Other Rec Programs	34,444	35,195	-	-
49-13 Entertainment	28,280	31,919	35,000	35,000
49-19 Field Trips	74,237	78,502	84,000	84,000
51-01 Office Supplies	256	247	710	750
52-03 Uniforms	2,662	5,298	2,510	5,000
52-06 Non-Capital Equipment	-	-	500	500
52-12 Custodial	1,557	1,736	1,800	1,800
52-17 Small Equipment	-	372	-	-
52-90 Other Supplies & Expenses	4,982	6,983	-	-
54-02 Tuition	-	1,500	-	-
55-01 Training Registrations	-	-	-	1,800
<b>TOTAL OPERATING EXPENSES</b>	<b>279,884</b>	<b>292,365</b>	<b>295,130</b>	<b>300,550</b>
<b>TOTAL EXPENDITURES</b>	<b>889,283</b>	<b>972,106</b>	<b>996,790</b>	<b>1,011,800</b>



## PROGRAMS (3644)

### PROGRAM/SERVICES DESCRIPTION

The Programs Division provides quality recreation programs and special events that meet the residents' needs and serve to enhance the quality of life in an affordable manner. The City offers a variety of innovative programs that are appropriate for individuals of all ages including Kids in the Kitchen, Just You & Me, Babygarten, Tot Adventures and Crafty Kids.

### FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Expanded partnership with Baptist Health Urgent Care which offers free exercise programs to the public at the Sunrise Civic Center and the Sunrise Senior Center.
- ◇ A Drive-In Movie program was implemented for the first time at the BB&T Center parking lot. This event was a huge success with over 2,500 people in attendance.
- ◇ Received over \$43,000 in corporate sponsorship dollars for special events and programs.

### FY 2015/2016 OBJECTIVES/GOALS

- ◇ Coordinate with City Departments and outside agencies to utilize resources in creative ways to create additional recreational programs and community events.
- ◇ Monitor success rates to determine viability of programs. Target success rates at 75% - 90% of expected attendance.
- ◇ Promote and develop sponsorships and partnerships with local and regional businesses for programs and special events to assist in reduction of production costs.

<b>PERFORMANCE MEASURES</b>	<b>FY 2013/2014</b>	<b>FY 2014/2015</b>	<b>3/31/2015</b>	<b>FY 2015/2016</b>
	<b>ACTUAL</b>	<b>TARGET</b>	<b>ACTUAL</b>	<b>TARGET</b>
Monthly average number of City sponsored recreation programs	6	8	6	7
Total participants enrolled in City sponsored rec programs	500	400	326	410
Monthly average number of contracted recreation programs	18	22	15	24
Total number of participants enrolled in contracted programs	9,256	6,500	3,547	6,750

**PROGRAMS (3644)**

FUND 001

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b>REVENUES</b>				
SERVICE REVENUES	266,042	238,619	218,160	219,200
<b>TOTAL REVENUES</b>	<b>\$ 266,042</b>	<b>\$ 238,619</b>	<b>\$ 218,160</b>	<b>\$ 219,200</b>
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 852,109	\$ 908,244	\$ 970,530	\$ 1,179,890
OPERATING EXPENSES	225,904	253,667	375,500	422,410
CAPITAL OUTLAY	1,097	157,073	20,400	13,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,079,110</b>	<b>\$ 1,318,984</b>	<b>\$ 1,366,430</b>	<b>\$ 1,615,300</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET**

**PERSONNEL SERVICES** \$ 209,360

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements effective October 1, 2012 and October 1, 2013 settled in April 2015, annual increases in pensions and insurance benefits and the addition of a Recreation Programmer position.

**OPERATING EXPENSES** \$ 46,910

The positive variance is primarily attributed to the increase of expenses for programs and special events, equipment rentals, concessions, and miscellaneous supplies.

**CAPITAL OUTLAY** \$ (7,400)

The negative variance is due to changes in capital needs from year to year. In FY 2016, the budget includes a treadmill, portable inverter generators, and mobi-mat to create a safe and accessible walkway for all patrons at various community events.

<b>PERSONNEL COMPLEMENT</b>				
<b>POSITION TITLE</b>	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED	FY 2015/2016 ADOPTED
Division Director-Rec Prog & Ops	1	1	1	1
Concession Attendant	2	2	2	2
Operations Supervisor	2	2	2	2
Recreation Attendant	1	1	1	1
Recreation Leader	1	2	2	2
Recreation Specialist	1	0	0	0
Recreation Supervisor I	3	3	3	3
Recreation Programmer	0	0	0	1
Clerk Typist I PT	1	0	0	0
Concession Attendant PT	1	1	1	1
Recreation Attendant PT	7	7	7	7
Recreation Leader PT	1	1	1	1
Recreation Specialist I PT	2	0	0	0
<b>TOTAL POSITIONS</b>	<b>23</b>	<b>20</b>	<b>20</b>	<b>21</b>
<b>Total Full-Time Positions</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>12</b>
<b>Total Part-Time Positions</b>	<b>12</b>	<b>9</b>	<b>9</b>	<b>9</b>
<b>Total FTE'S</b>	<b>17</b>	<b>15.5</b>	<b>15.5</b>	<b>16.5</b>

**PROGRAMS (3644)**

FUND 001

		<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b>SERVICE REVENUES</b>					
347.20-20	CC & AC Membership Fees	\$ 94,229	\$ 55,851	\$ 46,870	\$ 55,000
347.40-04	Woodstock Festival	11,124	8,905	8,910	7,000
347.50-23	Rec Instructor/Programs	118,587	124,282	125,040	116,200
347.90-01	Program Revenues	1,674	1,107	400	1,000
347.90-02	Concessions & Resale	40,428	48,474	36,940	40,000
	<b>TOTAL SERVICE REVENUES</b>	<b>266,042</b>	<b>238,619</b>	<b>218,160</b>	<b>219,200</b>
	<b>TOTAL REVENUES</b>	<b>266,042</b>	<b>238,619</b>	<b>218,160</b>	<b>219,200</b>
<b>PERSONNEL SERVICES</b>					
12-01	Salaries	\$ 566,392	\$ 582,829	\$ 498,250	\$ 615,350
13-00	Salaries Part-Time	-	-	136,460	161,870
14-01	Overtime-Time And A Half	2,892	3,597	3,000	3,000
14-02	Overtime-Straight Time	5,141	4,877	8,000	6,000
21-01	SS & Medicare Matching	44,013	45,017	48,500	60,150
22-01	Pension-General	151,357	178,844	161,640	173,850
22-04	401A Contributions	-	-	2,090	2,250
23-01	Health	58,291	72,306	89,350	126,890
23-05	Long Term Care	-	-	-	1,040
23-06	Dental	-	-	670	680
23-07	Catastrophic/Intensive Care	-	-	1,500	1,340
24-00	Workers' Compensation	24,023	20,774	21,070	27,470
	<b>TOTAL PERSONNEL SERVICES</b>	<b>852,109</b>	<b>908,244</b>	<b>970,530</b>	<b>1,179,890</b>
<b>OPERATING EXPENSES</b>					
31-30	Professional Services	-	-	-	6,620
34-20	Misc Contract Services	3,150	2,400	750	300
41-01	Communications	-	-	-	600
41-06	Communication Equipment	-	-	-	800
44-01	Rental - Automobiles	-	-	1,310	1,410
44-05	Rental - Equipment	-	-	8,750	-
44-09	Rental - Other	47,482	63,564	41,930	80,800
46-29	Maint Other Equipment	1,368	4,515	4,800	5,320
46-31	Maint Sports Facilities	-	-	1,000	2,000
47-01	Printing & Binding	1,360	1,360	8,500	1,500
47-02	Photocopying Costs	940	838	-	-
48-03	Advertising	776	-	4,500	1,150
49-07	Employee Appreciation	-	-	67,450	67,450
49-08	Permits & Licenses	-	-	2,660	700
49-11	Rec Programs	41,211	50,322	92,460	100,770
49-12	Other Rec Programs	19,345	13,538	-	-
49-13	Entertainment	69,344	69,605	85,220	93,300
49-17	Concessions	23,168	24,898	-	-
49-19	Field Trips	472	-	-	-
49-56	Cultural Festival	5,824	8,000	15,710	16,120
49-57	Woodstock Festival	-	-	9,260	7,500
51-01	Office Supplies	409	194	5,050	1,370
52-03	Uniforms	900	399	2,000	2,000
52-06	Non-Capital Equipment	-	-	1,400	1,000
52-08	Non-Capital Computer	-	-	-	1,200
52-12	Custodial	-	2,185	2,250	2,250
52-15	Lighting/Electrical	-	209	-	-
52-17	Small Equipment	1,309	1,172	-	-

**PROGRAMS (3644)**

FUND 001

		<b>FY 2012/2013</b>	<b>FY 2013/2014</b>	<b>FY 2014/2015</b>	<b>FY 2015/2016</b>
		<b>ACTUALS</b>	<b>ACTUALS</b>	<b>ADOPTED</b>	<b>ADOPTED</b>
				<b>BUDGET</b>	<b>BUDGET</b>
52-70	Concessions	-	-	20,250	25,000
52-90	Other Supplies & Expenses	8,654	10,468	-	-
52-95	Other Materials & Supplies	-	-	-	3,000
54-02	Tuition	192	-	-	-
55-01	Training Registrations	-	-	250	250
	<b>TOTAL OPERATING EXPENSES</b>	<b>225,904</b>	<b>253,667</b>	<b>375,500</b>	<b>422,410</b>
<b><u>CAPITAL OUTLAY</u></b>					
64-01	Machines & Equipment	1,097	155,669	20,400	13,000
64-04	Furniture & Equipment	-	1,404	-	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>1,097</b>	<b>157,073</b>	<b>20,400</b>	<b>13,000</b>
	<b>TOTAL EXPENDITURES</b>	<b>1,079,110</b>	<b>1,318,984</b>	<b>1,366,430</b>	<b>1,615,300</b>

**PROGRAM MODIFICATION**

*Dr. Martin Luther King Day Celebration*

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST	
3644	Leisure Services	Programs	\$6,500	
<b>Justification</b>				
<p>The City of Sunrise would like to implement a program that will stimulate discussion, support the ideas, and promote the life, work, and legacy of Dr. Martin Luther King with musical entertainment, spoken word, and an art exhibit.</p>				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
			-	-
			-	-
			-	-
<b>Total Personnel Costs</b>				-
<b>Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
49-11	Refreshments, program paper, event supplies	1,500		
49-13	Entertainment	5,000		
<b>Total Reoccurring Operating Costs</b>			6,500	
<b>One-Time Costs</b>				
Account Number	Description	Cost		
<b>Total One-Time Costs</b>			-	
<b>Benefits</b>				
<p>This community event would provide the city the opportunity to focus attention on the civil rights leader and to reinforce his message of equality.</p>				

## PROGRAM MODIFICATION

*New Position - Recreation Programmer*

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST	
3644	Leisure Services	Programs	\$79,920	
<b>Justification</b>				
Leisure Services is requesting a Recreation Programmer position in order to assist in the facilitation of increased programs, special events and facilities. While the services to the residents have grown in recent years, the staffing in Leisure Services has decreased. It is anticipated that this position will be assigned to Recreation Programs and Special Events during the school year and Summer Camp during the remaining months to assist in the increased workload.				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
1	Recreation Programmer	46,860	30,460	77,320
	(E01, Steps 39-52)		-	-
			-	-
<b>Total Personnel Costs</b>				<b>77,320</b>
<b>Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
41-01	Blackberry/Annual Plan	600		
<b>Total Reoccurring Operating Costs</b>			<b>600</b>	
<b>One-Time Costs</b>				
Account Number	Description	Cost		
52-08	Desktop Workstation	1,200		
41-06	XPR 6550 Portable Radio	800		
<b>Total One-Time Costs</b>			<b>2,000</b>	
<b>Benefits</b>				
The addition of an entry level professional position will provide much needed assistance in the department and will provide progression that will foster sustainability.				

## NEW CAPITAL OUTLAY REQUEST

DEPT/DIV NO.	DEPARTMENT NAME		DIVISION NAME		TOTAL COST
3644	Leisure Services		Programs		13,000
Priority #	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	1	Treadmill	Current treadmill in the Civic Center Athletic Club was purchased in 2010. The normal life cycle of cardio equipment is 5-7 years. This treadmill has had extensive mechanical repairs, and the warranty has expired.	4,700	4,700
2	2	Portable Inverter Generators	Programs and events require quiet, portable generators. Invertros produce the cleanest power which is ideal for sensitive electronics like sound systems and computers (utilized as point of sale sites at park events)	1,650	3,300
3	1	50 foot section of Mobi Mat	During programs and special events at outdoor parks, a specialized mat (Mobi-Mat) is used to create a safe and accessible walkway for all patrons. We currently have an insufficient amount.	5,000	5,000
					-
					-
					-
					-



**TENNIS (3645)**

FUND 001

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b>REVENUES</b>				
SERVICE REVENUES	93,520	93,179	20,000	450,000
<b>TOTAL REVENUES</b>	<b>\$ 93,520</b>	<b>\$ 93,179</b>	<b>\$ 20,000</b>	<b>\$ 450,000</b>
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 164,088	\$ 152,180	\$ -	\$ -
OPERATING EXPENSES	76,799	38,983	-	450,000
CAPITAL OUTLAY	-	33,325	-	17,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 240,887</b>	<b>\$ 224,488</b>	<b>\$ -</b>	<b>\$ 467,000</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET**

**PERSONNEL SERVICES** \$ -

No major variances.

**OPERATING EXPENSES** \$ 450,000

The positive variance is primarily attributed to the Tennis Enterprises contract agreement.

**CAPITAL OUTLAY** \$ 17,000

The positive variance is due to changes in capital needs from year to year. In FY 2016, the budget includes a ServAce Alloy which is used for the maintenance of the clay tennis courts.

<b>PERSONNEL COMPLEMENT</b>				
POSITION TITLE	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED	FY 2015/2016 ADOPTED
Pro Shop Operator I	1	0	0	0
Pro Shop Operator II	1	0	0	0
Pro Shop Operator I PT	2	0	0	0
<b>TOTAL POSITIONS</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Full-Time Positions</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Part-Time Positions</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total FTE'S</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>

**TENNIS (3645)**

FUND 001

		<b>FY 2012/2013</b>	<b>FY 2013/2014</b>	<b>FY 2014/2015</b>	<b>FY 2015/2016</b>
		<b>ACTUALS</b>	<b>ACTUALS</b>	<b>ADOPTED</b>	<b>ADOPTED</b>
				<b>BUDGET</b>	<b>BUDGET</b>
<b><u>SERVICE REVENUES</u></b>					
347.50-19	Sunrise Tennis (Wel Racq)	\$ 36,972	\$ 39,086	\$ -	\$ -
347.50-21	Tennis Center Mdse Sales	424	497	-	-
347.50-22	Tennis Pro	-	-	20,000	-
347.50-24	Tennis Enterprises LLC	56,124	53,596	-	-
347.21-01	Tennis Contract Revenue	-	-	-	450,000
	<b>TOTAL SERVICE REVENUES</b>	<b>93,520</b>	<b>93,179</b>	<b>20,000</b>	<b>450,000</b>
	<b>TOTAL REVENUES</b>	<b>93,520</b>	<b>93,179</b>	<b>20,000</b>	<b>450,000</b>
<b><u>PERSONNEL SERVICES</u></b>					
12-01	Salaries	\$ 123,708	\$ 120,706	\$ -	\$ -
14-01	Overtime-Time And A Half	-	131	-	-
14-02	Overtime-Straight Time	1,693	2,820	-	-
21-01	SS & Medicare Matching	9,347	9,198	-	-
22-01	Pension-General	6,745	567	-	-
23-01	Health	16,589	18,758	-	-
24-00	Workers' Compensation	6,006	-	-	-
	<b>TOTAL PERSONNEL SERVICES</b>	<b>164,088</b>	<b>152,180</b>	<b>-</b>	<b>-</b>
<b><u>OPERATING EXPENSES</u></b>					
34-20	Misc Contract Services	-	-	-	450,000
46-29	Maint Other Equipment	284	-	-	-
46-32	Maint Tennis Courts	66,819	37,318	-	-
49-11	Rec Programs	147	170	-	-
49-12	Other Rec Programs	1,390	-	-	-
49-17	Concessions	2,861	728	-	-
51-01	Office Supplies	179	-	-	-
52-03	Uniforms	200	-	-	-
52-12	Custodial	2,953	642	-	-
52-17	Small Equipment	590	44	-	-
52-90	Other Supplies & Expenses	1,376	81	-	-
	<b>TOTAL OPERATING EXPENSES</b>	<b>76,799</b>	<b>38,983</b>	<b>-</b>	<b>450,000</b>
<b><u>CAPITAL OUTLAY</u></b>					
63-01	Improvements Not Bldg	-	33,325	-	-
64-01	Machines & Equipment	-	-	-	17,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>33,325</b>	<b>-</b>	<b>17,000</b>
	<b>TOTAL EXPENDITURES</b>	<b>240,887</b>	<b>224,488</b>	<b>-</b>	<b>467,000</b>

## NEW CAPITAL OUTLAY REQUEST

DEPT/DIV NO.	DEPARTMENT NAME		DIVISION NAME		TOTAL COST
3645	Leisure Services		Tennis Club		17,000
Priority #	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	1	ServAce Alloy	The existing ServAce was purchased in 2000 and needs to be replaced due to age, use and deterioration of parts. This piece of equipment is critical in the daily maintenance of the clay tennis courts.	17,000	17,000
					-
					-
					-
					-
					-
					-



**THEATRE (3646)****PROGRAM/SERVICES DESCRIPTION**

The Theatre Division supports a 300-seat theatre with a mezzanine, which features a full production-size stage, an orchestra pit and state-of-the-art sound and lighting. This Division is committed to producing both classic and contemporary theatrical shows that will appeal to the varied demographics of the city.

**FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS**

- ◇ Served as host site for the Fort Lauderdale International Film Festival Centerpiece Reception.
- ◇ Produced over \$16,900 in revenue through theatre rental, a 35% increase over this time last year.
- ◇ Hosted a Symphony of the Americas Summerfest Concert featuring the Mission Chamber Orchestra from Rome, Italy.

**FY 2015/2016 OBJECTIVES/GOALS**

- ◇ Increase offerings of multicultural music, dance and visual arts programs.
- ◇ Create comprehensive marketing material that highlights the City sponsored performing arts, visual arts and literary arts programs.
- ◇ Increase ticket sales to performances through scheduling of diverse cultural offerings, ensuring all segments of the population are served.

<b>PERFORMANCE MEASURES</b>	<b>FY 2013/2014</b>	<b>FY 2014/2015</b>	<b>3/31/2015</b>	<b>FY 2015/2016</b>
	<b>ACTUAL</b>	<b>TARGET</b>	<b>ACTUAL</b>	<b>TARGET</b>
Number of theatre rentals	27	31	13	35
Number of City sponsored events	79	122	21	125
Number of attendees for City sponsored events	10,773	5,200	2,472	5,500
Revenue generated for City sponsored events	\$33,221	\$43,850	\$21,290	\$44,000
Revenue generated from theatre rentals	\$34,385	\$22,250	\$16,900	\$23,000

**THEATRE (3646)**

FUND 001

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b>REVENUES</b>				
SERVICE REVENUES	-	33,202	33,630	34,000
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ 33,202</b>	<b>\$ 33,630</b>	<b>\$ 34,000</b>
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 137,418	\$ 188,413	\$ 264,330	\$ 206,920
OPERATING EXPENSES	68,412	51,961	66,410	66,720
CAPITAL OUTLAY	-	1,462	138,500	45,100
<b>TOTAL EXPENDITURES</b>	<b>\$ 205,830</b>	<b>\$ 241,836</b>	<b>\$ 469,240</b>	<b>\$ 318,740</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET**

**PERSONNEL SERVICES**                   \$     (57,410)

The negative variance is primarily attributed to a decrease in pension costs and employees in the DROP.

**OPERATING EXPENSES**                   \$           310

The positive variance is primarily attributed to the increase of theater entertainment.

**CAPITAL OUTLAY**                         \$     (93,400)

The negative variance is due to changes in capital needs from year to year. In FY 2016, the budget includes microphones, road cases, a grand piano, and an upgraded computer lightning system for the Civic Center Theatre.

**PERSONNEL COMPLEMENT**

POSITION TITLE	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED	FY 2015/2016 ADOPTED
Theatre Manager	1	1	1	0
Recreation Specialist	0	0	0	1
Technical Assistant	0	0	1	1
Clerk Typist I PT	0	1	1	1
Technical Assistant PT	2	2	1	1
Technical Director PT	1	1	1	1
<b>TOTAL POSITIONS</b>	<b>4</b>	<b>5</b>	<b>5</b>	<b>5</b>
<b>Total Full-Time Positions</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>2</b>
<b>Total Part-Time Positions</b>	<b>3</b>	<b>4</b>	<b>3</b>	<b>3</b>
<b>Total FTE'S</b>	<b>2.5</b>	<b>3</b>	<b>3.5</b>	<b>3.5</b>

**THEATRE (3646)**

FUND 001

		FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b><u>SERVICE REVENUES</u></b>					
347.90-07	Civic Center Theater	\$ -	\$ 33,202	\$ 33,630	\$ 34,000
	<b>TOTAL SERVICE REVENUES</b>	<b>-</b>	<b>33,202</b>	<b>33,630</b>	<b>34,000</b>
	<b>TOTAL REVENUES</b>	<b>-</b>	<b>33,202</b>	<b>33,630</b>	<b>34,000</b>
<b><u>PERSONNEL SERVICES</u></b>					
12-01	Salaries	\$ 109,718	\$ 158,047	\$ 86,870	\$ 87,300
13-00	Salaries Part-Time	-	-	69,810	59,150
14-01	Overtime-Time And A Half	2,682	5,367	3,000	5,000
14-02	Overtime-Straight Time	6,502	1,734	9,000	9,000
15-03	Leave Pay-Out	-	-	17,340	-
21-01	SS & Medicare Matching	9,072	12,618	16,560	12,270
22-01	Pension-General	-	-	33,620	10,930
23-01	Health	5,440	6,152	23,540	17,300
24-00	Workers' Compensation	4,004	4,495	4,590	5,970
	<b>TOTAL PERSONNEL SERVICES</b>	<b>137,418</b>	<b>188,413</b>	<b>264,330</b>	<b>206,920</b>
<b><u>OPERATING EXPENSES</u></b>					
46-29	Maint Other Equipment	4,102	3,772	7,230	7,000
47-01	Printing & Binding	-	-	910	1,000
47-02	Photocopying Costs	95	98	-	-
49-11	Rec Programs	156	443	1,100	1,200
49-13	Entertainment	59,900	43,000	45,000	45,000
51-01	Office Supplies	377	200	350	350
52-06	Non-Capital Equipment	-	-	2,500	2,500
52-07	Non-Capital Furniture	-	-	4,500	4,500
52-15	Lighting/Electrical	990	1,169	2,200	2,500
52-17	Small Equipment	1,310	1,144	-	-
52-90	Other Supplies & Expenses	1,262	2,015	-	-
52-95	Other Materials & Supplies	-	-	2,400	2,400
54-01	Subs & Memberships	220	120	220	270
	<b>TOTAL OPERATING EXPENSES</b>	<b>68,412</b>	<b>51,961</b>	<b>66,410</b>	<b>66,720</b>
<b><u>CAPITAL OUTLAY</u></b>					
64-01	Machines & Equipment	-	-	138,500	43,000
64-02	Computer Equipment	-	1,462	-	2,100
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>1,462</b>	<b>138,500</b>	<b>45,100</b>
	<b>TOTAL EXPENDITURES</b>	<b>205,830</b>	<b>241,836</b>	<b>469,240</b>	<b>318,740</b>

## PROGRAM MODIFICATION

*Reclassification of Theatre Manager to Recreation Specialist*

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST	
3646	Leisure Services	Theatre	-\$27,460	
<b>Justification</b>				
<p>We are requesting to reclassify the Theatre Manager position to a Recreation Specialist to better support the needs of the department. The reorganization of the recreation staff within Leisure Services was conducted due to the contractual operation of tennis and several vacancies due to retirement. As a result, the current Recreation Supervisor of Cultural Arts will oversee the Civic Center Theatre, as well as the Art Gallery, the Amphitheatre, and cultural programs/events. The Recreation Specialist will report to the Recreation Supervisor.</p>				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
1	Recreation Specialist	31,900	20,730	52,630
-1	Theatre Manager	48,540	31,550	(80,090)
			-	-
<b>Total Personnel Costs</b>				<b>(27,460)</b>
<b>Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
<b>Total Reoccurring Operating Costs</b>			<b>-</b>	
<b>One-Time Costs</b>				
Account Number	Description	Cost		
<b>Total One-Time Costs</b>			<b>-</b>	
<b>Benefits</b>				
<p>The reclassification will result in significant salary savings and better serve the needs of the department.</p>				

## NEW CAPITAL OUTLAY REQUEST

DEPT/DIV NO.	DEPARTMENT NAME		DIVISION NAME		TOTAL COST
3646	Leisure Services		Theatre		45,100
Priority #	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	4	Wireless and Lavalier Microphones	There is currently an insufficient amount of wireless and lavalier microphones at the Civic Center Theatre. This causes problems for a variety of shows, including our Sunrise Theater Camp performances.	1,000	4,000
2	6	Road Cases	Leisure Services recently bought a large amount of new sound equipment. To safely protect the equipment, road cases are needed to transport them to outdoor facilities and parks for events.	1,500	9,000
3	1	Ion Fader Wing	An upgraded lighting computer system is needed in the Sunrise Civic Center Theatre to bring the lighting component of shows up to a higher standard.	2,100	2,100
4	1	Professional Grand Piano	The current piano at the Sunrise Civic Center is in need of replacement due to outdated parts and irreparable damage.	30,000	30,000
					-
					-
					-

**FACILITIES MAINTENANCE & OPERATIONS (4240)**

FUND 001

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b><u>EXPENDITURES</u></b>				
PERSONNEL SERVICES	\$ 838,234	\$ 535,291	\$ 606,960	\$ 351,040
OPERATING EXPENSES	820,369	933,443	2,940,180	3,111,340
CAPITAL OUTLAY	49,040	-	107,000	25,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,707,643</b>	<b>\$ 1,468,734</b>	<b>\$ 3,654,140</b>	<b>\$ 3,487,380</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET**

**PERSONNEL SERVICES**                      \$     (255,920)

The negative variance is primarily attributed to the positions split funded between General Fund, Utilities and Stormwater.

**OPERATING EXPENSES**                      \$     171,160

The positive variance is primarily attributed to the increase in professional services related to consulting services for various city-wide improvements and building maintenance projects.

**CAPITAL OUTLAY**                              \$     (82,000)

The negative variance is due to changes in capital needs from year to year. In FY 2016, the budget includes the replacement of the air conditioning unit for Fire Station 39.

Note: This budget includes the portion of salary and benefit costs for positions that are split-funded. These positions are reflected in the personnel complement for the Utilities Facilities Maintenance & Operations Division.

**FACILITIES MAINTENANCE & OPERATIONS (4240)**

FUND 001

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b>PERSONNEL SERVICES</b>				
12-01 Salaries	\$ 530,201	\$ 332,320	\$ 355,880	\$ 225,220
14-01 Overtime-Time And A Half	7,162	5,648	4,700	4,000
14-02 Overtime-Straight Time	5,600	5,335	3,750	3,750
15-03 Leave Pay-Out	-	-	3,920	-
21-01 SS & Medicare Matching	39,954	25,224	27,510	17,820
22-01 Pension-General	134,301	91,258	115,440	50,040
23-01 Health	96,113	60,991	82,250	42,120
23-06 Dental	-	-	160	-
23-07 Catastrophic/Intensive Care	-	-	440	-
24-00 Workers' Compensation	24,903	14,515	12,910	8,090
<b>TOTAL PERSONNEL SERVICES</b>	<b>838,234</b>	<b>535,291</b>	<b>606,960</b>	<b>351,040</b>
<b>OPERATING EXPENSES</b>				
31-30 Professional Services	-	-	250,000	125,000
34-05 Building Maint Services	343,950	410,919	392,000	499,000
34-10 Fire Alarm Maintenance	-	-	5,000	-
34-20 Misc Contract Services	24,956	34,907	76,050	74,050
34-21 Grounds Maintenance	-	-	-	146,690
41-01 Communications	1,640	1,593	1,280	600
41-04 Postage	91,516	85,818	-	-
43-01 Electricity	112,953	113,272	1,297,510	1,301,520
43-10 Water & Wastewater	20,260	21,711	547,090	496,680
43-15 Stormwater	4,158	5,982	109,040	109,050
44-05 Rental - Equipment	-	-	2,500	2,500
46-10 Fleet Charges	12,664	11,712	-	-
46-11 Maint Office Equipment	980	1,120	-	-
46-13 Maint Communication Equip	280	-	660	-
46-14 Maint Grounds/Equipment	808	-	500	250
46-29 Maint Other Equipment	-	-	10,000	-
46-40 Maint Building	158,456	211,583	235,000	337,000
49-08 Permits & Licenses	1,720	2,402	2,500	7,500
49-54 Vehicle Replcmnt Funding	4,189	-	-	-
51-01 Office Supplies	243	376	200	200
52-01 Gas & Oil	35,521	24,610	-	-
52-03 Uniforms	3,389	2,648	4,000	4,000
52-06 Non-Capital Equipment	-	-	-	4,000
52-12 Custodial	-	-	1,500	-
52-17 Small Equipment	365	950	-	-
52-43 Small Hand Tools	-	-	1,800	1,800
52-90 Other Supplies & Expenses	2,026	2,835	-	-
52-95 Other Materials & Supplies	-	-	3,000	-
54-01 Subs & Memberships	205	205	250	500
54-02 Tuition	90	800	-	-
55-01 Training Registrations	-	-	300	1,000
<b>TOTAL OPERATING EXPENSES</b>	<b>820,369</b>	<b>933,443</b>	<b>2,940,180</b>	<b>3,111,340</b>
<b>CAPITAL OUTLAY</b>				
62-03 Improvements	49,040	-	-	-
64-01 Machines & Equipment	-	-	107,000	25,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>49,040</b>	<b>-</b>	<b>107,000</b>	<b>25,000</b>
<b>TOTAL EXPENDITURES</b>	<b>1,707,643</b>	<b>1,468,734</b>	<b>3,654,140</b>	<b>3,487,380</b>

**NEW CAPITAL OUTLAY REQUEST**

DEPT/DIV NO.	DEPARTMENT NAME		DIVISION NAME		TOTAL COST
001-4240	Utilities		Facilities Maintenance and Operations		25,000
Priority #	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	1	Air Conditioning Unit	Replacement of air conditioning unit for Fire Station 39.	25,000	25,000
					-
					-
					-
					-
					-
					-
					-



**NON-DEPARTMENTAL (4901)**

FUND 001

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>EXPENDITURES</u></b>				
PERSONNEL SERVICES	\$ 1,514,076	\$ 1,665,280	\$ 1,592,160	\$ 1,586,050
OPERATING EXPENSES	2,996,160	3,274,851	8,932,270	9,168,490
CAPITAL OUTLAY	964	2,450	-	-
DEBT SERVICE	35,631,825	-	-	-
GRANTS AND AID	326,341	215,011	416,680	209,340
OTHER USES	1,350,631	5,181,675	71,527,840	4,670,950
<b>TOTAL EXPENDITURES</b>	<b>\$ 41,819,997</b>	<b>\$ 10,339,267</b>	<b>\$ 82,468,950</b>	<b>\$ 15,634,830</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET****PERSONNEL SERVICES**                      \$        (6,110)

The negative variance is primarily attributed to the reduction in temporary services to reflect actual historical expenditures.

**OPERATING EXPENSES**                      \$        236,220

The positive variance is primarily attributed to the CPI increase of 2% for Fleet and IT Charges as part of the Citywide Cost Allocation Plan.

**GRANTS AND AID**                                \$        (207,340)

The negative variance is primarily due to the decrease of the Homebuyer Incentive and the Commercial & Multi-Family Incentive Programs.

**OTHER USES**                                        \$    (66,856,890)

The negative variance is primarily due to the reduction in the budgeted fund balance.

**NON-DEPARTMENTAL (4901)**

FUND 001

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b>PERSONNEL SERVICES</b>				
13-01 Temporary & Seasonal	\$ 40,663	\$ 30,556	\$ 48,770	\$ 36,000
13-08 Interns	10,306	29,668	29,090	29,000
15-03 Leave Pay-Out	1,344,874	1,497,723	-	-
21-01 SS & Medicare Matching	3,899	4,607	97,300	96,590
23-02 Disability Long-Term	8,235	6,839	6,550	6,550
23-03 Life & Accident, Death, Dis	93,173	89,074	102,690	102,690
23-05 Long Term Care	-	-	70,310	-
25-00 Unemployment Compensation	12,926	6,813	25,000	15,000
26-03 Retiree Health Ins Monthly	-	-	960,810	970,740
26-04 Preservation Of Benefits (POB)	-	-	251,640	240,730
26-05 Retiree Long Term Care	-	-	-	70,310
26-06 Retiree Life And AD&D Insurance	-	-	-	18,440
<b>TOTAL PERSONNEL SERVICES</b>	<b>1,514,076</b>	<b>1,665,280</b>	<b>1,592,160</b>	<b>1,586,050</b>
<b>OPERATING EXPENSES</b>				
31-11 Legal Services	120,098	179,786	-	-
31-13 Labor Relations	95,178	75,884	-	-
31-20 Medical Services	23,743	28,206	30,000	-
31-30 Professional Services	140,458	150,646	325,000	185,000
34-03 Property Appraiser	19,223	18,245	-	-
34-07 Software Support	-	-	1,200	1,200
34-20 Misc Contract Services	-	2,539	-	-
34-26 Tree Removal/Replacement	1,968	375	50,000	2,000
36-03 Retiree Health Insur/POB	1,006,777	1,084,326	-	-
45-01 Liability	817,286	877,392	881,020	920,500
45-02 Property	321,870	452,696	402,930	463,300
45-04 Bond Insurance	3,569	3,564	3,480	3,100
45-05 Flood	38,842	43,920	53,430	61,400
45-06 Boiler & Machinery	4,717	5,201	5,190	6,000
45-07 Programs/Events	1,048	1,048	1,250	1,300
45-08 Liab Underground Storage	709	745	820	1,000
46-10 Fleet Charges	-	-	4,720,610	5,012,280
46-53 IT Charges	-	-	1,854,590	2,385,410
47-02 Photocopying Costs	87	80	-	-
48-01 Public Relations	7,327	7,257	115,000	7,000
48-03 Advertising	69,935	52,952	75,000	75,000
48-04 Economic Development	34,562	32,571	138,650	-
48-11 Countywide Promotions	-	-	50,000	-
49-01 Lien Recording Fee	12,929	13,739	-	-
49-03 Boards	47,757	50,223	-	-
49-06 Elections	119,369	795	-	-
49-07 Employee Appreciation	38,889	40,688	-	-
49-32 Property Expenditure	6,170	2,270	-	-
49-59 Settlement Charges	-	3,500	-	-
52-90 Other Supplies & Expenses	7,634	1,973	-	-
54-01 Subs & Memberships	25,725	25,898	24,100	4,000
54-02 Tuition	30,290	118,332	-	-
55-01 Training Registrations	-	-	160,000	-
55-02 Tuition Reimbursement	-	-	40,000	40,000
<b>TOTAL OPERATING EXPENSES</b>	<b>2,996,160</b>	<b>3,274,851</b>	<b>8,932,270</b>	<b>9,168,490</b>

**NON-DEPARTMENTAL (4901)**

FUND 001

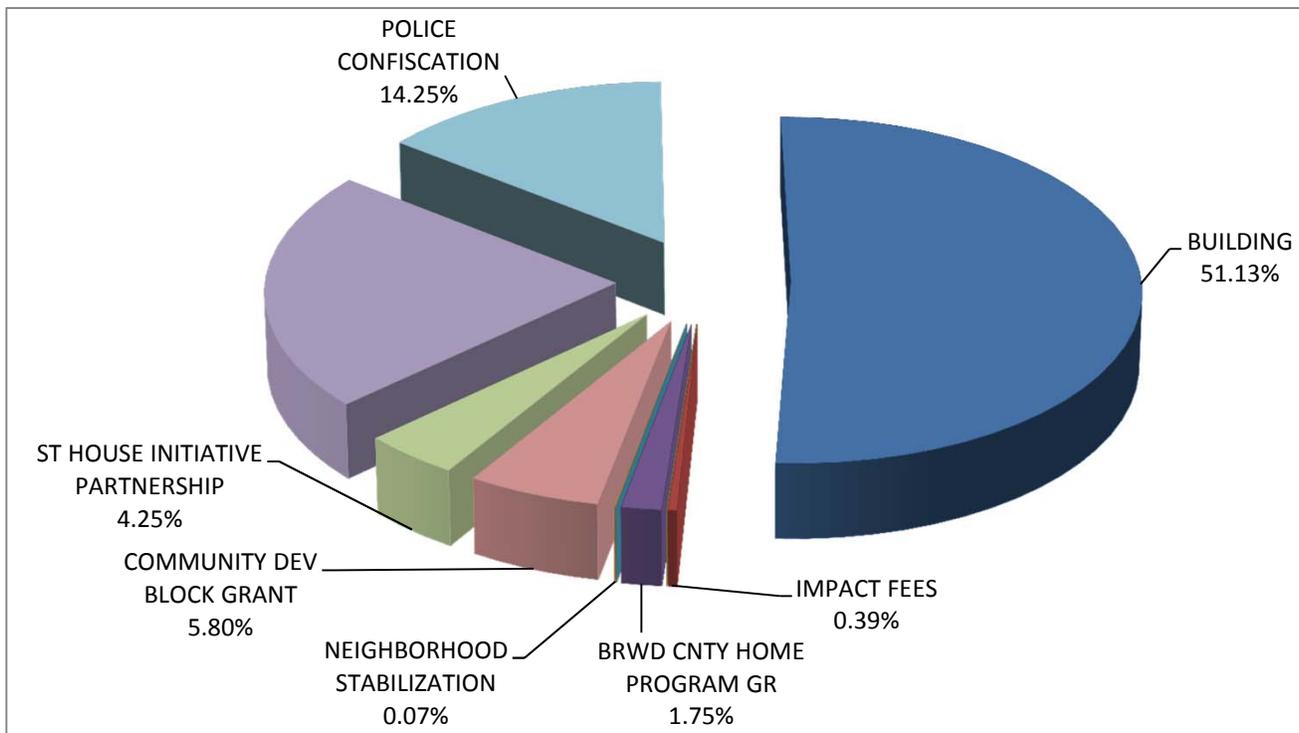
	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>CAPITAL OUTLAY</u></b>				
64-03 Radio & Communication Equip	964	-	-	-
64-04 Furniture & Equipment	-	2,450	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>964</b>	<b>2,450</b>	<b>-</b>	<b>-</b>
<b><u>DEBT SERVICE</u></b>				
73-09 Miscellaneous	80,996	-	-	-
73-02 Escrow	35,550,829	-	-	-
<b>TOTAL DEBT SERVICE</b>	<b>35,631,825</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>GRANTS &amp; AIDS</u></b>				
82-01 Chamber of Commerce	-	-	-	15,000
82-03 Symphony Orchestra	-	-	15,000	15,000
82-04 Area Agency On Aging	51,413	48,208	47,250	59,990
82-12 Family Central Inc.	55,884	55,884	55,890	28,460
82-23 Donations	15,000	59,379	25,000	25,000
82-58 ReblD Together Brwd Cnty	50,000	-	-	-
82-59 Broward Reg Health Plan Council	-	-	-	55,890
83-03 Community Service Award	7,179	7,407	8,150	10,000
83-05 Home Buyer Incentive Prog	109,325	44,133	52,140	-
83-06 Commercial & Multi Fam Incentv	37,540	-	213,250	-
<b>TOTAL GRANTS &amp; AIDS</b>	<b>326,341</b>	<b>215,011</b>	<b>416,680</b>	<b>209,340</b>
<b><u>OTHER USES</u></b>				
99-00 Contingency	-	-	917,030	766,640
91-05 To Fund 105	-	-	7,969,950	-
91-19 To Fund 191	-	-	633,730	485,400
91-35 To Fund 325	-	1,610,000	1,705,950	1,705,950
91-36 To Fund 326	-	-	-	97,130
91-44 To Fund 420	548,288	725,904	688,320	749,670
91-45 To Fund 430	802,343	845,771	865,320	866,160
91-53 To Fund 503	-	2,000,000	4,711,540	-
98-00 To Fund Balance	-	-	54,036,000	-
<b>TOTAL OTHER USES</b>	<b>1,350,631</b>	<b>5,181,675</b>	<b>71,527,840</b>	<b>4,670,950</b>
<b>TOTAL EXPENDITURES</b>	<b>41,819,997</b>	<b>10,339,267</b>	<b>82,468,950</b>	<b>15,634,830</b>



## SPECIAL REVENUE FUNDS SUMMARY BY FUND

FUND	FY 2012/2013 ACTUAL	FY 2013/2014 ACTUAL	FY 2014/2015 ADOPTED	FY 2015/2016 ADOPTED	% TOTAL BUDGET
BUILDING	-	-	13,421,190	7,439,110	51.13%
IMPACT FEES	276,000	190,000	407,250	56,800	0.39%
HOMELND URBN SEC INTVE GR	241,031	436,070	-	-	0.00%
BRWD CNTY HOME PROGRAM GR	169,817	111,749	626,200	254,020	1.75%
BRWD CNTY DISASTR REC INT	175,733	-	-	-	0.00%
NEIGHBORHOOD STABILIZATION	1,066,514	896,428	1,077,490	10,700	0.07%
ENERGY EFFICIENCY GRANT	24,368	-	-	-	0.00%
COMMUNITY DEV BLOCK GRANT	795,633	411,033	872,800	844,350	5.80%
ST HOUSE INITIATIVE PSHIP	78,723	152,945	563,460	618,670	4.25%
FUEL AND ROADWAY	1,326,132	1,469,641	5,146,620	3,251,490	22.35%
POLICE CONFISCATION	1,691,435	2,915,599	6,863,080	2,073,000	14.25%
<b>TOTAL</b>	<b>\$ 5,845,386</b>	<b>\$ 6,583,465</b>	<b>\$ 28,978,090</b>	<b>\$ 14,548,140</b>	<b>100.00%</b>

### FY 2015/2016 - Special Revenue Funds \$14,548,140



**BUILDING (3308)****PROGRAM/SERVICES DESCRIPTION**

The Building Division safeguards public health, safety, and general welfare through the administration and enforcement of the Florida Building Code and all local ordinances to ensure the highest level of building code compliance. The Building Division provides the following services: performs plan review for all commercial and residential construction; performs mandatory inspections for all phases of construction to ensure compliance with building safety regulations; collects permit fees and issues permits for all new residential, commercial and industrial construction as well as residential and commercial improvements; issues Certificates of Completion and Certificates of Occupancy; and processes building code violations before Special Magistrate and Unsafe Structures Board.

**FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS**

- ◇ Set-up, installed, and launched an electronic customer sign-in software in the Building Division's lobby. This software enhanced the customer's experience and improved efficiency of the Permit Service Specialists.
- ◇ Streamlined and implemented a Standard Operating Procedure for the 40-year Building Safety Inspection Program.
- ◇ Implemented Elevation Certificate Standard Operating Procedure to ensure compliance with Flood Plain Management regulations.

**FY 2015/2016 OBJECTIVES/GOALS**

- ◇ Create a How-to-Guide for Early Start Requests to allow construction to commence prior to permit issuance.
- ◇ Implement walk-through permitting for residential roof permits.
- ◇ Complete evaluation and select a new Enterprise Resource Planning software to provide significant process and customer service improvements.

<b>PERFORMANCE MEASURES</b>	<b>FY 2013/2014</b>	<b>FY 2014/2015</b>	<b>3/31/2015</b>	<b>FY 2015/2016</b>
	<b>ACTUAL</b>	<b>TARGET</b>	<b>ACTUAL</b>	<b>TARGET</b>
Number of Permit Applications Processed	8,932	9,000	5306	9000
Percentage of common shelf Permit App Processed within 15 days	99%	90%	98%	92%
Number of Permits Issued	7,242	9,000	3,355	9000
Number of Requested Inspections	25,992	25,000	11,371	25,000
Percentage of inspections performed within 1 business day	100%	100%	100%	100%

**BUILDING (3308)**

FUND 105 \*

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b>REVENUES</b>				
LICENSES & PERMITS	\$ 6,016,172	\$ 7,022,604	\$ 5,449,780	\$ 5,543,150
SERVICE REVENUES	1,354	-	1,460	-
OTHER SOURCES	-	-	7,969,950	1,895,960
<b>TOTAL REVENUES</b>	<b>\$ 6,017,526</b>	<b>\$ 7,022,604</b>	<b>\$ 13,421,190</b>	<b>\$ 7,439,110</b>
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 2,305,152	\$ 2,750,161	\$ 3,937,300	\$ 4,493,890
OPERATING EXPENSES	585,614	602,313	1,774,370	2,104,680
CAPITAL OUTLAY	287	1,415	-	20,000
OTHER USES	-	-	7,709,520	820,540
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,891,053</b>	<b>\$ 3,353,889</b>	<b>\$ 13,421,190</b>	<b>\$ 7,439,110</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET**

**PERSONNEL SERVICES** \$ 556,590

The positive variance is primarily attributed to the addition of the Building Official and Building Inspector positions and offset by the reduction of an Assistant Building Director PT position.

**OPERATING EXPENSES** \$ 330,310

The positive variance is primarily attributed to the increase in the General Fund chargebacks of fixed costs, Professional Services, and Records Retention expenses.

**CAPITAL OUTLAY** \$ 20,000

The positive variance is due to changes in capital needs from year to year. In FY 2016, the budget includes a color plotter.

**PERSONNEL COMPLEMENT**

POSITION TITLE	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED	FY 2015/2016 ADOPTED
Building Official	0	0	0	1
Assistant Building Official	0	0	1	1
Administrative Officer I	0	1	1	1
Chief Building Inspector	1	1	1	0
Chief Structural Inspector	0	0	0	1
Chief Electrical Inspector	1	1	1	1
Chief Mechanical Inspector	1	1	1	1
Chief Plumbing Inspector	1	1	1	1
Clerk Typist II	1	1	1	1
Building Inspector	4	4	4	8
Mechanical Inspector	1	1	1	0
Electrical Inspector	1	1	1	0
Deputy Dir Community Development	0	0	1	1
Permit Services Specialist	0	8	8	8
Permit Specialist I	2	0	0	0
Permit Specialist II	4	0	0	0
Permit Supervisor	1	0	0	0
Permit Service Supervisor	0	1	1	1
Plans Examiner	6	11	11	10
Plans Specialist	1	1	1	1
Secretary II	1	0	0	0
Administrative Assistant II	0	1	1	1
Assistant Building Director PT	1	1	1	0
Administrative Officer I PT	1	0	0	0
Code Enforcement Coordinator PT	1	1	1	1
Permit Services Specialist PT	0	1	1	1
Permit Specialist I PT	1	0	0	0
<b>TOTAL POSITIONS</b>	<b>30</b>	<b>37</b>	<b>40</b>	<b>41</b>
<b>Total Full-Time Positions</b>	<b>26</b>	<b>34</b>	<b>37</b>	<b>39</b>
<b>Total Part-Time Positions</b>	<b>4</b>	<b>3</b>	<b>3</b>	<b>2</b>
<b>Total FTE'S</b>	<b>28</b>	<b>35.5</b>	<b>38.5</b>	<b>40</b>

**BUILDING (3308)**

FUND 105 \*

		<b>FY 2012/2013</b>	<b>FY 2013/2014</b>	<b>FY 2014/2015</b>	<b>FY 2015/2016</b>
		<b>ACTUALS</b>	<b>ACTUALS</b>	<b>ADOPTED</b>	<b>ADOPTED</b>
				<b>BUDGET</b>	<b>BUDGET</b>
<b><u>LICENSES &amp; PERMITS</u></b>					
322.01-00	Alterations & Additions	\$ 2,317,556	\$ 2,315,878	\$ 1,800,000	\$ 1,800,000
322.02-00	Plumbing	475,388	631,509	445,000	445,000
322.03-00	Electrical	1,079,815	1,091,046	800,000	800,000
322.04-00	Roofing	128,658	129,230	125,130	125,000
322.05-00	Swimming Pool	1,674	1,522	3,000	1,500
322.06-00	Heating/Air Conditioning	1,087,289	1,213,669	910,000	910,000
322.07-00	Backflow Inspections	102,154	96,020	75,000	75,000
322.10-00	General Starts	183,798	741,731	700,000	700,000
322.50-04	Maintenance Certification	15,641	22,748	16,650	16,650
322.90-05	Contract Overtime	-	-	-	-
322.90-11	Technology Fee	176,569	329,364	250,000	250,000
322.90-12	Open Permit Search Fee	119,440	134,600	100,000	120,000
322.99-00	Miscellaneous	328,190	315,287	225,000	300,000
	<b>TOTAL LICENSES &amp; PERMITS</b>	<b>6,016,172</b>	<b>7,022,604</b>	<b>5,449,780</b>	<b>5,543,150</b>
<b><u>SERVICE REVENUES</u></b>					
349.11-00	Contract Overtime Building	\$ 1,354	\$ -	\$ 1,460	\$ -
	<b>TOTAL SERVICE REVENUES</b>	<b>1,354</b>	<b>-</b>	<b>1,460</b>	<b>-</b>
<b><u>OTHER SOURCES</u></b>					
381.01-00	General Fund 001	\$ -	\$ -	\$ 7,969,950	\$ -
389.90-10	From Fund Balance	-	-	-	1,895,960
	<b>TOTAL OTHER SOURCES</b>	<b>-</b>	<b>-</b>	<b>7,969,950</b>	<b>1,895,960</b>
	<b>TOTAL REVENUES</b>	<b>6,017,526</b>	<b>7,022,604</b>	<b>13,421,190</b>	<b>7,439,110</b>
<b><u>PERSONNEL SERVICES</u></b>					
12-01	Salaries	\$ 1,483,339	\$ 1,732,642	\$ 2,297,360	\$ 2,773,130
13-00	Salaries Part-Time	-	213	93,170	40,360
14-01	Overtime-Time And A Half	14,156	7,346	20,000	20,000
14-02	Overtime-Straight Time	23,969	35,651	40,000	50,000
15-03	Leave Pay-Out	-	-	40,750	-
21-01	SS & Medicare Matching	113,378	130,761	185,960	220,560
22-01	Pension-General	409,146	547,365	745,280	782,900
23-01	Health	206,271	248,587	476,370	557,640
23-06	Dental	-	-	250	-
23-07	Catastrophic/Intensive Care	-	-	440	-
24-00	Workers' Compensation	54,893	47,596	37,720	49,300
	<b>TOTAL PERSONNEL SERVICES</b>	<b>2,305,152</b>	<b>2,750,161</b>	<b>3,937,300</b>	<b>4,493,890</b>
<b><u>OPERATING EXPENSES</u></b>					
31-30	Professional Services	238,281	128,066	200,000	200,000
34-02	Records Retention	2,979	3,712	26,100	30,000
34-04	Temporary Services	13,370	24,000	10,000	15,000
34-07	Software Support	-	-	1,200	1,200
34-20	Misc Contract Services	17,079	59,015	2,000	42,300
40-01	Travel & Per Diem	15	2,714	-	-
40-02	Local Mileage	5	-	100	100
40-04	Travel/In-County	-	-	390	270
40-05	Travel/Out Of County	-	-	4,000	4,000
41-01	Communications	23,424	26,373	10,840	8,000
41-06	Communication Equipment	-	-	2,400	650
44-02	Rental - Buildings	178,461	188,369	339,360	326,630
44-06	Copiers	-	-	5,080	6,080
44-07	Per Print Cost	-	-	1,300	1,300

**BUILDING (3308)**

FUND 105 \*

		<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
45-01	Liability	-	-	-	37,600
45-04	Bond Insurance	-	-	-	200
46-10	Fleet Charges	19,238	25,279	-	99,670
46-11	Maint Office Equipment	5,110	3,944	4,900	5,600
46-53	IT Charges	-	-	160,000	205,600
47-01	Printing & Binding	4,033	5,451	8,000	7,000
47-02	Photocopying Costs	6,266	6,489	-	-
49-08	Permits & Licenses	-	-	350	2,610
49-26	Credit Card Fees	8,900	13,605	15,000	15,000
49-33	Unsafe Strct/Demo & Maint	3,681	21,586	25,000	25,000
49-54	Vehicle Replcmnt Funding	29,286	25,261	-	-
49-90	Admin Chargeback-Gen Fund	-	-	900,000	1,021,440
51-01	Office Supplies	3,674	6,642	8,100	8,800
52-01	Gas & Oil	14,806	14,332	-	-
52-03	Uniforms	3,744	7,783	12,820	12,820
52-06	Non-Capital Equipment	-	1,280	3,850	1,800
52-07	Non-Capital Furniture	-	14,836	-	-
52-17	Small Equipment	584	489	-	-
52-47	Safety Equipment/Supplies	-	-	900	3,000
52-90	Other Supplies & Expenses	5,440	10,301	-	-
52-95	Other Materials & Supplies	-	-	4,450	4,150
54-01	Subs & Memberships	2,644	3,217	15,740	6,370
54-04	Tuition & Training	2,619	4,611	-	-
54-07	Certification	1,975	4,958	-	-
55-01	Training Registrations	-	-	12,490	12,490
	<b>TOTAL OPERATING EXPENSES</b>	<b>585,614</b>	<b>602,313</b>	<b>1,774,370</b>	<b>2,104,680</b>
<b><u>CAPITAL OUTLAY</u></b>					
64-02	Computer Equipment	287	1,415	-	20,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>287</b>	<b>1,415</b>	<b>-</b>	<b>20,000</b>
<b><u>OTHER USES</u></b>					
91-53	To Fund 503	-	-	-	320,540
99-00	Contingency	-	-	500,000	500,000
98-00	To Fund Balance	-	-	7,209,520	-
	<b>TOTAL OTHER USES</b>	<b>-</b>	<b>-</b>	<b>7,709,520</b>	<b>820,540</b>
	<b>TOTAL EXPENDITURES</b>	<b>2,891,053</b>	<b>3,353,889</b>	<b>13,421,190</b>	<b>7,439,110</b>

\*FY 2013 and FY 2014 actuals were included in the General Fund.

**PROGRAM MODIFICATION**

***Retitle - Electrical, Mechanical and Plumbing Inspectors to Building Inspectors***

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME		TOTAL COST
3308	Community Development	Building		\$0
<b>Justification</b>				
<p>The Community Development Department is requesting to retitle the Electrical Inspector, Mechanical Inspector and Plumbing Inspector positions to Building Inspector to provide one title for all Inspector positions. This retitle will give the Department the authority to hire an Inspector in any discipline - Electrical, Mechanical, Plumbing, and Structural.</p>				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
			-	-
			-	-
			-	-
<b>Total Personnel Costs</b>				-
<b>Reoccurring Operating Costs</b>				
Account Number	Description			Cost
<b>Total Reoccurring Operating Costs</b>				-
<b>One-Time Costs</b>				
Account Number	Description			Cost
<b>Total One-Time Costs</b>				-
<b>Benefits</b>				
<p>Retitling all Inspector positions to Building Inspectors will provide more flexibility and ensure staffing needs are being met.</p>				

**PROGRAM MODIFICATION**

***Retitle - Chief Building Inspector to Chief Structural Inspector***

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME		TOTAL COST
3308	Community Development	Building		\$0
<b>Justification</b>				
<p>The Community Development Department is requesting to retitle the Chief Building Inspector position to Chief Structural Inspector. This title was changed in the Florida Building Code (FBC) and Board of Rules and Appeals (BORA), Chapter 1 amendments in prior years.</p>				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
			-	-
			-	-
			-	-
<b>Total Personnel Costs</b>				-
<b>Reoccurring Operating Costs</b>				
Account Number	Description			Cost
<b>Total Reoccurring Operating Costs</b>				-
<b>One-Time Costs</b>				
Account Number	Description			Cost
<b>Total One-Time Costs</b>				-
<b>Benefits</b>				
<p>The new title will allow the City to be in compliance with the Florida Building Code.</p>				

## PROGRAM MODIFICATION

*Reclassification of Chief Inspector Positions*

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST	
3308	Community Development	Building	\$26,000	
<b>Justification</b>				
Community Development is requesting to increase the salary range for all (4) Chief Inspector - Building, Mechanical, Electrical and Plumbing positions by three steps (7.5 %). This increase is consistent with the request for the Chief Inspector position in the Planning & Engineering Division. Currently, the salary range for Plans Examiners and Chief Inspectors are the same and does not provide an incentive or compensation for the additional responsibilities of a Chief as required by the City and the Florida Building Code. The increased responsibility of a chief include providing interpretations of the Florida Building Code (FBC) (unless the Building Official is certified in that discipline) and supervising and coordinating the workload of Plans Examiners and Inspectors within the subject discipline.				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
-4	Chief Inspectors (Steps 54-57)	(309,070)	(200,900)	(509,970)
4	Chief Inspectors (Steps 57-70)	324,520	211,450	535,970
			-	-
<b>Total Personnel Costs</b>				<b>26,000</b>
<b>Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
<b>Total Reoccurring Operating Costs</b>			<b>-</b>	
<b>One-Time Costs</b>				
Account Number	Description	Cost		
<b>Total One-Time Costs</b>			<b>-</b>	
<b>Benefits</b>				
This reclassification will create a distinct separation between the Chief Inspector and Plans Examiner job classifications while aligning actual supervisory responsibilities and enable the City to retain valuable employees.				

**NEW CAPITAL OUTLAY REQUEST**

DEPT/DIV NO.	DEPARTMENT NAME		DIVISION NAME		TOTAL COST
3308	Community Development		Building		20,000
Priority #	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	1	Plotter Copy Machine	Used to scan and copy large plans for public records requests and/or permitting needs. The current machine is leased and will expire December 2015. Purchasing a new machine has proven to be advantageous and cost effective.	20,000	20,000
					-
					-
					-
					-
					-
					-
					-

**IMPACT FEES**

FUND 125

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>LICENSES &amp; PERMITS</u></b>				
324.12-10 Law Enforcement	2,804	6,704	2,500	3,000
324.12-20 Fire Control	34,859	35,074	35,000	35,000
324.32-91 Z113 Median Improvement	-	-	100	-
324.32-92 Z66 Median Improvement	3,104	14,480	100	2,500
324.32-93 Z67 Median Improvement	2,617	24,206	15,000	15,000
324.32-94 Z69 Median Improvement	2,111	3,733	100	100
324.32-95 Z70 Median Improvement	-	-	100	100
324.62-10 Recreation Land Fee	979	-	100	100
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>46,474</b>	<b>84,197</b>	<b>53,000</b>	<b>55,800</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
361.02-00 Super Now Accounts	62	26	-	-
361.03-00 CD's & T-Bills	2,111	1,343	-	-
361.10-00 Interest & Dividends	6	-	-	-
361.10-01 Interest & Dividends	-	-	-	1,000
361.20-00 State Pool	75	45	-	-
361.30-00 Inc (Dec) Fair Value SBA	4,587	(2,492)	-	-
361.39-00 Inc (Dec) Fair Value Other	(227)	(4)	-	-
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>6,614</b>	<b>(1,082)</b>	<b>-</b>	<b>1,000</b>
<b><u>OTHER SOURCES</u></b>				
389.91-10 Transfer From Rec Land Fees	-	-	17,790	-
389.90-30 Transfer From Police Fees	-	-	113,270	-
389.92-13 Z113 Median Strip Improve	-	-	223,190	-
<b>TOTAL OTHER SOURCES</b>	<b>-</b>	<b>-</b>	<b>354,250</b>	<b>-</b>
<b>TOTAL REVENUES</b>	<b>53,088</b>	<b>83,115</b>	<b>407,250</b>	<b>56,800</b>
<b><u>OTHER USES</u></b>				
91-35 To Fund 325	-	190,000	-	-
91-46 To Fund 502	276,000	-	-	-
98-00 To Fund Balance	-	-	407,250	56,800
<b>TOTAL OTHER USES</b>	<b>276,000</b>	<b>190,000</b>	<b>407,250</b>	<b>56,800</b>
<b>TOTAL EXPENDITURES</b>	<b>276,000</b>	<b>190,000</b>	<b>407,250</b>	<b>56,800</b>

**BROWARD COUNTY HOME CONSORTIUM GRANT**

FUND 145

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>INTERGOVERNMENT REVENUES</u></b>				
337.50-01 Broward County Home Prg Grant	299,603	190,716	117,670	254,020
<b>TOTAL INTERGOVERNMENT REVENUES</b>	<b>299,603</b>	<b>190,716</b>	<b>117,670</b>	<b>254,020</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
369.92-00 Home Sales	167,830	181,652	-	-
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>167,830</b>	<b>181,652</b>	<b>-</b>	<b>-</b>
<b><u>OTHER SOURCES</u></b>				
389.90-10 From Fund Balance	-	-	508,530	-
<b>TOTAL OTHER SOURCES</b>	<b>-</b>	<b>-</b>	<b>508,530</b>	<b>-</b>
<b>TOTAL REVENUES</b>	<b>467,433</b>	<b>372,368</b>	<b>626,200</b>	<b>254,020</b>
<b><u>GRANTS AND AIDS</u></b>				
82-01 Minor Home Repair	-	3,958	-	-
82-02 Purchase Assistance	169,817	104,241	-	-
82-40 Rehab Services Contractor	-	3,550	-	-
82-54 Minor Home Repair	-	-	117,670	254,020
<b>TOTAL GRANTS AND AIDS</b>	<b>169,817</b>	<b>111,749</b>	<b>117,670</b>	<b>254,020</b>
<b><u>OTHER USES</u></b>				
98-00 To Fund Balance	-	-	508,530	-
<b>TOTAL OTHER USES</b>	<b>-</b>	<b>-</b>	<b>508,530</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>169,817</b>	<b>111,749</b>	<b>626,200</b>	<b>254,020</b>

**NEIGHBORHOOD STABILIZATION GRANT FUND**

FUND 147

	<u>FY 2012/2013 ACTUALS</u>	<u>FY 2013/2014 ACTUALS</u>	<u>FY 2014/2015 ADOPTED BUDGET</u>	<u>FY 2015/2016 ADOPTED BUDGET</u>
<b><u>INTERGOVERNMENT REVENUES</u></b>				
331.53-01 Neighborhood Stabilization	983,788	767,446	150,000	-
<b>TOTAL INTERGOVERNMENT REVENUES</b>	<b>983,788</b>	<b>767,446</b>	<b>150,000</b>	<b>-</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
369.01-00 From Fund Balance	-	-	927,490	-
369.92-00 Home Sales	88,632	380,296	-	-
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>88,632</b>	<b>380,296</b>	<b>927,490</b>	<b>-</b>
<b><u>OTHER SOURCES</u></b>				
389.90-10 From Fund Balance	-	-	-	10,700
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,700</b>
<b>TOTAL REVENUES</b>	<b>1,072,420</b>	<b>1,147,742</b>	<b>1,077,490</b>	<b>10,700</b>
<b><u>PERSONNEL SERVICES</u></b>				
12-01 Salaries	76,744	35,178	-	-
21-01 SS & Medicare Matching	5,804	2,694	-	-
22-01 Pension-General	22,242	12,082	-	-
22-04 401A Contributions	-	-	-	-
23-01 Health	12,836	3,502	-	-
23-06 Dental	-	-	-	-
23-07 Catastrophic/Intensive Care	-	-	-	-
24-00 Workers' Compensation	248	159	-	-
<b>TOTAL PERSONAL SERVICES</b>	<b>117,874</b>	<b>53,615</b>	<b>-</b>	<b>-</b>
<b><u>OPERATING EXPENSES</u></b>				
31-30 Professional Services	-	-	25,000	10,000
34-02 Records Retention	-	-	200	200
44-02 Rental - Buildings	3,721	-	-	-
55-01 Training Registrations	-	-	500	500
<b>TOTAL OPERATING EXPENSES</b>	<b>3,721</b>	<b>-</b>	<b>25,700</b>	<b>10,700</b>
<b><u>CAPITAL OUTLAY</u></b>				
65-22 Administrative Cost	26,191	33,346	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>26,191</b>	<b>33,346</b>	<b>-</b>	<b>-</b>
<b><u>GRANTS AND AIDS</u></b>				
82-20 Land/Building Acquisition	435,588	81,574	-	-
82-40 Rehab Services Contractor	56,803	1,400	-	-
82-54 Minor Home Repair	426,337	726,493	124,300	-
<b>TOTAL GRANTS AND AIDS</b>	<b>918,728</b>	<b>809,467</b>	<b>124,300</b>	<b>-</b>
<b><u>OTJER USES</u></b>				
98-00 To Fund Balance	-	-	927,490	-
<b>TOTAL OTHER USES</b>	<b>-</b>	<b>-</b>	<b>927,490</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>1,066,514</b>	<b>896,428</b>	<b>1,077,490</b>	<b>10,700</b>

**COMMUNITY DEVELOPMENT BLOCK GRANT**

FUND 155

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>INTERGOVERNMENT REVENUES</u></b>				
331.50-06 CDBG-Comm Dev Block Grant	-	-	-	844,350
331.70-24 CDBG Revenue-Year 24	530,244	-	-	-
331.70-25 CDBG Revenue-Year 25	258,635	376,594	15,000	-
331.70-26 CDBG Revenue-Year 26	-	-	325,000	-
331.70-27 CDBG Revenue-Year 27	-	-	532,800	-
<b>TOTAL INTERGOVERNMENT REVENUES</b>	<b>788,879</b>	<b>376,594</b>	<b>872,800</b>	<b>844,350</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
369.90-00 Other Miscellaneous	18,074	23,383	-	-
<b>TOTAL OTHER SOURCES</b>	<b>18,074</b>	<b>23,383</b>	<b>-</b>	<b>-</b>
<b>TOTAL REVENUES</b>	<b>806,953</b>	<b>399,977</b>	<b>872,800</b>	<b>844,350</b>
<b><u>CODE ENFORCEMENT (3103)</u></b>				
<b><u>PERSONNEL SERVICES</u></b>				
12-01 Salaries	55,068	55,585	42,600	45,070
14-02 Overtime-Straight Time	25	76	-	-
21-01 SS & Medicare Matching	4,066	4,108	3,260	3,450
22-01 Pension-General	-	497	13,820	13,990
23-01 Health	5,543	6,206	7,720	9,470
24-00 Workers' Compensation	1,640	1,640	1,310	1,020
<b>TOTAL PERSONNEL SERVICES</b>	<b>66,342</b>	<b>68,112</b>	<b>68,710</b>	<b>73,000</b>
<b><u>PLANNING (3301)</u></b>				
<b><u>PERSONNEL SERVICES</u></b>				
12-01 Salaries	28,510	21,095	42,410	55,650
14-01 Overtime-Time And A Half	-	182	-	-
14-02 Overtime-Straight Time	-	28	-	-
21-01 SS & Medicare Matching	2,114	1,433	3,220	4,260
22-01 Pension-General	9,970	7,541	13,610	7,350
22-04 401A Contributions	-	-	640	960
23-01 Health	4,251	6,355	9,840	11,840
23-05 Long Term Care	-	-	-	540
23-06 Dental	-	-	50	70
23-07 Catastrophic/Intensive Care	-	-	160	180
24-00 Workers' Compensation	117	53	100	110
<b>TOTAL PERSONNEL SERVICES</b>	<b>44,962</b>	<b>36,687</b>	<b>70,030</b>	<b>80,960</b>
<b><u>OPERATING EXPENSES</u></b>				
31-30 Professional Services	-	-	20,000	15,000
40-06 Travel/Out Of State	-	-	3,000	3,000
44-02 Rental - Buildings	17,756	-	-	-
51-01 Office Supplies	-	-	800	800
54-01 Subs & Memberships	-	-	1,000	1,500
55-01 Training Registrations	-	-	400	1,200
<b>TOTAL OPERATING EXPENSES</b>	<b>17,756</b>	<b>-</b>	<b>25,200</b>	<b>21,500</b>
<b><u>CAPITAL OUTLAY</u></b>				
65-22 Administrative Cost	11,072	5,598	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>11,072</b>	<b>5,598</b>	<b>-</b>	<b>-</b>

**COMMUNITY DEVELOPMENT BLOCK GRANT**

FUND 155

		<u>FY 2012/2013</u>	<u>FY 2013/2014</u>	<u>FY 2014/2015</u>	<u>FY 2015/2016</u>
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
				<u>BUDGET</u>	<u>BUDGET</u>
<b>PROGRAM SERVICE DELIVERY (3307)</b>					
<b><u>PERSONNEL SERVICES</u></b>					
12-01	Salaries	169,853	70,492	63,340	55,650
14-01	Overtime-Time And A Half	278	182	-	-
14-02	Overtime-Straight Time	-	28	-	-
21-01	SS & Medicare Matching	12,632	5,214	4,840	4,260
22-01	Pension-General	57,319	27,954	20,460	7,350
22-04	401A Contributions	-	-	1,270	960
23-01	Health	27,893	11,628	11,770	9,760
23-05	Long Term Care	-	-	-	540
23-06	Dental	-	-	90	70
23-07	Catastrophic/Intensive Care	-	-	320	180
24-00	Workers' Compensation	456	118	140	160
<b>TOTAL PERSONNEL SERVICES</b>		<b>268,431</b>	<b>115,616</b>	<b>102,230</b>	<b>78,930</b>
<b>LEISURE SERVICES (3601)</b>					
<b><u>PERSONNEL SERVICES</u></b>					
12-01	Salaries	30,974	29,974	33,510	36,090
14-01	Overtime-Time And A Half	279	739	-	-
14-02	Overtime-Straight Time	121	1,599	-	-
21-01	SS & Medicare Matching	2,387	2,452	2,560	2,760
22-01	Pension-General	9,619	10,664	10,820	11,210
23-01	Health	5,568	5,971	7,720	15,070
24-00	Workers' Compensation	1,874	1,907	1,530	1,870
<b>TOTAL PERSONNEL SERVICES</b>		<b>50,822</b>	<b>53,306</b>	<b>56,140</b>	<b>67,000</b>
<b>PLAN NEIGHBORHOOD STUDY (6901)</b>					
<b><u>GRANTS AND AIDS</u></b>					
82-18	Housing Rehabilitation	302,067	123,092	375,560	450,960
82-23	Donations	5,891	-	-	-
82-25	Architectural Barrier Rem	9,365	-	-	-
82-26	Rehab Services Contractor	18,925	8,622	174,930	72,000
<b>TOTAL GRANTS AND AIDS</b>		<b>336,248</b>	<b>131,714</b>	<b>550,490</b>	<b>522,960</b>
<b>TOTAL EXPEDITURES</b>		<b>795,633</b>	<b>411,033</b>	<b>872,800</b>	<b>844,350</b>

## STATE HOUSING INITIATIVE PARTNERSHIP

FUND 165

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b><u>INTERGOVERNMENT REVENUES</u></b>				
335.50-12 Ship Program	153,574	56,118	395,970	618,670
<b>TOTAL INTERGOVERNMENT REVENUES</b>	<b>153,574</b>	<b>56,118</b>	<b>395,970</b>	<b>618,670</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
361.02-00 Super Now Accounts	(63)	(107)	-	-
361.03-00 CD's & T-Bills	225	122	-	-
361.10-00 Interest & Dividends	2	1	-	-
361.20-00 State Pool	81	183	-	-
361.30-00 Inc(Dec) Fair Value SBA	3,827	(2,079)	-	-
361.39-00 Inc(Dec) Fair Value Other	(31)	(1)	-	-
369.90-00 Other Miscellaneous	23,264	10,085	-	-
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>27,305</b>	<b>8,204</b>	<b>-</b>	<b>-</b>
<b><u>OTHER SOURCES</u></b>				
389.90-10 From Fund Balance	-	-	167,490	-
<b>TOTAL OTHER SOURCES</b>	<b>-</b>	<b>-</b>	<b>167,490</b>	<b>-</b>
<b>TOTAL REVENUES</b>	<b>180,879</b>	<b>64,322</b>	<b>563,460</b>	<b>618,670</b>
<b><u>ADMINISTRATION (3301)</u></b>				
<b><u>PERSONNEL SERVICES</u></b>				
12-01 Salaries	-	-	21,210	27,400
21-01 SS & Medicare Matching	-	-	1,620	2,100
22-01 Pension-General	-	-	6,850	-
22-04 401A Contributions	-	-	640	820
23-01 Health	-	-	1,930	2,570
23-05 Long Term Care	-	-	-	460
23-06 Dental	-	-	50	60
23-07 Catastrophic/Intensive Care	-	-	160	160
24-00 Workers' Compensation	-	-	50	60
<b>TOTAL PERSONNEL SERVICES</b>	<b>-</b>	<b>-</b>	<b>32,510</b>	<b>33,630</b>
<b><u>OPERATING EXPENSES</u></b>				
34-20 Misc Contract Services	-	-	100	2,720
40-05 Travel/Out Of County	-	-	1,250	2,000
42-01 Postage	-	-	-	200
46-11 Maint Office Equipment	-	-	200	200
47-01 Printing & Binding	-	-	200	200
51-01 Office Supplies	-	-	1,200	1,200
54-01 Subs & Memberships	-	-	500	1,000
55-01 Training Registrations	-	-	350	1,000
<b>TOTAL OPERATING EXPENSES</b>	<b>-</b>	<b>-</b>	<b>3,800</b>	<b>8,520</b>

## STATE HOUSING INITIATIVE PARTNERSHIP

FUND 165

		FY 2012/2013	FY 2013/2014	FY 2014/2015	FY 2015/2016
		ACTUALS	ACTUALS	ADOPTED	ADOPTED
				BUDGET	BUDGET
<b><u>CAPITAL OUTLAY</u></b>					
65-22	Administrative Cost	4,882	2,724	-	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>4,882</b>	<b>2,724</b>	<b>-</b>	<b>-</b>
<b><u>OTHER USES</u></b>					
98-00	To Fund Balance	-	-	167,490	-
<b>TOTAL OTHER USES</b>		<b>-</b>	<b>-</b>	<b>167,490</b>	<b>-</b>
<b>CAPITAL PROJECTS (6907)</b>					
<b><u>GRANTS AND AIDS</u></b>					
82-01	Minor Home Repair	1,690	-	-	-
82-02	Purchase Assistance	72,151	53,101	83,290	80,000
82-25	Architectural Barrier Rem	-	89,720	126,370	64,060
82-40	Rehab Services Contractor	-	7,400	-	-
82-26	Rehab Services Contractor	-	-	10,000	70,020
82-37	Emergency Roof Repair	-	-	140,000	108,550
82-47	Disaster Mitigatn & Recov	-	-	-	86,780
82-54	Minor Home Repair	-	-	-	167,110
<b>TOTAL GRANTS AND AIDS</b>		<b>73,841</b>	<b>150,221</b>	<b>359,660</b>	<b>576,520</b>
<b>TOTAL EXPENDITURES</b>		<b>78,723</b>	<b>152,945</b>	<b>563,460</b>	<b>618,670</b>



**FUEL AND ROADWAY FUND**

FUND 191

	<b>FY 2012/2013</b>	<b>FY 2013/2014</b>	<b>FY 2014/2015</b>	<b>FY 2015/2016</b>
	<b>ACTUALS</b>	<b>ACTUALS</b>	<b>ADOPTED</b>	<b>ADOPTED</b>
	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
<b><u>REVENUES</u></b>				
TAX & FRANCHISE REVENUES	\$ 1,454,296	\$ 1,498,020	\$ 1,581,980	\$ 1,630,130
INTERGOVERNMENT REVENUES	74,254	72,087	757,750	787,970
SERVICE REVENUES	30,472	64,858	70,220	62,240
MISCELLANEOUS REVENUES	57,596	40,110	45,800	50,200
OTHER SOURCES	-	-	2,690,870	720,950
<b>TOTAL REVENUES</b>	<b>1,616,618</b>	<b>1,675,075</b>	<b>5,146,620</b>	<b>3,251,490</b>
<b><u>EXPENDITURES</u></b>				
PERSONNEL SERVICES	4,464,706	1,656,847	1,346,340	1,425,540
OPERATING EXPENSES	2,653,776	1,523,685	1,569,610	1,375,170
CAPITAL OUTLAY	13,946	36,516	356,000	357,200
OTHER USES	50,000	-	1,874,670	93,580
<b>TOTAL EXPENDITURES</b>	<b>7,182,428</b>	<b>3,217,048</b>	<b>5,146,620</b>	<b>3,251,490</b>
<b>NET RESULTS</b>	<b>\$ (5,565,810)</b>	<b>\$ (1,541,973)</b>	<b>\$ -</b>	<b>\$ -</b>

**FUEL AND ROADWAY FUND**

FUND 191

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>TAX &amp; FRANCHISE REVENUES</u></b>				
312.40-02 Local Option Gas Tax	839,269	867,850	867,150	900,000
312.40-03 Add'l Gas Tax (Capital)	526,096	539,049	624,830	637,330
312.40-04 LOGT (5th Cent)	88,931	91,121	90,000	92,800
<b>TOTAL TAX &amp; FRANCHISE REVENUES</b>	<b>1,454,296</b>	<b>1,498,020</b>	<b>1,581,980</b>	<b>1,630,130</b>
<b><u>INTERGOVERNMENT REVENUES</u></b>				
335.10-12 Revenue Sharing	-	-	687,080	717,300
335.49-01 Fuel Tax Refund	74,254	72,087	70,670	70,670
<b>TOTAL INTERGOVERNMENT REVENUES</b>	<b>74,254</b>	<b>72,087</b>	<b>757,750</b>	<b>787,970</b>
<b><u>SERVICE REVENUES</u></b>				
344.30-01 Bus Fares	-	-	28,620	25,000
344.90-01 Sidewalk Replacement	30,472	60,494	37,240	37,240
344.90-02 Roadway Restoration	-	4,364	4,360	-
<b>TOTAL SERVICE REVENUES</b>	<b>30,472</b>	<b>64,858</b>	<b>70,220</b>	<b>62,240</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
361.02-00 Super Now Accounts	215	139	-	-
361.02-04 LOGT Additional	211	145	-	-
361.02-06 General Fund	39	17	-	-
361.03-00 CD's & T-Bills	2,844	2,370	-	-
361.03-04 LOGT Add'l	2,789	2,470	-	-
361.03-06 General Fund	513	297	-	-
361.10-00 Interest & Dividends	7	1	-	-
361.10-01 Interest & Dividends	-	-	-	5,000
361.10-04 LOGT Additional	7	1	-	-
361.10-06 General Fund	1	-	-	-
361.20-00 State Pool	198	273	-	-
361.20-04 LOGT Additional	194	284	-	-
361.20-06 General Fund	36	34	-	-
361.30-00 Inc(Dec) Fair Value SBA	1,154	(625)	-	-
361.30-04 LOGT Additional	1,132	(652)	-	-
361.30-06 General Fund	208	(78)	-	-
361.39-00 Inc(Dec) Fair Value Other	(315)	(41)	-	-
361.39-04 LOGT Additional	(309)	(43)	-	-
361.39-06 General Fund	(57)	(5)	-	-
361.99-99 Interest Summary	-	-	5,000	-
369.90-00 Other Miscellaneous	48,729	35,523	40,800	45,200
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>57,596</b>	<b>40,110</b>	<b>45,800</b>	<b>50,200</b>
<b><u>OTHER SOURCES</u></b>				
387.01-00 General Fund 001	-	-	633,730	485,400
389.90-10 From Fund Balance	-	-	2,057,140	235,550
<b>TOTAL OTHER SOURCES</b>	<b>-</b>	<b>-</b>	<b>2,690,870</b>	<b>720,950</b>
<b>TOTAL REVENUES</b>	<b>1,616,618</b>	<b>1,675,075</b>	<b>5,146,620</b>	<b>3,251,490</b>

## TRANSPORTATION (3632)

### PROGRAM/SERVICES DESCRIPTION

The Transportation Division provides a low-cost mini-bus and medical transportation service to the residents. Mini-buses operate on a regular schedule, picking up passengers in residential areas and transporting them to and from a variety of destinations. Medical transportation is offered to pre-qualified eligible residents. The division also provides transportation service to the Recreation Division for Kids Day Off, mini camps and the summer camp program.

### FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ The boundaries for the medical transportation program were expanded to include portions of Coral Springs and the Cleveland Clinic in Weston.
- ◇ The AM Rec Shuttle was implemented for residents to provide transportation to the Senior Center for recreation programs each day.
- ◇ Instituted a community outreach program to increase awareness of the transportation program and to ensure communication with the public remains open.

### FY 2015/2016 OBJECTIVES/GOALS

- ◇ Add a once a week route to the Broward Mall/Jacaranda Plaza to meet the high volume of requests.
- ◇ Increase medical ridership by 10%.
- ◇ Secure certification for all drivers in Passenger Service and Safety (PASS) Basic Training through the CTAA (Community Transportation Association of America).

PERFORMANCE MEASURES	FY 2013/2014	FY 2014/2015	3/31/2015	FY 2015/2016
	ACTUAL	TARGET	ACTUAL	TARGET
Number of bus riders (one way bus trips)	33,694	41,900	16,462	35,000
Average number of bus riders per hour	6.02	6.10	6.36	6.25
Number of senior trips	38	44	17	40
Number of special events, camp trips and other programs	70	67	26	72

**TRANSPORTATION (3632)**

FUND 191\*

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 519,659	\$ 534,375	\$ 623,340	\$ 646,630
OPERATING EXPENSES	102,151	55,163	10,870	11,290
<b>TOTAL EXPENDITURES</b>	<b>\$ 621,810</b>	<b>\$ 589,538</b>	<b>\$ 634,210</b>	<b>\$ 657,920</b>

<b>SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET</b>
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**PERSONNEL SERVICES**                      \$        23,290

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements effective October 1, 2012 and October 1, 2013 settled in April 2015 and annual increases in pensions and insurance benefits.

**OPERATING EXPENSES**                      \$            420

The positive variance is primarily attributed to the increase in training expenses.

<b>PERSONNEL COMPLEMENT</b>				
	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED	FY 2015/2016 ADOPTED
Transportation Supervisor	1	1	1	1
Bus Driver II	7	7	7	7
Transportation Dispatch/Driver II	1	1	1	1
Bus Driver II PT	2	2	2	2
Seasonal Bus Driver II	1	1	1	1
<b>TOTAL POSITIONS</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>
<b>Total Full-Time Positions</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>
<b>Total Part-Time Positions</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Seasonal Positions</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Total FTE'S</b>	<b>10.21</b>	<b>10.21</b>	<b>10.21</b>	<b>10.21</b>

\*FY 2013 and FY 2014 actuals were included in the General Fund.

**TRANSPORTATION (3632)**

FUND 191 \*

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b><u>PERSONNEL SERVICES</u></b>				
12-01 Salaries	\$ 309,856	\$ 337,389	\$ 332,330	\$ 354,300
13-00 Salaries Part-Time	-	-	32,960	35,660
13-01 Temporary & Seasonal	-	-	-	5,050
14-01 Overtime-Time And A Half	1,526	2,153	1,750	2,750
14-02 Overtime-Straight Time	2,211	3,077	2,000	3,000
21-01 SS & Medicare Matching	22,524	24,791	27,930	30,650
22-01 Pension-General	91,246	70,639	107,800	80,220
23-01 Health	76,152	84,604	100,380	114,550
23-07 Catastrophic/Intensive Care	-	-	330	-
24-00 Workers' Compensation	16,144	11,722	17,860	20,450
<b>TOTAL PERSONNEL SERVICES</b>	<b>519,659</b>	<b>534,375</b>	<b>623,340</b>	<b>646,630</b>
<b><u>OPERATING EXPENSES</u></b>				
31-20 Medical Services	-	-	1,000	1,110
34-20 Misc Contract Services	2,900	1,395	4,000	500
46-10 Fleet Charges	-	-	-	-
46-13 Maint Communication Equip	840	-	2,070	2,100
46-90 Maint of Auto Equipment	-	-	-	250
47-01 Printing & Binding	324	-	450	650
47-02 Photocopying Costs	139	1,090	-	-
49-49 Miscellaneous	-	-	300	400
51-01 Office Supplies	-	247	300	300
52-01 Gas & Oil	94,132	47,897	-	-
52-03 Uniforms	2,129	1,893	2,000	2,220
52-06 Non-Capital Equipment	-	-	-	200
52-12 Custodial	328	249	250	250
52-90 Other Supplies & Expenses	1,359	2,392	-	-
52-95 Other Materials & Supplies	-	-	500	1,950
55-01 Training Registrations	-	-	-	1,360
<b>TOTAL OPERATING EXPENSES</b>	<b>102,151</b>	<b>55,163</b>	<b>10,870</b>	<b>11,290</b>
<b>TOTAL EXPENDITURES</b>	<b>621,810</b>	<b>589,538</b>	<b>634,210</b>	<b>657,920</b>

\*FY 2013 and FY 2014 actuals were included in the General Fund.



## STREETS MAINTENANCE (4340)

### PROGRAM/SERVICES DESCRIPTION

The Fuel & Roadway Fund 191 is utilized to construct, reconstruct, repair and maintain City of Sunrise streets, roadways, right of ways, median strips, concrete sidewalks, curbing and streetlights. Additional transportation expenditures include resurfacing/ transportation capital projects, bridge maintenance, traffic engineering, signalization and pavement marking. This fund is administered by the Utilities Department/Public Works Division. Authorized uses are defined by the Florida Statutes 336.025 (1) (a) 2 and are to be used for transportation related expenditures only. This program will include milling and resurfacing of portions of the neighborhood bound by NW 63rd Avenue and Sunset Strip and NW 18th Pl and NW 12th Court (approximately 2.5 miles of residential road).

### FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Installation of stormwater infrastructure at Public Works Complex.
- ◇ Repaired concrete sidewalks as part of the City's concrete sidewalk repair and replacement program.
- ◇ Restored roadways that have been damaged due to water and sewer infrastructure repairs.

### FY 2015/2016 OBJECTIVES/GOALS

- ◇ Mill and resurface 3 miles of asphalt roadways.
- ◇ Prioritize roadway milling and resurfacing projects throughout the City.

PERFORMANCE MEASURES	FY 2013/2014	FY 2014/2015	3/31/2015	FY 2015/2016
	ACTUAL	TARGET	ACTUAL	TARGET
Mill and resurface of roadways (miles)	3.22	10	0	3
Concrete sidewalk removal/replacement (sq.ft.) by City	7,500	7,500	7,000	7,500
Contractor concrete sidewalk removal/replacement (sq.ft.)	1,000	1,000	0	0
Curbs swept (miles)	774	3,775	1,100	1,300
Asphalt roadway restoration repairs (tons)	320	320	450	450

**STREETS MAINTENANCE (4340)**

FUND 191 \*

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 3,945,047	\$ 1,122,472	\$ 723,000	\$ 778,910
OPERATING EXPENSES	2,551,625	1,468,522	1,558,740	1,363,880
CAPITAL OUTLAY	13,946	36,516	356,000	357,200
GRANTS & AIDS	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 6,560,618</b>	<b>\$ 2,627,510</b>	<b>\$ 4,512,410</b>	<b>\$ 2,593,570</b>

<b>SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET</b>
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<b>PERSONNEL SERVICES</b>	<b>\$ 55,910</b>
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The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements effective October 1, 2012 and October 1, 2013 settled in April 2015 and annual increases in pensions and insurance benefits.

<b>OPERATING EXPENSES</b>	<b>\$ (194,860)</b>
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The negative variance is primarily attributed to a decrease in fleet charges.

<b>CAPITAL OUTLAY</b>	<b>\$ 1,200</b>
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The positive variance is due to changes in capital needs from year to year. In FY 2016, the budget includes a plate compactor, a cutoff saw and a concrete saw.

Note: This budget includes the portion of salary and benefit costs for positions that are split-funded. These positions are reflected in the personnel complement for the Utilities Field Operations Division.

\*FY 2013 and FY 2014 actuals were included in the General Fund.

**STREETS MAINTENANCE (4340)**

FUND 191 \*

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>PERSONNEL SERVICES</u></b>				
12-01 Salaries	\$ 1,215,892	\$ 343,805	\$ 380,980	\$ 449,040
14-01 Overtime-Time And A Half	8,171	3,338	6,000	4,000
14-02 Overtime-Straight Time	4,799	3,481	5,000	2,500
15-04 Auto Allowance	743	-	-	-
21-01 SS & Medicare Matching	92,182	26,295	29,130	35,290
22-01 Pension-General	344,835	98,372	123,560	127,180
22-04 401A Contributions	-	-	1,780	1,620
23-01 Health	244,650	64,284	149,370	127,840
23-05 Long Term Care	-	-	-	700
23-06 Dental	-	-	230	190
23-07 Catastrophic/Intensive Care	-	-	550	360
24-00 Workers' Compensation	63,283	25,584	26,400	30,190
29-00 Fringe Benefits	7,385	15,493	-	-
<b>TOTAL PERSONNEL SERVICES</b>	<b>1,981,940</b>	<b>580,652</b>	<b>723,000</b>	<b>778,910</b>
<b><u>OPERATING EXPENSES</u></b>				
34-20 Misc Contract Services	-	395	16,500	93,500
34-21 Grounds Maintenance	457,008	114,708	115,190	-
34-22 Tree Maintenance	30,500	6,500	7,500	7,500
41-01 Communications	9,767	539	80	-
43-01 Electricity	47,338	6,316	6,140	6,640
43-02 Electricity - St Lights	609,173	762,231	749,660	784,020
43-03 Electricity - Mall Lights	43,922	47,726	49,810	53,130
43-04 Electricity - Median Pumps	15,734	17,011	17,660	18,950
43-10 Water & Wastewater	69,239	17,391	70,940	67,970
43-15 Stormwater	2,324	798	5,440	5,440
44-06 Copiers	-	-	1,190	1,190
44-07 Per Print Cost	-	-	120	600
46-10 Fleet Charges	119,991	124,175	313,670	136,880
46-13 Maint Communication Equip	924	132	1,380	1,400
46-29 Maint Other Equipment	315	-	-	-
46-40 Maint Building	2,112	582	-	-
47-01 Printing & Binding	172	-	-	-
47-02 Photocopying Costs	183	72	-	-
49-08 Permits & Licenses	375	-	-	-
49-48 Earth Day Celebration	-	-	350	1,200
49-54 Vehicle Replcmnt Funding	121,903	123,662	-	-
51-01 Office Supplies	691	100	100	100
52-01 Gas & Oil	86,376	9,451	-	-
52-02 Chemicals	-	-	4,000	4,000
52-03 Uniforms	6,126	1,123	2,110	2,530
52-13 Irrigation	23,266	127	2,300	2,300
52-17 Small Equipment	3,696	2,939	-	-
52-43 Small Hand Tools	-	-	4,800	4,800
52-90 Other Supplies & Expenses	4,865	3,169	-	-
52-95 Other Materials & Supplies	-	-	4,220	3,000
53-01 Street Maintenance	54,055	60,208	121,500	104,500
53-03 Median Strip R&R	19,359	1,358	61,300	61,300
54-01 Subs & Memberships	6,126	1,123	280	430
54-02 Tuition	463	94	-	-
55-01 Training Registrations	-	-	2,500	2,500
<b>TOTAL OPERATING EXPENSES</b>	<b>1,736,003</b>	<b>1,301,930</b>	<b>1,558,740</b>	<b>1,363,880</b>

**STREETS MAINTENANCE (4340)**

FUND 191 \*

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>CAPITAL OUTLAY</u></b>				
63-01 Improvements Not Bldg	-	8,371	-	-
63-13 Culvert Replacement/Repair	-	2,689	-	-
63-30 Street Light Replacement	6,844	6,475	-	-
64-01 Machines & Equipment	7,102	18,169	56,000	7,200
64-03 Radio & Communication Equip	-	812	-	-
65-02 Design	-	-	25,400	25,400
65-05 Other Costs	-	-	5,100	5,100
65-10 Construction	-	-	269,500	319,500
<b>TOTAL CAPITAL OUTLAY</b>	<b><u>13,946</u></b>	<b><u>36,516</u></b>	<b><u>356,000</u></b>	<b><u>357,200</u></b>
<b><u>OTHER USES</u></b>				
91-02 To General Fund 001	50,000	-	-	-
98-00 To Fund Balance	-	-	1,781,090	-
99-00 Contingency	-	-	93,580	93,580
<b>TOTAL OTHER USES</b>	<b><u>50,000</u></b>	<b><u>-</u></b>	<b><u>1,874,670</u></b>	<b><u>93,580</u></b>
<b>TOTAL EXPENDITURES</b>	<b><u>3,781,889</u></b>	<b><u>1,919,098</u></b>	<b><u>4,512,410</u></b>	<b><u>2,593,570</u></b>

\*FY 2013 and FY 2014 actuals were included in the General Fund.

## NEW CAPITAL OUTLAY REQUEST

DEPT/DIV NO.	DEPARTMENT NAME		DIVISION NAME		TOTAL COST
191-4340	Utilities		Streets Maintenance		7,200
Priority #	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	1	Plate compactor	Replacement for AO 10028 Plate compactor. It has exceeded its life expectancy and is over 14 years old . This item is used daily for compaction of concrete sidewalk and small asphalt repairs	4,000	4,000
2	1	Hand held cutoff saw	Replacement of Stihl Cut Quick Saw AO15953 model TS 760 with 16 inch saw blade capacity. Used in daily field operations to cut concrete joints, asphalt, pipe, and in emergency situations such as a hurricane.	1,500	1,500
3	1	Walk behind Concrete saw	Replacement for AO 10027 Stone CS-1 walk behind concrete saw. This saw has exceeded its useful life. It is used for the cutting of concrete sidewalk and asphalt roadways repairs of various thicknesses.	1,700	1,700
					-
					-
					-



**CONFISCATION - TREASURY (3149)**

FUND 610

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>FINES &amp; FORFEIT REVENUES</u></b>				
359.10-01 Other Governments	12,694	2,654,486	-	-
<b>TOTAL FINES &amp; FORFEIT REVENUES</b>	<b>12,694</b>	<b>2,654,486</b>	<b>-</b>	<b>-</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
361.02-00 Super Now Accounts	32	5,702	-	-
361.03-00 CD's & T-Bills	656	-	-	-
361.10-00 Interests & Dividends	3	-	-	-
361.20-00 State Pool	40	-	-	-
324.39-00 Inc(Dec) Fair Value Other	(95)	-	-	-
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>636</b>	<b>5,702</b>	<b>-</b>	<b>-</b>
<b><u>OTHER SOURCES</u></b>				
389.90-10 From Fund Balance	-	-	2,681,750	945,850
<b>TOTAL OTHER SOURCES</b>	<b>-</b>	<b>-</b>	<b>2,681,750</b>	<b>945,850</b>
<b>TOTAL REVENUES</b>	<b>13,330</b>	<b>2,660,188</b>	<b>2,681,750</b>	<b>945,850</b>
<b><u>PERSONNEL SERVICES</u></b>				
14-01 Overtime-Time And A Half	\$ 265,423	\$ -	\$ -	\$ 275,000
21-01 SS & Medicare Matching	-	-	-	21,040
29-00 Fringe Benefits	142,671	-	-	170,500
<b>TOTAL PERSONNEL SERVICES</b>	<b>408,094</b>	<b>-</b>	<b>-</b>	<b>466,540</b>
<b><u>OPERATING EXPENSES</u></b>				
32-01 Auditing - Annual	-	-	2,500	2,500
34-01 Banking Services	3	546	-	-
35-00 Special Investigations	-	-	-	130,000
44-01 Rental - Automobiles	-	-	-	182,600
46-90 Maint of Auto Equipment	-	-	-	25,000
52-04 Protective Clothing	-	-	-	14,760
52-17 Small Equipment	-	98,377	-	-
<b>TOTAL OPERATING EXPENSES</b>	<b>3</b>	<b>98,923</b>	<b>2,500</b>	<b>354,860</b>
<b><u>CAPITAL OUTLAY</u></b>				
64-01 Machines & Equipment	-	-	162,500	124,450
64-02 Computer Equipment	-	21,250	44,000	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>21,250</b>	<b>206,500</b>	<b>124,450</b>
<b><u>OTHER USES</u></b>				
98-00 To Fund Balance	-	-	2,472,750	-
<b>TOTAL OTHER USES</b>	<b>-</b>	<b>-</b>	<b>2,472,750</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>408,097</b>	<b>120,173</b>	<b>2,681,750</b>	<b>945,850</b>

## NEW CAPITAL OUTLAY REQUEST

DEPT/DIV NO.	DEPARTMENT NAME		DIVISION NAME		TOTAL COST
3149	Police		Vice, Intelligence and Narcotics		124,450
Priority #	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	1	Investigation Management Equipment	Multiple new equipment items needed to further criminal investigations.	26,310	26,310
2	1	Battery Powered HD DVR System	New battery powered HD DVR System used for undercover surveillance investigations.	3,500	3,500
3	2	Night Vision Equipment	New night vision rifle attachment for sniper - SWAT.	11,200	22,400
4	1	Camera Tower	New camera tower to provide security/surveillance in large areas for public safety.	72,240	72,240
					-
					-
					-

**CONFISCATION - FEDERAL (3150)**

FUND 610

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>FINES &amp; FORFEIT REVENUES</u></b>				
359.10-01 Other Governments	1,563,594	1,262,493	-	-
<b>TOTAL FINES &amp; FORFEIT REVENUES</b>	<b>1,563,594</b>	<b>1,262,493</b>	<b>-</b>	<b>-</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
361.02-00 Super Now Accounts	2,358	3,193	-	-
361.03-00 CD's & T-Bills	2,368	-	-	-
361.10-00 Interests & Dividends	56	-	-	-
361.20-00 State Pool	1,566	-	-	-
324.39-00 Inc(Dec) Fair Value Other	(335)	-	-	-
364.01-00 Cash Proceeds	-	2,316	-	-
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>6,013</b>	<b>5,509</b>	<b>-</b>	<b>-</b>
<b><u>OTHER SOURCES</u></b>				
389.90-10 From Fund Balance	-	-	2,307,470	695,300
<b>TOTAL OTHER SOURCES</b>	<b>-</b>	<b>-</b>	<b>2,307,470</b>	<b>695,300</b>
<b>TOTAL REVENUES</b>	<b>1,569,607</b>	<b>1,268,002</b>	<b>2,307,470</b>	<b>695,300</b>
<b><u>PERSONNEL SERVICES</u></b>				
14-01 Overtime-Time And A Half	\$ 67,247	\$ 261,475	\$ 275,000	\$ -
29-00 Fringe Benefits	27,011	127,454	195,250	-
<b>TOTAL PERSONNEL SERVICES</b>	<b>94,258</b>	<b>388,929</b>	<b>470,250</b>	<b>-</b>
<b><u>OPERATING EXPENSES</u></b>				
31-11 Legal Services	-	-	150,000	-
31-16 Legal Fees/Operations	-	31,838	-	-
31-30 Professional Services	3,665	7,480	-	-
31-37 Translation Services	-	-	50,000	50,000
32-01 Auditing - Annual	-	-	2,500	2,500
34-01 Banking Services	305	367	300	300
34-05 Building Maint Services	-	-	4,300	4,500
34-07 Software Support	-	-	27,000	61,200
34-20 Misc Contract Services	-	-	8,000	8,000
34-40 Outside Lab Service	-	-	40,000	40,000
35-00 Special Investigations	-	175,000	150,000	-
35-01 Other	45,625	55,264	28,000	47,000
35-03 Flash Roll	-	-	5,000	5,000
40-05 Travel/Out Of County	-	-	-	2,000
40-06 Travel/Out Of State	-	-	5,000	5,000
41-01 Communications	53,937	57,820	57,600	57,600
43-01 Electricity	6,366	9,614	10,000	10,000
44-01 Rental - Automobiles	126,601	132,919	166,000	-
44-02 Rental - Buildings	64,523	64,117	50,000	50,000
44-06 Copiers	-	-	1,080	1,080
45-02 Property	2,274	3,145	3,020	3,020
45-05 Flood	2,121	758	820	820
46-10 Fleet Charges	13,529	31,465	104,030	107,850
46-11 Maint Office Equipment	5,722	23,025	-	-
47-01 Printing & Binding	-	-	1,000	1,000
47-02 Photocopying Costs	1,001	851	-	-
49-75 Law Enforcement Purposes	-	-	-	17,000
51-01 Office Supplies	3,000	3,051	4,000	4,000
52-01 Gas & Oil	68,051	57,781	-	-

**CONFISCATION - FEDERAL (3150)**

FUND 610

		<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
52-03	Uniforms	-	26,688	19,000	19,000
52-06	Non-Capital Equipment	-	-	10,500	10,500
52-16	Canine	7,683	5,576	7,000	7,700
52-90	Other Supplies & Expenses	11,466	23,639	-	-
52-95	Other Materials & Supplies	-	-	15,900	15,900
54-01	Subs & Memberships	-	300	300	400
55-01	Training Registrations	-	-	15,000	15,000
	<b>TOTAL OPERATING EXPENSES</b>	<b>415,869</b>	<b>710,698</b>	<b>935,350</b>	<b>546,370</b>
<b><u>CAPITAL OUTLAY</u></b>					
64-01	Machines & Equipment	-	28,427	93,960	148,930
64-02	Computer Equipment	3,741	86,913	-	-
64-03	Radio & Communication Equip	-	-	10,000	-
64-05	Motor Vehicles	-	-	24,870	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>3,741</b>	<b>115,340</b>	<b>128,830</b>	<b>148,930</b>
<b><u>OTHER USES</u></b>					
98-00	To Fund Balance	-	-	773,040	-
	<b>TOTAL OTHER USES</b>	<b>-</b>	<b>-</b>	<b>773,040</b>	<b>-</b>
	<b>TOTAL EXPENDITURES</b>	<b>513,868</b>	<b>1,214,967</b>	<b>2,307,470</b>	<b>695,300</b>

## NEW CAPITAL OUTLAY REQUEST

DEPT/DIV NO.	DEPARTMENT NAME		DIVISION NAME		TOTAL COST
3150	Police		Vice, Intelligence and Narcotics		148,930
Priority #	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	5	Stress Vest	New laser activated training tool to enhance the protection of the officers.	5,020	25,100
2	1	Surveillance Equipment	Multiple equipment requests for undercover surveillance used for Criminal Investigations, and tracking vehicles and potential targets.	87,230	87,230
3	10	Bulletproof Vest	Replacement of 10 bulletproof tactical vests that have exceeded 5-7 year life cycle.	2,410	24,100
4	1	T3 Motion Electric Vehicle	New electric vehicle to enhance community relations at various community events	12,500	12,500
					-
					-
					-

**CONFISCATION - STATE (3151)**

FUND 610

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>SERVICE REVENUES</u></b>				
342.90-32 Vehicle Release	58,550	34,560	-	-
<b>TOTAL SERVICE REVENUES</b>	<b>58,550</b>	<b>34,560</b>	<b>-</b>	<b>-</b>
<b><u>FINES &amp; FORFEIT REVENUES</u></b>				
358.20-00 Sale Contraband Property	15,654	31,019	-	-
359.10-01 Other Governments	478,982	353,311	-	-
<b>TOTAL FINES &amp; FORFEIT REVENUES</b>	<b>494,636</b>	<b>384,330</b>	<b>-</b>	<b>-</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
361.02-00 Super Now Accounts	2,686	21,267	-	-
361.03-00 CD's & T-Bills	15,701	-	-	-
361.10-00 Interests & Dividends	33	-	-	-
361.20-00 State Pool	951	-	-	-
324.39-00 Inc(Dec) Fair Value Other	(1,736)	-	-	-
364.01-00 Cash Proceeds	-	-	-	-
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>17,635</b>	<b>21,267</b>	<b>-</b>	<b>-</b>
<b><u>OTHER SOURCES</u></b>				
389.90-10 From Fund Balance	-	-	1,873,860	431,850
<b>TOTAL OTHER SOURCES</b>	<b>-</b>	<b>-</b>	<b>1,873,860</b>	<b>431,850</b>
<b>TOTAL REVENUES</b>	<b>570,821</b>	<b>440,157</b>	<b>1,873,860</b>	<b>431,850</b>
<b><u>PERSONNEL SERVICES</u></b>				
12-01 Salaries	\$ 56,506	\$ 59,045	\$ 61,490	\$ 67,870
21-01 SS & Medicare Matching	4,197	4,419	4,700	5,190
22-01 Pension-General	19,750	20,941	19,950	21,070
23-01 Health	5,440	6,152	7,720	8,650
24-00 Workers' Compensation	-	-	2,180	2,670
<b>TOTAL PERSONNEL SERVICES</b>	<b>85,893</b>	<b>90,557</b>	<b>96,040</b>	<b>105,450</b>
<b><u>OPERATING EXPENSES</u></b>				
31-11 Legal Services	133,102	43,907	25,000	80,000
31-30 Professional Services	25,247	8,242	-	-
31-37 Translation Services	-	-	7,500	7,500
34-01 Banking Services	362	731	1,300	1,300
35-00 Special Investigations	136,800	66,535	100,000	100,000
35-01 Other	-	3,701	14,000	14,000
40-05 Travel/Out Of County	-	-	700	700
49-75 Law Enforcement Purposes	72,007	76,180	100,000	80,000
52-03 Uniforms	48,650	-	-	-
52-17 Small Equipment	33,058	152	-	-
52-90 Other Supplies & Expenses	2,032	1,946	-	-
54-01 Subs & Memberships	-	-	100	100
54-04 Tuition & Training	6,919	12,355	-	-
<b>TOTAL OPERATING EXPENSES</b>	<b>458,177</b>	<b>213,749</b>	<b>248,600</b>	<b>283,600</b>
<b><u>CAPITAL OUTLAY</u></b>				
64-01 Machines & Equipment	128,776	58,961	22,500	15,500
64-02 Computer Equipment	10,125	1,188,392	-	-
64-05 Motor Vehicles	66,699	-	24,800	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>205,600</b>	<b>1,247,353</b>	<b>47,300</b>	<b>15,500</b>

**CONFISCATION - STATE (3151)**

FUND 610

	<u>FY 2012/2013</u>	<u>FY 2013/2014</u>	<u>FY 2014/2015</u>	<u>FY 2015/2016</u>
	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>ADOPTED</u>	<u>ADOPTED</u>
			<u>BUDGET</u>	<u>BUDGET</u>
<b><u>GRANTS AND AIDS</u></b>				
82-23 Donations	<u>19,800</u>	<u>28,800</u>	<u>22,300</u>	<u>27,300</u>
<b>TOTAL GRANTS AND AIDS</b>	<b><u>19,800</u></b>	<b><u>28,800</u></b>	<b><u>22,300</u></b>	<b><u>27,300</u></b>
<b><u>OTHER USES</u></b>				
98-00 To Fund Balance	<u>-</u>	<u>-</u>	<u>1,459,620</u>	<u>-</u>
<b>TOTAL OTHER USES</b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>1,459,620</u></b>	<b><u>-</u></b>
<b>TOTAL EXPENDITURES</b>	<b><u>769,470</u></b>	<b><u>1,580,459</u></b>	<b><u>1,873,860</u></b>	<b><u>431,850</u></b>

**NEW CAPITAL OUTLAY REQUEST**

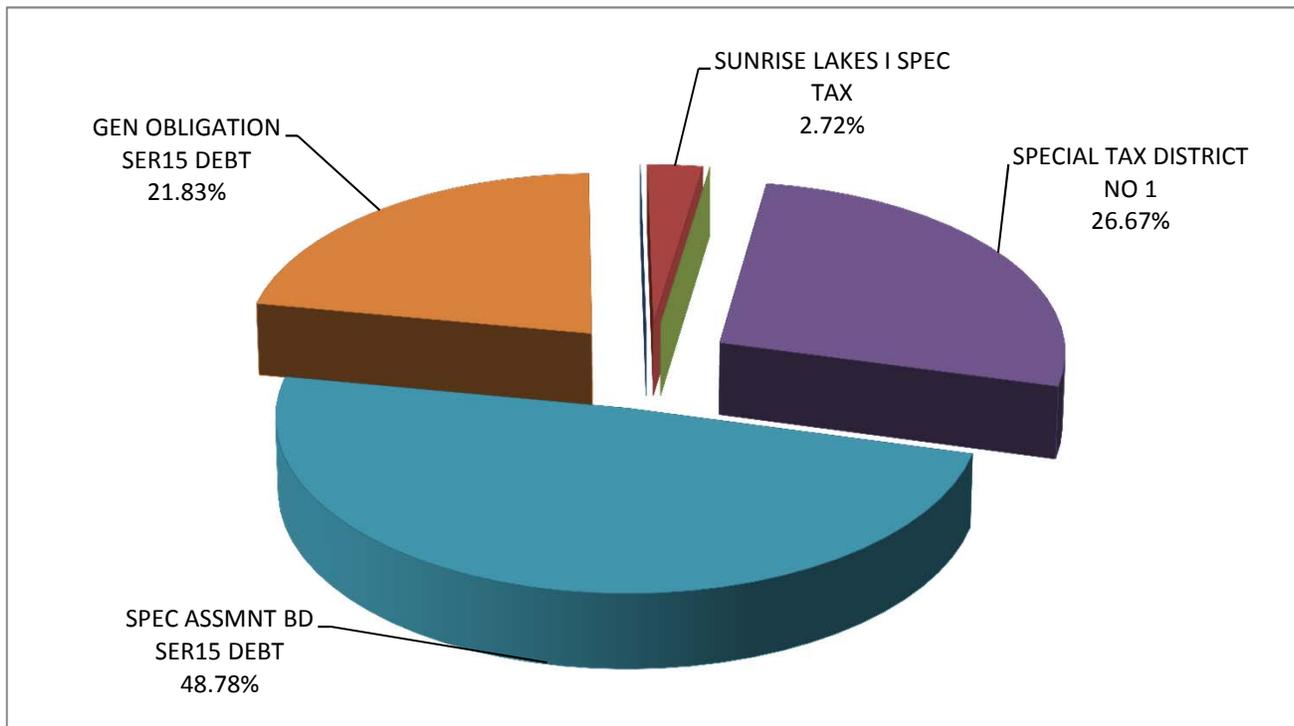
DEPT/DIV NO.	DEPARTMENT NAME		DIVISION NAME		TOTAL COST
3151	Police		Vice, Intelligence and Narcotics		15,500
Priority #	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	1	Police Dog	Replacement of K9 police dog.	15,500	15,500
					-
					-
					-
					-
					-
					-



## DEBT SERVICES FUNDS SUMMARY BY FUND

FUND	FY 2012/2013 ACTUAL	FY 2013/2014 ACTUAL	FY 2014/2015 ADOPTED	FY 2015/2016 ADOPTED	% TOTAL BUDGET
PUBLIC DEBT SERVICE	11,612,986	640,956	-	-	0.00%
SUNRISE LAKES I SPEC TAX	270,389	271,313	271,740	266,960	2.72%
SUNRISE LAKES II SPEC TAX	276,571	1,499	-	-	0.00%
SPECIAL TAX DISTRICT NO 1	2,624,882	2,613,850	5,800,300	2,616,300	26.67%
SPEC ASSMNT BD SER15 DEBT	-	-	-	4,784,300	48.78%
GEN OBLIGATION SER15 DEBT	-	-	-	2,141,050	21.83%
<b>TOTAL</b>	<b>\$ 14,784,828</b>	<b>\$ 3,527,618</b>	<b>\$ 6,072,040</b>	<b>\$ 9,808,610</b>	<b>100.00%</b>

### FY 2015/2016 - Debt Service Funds \$9,808,610



**SUNRISE LAKES PHASE I SPECIAL TAX**

FUND 206

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>LICENSES &amp; PERMITS</u></b>				
325.10-00 Capital Improvements	270,300	270,600	271,740	266,710
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>270,300</b>	<b>270,600</b>	<b>271,740</b>	<b>266,710</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
361.01-00 Trustee Accounts	-	-	-	250
361.02-00 Super Now Accounts	314	192	-	-
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>314</b>	<b>192</b>	<b>-</b>	<b>250</b>
<b>TOTAL REVENUES</b>	<b>270,614</b>	<b>270,792</b>	<b>271,740</b>	<b>266,960</b>
<b><u>OPERATING EXPENSES</u></b>				
49-49 Miscellaneous	122	93	-	-
<b>TOTAL OPERATING EXPENSES</b>	<b>122</b>	<b>93</b>	<b>-</b>	<b>-</b>
<b><u>DEBT SERVICE</u></b>				
71-00 Principal	205,000	215,000	225,000	230,000
72-00 Interest	65,092	56,045	46,560	36,630
73-01 Trustee Fees	175	175	180	-
73-09 Miscellaneous	-	-	-	330
<b>TOTAL DEBT SERVICE</b>	<b>270,267</b>	<b>271,220</b>	<b>271,740</b>	<b>266,960</b>
<b>TOTAL EXPENDITURES</b>	<b>270,389</b>	<b>271,313</b>	<b>271,740</b>	<b>266,960</b>

**SPECIAL TAX DISTRICT NO. 1**

FUND 209

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>TAX &amp; FRANCHISE REVENUES</u></b>				
311.01-00 Current	2,444,573	2,450,234	2,447,920	2,515,900
311.02-00 Penalties & Interest	373	295	-	-
<b>TOTAL FRANCHISE REVENUES</b>	<b>2,444,946</b>	<b>2,450,529</b>	<b>2,447,920</b>	<b>2,515,900</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
361.01-00 Trustee Accounts	521	463	-	400
361.99-00 Prior Yr Revenue/Expense	-	50,000	-	-
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>521</b>	<b>50,463</b>	<b>-</b>	<b>400</b>
<b><u>OTHER SOURCES</u></b>				
389.90-10 From Fund Balance	-	-	3,352,380	100,000
<b>TOTAL OTHER SOURCES</b>	<b>-</b>	<b>-</b>	<b>3,352,380</b>	<b>100,000</b>
<b>TOTAL REVENUES</b>	<b>2,445,467</b>	<b>2,500,992</b>	<b>5,800,300</b>	<b>2,616,300</b>
<b><u>OPERATING EXPENSES</u></b>				
31-30 Professional Services	4,750	-	-	-
32-01 Auditing - Annual	3,700	3,035	3,090	3,200
34-03 Property Appraiser	888	892	900	900
49-50 Administrative Costs	33,000	33,000	33,000	33,000
<b>TOTAL OPERATING EXPENSES</b>	<b>42,338</b>	<b>36,927</b>	<b>36,990</b>	<b>37,100</b>
<b><u>DEBT SERVICE</u></b>				
72-00 Interest	870,698	796,285	716,720	631,700
73-01 Trustee Fees	6,325	175	6,500	6,500
73-09 Miscellaneous	521	463	600	1,000
71-00 Principal	1,705,000	1,780,000	1,860,000	1,940,000
<b>TOTAL DEBT SERVICE</b>	<b>2,582,544</b>	<b>2,576,923</b>	<b>2,583,820</b>	<b>2,579,200</b>
<b><u>OTHER USES</u></b>				
98-00 To Fund Balance	-	-	3,179,490	-
<b>TOTAL OTHER USES</b>	<b>-</b>	<b>-</b>	<b>3,179,490</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>2,624,882</b>	<b>2,613,850</b>	<b>5,800,300</b>	<b>2,616,300</b>

**SPECIAL ASSESSMENT BOND SERIES 2015**

FUND 210

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>LICENSES &amp; PERMITS REVENUES</u></b>				
325.10-00 Capital Improvements	-	-	-	4,782,900
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,782,900</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
361.01-00 Trustee Accounts	-	-	-	1,400
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,400</b>
<b>TOTAL REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,784,300</b>
<b><u>DEBT SERVICE</u></b>				
71-00 Principal	-	-	-	585,000
72-00 Interest	-	-	-	4,197,900
73-00 Miscellaneous	-	-	-	1,400
<b>TOTAL DEBT SERVICE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,784,300</b>
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,784,300</b>

**GENERAL OBLIGATION (GO) SERIES 2015**

FUND 226

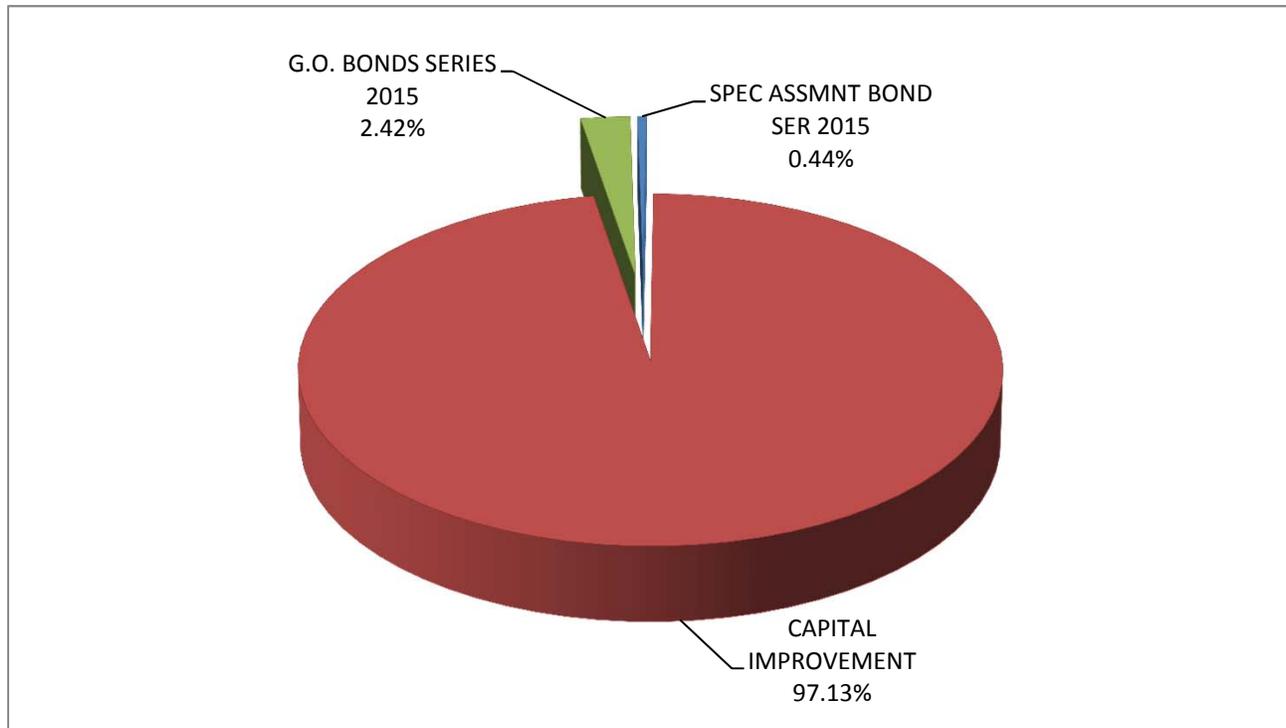
	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>TAX &amp; FRANCHISE REVENUES</u></b>				
311.01-00 Current	-	-	-	2,140,950
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,140,950</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
361.01-00 Trustee Accounts	-	-	-	100
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100</b>
<b>TOTAL REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,141,050</b>
<b><u>DEBT SERVICE</u></b>				
71-00 Principal	-	-	-	670,000
72-00 Interest	-	-	-	1,470,950
73-00 Miscellaneous	-	-	-	100
<b>TOTAL OTHER USES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,141,050</b>
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,141,050</b>



## CAPITAL PROJECTS FUNDS SUMMARY BY FUND

FUND	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED	FY 2015/2016 ADOPTED	% TOTAL BUDGET
SPEC ASSMNT BOND SER 2015	-	-	-	25,000	0.44%
CAPITAL IMPROVEMENT	2,668,361	2,542,497	12,920,460	5,496,250	97.13%
G.O. BONDS SERIES 2015	-	-	-	137,130	2.42%
<b>TOTAL</b>	<b>\$ 2,668,361</b>	<b>\$ 2,542,497</b>	<b>\$ 12,920,460</b>	<b>\$ 5,658,380</b>	<b>100.00%</b>

**FY 2015/2016 - Capital Projects Funds  
\$5,658,380**



**SPECIAL ASSESSMENT BOND SERIES 2015 FUND**

FUND 310

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
361.10-01 Interest & Dividends	-	-	-	25,000
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>25,000</b>
<b>TOTAL REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>25,000</b>
<b>SAWGRASS PARKING GARAGE (6801)</b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-10 Construction	-	-	-	25,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>25,000</b>
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>25,000</b>

**CAPITAL IMPROVEMENTS FUND**

FUND 325

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b>REVENUES</b>				
INTERGOVERNMENT REVENUES	\$ -	\$ 927,057	\$ 1,191,070	\$ 200,000
MISCELLANEOUS REVENUES	239,243	1,182,712	140,000	196,660
OTHER SOURCES	-	1,800,000	11,589,390	5,099,590
<b>TOTAL REVENUES</b>	<b>239,243</b>	<b>3,909,769</b>	<b>12,920,460</b>	<b>5,496,250</b>
<b>APPROPRIATIONS</b>				
PERSONNEL SERVICES	-	-	477,460	-
OPERATING EXPENSES	-	972	-	-
CAPITAL OUTLAY	1,968,361	2,541,525	11,943,000	5,496,250
OTHER USES	700,000	-	500,000	-
<b>TOTAL APPROPRIATIONS</b>	<b>2,668,361</b>	<b>2,542,497</b>	<b>12,920,460</b>	<b>5,496,250</b>
<b>NET RESULTS</b>	<b>\$ (2,429,118)</b>	<b>\$ 1,367,272</b>	<b>\$ -</b>	<b>\$ -</b>

**CAPITAL IMPROVEMENTS FUND**

FUND 325

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>INTERGOVERNMENT REVENUES</u></b>				
331.49-00 Other Transportation	-	177,057	-	-
334.20-10 Div Emergency Mgmt	-	750,000	-	-
334.36-01 FL Dept of Environment Protect	-	-	-	200,000
334.90-02 FDOT	-	-	999,820	-
337.30-01 Broward County Joint Part 6259	-	-	191,250	-
<b>TOTAL INTERGOVERNMENT REVENUES</b>	<b>-</b>	<b>927,057</b>	<b>1,191,070</b>	<b>200,000</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
361.02-00 Super Now Accounts	797	620	-	-
361.02-05 Bond Proceeds	1	-	-	-
361.03-00 CD's & T'Bills	115,082	100,126	-	-
361.10-00 Interest & Dividends	50	9	-	-
361.10-01 Interest & Dividends	-	-	-	70,000
361.20-00 State Pool	850	2,148	-	-
361.30-00 Inc(Dec) Fair Value SBA	135,864	(73,818)	-	-
361.39-00 Inc(Dec) Fair Value Other	(14,014)	(611)	-	-
361.99-99 Interest Summary	-	-	140,000	-
366.20-00 Developer Contribution	-	226,667	-	126,660
369.06-00 Insurance Receipts	613	927,571	-	-
369.30-00 Settlements	-	-	-	-
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>239,243</b>	<b>1,182,712</b>	<b>140,000</b>	<b>196,660</b>
<b><u>OTHER SOURCES</u></b>				
389.01-00 General Fund 001	-	1,610,000	1,705,950	1,705,950
389.12-00 Impact Fees Fund 125	-	190,000	-	-
389.90-10 From Fund Balance	-	-	9,883,440	3,393,640
<b>TOTAL OTHER SOURCES</b>	<b>-</b>	<b>1,800,000</b>	<b>11,589,390</b>	<b>5,099,590</b>
<b>TOTAL REVENUES</b>	<b>239,243</b>	<b>3,909,769</b>	<b>12,920,460</b>	<b>5,496,250</b>

**CAPITAL IMPROVEMENTS FUND**

FUND 325

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b><u>OTHER USES</u></b>				
91-02 To General Fund 001	700,000	-	-	-
98-00 To Fund Balance	-	-	500,000	-
<b>TOTAL OTHER USES</b>	<b>700,000</b>	<b>-</b>	<b>500,000</b>	<b>-</b>
<b><u>OPERATING EXPENSES</u></b>				
34-01 Banking Services	-	972	-	-
<b>TOTAL OPERATING EXPENSES</b>	<b>-</b>	<b>972</b>	<b>-</b>	<b>-</b>
<b><u>ENGINEERING (4320)</u></b>				
<b><u>PERSONNEL SERVICES</u></b>				
12-01 Salaries	-	-	43,320	-
21-01 SS & Medicare Matching	-	-	3,310	-
22-01 Pension-General	-	-	14,050	-
23-01 Health	-	-	12,460	-
23-06 Dental	-	-	70	-
23-07 Catastrophic/Intensive Care	-	-	130	-
<b>TOTAL PERSONNEL SERVICES</b>	<b>-</b>	<b>-</b>	<b>73,340</b>	<b>-</b>
<b><u>CAPITAL PROJECTS (4330)</u></b>				
<b><u>PERSONNEL SERVICES</u></b>				
12-01 Salaries	-	-	248,330	-
21-01 SS & Medicare Matching	-	-	19,000	-
22-01 Pension-General	-	-	80,560	-
22-04 401A Contributions	-	-	3,320	-
23-01 Health	-	-	50,550	-
23-06 Dental	-	-	680	-
23-07 Catastrophic/Intensive Care	-	-	1,680	-
<b>TOTAL PERSONNEL SERVICES</b>	<b>-</b>	<b>-</b>	<b>404,120</b>	<b>-</b>
<b><u>CITY HALL (6207)</u></b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-02 Design	-	37,000	1,910,000	-
65-05 Other Costs	-	-	7,271,000	-
65-10 Construction	50,473	60,367	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>50,473</b>	<b>97,367</b>	<b>9,181,000</b>	<b>-</b>
<b><u>ENTRY SIGNS/WAYFINDING (6274)</u></b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-02 Design	-	-	-	10,000
65-05 Other Costs	63,433	1,570	-	-
65-10 Construction	-	-	39,000	100,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>63,433</b>	<b>1,570</b>	<b>39,000</b>	<b>110,000</b>
<b><u>FIRE STATION 72 RENOVATION (6280)</u></b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-02 Design	1,778	-	-	-
65-10 Construction	13,464	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>15,242</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>HIATUS ROAD WALL (6287)</u></b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-02 Design	-	-	-	-
65-10 Construction	50,473	3,631	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>50,473</b>	<b>3,631</b>	<b>-</b>	<b>-</b>
<b><u>PUBLIC WORKS FACILITY (6290)</u></b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-02 Design	22,383	18,900	-	-

**CAPITAL IMPROVEMENTS FUND**

FUND 325

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
65-05 Other Costs	233,740	6,642	-	-
65-10 Construction	714,575	13,199	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>970,698</b>	<b>38,741</b>	<b>-</b>	<b>-</b>
<b>OPEN/GREENSPACE IMPROVEMENT (6407)</b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-02 Design	70,997	48,115	-	-
65-10 Construction	166,857	1,008,374	-	1,820,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>237,854</b>	<b>1,056,489</b>	<b>-</b>	<b>1,820,000</b>
<b>FIRESTATION REPAIRS (6442)</b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-02 Design	-	3,880	-	-
65-10 Construction	-	85	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>3,965</b>	<b>-</b>	<b>-</b>
<b>PUBLIC SAFETY HEADQTR BLDG (6443)</b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-02 Design	21,587	18,937	-	-
65-05 Other Costs	49,059	46,155	-	-
65-10 Construction	2,941	127,106	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>73,587</b>	<b>192,198</b>	<b>-</b>	<b>-</b>
<b>MISC WALL REPAIRS (6445)</b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-10 Construction	52,235	30,310	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>52,235</b>	<b>30,310</b>	<b>-</b>	<b>-</b>
<b>GOLF COURSE MAINT BLDG (6449)</b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-10 Construction	2,280	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>2,280</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SUNRISE LAKES PH I PARK (6453)</b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-02 Design	10,679	-	13,000	-
65-10 Construction	50,473	61	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>61,152</b>	<b>61</b>	<b>13,000</b>	<b>-</b>
<b>SHADE CANOPIES PARK BLEACH (6459)</b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-10 Construction	36,840	76,898	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>36,840</b>	<b>76,898</b>	<b>-</b>	<b>-</b>
<b>TRAFFIC CALMING (6463)</b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-02 Design	-	13,010	-	-
65-10 Construction	20,258	2,750	250,000	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>20,258</b>	<b>15,760</b>	<b>250,000</b>	<b>-</b>
<b>FACILITIES IMPROVEMENT/VARIOUS (6464)</b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-10 Construction	78,907	1,203	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>78,907</b>	<b>1,203</b>	<b>-</b>	<b>-</b>
<b>CIVIC CENTER SPLASH PAD (6465)</b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-02 Design	-	-	-	-
65-10 Construction	50,473	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>50,473</b>	<b>-</b>	<b>-</b>	<b>-</b>

**CAPITAL IMPROVEMENTS FUND**

FUND 325

	<u>FY 2012/2013 ACTUALS</u>	<u>FY 2013/2014 ACTUALS</u>	<u>FY 2014/2015 ADOPTED BUDGET</u>	<u>FY 2015/2016 ADOPTED BUDGET</u>
<b>SAC CONCESSION STAND/PRESS BOX (6466)</b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-02 Design	-	14,400	-	-
65-10 Construction	50,473	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>50,473</b>	<b>14,400</b>	<b>-</b>	<b>-</b>
<b>OPB - MEDIAN MODIFICATION (6467)</b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-02 Design	-	-	-	-
65-10 Construction	1,086	170,165	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>1,086</b>	<b>170,165</b>	<b>-</b>	<b>-</b>
<b>VARIOUS LS FACILITIES IMPROVEMENT (6468)</b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-02 Design	10,670	-	-	-
65-10 Construction	108,267	81,647	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>118,937</b>	<b>81,647</b>	<b>-</b>	<b>-</b>
<b>WELLEY PARK TRAIL IMPROVEMENT (6469)</b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-02 Design	33,960	34,940	-	-
65-10 Construction	-	613,875	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>33,960</b>	<b>648,815</b>	<b>-</b>	<b>-</b>
<b>GENERATOR/STORM PROTECT FS92 (6470)</b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-02 Design	-	24,895	-	-
65-10 Construction	-	3,320	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>28,215</b>	<b>-</b>	<b>-</b>
<b>AMEX TURN LANES (6471)</b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-02 Design	-	29,563	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>29,563</b>	<b>-</b>	<b>-</b>
<b>SUNBLEST SOUND WALL (6472)</b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-10 Construction	-	-	375,000	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>375,000</b>	<b>-</b>
<b>44TH STREET BIKE LANE (6473)</b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-02 Design	-	47,652	-	-
65-05 Other Costs	-	-	20,000	-
65-06 Construction Management	-	-	25,000	-
65-10 Construction	-	-	1,300,000	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>47,652</b>	<b>1,345,000</b>	<b>-</b>
<b>W SUNRISE TOD INFRAS IMPROVE (6474)</b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-02 Design	-	2,875	-	250,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>2,875</b>	<b>-</b>	<b>250,000</b>
<b>25.5 WETLANDS REMEDIATION</b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-10 Construction	-	-	450,000	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>450,000</b>	<b>-</b>

**CAPITAL IMPROVEMENTS FUND**

FUND 325

	<u>FY 2012/2013 ACTUALS</u>	<u>FY 2013/2014 ACTUALS</u>	<u>FY 2014/2015 ADOPTED BUDGET</u>	<u>FY 2015/2016 ADOPTED BUDGET</u>
<b>PSB COMMUNITY ROOM EXPANSION (6477)</b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-02 Design	-	-	40,000	-
65-05 Other Costs	-	-	-	15,000
65-10 Construction	-	-	-	935,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>40,000</b>	<b>950,000</b>
<b>CITYWIDE LANDSCAPE RESTORATION (6478)</b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-10 Construction	-	-	250,000	250,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>250,000</b>	<b>250,000</b>
<b>SHOTGUN RD LINEAR PARK IMPROVE (6479)</b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-05 Other Costs	-	-	-	10,000
65-10 Construction	-	-	-	951,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>961,000</b>
<b>COMMERICAL BLVD IMPROVE (6480)</b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-02 Design	-	-	-	43,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>43,000</b>
<b>LIVING FAITH CHURCH DEMO (6481)</b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-10 Construction	-	-	-	148,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>148,000</b>
<b>NW 64 AVE COMPLETE STREET (6482)</b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-02 Design	-	-	-	410,000
65-05 Other Costs	-	-	-	10,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>420,000</b>
<b>WELLEBY POOL DECK REPLACE (6483)</b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-02 Design	-	-	-	30,000
65-05 Other Costs	-	-	-	10,000
65-10 Construction	-	-	-	230,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>270,000</b>
<b>SALARIESFRINGES ALLOCATION (6999)</b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-10 Construction	-	-	-	274,250
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>274,250</b>
<b>TOTAL EXPENDITURES</b>	<b><u>2,668,361</u></b>	<b><u>2,542,497</u></b>	<b><u>12,920,460</u></b>	<b><u>5,496,250</u></b>

**GENERAL OBLIGATION (GO) BONDS SERIES 2015 FUND**

FUND 326

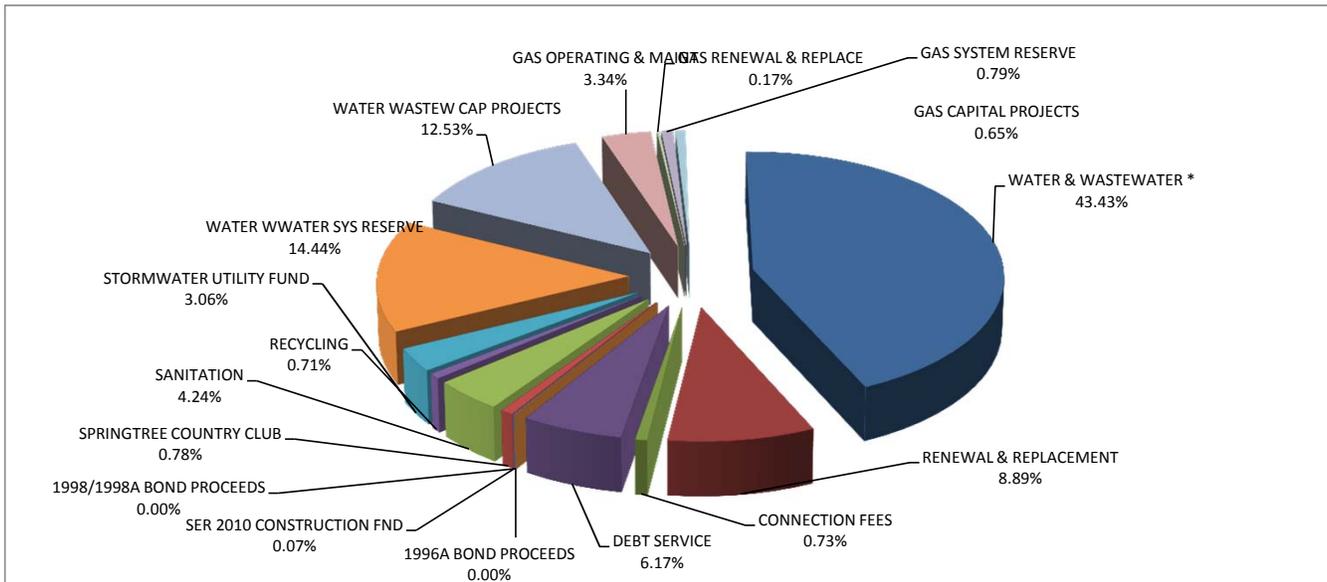
	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
361.10-01 Interests & Dividends	-	-	-	40,000
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>40,000</b>
<b><u>OTHER SOURCES</u></b>				
381.01-00 General Fund 001	-	-	-	97,130
<b>TOTAL OTHER SOURCES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>97,130</b>
<b>TOTAL REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>137,130</b>
<b><u>CAPITAL OUTLAY</u></b>				
65-10 Construction	-	-	-	137,130
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>137,130</b>
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>137,130</b>



## ENTERPRISE FUNDS SUMMARY BY FUND

FUND	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED	FY 2015/2016 ADOPTED	% TOTAL BUDGET
WATER & WASTEWATER *	111,817,192	120,829,484	181,677,950	107,565,470	43.43%
RENEWAL & REPLACEMENT	7,100,118	6,099,060	63,295,460	22,015,760	8.89%
CONNECTION FEES	(915,453)	(1,694,583)	6,275,580	1,802,920	0.73%
DEBT SERVICE	16,106,964	14,945,839	23,096,280	15,275,450	6.17%
1996A BOND PROCEEDS	2,011,295	605,457	1,103,500	-	0.00%
1998/1998A BOND PROCEEDS	664,423	1,450,777	487,610	-	0.00%
SER 2010 CONSTRUCTION FND	23,018,280	30,539,776	28,970,000	182,830	0.07%
SPRINGTREE COUNTRY CLUB	1,939,135	1,958,526	1,984,360	1,923,320	0.78%
SANITATION	12,372,425	10,072,501	10,669,150	10,504,510	4.24%
RECYCLING	1,447,539	1,762,525	2,112,380	1,770,650	0.71%
STORMWATER UTILITY FUND	2,093,401	4,138,048	12,916,770	7,573,730	3.06%
WATER WWTWER SYS RESERVE	-	-	80,538,570	35,771,380	14.44%
WATER WASTEW CAP PROJECTS	-	-	-	31,030,630	12.53%
GAS OPERATING & MAINT	-	-	10,145,710	8,263,600	3.34%
GAS RENEWAL & REPLACE	-	-	5,163,970	413,180	0.17%
GAS SYSTEM RESERVE	-	-	1,846,530	1,953,123	0.79%
GAS CAPITAL PROJECTS	-	-	-	1,613,123	0.65%
<b>TOTAL</b>	<b>\$ 177,655,319</b>	<b>\$ 190,707,410</b>	<b>\$ 430,283,820</b>	<b>\$ 247,659,676</b>	<b>100.00%</b>

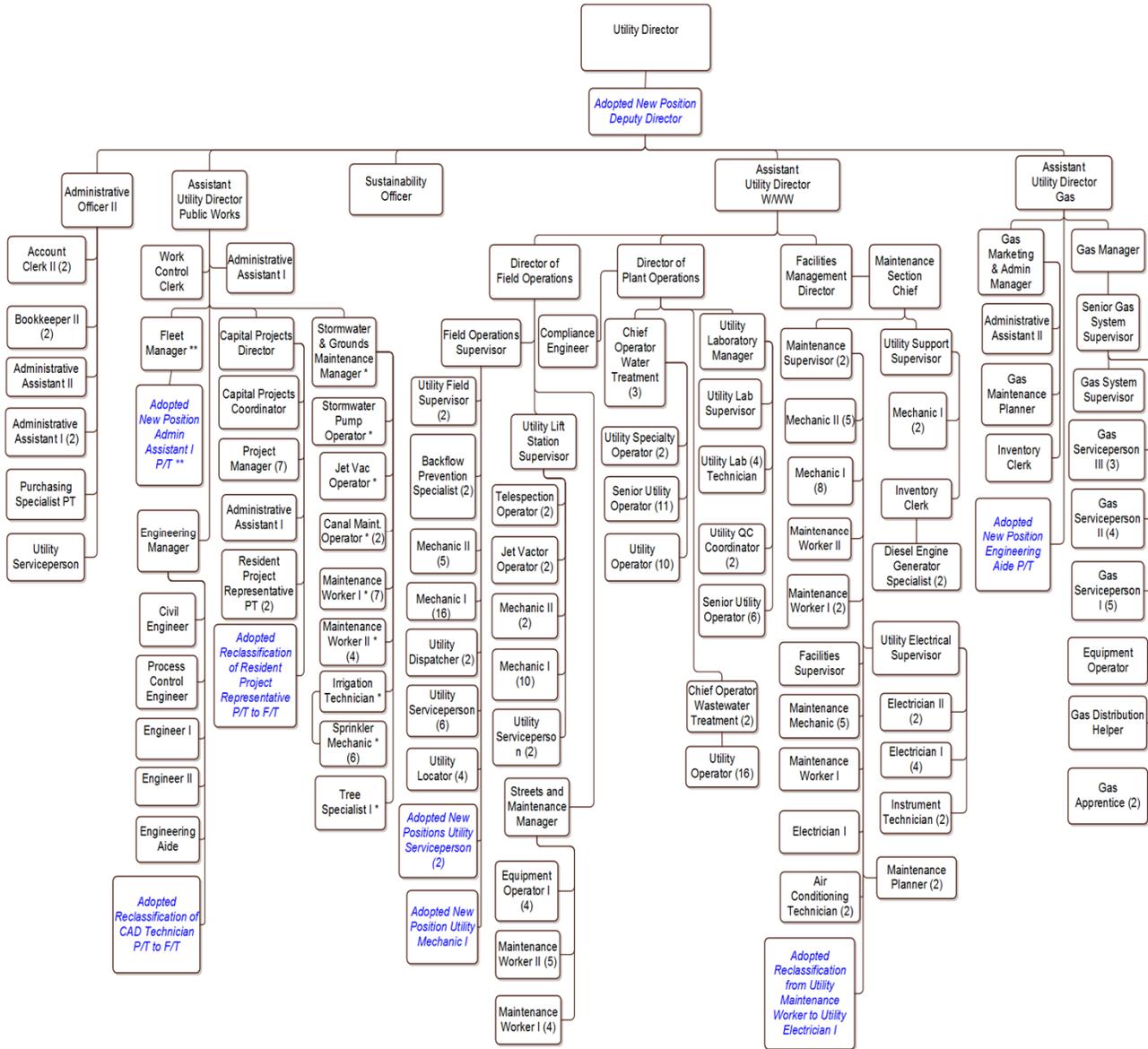
**FY 2015/2016 - Enterprise Funds  
\$247,659,676**



\*Gas Operating actuals included in FY2013 and FY2014. New Gas Operating Fund created in FY2015.



# UTILITIES



\* Positions Funded by Stormwater Fund (444)

\*\* Positions Funded by Fleet Management Fund (502)

**UTILITIES WATER AND WASTEWATER FUND**

FUND 401

	<b>FY 2012/2013</b>	<b>FY 2013/2014</b>	<b>FY 2014/2015</b>	<b>FY 2015/2016</b>
	<b>ACTUALS</b>	<b>ACTUALS</b>	<b>ADOPTED</b>	<b>ADOPTED</b>
	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>
<b><u>REVENUES</u></b>				
INTERGOVERNMENT REVENUES	\$ 1,846,746	\$ 1,766,058	\$ 1,791,720	\$ 1,791,720
SERVICE REVENUES	92,215,709	96,324,644	99,332,430	103,593,180
MISCELLANEOUS REVENUES	(3,443,994)	1,112,165	1,860,700	2,180,570
OTHER SOURCES	-	-	78,693,100	-
<b>TOTAL REVENUES</b>	<b>90,618,461</b>	<b>99,202,867</b>	<b>181,677,950</b>	<b>107,565,470</b>
<b><u>EXPENDITURES</u></b>				
PERSONNEL SERVICES	19,393,729	21,738,200	23,605,780	25,263,480
OPERATING EXPENSES	23,193,555	24,359,695	27,922,870	28,236,650
CAPITAL OUTLAY	-	-	5,798,410	226,900
GRANTS & AIDS	-	-	10,000	10,000
OTHER USES	45,126,210	49,627,173	124,340,890	53,828,440
<b>TOTAL EXPENDITURES</b>	<b>87,713,494</b>	<b>95,725,068</b>	<b>181,677,950</b>	<b>107,565,470</b>
<b>NET RESULTS</b>	<b>\$ 2,904,967</b>	<b>\$ 3,477,799</b>	<b>\$ -</b>	<b>\$ -</b>

## UTILITIES WATER AND WASTEWATER FUND

FUND 401

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b><u>INTERGOVERNMENT REVENUES</u></b>				
331.50-04 Build America Bonds Sub	1,846,746	1,766,058	1,791,720	1,791,720
<b>TOTAL INTERGOVERNMENT REVENUES</b>	<b>1,846,746</b>	<b>1,766,058</b>	<b>1,791,720</b>	<b>1,791,720</b>
<b><u>SERVICE REVENUES</u></b>				
343.30-01 Water Revenue	43,001,594	44,614,614	46,420,550	47,813,170
343.30-02 Meter Connections	21,650	30,900	27,830	36,000
343.30-04 Guaranteed Revenue/Water	80,755	80,286	84,800	78,430
343.30-06 Reservation of Capacity	238,538	117,480	109,510	559,000
343.50-01 Wasterwater Charges	46,932,951	48,822,663	50,884,340	52,410,870
343.50-04 Guaranteed Revenue/Wastewater	100,646	99,510	105,230	99,210
343.50-06 Reservation of Capacity	337,146	159,267	235,300	796,500
343.60-01 Service Charges	428,718	507,973	464,870	480,000
343.60-09 Late Payment Penalty	794,415	1,795,450	1,000,000	1,320,000
343.90-02 Weston Cable Billing Fee	279,296	96,501	-	-
<b>TOTAL SERVICE REVENUES</b>	<b>92,215,709</b>	<b>96,324,644</b>	<b>99,332,430</b>	<b>103,593,180</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
361.01-00 Trustee Accounts	3	-	-	-
361.02-00 Super Now Accounts	59,367	36,893	-	-
361.03-00 CD's & T-Bills	196,333	235,946	-	-
361.04-00 Guaranteed Revenues	497	-	-	-
361.09-00 General Fund	24,126	30,129	-	-
361.10-00 Interest & Dividends	19,031	22,115	-	-
361.10-01 Interest & Dividends	-	-	-	600,000
361.20-00 State Pool	26,329	37,589	-	-
361.30-00 Inc(Dec) Fair Value SBA	29,816	(16,200)	-	-
361.39-00 Inc(Dec) Fair Value Other	(14,107)	(844)	-	-
361.99-99 Interest Summary	-	-	300,000	-
362.00-00 Rentals	18,523	18,310	16,180	27,000
362.01-01 Utility Department	44,774	44,971	46,500	48,500
364.01-00 Cash Proceeds	1,824	18,836	-	-
364.02-00 Gain or Loss	(197,127)	(868,330)	-	-
365.10-00 Materials & Scrap	56,580	29,050	46,410	46,410
369.06-00 Insurance Receipts	15,693	289	-	-
369.90-00 Other Miscellaneous	37,712	54,682	50,880	44,000
369.94-00 Administrative Fees	1,303,278	1,384,380	1,400,730	1,414,660
369.90-00 Prior Yr Revenue/Expense	(5,066,646)	84,349	-	-
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>(3,443,994)</b>	<b>1,112,165</b>	<b>1,860,700</b>	<b>2,180,570</b>
<b><u>OTHER SOURCES</u></b>				
389.90-12 Trans From System Reserve	-	-	78,693,100	-
<b>TOTAL OTHER SOURCES</b>	<b>-</b>	<b>-</b>	<b>78,693,100</b>	<b>-</b>
<b>TOTAL REVENUES</b>	<b>90,618,461</b>	<b>99,202,867</b>	<b>181,677,950</b>	<b>107,565,470</b>

**ADMINISTRATION (4210)****PROGRAM/SERVICES DESCRIPTION**

The Administration Division is responsible for providing various utility support activities including planning, budgeting, personnel support, and procurement of equipment, materials, supplies and capital improvement. The division also assists with the administration of consultant contracts and special public outreach and education projects for the water/wastewater utility system.

**FY 2015/2016 HIGHLIGHTS AND ACCOMPLISHMENTS**

- ◇ Participated in the statewide "Drop Savers" Water Conservation Poster Contest for Sunrise students.
- ◇ Participated in the Broward County "Conservation Pays" program providing rebates to customers.
- ◇ Distributed shower heads, aerators & restaurant pre rinse spray valves to Sunrise Utilities customers.

**FY 2015/2016 OBJECTIVES/GOALS**

- ◇ Continue to service the community by expediting citizen service requests.
- ◇ Continue participating in the Water Conservation rebates program.

<b>PERFORMANCE MEASURES</b>	<b>FY 2013/2014</b>	<b>FY 2014/2015</b>	<b>3/31/2015</b>	<b>FY 2015/2016</b>
	<b>ACTUAL</b>	<b>TARGET</b>	<b>ACTUAL</b>	<b>TARGET</b>
Number of employee workplace injuries/occurrences	6	5	5	5
Lost workdays per employee related to injury or illness	0	0	0	0
Percentage of employees separating service from City	2%	3%	2%	3%

**ADMINISTRATION (4210)**

FUND 401

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	1,150,746	1,252,976	1,502,120	1,888,640
OPERATING EXPENSES	2,609,954	2,757,823	633,890	514,190
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,760,700</b>	<b>\$ 4,010,799</b>	<b>\$ 2,136,010</b>	<b>\$ 2,414,830</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET**

**PERSONNEL SERVICES** \$ 386,520

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements effective October 1, 2012 and October 1, 2013 settled in April 2015 and annual increases in pensions and insurance benefits.

**OPERATING EXPENSES** \$ (119,700)

The negative variance is primarily attributed to the transfer in Communications costs to the IT Fund 503 due to the cost allocation plan.

**CAPITAL OUTLAY** \$ (278,820)

The negative variance is due to changes in capital needs from year to year. In FY 2016, the budget includes a solar charging tree to be added as a public amenity.

**PERSONNEL COMPLEMENT**

<b>POSITION TITLE</b>	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED</b>	<b>FY 2015/2016 ADOPTED</b>
Utility Director	1	1	1	1
Deputy Director	0	0	0	1
Assistant Utility Director	1	1	1	1
Account Clerk II	2	2	2	2
Administrative Officer II	1	1	1	1
Bookkeeper II	2	2	2	2
Secretary I	1	0	0	0
Administrative Assistant I	0	1	2	2
Secretary II	1	0	0	0
Administrative Assistant II	0	1	1	1
Utility Serviceperson	1	1	1	1
Sustainability Officer	0	1	1	1
Purchasing Specialist PT	1	1	1	1
Secretary I PT	1	0	0	0
Administrative Assistant I PT	0	1	0	0
<b>TOTAL POSITIONS</b>	<b>12</b>	<b>13</b>	<b>13</b>	<b>14</b>
<b>Total Full-Time Positions</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>
<b>Total Part-Time Positions</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>1</b>
<b>Total FTE'S</b>	<b>11</b>	<b>12</b>	<b>12.5</b>	<b>13.5</b>

**ADMINISTRATION (4210)**

FUND 401

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>PERSONNEL SERVICES</u></b>				
12-01 Salaries	\$ 576,780	\$ 797,179	\$ 878,080	\$ 1,193,240
13-00 Salaries Part-Time	-	146	44,220	31,530
13-08 Interns	-	-	-	12,480
14-01 Overtime-Time And A Half	218	962	200	500
14-02 Overtime-Straight Time	891	2,389	1,000	900
15-03 Leave Pay-Out	220,394	-	-	-
15-04 Auto Allowance	2,407	2,407	2,400	2,400
21-01 SS & Medicare Matching	61,063	57,796	70,740	93,960
22-01 Pension-General	186,714	255,405	290,700	297,440
22-04 401A Contributions	-	-	2,040	2,310
23-01 Health	85,331	117,487	181,750	220,860
23-02 Disability Long-Term	656	886	-	-
23-03 Life & Accident, Death, Dis	15,430	17,390	25,060	25,060
23-05 Long Term Care	-	-	-	950
23-06 Dental	-	-	980	1,000
23-07 Catastrophic/Intensive Care	-	-	1,440	1,640
24-00 Workers' Compensation	862	929	3,510	4,370
<b>TOTAL PERSONNEL SERVICES</b>	<b>1,150,746</b>	<b>1,252,976</b>	<b>1,502,120</b>	<b>1,888,640</b>
<b><u>OPERATING EXPENSES</u></b>				
31-11 Legal Services	33,114	57,109	36,000	36,000
31-20 Medical Services	-	-	1,200	1,200
31-30 Professional Services	8,286	12,394	6,500	-
32-01 Auditing - Annual	71,235	60,060	59,580	61,560
34-01 Banking Services	4,493	3,937	5,000	5,000
34-02 Records Retention	-	-	600	600
34-09 Trustee Fees	1,786	2,054	-	2,000
34-20 Misc Contract Services	70,588	66,427	90,790	79,290
40-01 Travel & Per Diem	-	1,293	-	-
40-02 Local Mileage	14	264	-	-
40-05 Travel/Out Of County	-	-	1,450	4,050
41-01 Communications	120,805	120,624	123,550	7,560
41-04 Postage	2,463	2,448	-	-
41-06 Communication Equipment	-	-	-	200
42-01 Postage	-	-	3,000	500
43-15 Stormwater	26,153	37,631	-	-
44-06 Copiers	-	-	1,190	1,940
44-07 Per Print Cost	-	-	120	900
44-09 Rental - Other	-	-	500	-
45-01 Liability	237,002	249,695	-	-
45-02 Property	834,265	1,138,610	-	-
45-04 Bond Insurance	612	621	-	-
45-05 Flood	54,594	58,848	-	-
45-06 Boiler & Machinery	12,142	12,992	-	-
45-08 Liab Underground Storage	6,030	5,590	-	-
46-10 Fleet Charges	321,970	307,973	-	-
46-11 Maint Office Equipment	1,028	178	500	200
46-13 Maint Communication Equip	4,265	1,558	500	-
47-01 Printing & Binding	1,865	1,748	-	-
47-02 Photocopying Costs	3,815	2,466	-	-
49-45 Sewer Services/Plantation	89,978	55,280	95,000	95,000
49-46 Water Conserv/Educat Prog	122,510	120,109	160,000	164,150

**ADMINISTRATION (4210)**

FUND 401

	<b>FY 2012/2013</b>	<b>FY 2013/2014</b>	<b>FY 2014/2015</b>	<b>FY 2015/2016</b>
	<b>ACTUALS</b>	<b>ACTUALS</b>	<b>ADOPTED</b>	<b>ADOPTED</b>
			<b>BUDGET</b>	<b>BUDGET</b>
49-47 Water Conserv/Earth Day	372	3,033	10,000	10,000
49-99 Bad Debt Expense	122,443	109,870	-	-
51-01 Office Supplies	1,000	1,000	5,500	5,000
52-01 Gas & Oil	412,375	288,377	-	-
52-06 Non-Capital Equipment	-	-	2,000	2,000
52-08 Non-Capital Computer	-	-	-	1,400
52-12 Custodial	14,946	10,665	15,000	12,000
52-90 Other Supplies & Expenses	15,473	6,292	-	-
52-99 Purchase Inventory	7,706	6,642	-	-
54-01 Subs & Memberships	6,426	8,073	11,030	16,880
54-02 Tuition	200	3,962	-	-
55-01 Training Registrations	-	-	4,880	6,760
<b>TOTAL OPERATING EXPENSES</b>	<b>2,609,954</b>	<b>2,757,823</b>	<b>633,890</b>	<b>514,190</b>
<b>TOTAL EXPENDITURES</b>	<b>3,760,700</b>	<b>4,010,799</b>	<b>2,136,010</b>	<b>2,414,830</b>

## PROGRAM MODIFICATION

*Deputy Director of Utilities*

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST	
4210	Utilities	Administration	\$215,150	
<b>Justification</b>				
The Utilities Department, comprised of 272 employees, has expanded over the past 6 years to include the Natural Gas Department, the Public Works Department and the Facilities Maintenance and Fleet Divisions of the Central Services Department. Each of these previous Departments/Divisions were merged for improved operational efficiency and fiscal cost management purposes. There are currently three Assistant Utility Directors, each solely in charge of their respective division reporting to the Utility Director.				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
1	Deputy Director of Utilities	129,060	83,890	212,950
			-	-
			-	-
<b>Total Personnel Costs</b>				<b>212,950</b>
<b>Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
41-01	Annual Cell Phone Plan	600		
<b>Total Reoccurring Operating Costs</b>				<b>600</b>
<b>One-Time Costs</b>				
Account Number	Description	Cost		
52-08	Workstation with dual monitor set-up	1,400		
41-06	Blackberry - premium with accessories	200		
<b>Total One-Time Costs</b>				<b>1,600</b>
<b>Benefits</b>				
With the increased volume of work, additional assistance is needed within the department's operational, administrative, and financial areas. The Deputy Director would be delegated responsibilities for the management of the utilities department when the Director is on leave and provide a succession plan for the future of the department. Additionally, with the introduction of the Deputy Director position, there would be an opportunity to more effectively manage the expanding controls and communications needed to lead the growing operations of the department.				

## NEW CAPITAL OUTLAY REQUEST

DEPT/DIV NO.	DEPARTMENT NAME		DIVISION NAME		TOTAL COST
4210	Utilities		Administration		12,000
Priority #	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	1	Solar Charging "Tree"	New solar cell/table charging 'tree' as a public amenity.	12,000	12,000
					-
					-
					-
					-
					-
					-
					-

## PUBLIC SERVICE (4215)

### PROGRAM/SERVICES DESCRIPTION

Public Service provides accurate and timely utility billing to Water, Wastewater and Gas customers, processes customer payments, and offers professional and courteous customer service. The Public Service Division provides services such as a customer call-in center, three payment locations for opening and closing utility accounts and receiving point of sale transactions, in-house collections, field and billing staff, the administration of a meter reading contract and a bill print and mailing contract used to facilitate billing to over 63,000 accounts, and collects associated revenues.

### FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Reduced costs associated with printing and document storage by developing procedures and implementing processes used to scan and store original documents electronically.
- ◇ Implemented green initiatives by reducing documents retained in offsite storage and streamlining processes to further reduce the amount of paper retained and used in the operation.
- ◇ Provided the public with continuity of service by ensuring employees have the necessary skills, training and knowledge to perform job related tasks.

### FY 2015/2016 OBJECTIVES/GOALS

- ◇ Continue to create, implement and maintain an electronic database for all documents received and retained by Public Service.
- ◇ Provide utility customers with the option of receiving utility bills electronically and realizing cost savings to the City.
- ◇ Further identify opportunities for improvement by exploring cost saving measures to best utilize staff's time and optimize efficiencies.

PERFORMANCE MEASURES	FY 2013/2014	FY 2014/2015	3/31/2015	FY 2015/2016
	ACTUAL	TARGET	ACTUAL	TARGET
Payments received via Check free	13%	13%	10%	10%
Payments received via Lockbox	30%	30%	30%	30%
Payments received via Bank Drafting	10%	10%	10%	10%
Payments received in person	30%	25%	25%	20%
Payments received via Credit Card	17%	22%	25%	30%

**PUBLIC SERVICE (4215)**

FUND 401

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 3,541,644	\$ 3,770,430	\$ 3,886,210	\$ 4,336,170
OPERATING EXPENSES	1,396,436	1,466,981	1,743,130	1,720,410
CAPITAL OUTLAY	-	-	52,400	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,938,080</b>	<b>\$ 5,237,411</b>	<b>\$ 5,681,740</b>	<b>\$ 6,056,580</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET**

**PERSONNEL SERVICES** \$ 449,960

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements effective October 1, 2012 and October 1, 2013 settled in April 2015 and annual increases in pensions and insurance benefits.

**OPERATING EXPENSES** \$ (22,720)

The negative variance is primarily attributed to the decrease in communication expenditures based on the City-wide Cost Allocation Plan.

**CAPITAL OUTLAY** \$ (52,400)

In FY 2016, there are no capital outlay requests.

**PERSONNEL COMPLEMENT**

<b>POSITION TITLE</b>	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED</b>	<b>FY 2015/2016 ADOPTED</b>
Utility Finance Manager	1	1	1	1
Assistant Utility Finance Manager	1	1	1	1
Billing Operations Specialist	1	1	1	1
Clerk II	1	1	1	1
Collection & Operations Supervisor	1	1	1	1
Collection Representative	2	2	2	2
Customer Service Specialist	1	1	1	1
Customer Service Supervisor	1	1	1	1
Enterprise Fund Account	1	1	1	1
Meter Reading Coordinator	1	1	1	1
Public Service Field Representative	6	7	7	7
Public Service Manager	1	1	1	1
Public Service Representative	4	4	4	4
Public Service Specialist	7	7	7	7
Secretary I	1	0	0	0
Administrative Assistant I	0	1	0	0
Administrative Assistant I-NT	0	0	1	1
Sr Collection Representative	1	1	1	1
Sr Customer Service Specialist	1	1	1	1
Sr Public Service Specialist	4	4	4	4
Sr Utility Billing Specialist	2	2	2	2
Solid Waste Coordinator	1	1	1	1
Utility Billing Specialist	2	2	2	2
Utility Billing Supervisor	1	1	1	1
Utility Revenue Specialist	1	1	1	1
Utility System Support Analyst	1	1	1	1
<b>TOTAL POSITIONS</b>	<b>44</b>	<b>45</b>	<b>45</b>	<b>45</b>
<b>Total Full-Time Positions</b>	<b>44</b>	<b>45</b>	<b>45</b>	<b>45</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total FTE'S</b>	<b>44</b>	<b>45</b>	<b>45</b>	<b>45</b>

## PUBLIC SERVICE (4215)

FUND 401

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b>PERSONNEL SERVICES</b>				
12-01 Salaries	\$ 2,022,462	\$ 2,146,025	\$ 2,239,700	\$ 2,470,420
14-01 Overtime-Time And A Half	3,633	3,126	-	3,500
14-02 Overtime-Straight Time	34,541	38,243	-	36,000
15-03 Leave Pay-Out	32,270	30,843	-	-
21-01 SS & Medicare Matching	154,207	165,568	174,140	195,300
22-01 Pension-General	653,117	706,797	726,580	641,840
22-04 401A Contributions	-	-	17,950	19,690
23-01 Health	377,253	439,390	577,130	659,600
23-02 Disability Long-Term	730	695	960	960
23-03 Life & Accident, Death, Dis	4,892	5,740	5,910	5,910
23-05 Long Term Care	-	-	-	6,320
23-06 Dental	-	-	3,250	3,140
23-07 Catastrophic/Intensive Care	-	-	6,420	5,980
24-00 Workers' Compensation	18,520	16,618	18,350	23,380
26-01 Other Post Employment Ben	-	-	-	80,650
26-02 Retiree Health OPEB	-	-	-	139,550
26-03 Retiree Health Ins Monthly	-	-	36,820	43,560
26-06 Retiree Life And AD&D Insurance	-	-	-	370
27-00 Other Post Employment Ben	77,255	79,255	79,000	-
28-00 Retiree Health Ins Subsidy	162,764	138,130	-	-
<b>TOTAL PERSONNEL SERVICES</b>	<b>3,541,644</b>	<b>3,770,430</b>	<b>3,886,210</b>	<b>4,336,170</b>
<b>OPERATING EXPENSES</b>				
31-20 Medical Services	-	-	700	700
31-30 Professional Services	3,230	1,382	3,000	3,000
34-01 Banking Services	70,783	59,441	75,000	75,000
34-02 Records Retention	-	-	6,500	6,500
34-04 Temporary Services	-	972	-	-
34-20 Misc Contract Services	540,783	548,871	751,510	751,510
36-03 Retiree Health Insur/POB	19,134	26,842	-	-
40-02 Local Mileage	80	115	100	150
40-05 Travel/Out Of County	-	-	2,350	1,180
41-01 Communications	55,206	50,313	55,660	660
41-04 Postage	298,217	305,574	-	-
42-01 Postage	-	-	310,000	317,000
44-06 Copiers	-	-	2,680	2,240
44-07 Per Print Cost	-	-	960	1,500
45-01 Liability	35,320	22,746	-	-
45-04 Bond Insurance	141	141	-	-
46-10 Fleet Charges	19,073	25,165	-	-
46-11 Maint Office Equipment	5,531	5,433	6,600	6,600
46-13 Maint Communication Equip	284	102	720	720
46-16 Maint Computer Equipment	280	-	1,000	1,000
47-01 Printing & Binding	6,845	3,997	6,000	6,000
47-02 Photocopying Costs	2,913	3,581	-	-
49-26 Credit Card Fees	279,902	343,397	360,000	400,000
49-99 Bad Debt Expense	-	-	100,000	100,000
51-01 Office Supplies	17,472	15,353	21,800	21,800
52-01 Gas & Oil	23,281	23,326	-	-
52-03 Uniforms	1,653	2,005	3,000	3,000
52-07 Non-Capital Furniture	-	-	3,000	3,000
52-08 Non-Capital Computer	-	-	11,200	-
52-43 Small Hand Tools	-	-	4,900	4,900
52-90 Other Supplies & Expenses	15,750	27,754	-	-
54-01 Subs & Memberships	558	-	450	450
54-02 Tuition	-	471	-	-
55-01 Training Registrations	-	-	16,000	13,500
<b>TOTAL OPERATING EXPENSES</b>	<b>1,396,436</b>	<b>1,466,981</b>	<b>1,743,130</b>	<b>1,720,410</b>
<b>CAPITAL OUTLAY</b>				
64-01 Machines & Equipment	-	-	52,400	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>52,400</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>4,938,080</b>	<b>5,237,411</b>	<b>5,681,740</b>	<b>6,056,580</b>

## PROGRAM MODIFICATION

*Salary Range Reclassification - Enterprise Fund Accountant*

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST	
4215	Utilities	Public Service	\$5,100	
<b>Justification</b>				
<p>After research related to the Enterprise Fund Accountant position, it has been determined the position should be reclassified to reflect a higher salary step. Currently, the Enterprise Fund Accountant is responsible for numerous budgetary, operational, accounting processes and handles all Fixed Assets functions for the City. Furthermore, the Enterprise Fund Accountant has been extensively involved in various capital improvement projects. In addition to the current duties handled by the Enterprise Fund Accountant, new responsibilities of CIP preparation and supervision of the an Accountant position will be assumed.</p>				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
	Enterprise Fund Accountant	4,740	360	5,100
	(Step Range 55-68)		-	-
			-	-
<b>Total Personnel Costs</b>				<b>5,100</b>
<b>Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
<b>Total Reoccurring Operating Costs</b>			<b>-</b>	
<b>One-Time Costs</b>				
Account Number	Description	Cost		
<b>Total One-Time Costs</b>			<b>-</b>	
<b>Benefits</b>				
<p>By having the Enterprise Fund Accountant assume the responsibility of preparing the City's CIP budget it will benefit the department by allowing Budget staff to focus on other areas of budget preparations. Also, with one individual preparing the City's CIP will enable better tracking of projects. The Enterprise Fund Accountant will also supervise a new Accountant position, which will be responsible for the tracking and tagging of the City's Fixed Assets. This will alleviate the use of Treasury staff as well as administrative staff for that purpose.</p>				

**FIELD OPERATIONS (4230)****PROGRAM/SERVICES DESCRIPTION**

The Field Operations Division performs daily maintenance including locating, inspecting, repairing, and replacing water mains, and providing water services to valves/hydrants, sewer lines, laterals, force mains, manholes, and 214 lift stations. Field Operations also performs hydrant flushing, daily responses to customer complaints, backflow preventer certifications, contract administration for water and sewer pipe repairs, televising and relining sewer pipes, manholes reducing pressure zones, asphalt repairs, reviewing and approving invoices, and preparation of construction bid documents.

**FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS**

- ◇ Reroute 16" water main in South Broward Water Plant
- ◇ Installed ten inch plug valve for Lift Station 506

**FY 2015/2016 OBJECTIVES/GOALS**

- ◇ Replace water main behind McDonald's located in Sunset Strip
- ◇ Replace water main extension at Rexmere/ Hiatus Road entrances
- ◇ Replace water main Sunrise/ Davie interconnect located at Southwest 30 Street and University Drive

<b>PERFORMANCE MEASURES</b>	<b>FY 2013/2014</b>	<b>FY 2014/2015</b>	<b>3/31/2015</b>	<b>FY 2015/2016</b>
	<b>ACTUAL</b>	<b>TARGET</b>	<b>ACTUAL</b>	<b>TARGET</b>
Linear feet of sewer cleaned and televised	785,367	1,504,212	38,000	100,000
Number of manholes	9,048	9,048	9,048	9,048

**FIELD OPERATIONS (4230)**

FUND 401

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 4,671,203	\$ 5,145,394	\$ 5,583,750	\$ 6,010,140
OPERATING EXPENSES	5,039,529	5,336,906	349,570	986,700
CAPITAL OUTLAY	-	-	310,600	104,900
<b>TOTAL EXPENDITURES</b>	<b>\$ 9,710,732</b>	<b>\$ 10,482,300</b>	<b>\$ 6,243,920</b>	<b>\$ 7,101,740</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET**

**PERSONNEL SERVICES** \$ 426,390

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements effective October 1, 2012 and October 1, 2013 settled in April 2015, annual increases in pensions and insurance benefits, and the addition of three positions.

**OPERATING EXPENSES** \$ 637,130

The positive variance is primarily attributed to an increase in professional services, the reallocation of meter replacement expenditures transferred from Utilities R&R Fund 402 and an increase in street maintenance requests.

**CAPITAL OUTLAY** \$ (205,700)

The negative variance is due to changes in capital needs from year to year. In FY 2016, the budget includes a trimble GPS device, portable generators, space air cart, air packs, and laptop computers.

<b>PERSONNEL COMPLEMENT</b>				
POSITION TITLE	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED	FY 2015/2016 ADOPTED
Director of Field Operations	1	1	1	1
Streets Maintenance Manager	0	1	1	1
Backflow Prevention Specialist	2	2	2	2
Equipment Operator I	0	4	4	4
Field Operations Supervisor	1	1	1	1
Jet Vactor Operator	2	2	2	2
Maintenance Planner	0	1	0	0
Maintenance Worker I	0	4	4	4
Maintenance Worker II	0	5	5	5
Telespection Operator	2	2	2	2
Utility Dispatcher	2	2	2	2
Utility Field Supervisor	2	2	2	2
Utility Lift Station Supervisor	1	1	1	1
Utility Locator	4	4	4	4
Utility Mechanic I	26	26	26	27
Utility Mechanic II	7	7	7	7
Utility Serviceperson	8	8	8	10
CADD Technician PT	0	1	0	0
<b>TOTAL POSITIONS</b>	<b>58</b>	<b>74</b>	<b>72</b>	<b>75</b>
<b>Total Full-Time Positions</b>	<b>58</b>	<b>73</b>	<b>72</b>	<b>75</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>
<b>Total FTE'S</b>	<b>58</b>	<b>73.5</b>	<b>72</b>	<b>75</b>

## FIELD OPERATIONS (4230)

FUND 401

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b>PERSONNEL SERVICES</b>				
12-01 Salaries	\$ 2,811,768	\$ 3,080,123	\$ 3,151,040	\$ 3,473,740
13-00 Salaries Part-Time	-	-	21,990	-
13-08 Interns	-	2,260	12,480	12,480
14-01 Overtime-Time And A Half	134,796	113,221	127,570	115,000
14-02 Overtime-Straight Time	48,244	68,214	62,310	62,310
21-01 SS & Medicare Matching	224,312	243,287	242,680	279,210
22-01 Pension-General	828,136	939,869	1,035,150	948,770
22-04 401A Contributions	-	-	870	1,010
23-01 Health	468,014	572,113	809,880	979,960
23-05 Long Term Care	-	-	-	350
23-06 Dental	-	-	60	70
23-07 Catastrophic/Intensive Care	-	-	210	170
24-00 Workers' Compensation	155,933	126,307	119,510	137,070
<b>TOTAL PERSONNEL SERVICES</b>	<b>4,671,203</b>	<b>5,145,394</b>	<b>5,583,750</b>	<b>6,010,140</b>
<b>OPERATING EXPENSES</b>				
31-30 Professional Services	-	-	-	380,000
31-42 Engineering Fee-Permits	100	-	-	-
34-07 Software Support	-	-	6,000	4,000
34-20 Misc Contract Services	7,297	8,281	63,300	193,300
34-41 Sludge Removal-Wastewater	1,483	2,423	3,500	3,500
40-01 Travel & Per Diem	532	-	-	-
40-04 Travel/In-County	-	-	2,500	500
41-01 Communications	-	7,348	7,500	7,500
41-06 Communication Equipment	-	-	-	2,400
43-01 Electricity	-	24,716	-	-
43-10 Water & Wastewater	-	27,968	-	-
43-15 Stormwater	-	2,815	-	-
44-05 Rental - Equipment	-	504	750	750
44-06 Copiers	-	-	7,600	6,650
44-07 Per Print Cost	-	-	1,800	600
44-09 Rental - Other	7,465	4,227	5,000	10,000
46-10 Fleet Charges	-	14,355	-	-
46-13 Maint Communication Equip	-	-	1,000	4,000
46-29 Maint Other Equipment	7,597	7,496	28,750	5,000
46-40 Maint Building	-	1,074	500	-
46-73 Maint Mains	43,000	32,178	52,000	-
46-75 Maint Lift Stations	39,510	33,114	50,000	-
46-76 Maint Hydrants/Valves	9,702	3,806	10,000	10,000
47-01 Printing & Binding	846	106	1,100	500
47-02 Photocopying Costs	8,104	7,450	-	-
49-08 Permits & Licenses	150	100	3,100	12,700
49-40 Indian Trace Costs Reimb	4,860,685	5,004,977	-	-
51-01 Office Supplies	3,000	6,427	4,000	4,000
52-01 Gas & Oil	-	67,804	-	-
52-02 Chemicals	6,792	3,159	12,000	5,000
52-03 Uniforms	17,860	20,099	23,400	25,200
52-06 Non-Capital Equipment	8,526	15,784	27,500	58,500
52-12 Custodial	-	-	1,000	-
52-46 Meter Replacement	-	-	-	150,000
52-47 Safety Equipment/Supplies	10,697	10,016	18,400	11,000
52-90 Other Supplies & Expenses	3,050	11,927	-	-
52-95 Other Materials & Supplies	-	-	-	8,000
53-01 Street Maintenance	-	-	-	68,000
54-01 Subs & Memberships	60	405	1,170	600
54-02 Tuition	3,073	18,347	-	-
55-01 Training Registrations	-	-	17,700	15,000
<b>TOTAL OPERATING EXPENSES</b>	<b>5,039,529</b>	<b>5,336,906</b>	<b>349,570</b>	<b>986,700</b>
<b>CAPITAL OUTLAY</b>				
64-01 Machines & Equipment	-	-	295,600	97,700
64-02 Computer Equipment	-	-	15,000	7,200
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>310,600</b>	<b>104,900</b>
<b>TOTAL EXPENDITURES</b>	<b>9,710,732</b>	<b>10,482,300</b>	<b>6,243,920</b>	<b>7,101,740</b>

## PROGRAM MODIFICATION

*Additional Utility Crew - Flushing Program*

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST	
4230	Utilities	Field Operations	\$184,650	
<b>Justification</b>				
The Utility Department is continuously flushing the City water distribution system to address customer complaints and water-quality factors such as dead-ends, low chlorine residuals, and water age in remote areas. The flushing method used most frequently by field staff is "spot flushing" which does not address the removal of biofilm throughout the system. An approach to a system-wide flushing program (inclusive of a "uni-directional" application) that would result in an increased removal of biofilm and allow of the distribution lines to be scoured would require an additional crew to be placed on a day shift.				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
2	Utility Service Person	33,500	21,775	110,550
1	Utility Mechanic I	38,000	24,700	62,700
<b>Total Personnel Costs</b>				<b>173,250</b>
<b>Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
52-03	2 - Uniforms	1,500		
52-03	2 - Safety Shoes	300		
<b>Total Reoccurring Operating Costs</b>				<b>1,800</b>
<b>One-Time Costs</b>				
Account Number	Description	Cost		
41-06	Radio	2,400		
64-02	Dell Laptop with Dock	7,200		
<b>Total One-Time Costs</b>				<b>9,600</b>
<b>Benefits</b>				
The addition of a day crew would allow for a programmed approach to flushing throughout the water distribution system. All flushing applications, with the primary application being uni-directional flushing, would be programmed to ensure consistency and efficacy. Uni-directional flushing uses up to 40% less water than conventional flushing, and allows for a more effective response to localized water quality complaints. In addition, this crew would also provide distribution system asset condition inspections that will be placed on the City's GIS to develop necessary repair and replacement projects.				

## PROGRAM MODIFICATION

*Professional Services*

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST	
4230	Utilities	Field Operations	\$380,000	
<b>Justification</b>				
Professional services for the planning for water system infrastructure, wastewater collection and transmission systems, and future reuse system infrastructure are necessary to ensure protection of public health, protection of water resources, and is also linked to comprehensive growth and development plans. Planning allows staff to evaluate and consider long term needs and how the necessary resources should be allocated.				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
			-	-
			-	-
			-	-
<b>Total Personnel Costs</b>				-
<b>Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
<b>Total Reoccurring Operating Costs</b>			-	
<b>One-Time Costs</b>				
Account Number	Description	Cost		
31-30	Professional planning services for Water, Wastewater & Reuse	150,000		
31-30	Professional planning services updating City's wastewater model	230,000		
<b>Total One-Time Costs</b>			380,000	
<b>Benefits</b>				
Planning services will provide comprehensive water, wastewater, and reuse information that will allow staff to understand the long term needs of the City. As part of the planning process, the Wastewater Model will be updated and revised. The development of a complete wastewater model would allow staff to identify and quantify deficiencies in the system that can then be placed in the CIP for corrective action. The last updated model for City's Wastewater Model was between 2006-2009.				

## PROGRAM MODIFICATION

*Automated Metering Infrastructure (AMI)*

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME		TOTAL COST
4230	Utilities	Field Operations		\$100,000
<b>Justification</b>				
The Utility Department is introducing new technology to provide more efficient utility billing and improved customer service with an automated meter reading pilot project. This project would provide new meters or encoded registers that could be read remotely and integrated into new billing infrastructure that can provide more frequent reads through a wireless network that feeds directly into the City's billing center for more customer service feedback, portal for home viewing and customer service improvements. This pilot project will enable staff to evaluate specific technology for possible continued implementation in future years.				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
			-	-
			-	-
			-	-
<b>Total Personnel Costs</b>				-
<b>Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
<b>Total Reoccurring Operating Costs</b>				-
<b>One-Time Costs</b>				
Account Number	Description	Cost		
34-20	Contract services for the installation of automated meters	100,000		
<b>Total One-Time Costs</b>				100,000
<b>Benefits</b>				
Implementation of this system will result in efficiencies in customer service operations including the reduction of meter read billing errors, billing estimates, allow the City to assist customers in identifying possible leaks and high use readings, and reduction of re-reads and adjustments.				

## NEW CAPITAL OUTLAY REQUEST

DEPT/DIV NO.	DEPARTMENT NAME		DIVISION NAME		TOTAL COST
4230	Utilities		Field Operations		97,700
Priority #	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	1	Trimble GPS Device	The two GPS receivers are used to map utility features and find critical isolation valves. The two current receivers are reaching end of life, and will be out of warranty in FY2016.	8,900	8,900
2	4	Portable Generators for Sewer Trucks	New generators gas powered to operate hand tools used by our field mechanic for all existing electric tools for lift stations/sewer pipe repairs.	2,200	8,800
3	1	Space Air Cart	Replacement of air space cart used strictly in cases of emergencies involving confined air space in the Utilities Department.	20,000	20,000
4	6	Air Packs	Replacement of air packs used strictly in cases of emergencies involving confined air space in the Utilities Department. Equipment is at the end of useful life and expires.	10,000	60,000
					-
					-
					-



## FACILITIES MAINTENANCE & OPERATIONS (4240)

### PROGRAM/SERVICES DESCRIPTION

The Facilities Maintenance & Operations Division provides maintenance functions (mechanical, electrical, plumbing, etc.) throughout the City's buildings, facilities, and water and wastewater treatment plants. This Division is also responsible for various maintenance contracts with third-party vendors and oversees the Utilities Department parts/tools warehouse, which stocks and supplies tools and parts to maintenance staff within the Maintenance, Plant and Field Operations divisions.

### FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Upgraded emission controls on eleven plant generators which allows the City to continue participating in the Florida Power and Light Commercial Industrial Load Control / Commercial Demand Reduction Program. The program affords the City over \$400,000 in annual savings.
- ◇ Established criteria for identifying, evaluating and taking inventory of critical operating components of the system.

### FY 2015/2016 OBJECTIVES/GOALS

- ◇ Schedule, monitor and maintain each utility system based on manufacturer's recommendations.
- ◇ Provide department specific orientation and education to the utility systems safety.
- ◇ Minimize the occurrence of unplanned utility failures or interruptions.

PERFORMANCE MEASURES	FY 2013/2014	FY 2014/2015	3/31/2015	FY 2015/2016
	ACTUAL	TARGET	ACTUAL	TARGET
Average number of monthly routine maintenance calls	226	200	215	205
Average number monthly routine maint calls completed	226	200	215	205
Average number monthly preventative calls scheduled	176	150	160	155
Average number monthly preventative calls completed	176	150	160	155

**FACILITIES MAINTENANCE & OPERATIONS (4240)**

FUND 401

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 3,782,214	\$ 3,474,855	\$ 3,863,560	\$ 4,018,900
OPERATING EXPENSES	4,548,383	1,082,600	1,599,040	1,711,250
CAPITAL OUTLAY	-	-	156,500	95,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 8,330,597</b>	<b>\$ 4,557,455</b>	<b>\$ 5,619,100</b>	<b>\$ 5,825,150</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET**

**PERSONNEL SERVICES** \$ 155,340

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements effective October 1, 2012 and October 1, 2013 settled in April 2015 and annual increases in pensions and insurance benefits.

**OPERATING EXPENSES** \$ 112,210

The positive variance is primarily attributed to the reallocation of operational expenditures transferred from Utilities R&R Fund 402.

**CAPITAL OUTLAY** \$ (61,500)

The negative variance is due to changes in capital needs from year to year. In FY 2016, the budget includes a fluoride scale at Springtree, a roof ladder, and portable generator covers.

<b>PERSONNEL COMPLEMENT</b>				
	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED	FY 2015/2016 ADOPTED
Director of Utility Support	1	0	0	0
AC Technician	1	2	2	2
Computer Support Technician	1	0	0	0
Tech Support Specialist	0	1	1	1
Diesel Engine Generator Specialist	2	2	2	2
Electrician I	0	1	1	1
Facility Management Director	0	1	1	1
Inventory Clerk	1	1	1	1
Maintenance Mechanic	0	7	5	5
Maintenance Planner	1	1	2	2
Maintenance Section Chief	1	1	1	1
Maintenance Worker I	0	1	1	1
Sr AC Technician	0	0	0	0
Utility Electrical Supervisor	1	1	1	1
Utility Electrician I	4	4	4	5
Utility Electrician II	2	2	2	2
Utility Instrument Technician	2	2	2	2
Utility Laboratory Manager	1	0	0	0
Utility Laboratory Supervisor	1	0	0	0
Utility Laboratory Technician	5	0	0	0
Utility Maintenance Worker I	2	2	2	1
Utility Maintenance Worker II	1	1	1	1
Utility Mechanic I	10	10	10	10
Utility Mechanic II	5	5	5	5
Utility Plan Maint Supervisor	2	2	2	2
Utility QC Coordinator	1	0	0	0
Utility Support Supervisor	1	1	1	1
Facilities Supervisor	0	1	1	1
Utility Aide PT	0	1	0	0
<b>TOTAL POSITIONS</b>	<b>46</b>	<b>50</b>	<b>48</b>	<b>48</b>
<b>Total Full-Time Positions</b>	<b>46</b>	<b>49</b>	<b>48</b>	<b>48</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>
<b>Total FTE'S</b>	<b>46</b>	<b>49.5</b>	<b>48</b>	<b>48</b>

**FACILITIES MAINTENANCE & OPERATIONS (4240)**

FUND 401

	<b>FY 2012/2013 ACTUALS EXPENSES</b>	<b>FY 2013/2014 ACTUALS EXPENSES</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>PERSONNEL SERVICES</u></b>				
12-01 Salaries	\$ 2,363,321	\$ 2,182,104	\$ 2,228,170	\$ 2,447,800
13-00 Salaries Part-Time	-	-	18,960	-
13-08 Interns	8,046	-	-	-
14-01 Overtime-Time And A Half	69,481	49,609	62,680	55,000
14-02 Overtime-Straight Time	35,695	35,395	42,000	36,000
15-03 Leave Pay-Out	-	-	1,310	-
21-01 SS & Medicare Matching	183,567	180,723	171,970	194,190
22-01 Pension-General	678,107	589,410	730,440	612,290
23-01 Health	346,556	358,672	523,580	572,690
23-06 Dental	-	-	160	-
23-07 Catastrophic/Intensive Care	-	-	440	-
24-00 Workers' Compensation	97,441	78,942	83,850	100,930
<b>TOTAL PERSONNEL SERVICES</b>	<b>3,782,214</b>	<b>3,474,855</b>	<b>3,863,560</b>	<b>4,018,900</b>
<b><u>OPERATING EXPENSES</u></b>				
31-30 Professional Services	128,493	19,376	200,000	-
31-41 Engineering Services	3,000	-	-	-
31-42 Engineering Fee-Permits	24,368	-	-	-
34-10 Fire Alarm Maintenance	-	-	2,500	3,340
34-20 Misc Contract Services	96,732	392,985	537,310	575,400
34-21 Grounds Maintenance	-	-	30,000	167,810
34-40 Outside Lab Service	54,388	-	-	-
34-43 Painting	18,348	17,783	25,000	50,000
40-01 Travel & Per Diem	1,680	-	-	-
40-04 Travel/In-County	-	-	1,000	250
43-01 Electricity	3,483,020	-	-	-
44-05 Rental - Equipment	3,653	5,173	7,280	7,280
46-29 Maint Other Equipment	76,721	90,957	96,150	63,150
46-40 Maint Building	15,602	18,282	39,010	41,030
46-70 Maint Wastewater Plant	67,464	92,685	106,300	56,400
46-71 Maint Water Plant	83,316	94,224	137,300	45,500
46-74 Maint W&W Pump Equipment	2,878	-	-	-
46-75 Maint Lift Stations	10,356	17,991	17,000	17,000
46-78 Maint Elec Panel Ctrl Sys	292,461	270,887	300,000	267,500
47-01 Printing & Binding	1,420	-	-	-
47-02 Photocopying Costs	-	574	-	-
49-08 Permits & Licenses	39,294	-	1,900	1,900
51-01 Office Supplies	2,214	656	2,500	2,500
52-03 Uniforms	10,368	10,737	13,740	13,740
52-06 Non-Capital Equipment	3,251	10,593	7,000	185,500
52-11 Laboratory	80,775	-	-	-
52-14 Building Maintenance	-	-	-	49,400
52-15 Lighting/Electrical	-	-	-	103,000
52-47 Safety Equipment/Supplies	24,830	34,220	70,000	30,000
52-90 Other Supplies & Expenses	2,138	779	-	-
52-95 Other Materials & Supplies	-	-	-	2,500
54-01 Subs & Memberships	811	102	600	600
54-02 Tuition	20,802	4,596	-	-
55-01 Training Registrations	-	-	4,450	27,450
<b>TOTAL OPERATING EXPENSES</b>	<b>4,548,383</b>	<b>1,082,600</b>	<b>1,599,040</b>	<b>1,711,250</b>
<b><u>CAPITAL OUTLAY</u></b>				
64-01 Machines & Equipment	-	-	156,500	95,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>156,500</b>	<b>95,000</b>
<b>TOTAL EXPENDITURES</b>	<b>8,330,597</b>	<b>4,557,455</b>	<b>5,619,100</b>	<b>5,825,150</b>

## PROGRAM MODIFICATION

*Reclassify Utility Maintenance Worker to Utility Electrician I*

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST	
4240	Utilities	Facilities Maintenance and Operations	\$21,910	
<b>Justification</b>				
<p>The City requires an Electrician I to perform numerous electrical, instrumentation and related work associated with general electrical, fire alarm, HVAC, lighting, emergency power, etc. This reclassification of a Maintenance Worker is needed to improve City facilities and work order assignments and accountability to address work orders of increasing sophistication. Electrician would be able to work call out in emergency situations while a Maintenance Worker does not have the required skills and licensure to respond. The Maintenance Worker I position has served as an electrician's helper but does not possess the level of skill needed to carry out these repair tasks independently or competently.</p>				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
1	Utility Electrician I	42,910	27,892	<b>70,800</b>
-1	Utility Maintenance Worker	29,630	19,260	<b>(48,890)</b>
			-	-
<b>Total Personnel Costs</b>				<b>21,910</b>
<b>Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
<b>Total Reoccurring Operating Costs</b>				<b>-</b>
<b>One-Time Costs</b>				
Account Number	Description	Cost		
<b>Total One-Time Costs</b>				<b>-</b>
<b>Benefits</b>				
<p>Electricians benefit the City greater than Maintenance Workers in that they can operate independently, possess journeyman or other higher level certifications and skills necessary to perform technical and non-technical work as needed on an electrical, instrumentation, HVAC, lighting and other systems which cannot be performed competently or independently by a Maintenance Worker. Electricians are tradesmen and generally possess higher level skills and thus will raise the level of service with the increasing sophistication of a newer buildings and systems to be maintained by this department, and within the National Electric and Building Codes.</p>				

## NEW CAPITAL OUTLAY REQUEST

DEPT/DIV NO.	DEPARTMENT NAME		DIVISION NAME	TOTAL COST	
4240	Utilities		Facilities Maintenance and Operations	95,000	
Priority #	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	1	Springtree Chemical Scale	The fluoride scale at Springtree needs to be replaced due to deterioration. This scale is used to weigh the fluoride used in the water treatment process.	3,000	3,000
2	1	Springtree Wastewater Plant Roof Access Ladder at Building #31	Roof ladder needs to be installed at Springtree wastewater dewatering building. Currently there is no access for roof repairs and maintenance of equipment.	10,000	10,000
3	41	Covers for Portable Generators	UV canvas covers would help extend the life of our portable generators. Our generators are currently stored in the sun and are deteriorating prematurely. The covers would help extend the life of our generators.	2,000	82,000
					-
					-
					-
					-



## PLANT OPERATIONS (4250)

### PROGRAM/SERVICES DESCRIPTION

The Plant Operations Division is comprised of three components: water treatment, wastewater treatment and environmental compliance. The water treatment component is responsible for the production, treatment, storage, and delivery of potable drinking water in quantity and quality compliant with Federal, State, and County regulations. The wastewater treatment component deals with receiving, treating, and disposal of wastewater streams, along with bio solids production and disposal compliant with Federal, State and County Regulations. Environmental Compliance handles permitting, licensing, sampling, laboratory analysis, compliance reporting, dealing with customer complaints, and dealing with regulatory agencies.

### FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ The Headworks and Biosolids Centrifuge projects at Sawgrass WWTP will be completed by the end of FY 2015. These projects improve the performance and compliance measures of the plant.
- ◇ Plant Operations Director and Compliance Engineer collaborated in an effort to create bid packages with drawings and specifications for plant projects which resulted in savings to the City.
- ◇ Performed Mechanical Integrity Test Demonstration for Class I Injection well IW-1.

### FY 2015/2016 OBJECTIVES/GOALS

- ◇ To develop, as part of the CIP, methods to repair/replace plant system components without having to create engineering projects and be reliant borrowing.
- ◇ To use City personnel rather than consultants to do some of the permit renewals which will result in savings to the City.
- ◇ Implement an asset management system for water and wastewater treatment plant infrastructure and equipment.

PERFORMANCE MEASURES	FY 2013/2014	FY 2014/2015	3/31/2015	FY 2015/2016
	ACTUAL	TARGET	ACTUAL	TARGET
Personnel costs per thousand gallon treated water produced	0.24	0.25	0.23	0.24
Energy cost per thousand gallons of treated water produced	0.2	0.21	0.2	0.2
Chemical cost per thousand gallons of treated water produced	\$0.26	\$0.26	\$0.26	\$0.26
Personnel costs per thousand gallons of wastewater treated	\$0.22	\$0.22	\$0.27	\$0.28

**PLANT OPERATIONS (4250)**

FUND 401

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 4,809,426	\$ 5,756,627	\$ 6,331,000	\$ 6,458,120
OPERATING EXPENSES	4,606,575	8,241,786	6,115,820	6,092,110
CAPITAL OUTLAY	-	-	5,082,700	15,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 9,416,001</b>	<b>\$ 13,998,413</b>	<b>\$ 17,529,520</b>	<b>\$ 12,565,230</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET**

**PERSONNEL SERVICES** \$ 127,120

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements effective October 1, 2012 and October 1, 2013 settled in April 2015 and annual increases in pensions and insurance benefits.

**OPERATING EXPENSES** \$ (23,710)

The negative variance is primarily attributed to the decrease in Wastewater Sludge Removal costs.

**CAPITAL OUTLAY** \$ (5,067,700)

The negative variance is due to changes in capital needs from year to year. In FY 2016, the budget includes a scissor lift.

<b>PERSONNEL COMPLEMENT</b>				
POSITION TITLE	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED	FY 2015/2016 ADOPTED
Director of Plant Operations	1	1	1	1
Chief Operator	5	5	5	5
Senior Utility Operator	17	17	17	17
Compliance Engineer	0	0	1	1
Utility Laboratory Manager	0	1	1	1
Utility Laboratory Supervisor	0	1	1	1
Utility Laboratory Technician	0	5	4	4
Utility Operator	26	26	26	26
Utility QC Coordinator	0	1	2	2
Utility Specialty Operator	2	2	2	2
<b>TOTAL POSITIONS</b>	<b>51</b>	<b>59</b>	<b>60</b>	<b>60</b>
<b>Total Full-Time Positions</b>	<b>51</b>	<b>59</b>	<b>60</b>	<b>60</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total FTE'S</b>	<b>51</b>	<b>59</b>	<b>60</b>	<b>60</b>

## PLANT OPERATIONS (4250)

FUND 401

		FY 2012/2013	FY 2013/2014	FY 2014/2015	FY 2015/2016
		ACTUALS	ACTUALS	ADOPTED	ADOPTED
				BUDGET	BUDGET
<b>PERSONNEL SERVICES</b>					
12-01	Salaries	\$ 3,068,380	\$ 3,646,392	\$ 3,764,660	\$ 4,037,510
13-08	Interns	-	7,003	12,480	12,480
14-01	Overtime-Time And A Half	70,778	110,157	82,560	102,000
14-02	Overtime-Straight Time	99,282	127,611	111,770	120,000
21-01	SS & Medicare Matching	247,164	302,467	287,890	325,850
22-01	Pension-General	764,317	928,474	1,228,060	924,730
22-04	401A Contributions	-	-	5,430	6,010
23-01	Health	423,116	524,014	723,160	801,010
23-03	Life & Accident, Death, Dis	-	(4)	-	-
23-05	Long Term Care	-	-	-	830
23-06	Dental	-	-	180	180
23-07	Catastrophic/Intensive Care	-	-	630	480
24-00	Workers' Compensation	136,389	110,513	114,180	127,040
<b>TOTAL PERSONNEL SERVICES</b>		<b>4,809,426</b>	<b>5,756,627</b>	<b>6,331,000</b>	<b>6,458,120</b>
<b>OPERATING EXPENSES</b>					
31-30	Professional Services	-	41,348	375,000	300,000
31-41	Engineering Services	-	-	65,000	215,000
31-42	Engineering Fee-Permits	-	15,742	-	-
34-20	Misc Contract Services	380,349	55,060	83,310	91,320
34-40	Outside Lab Service	-	70,193	81,500	81,500
34-41	Sludge Removal-Wastewater	868,385	906,017	1,279,740	1,025,100
34-42	Sludge Removal-Water	232,855	148,665	303,750	318,940
34-43	Painting	-	16,864	25,000	25,000
40-01	Travel & Per Diem	-	1,023	-	-
40-04	Travel/In-County	-	-	-	1,750
40-05	Travel/Out Of County	-	-	2,800	3,650
40-06	Travel/Out Of State	-	-	-	5,600
41-01	Communications	1,055	-	1,200	-
43-01	Electricity	-	3,592,534	-	-
44-05	Rental - Equipment	498,558	575,509	529,400	320,700
44-06	Copiers	-	-	1,100	780
44-07	Per Print Cost	-	-	380	1,320
46-29	Maint Other Equipment	2,870	7,351	17,000	23,800
46-40	Maint Building	809	-	-	-
46-70	Maint Wastewater Plant	115,767	102,239	263,240	201,100
46-71	Maint Water Plant	38,761	83,728	199,000	87,500
46-72	Maint Wells	78,484	21,730	135,000	135,000
47-01	Printing & Binding	-	-	1,500	1,000
47-02	Photocopying Costs	1,483	1,182	-	-
49-08	Permits & Licenses	-	62,689	77,010	102,710
51-01	Office Supplies	2,036	2,365	5,250	7,500
52-02	Chemicals	2,340,816	2,421,011	2,500,000	2,900,000
52-03	Uniforms	16,664	17,275	19,200	19,200
52-06	Non-Capital Equipment	2,307	6,338	5,000	35,000
52-08	Non-Capital Computer	-	-	-	8,950
52-11	Laboratory	-	83,269	99,250	100,650
52-47	Safety Equipment/Supplies	5,958	382	9,000	9,000
52-90	Other Supplies & Expenses	3,640	3,810	-	-
52-95	Other Materials & Supplies	-	-	9,000	25,000
54-01	Subs & Memberships	-	477	2,540	2,840
54-02	Tuition	15,778	4,985	-	-
55-01	Training Registrations	-	-	25,650	42,200
<b>TOTAL OPERATING EXPENSES</b>		<b>4,606,575</b>	<b>8,241,786</b>	<b>6,115,820</b>	<b>6,092,110</b>
<b>CAPITAL OUTLAY</b>					
62-00	Buildings	-	-	200,000	-
62-02	Renovation	-	-	50,000	-
63-01	Improvements Not Bldg	-	-	150,000	-
63-29	System Repair/Restoration	-	-	2,000,000	-
64-01	Machines & Equipment	-	-	1,982,700	15,000
64-03	Radio & Communication Equip	-	-	350,000	-
64-04	Furniture & Equipment	-	-	50,000	-
64-08	Meters & Accessories	-	-	300,000	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>-</b>	<b>5,082,700</b>	<b>15,000</b>
<b>TOTAL EXPENDITURES</b>		<b>9,416,001</b>	<b>13,998,413</b>	<b>17,529,520</b>	<b>12,565,230</b>

## PROGRAM MODIFICATION

*Professional Services for Plants Division*

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST	
4250	Utilities	Plant Operations	\$200,000	
<b>Justification</b>				
In order to be able to plan, start and complete R&R projects and plan future CIP projects for the Plant Operations Division, funds are needed to retain the services of engineering consultants and design professionals. Some examples of the work performed under professional services for Operations are: system studies; Basis of Design Reports; equipment inspections and evaluations; cost estimates; environmental, structural, mechanical, electrical, instrumentation and civil analysis and design; preparation of bidding documents for items requiring construction.				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
			-	-
			-	-
			-	-
<b>Total Personnel Costs</b>				-
<b>Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
		-		
<b>Total Reoccurring Operating Costs</b>				-
<b>One-Time Costs</b>				
Account Number	Description	Cost		
31-30	Professional Services for Rehabilitation of Existing Plants System.	<b>200,000</b>		
<b>Total One-Time Costs</b>				<b>200,000</b>
<b>Benefits</b>				
Allows the Plant Operations Division to maintain existing infrastructure, complete R&R with City staff oversight and plan future upgrades to infrastructure which may include CIP projects.				

## NEW CAPITAL OUTLAY REQUEST

DEPT/DIV NO.	DEPARTMENT NAME		DIVISION NAME		TOTAL COST
4250	Utilities		Plant Operations		21,000
Priority #	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	1	Scissor Lift	Springtree WTP needs a Scissor Lift. A Scissor lift is used for equipment installation and maintenance of RO membrane systems. It provides a safe platform to work in high areas around the skid.	15,000	15,000
2	5	Desktop Computers	Replacement Dell desktop computers for the Sawgrass WWTP to operate and monitor the SCADA system. The five computers are for the following: One for the Chief Operator, one for the Lead Operator, and three at the console for the rest of the operators.	1,200	6,000
					-
					-
					-
					-
					-





**NON-DEPARTMENTAL (4260)**

FUND 401

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>PERSONNEL SERVICES</u></b>				
15-03 Leave Pay-Out	\$ -	\$ 442,304	\$ -	\$ -
21-01 SS & Medicare Matching	-	33,836	24,230	26,240
23-02 Disability Long-Term	-	-	1,670	1,670
23-03 Life & Accident, Death, Dis	-	-	2,280	2,280
26-01 Other Post Employment Ben	-	-	-	342,450
26-02 Retiree Health OPEB	-	-	-	464,790
26-03 Retiree Health Ins Monthly	-	-	316,660	342,900
26-04 Preservation Of Benefits (POB)	-	-	2,870	-
26-06 Retiree Life And AD&D Insurance	-	-	-	2,870
27-00 Other Post Employment Ben	321,641	340,081	340,000	-
28-00 Retiree Health Ins Subsidy	568,075	490,044	-	-
<b>TOTAL PERSONNEL SERVICES</b>	<b>889,716</b>	<b>1,306,265</b>	<b>687,710</b>	<b>1,183,200</b>
<b><u>OPERATING EXPENSES</u></b>				
31-30 Professional Services	-	-	-	16,000
36-03 Retiree Health Insur/POB	199,643	238,393	-	-
43-01 Electricity	-	-	3,678,740	3,798,120
43-15 Stormwater	-	-	38,390	38,400
45-01 Liability	-	-	317,610	311,400
45-02 Property	-	-	1,350,740	1,421,500
45-04 Bond Insurance	-	-	880	1,100
45-05 Flood	-	-	81,380	93,500
45-06 Boiler & Machinery	-	-	15,810	18,200
45-08 Liab Underground Storage	-	-	6,560	7,600
46-10 Fleet Charges	-	-	931,970	1,000,060
46-53 IT Charges	-	-	886,000	992,530
49-40 Indian Trace Costs Reimb	-	-	4,814,200	4,814,200
49-90 Admin Chargeback-Gen Fund	4,544,077	4,933,465	4,755,630	4,048,220
<b>TOTAL OPERATING EXPENSES</b>	<b>4,743,720</b>	<b>5,171,858</b>	<b>16,877,910</b>	<b>16,560,830</b>
<b><u>CAPITAL OUTLAY</u></b>				
64-05 Motor Vehicles	-	-	135,000	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>135,000</b>	<b>-</b>
<b><u>GRANTS &amp; AIDS</u></b>				
82-23 Donations	-	-	10,000	10,000
<b>TOTAL GRANTS &amp; AIDS</b>	<b>-</b>	<b>-</b>	<b>10,000</b>	<b>10,000</b>
<b><u>OTHER USES</u></b>				
91-10 To General Fund-FD 001-RO	10,841,354	8,300,000	-	-
91-41 To Fund 402	18,565,584	26,836,578	5,000,000	5,378,280
91-42 To Fund 405	15,793,653	14,639,982	16,941,110	15,134,700
91-53 To Fund 503	-	-	-	783,300
91-64 To Fund 464	-	-	80,538,570	30,018,690
91-71 To Fund 471	-	-	1,951,500	-
95-02 Amortization	(265,398)	(287,940)	-	-
95-04 Debt Service Coverage 405	-	-	1,694,110	1,513,470
99-00 Contingency	-	-	1,000,000	1,000,000
93-00 Interest Expense	191,017	138,553	-	-
98-00 To Fund Balance	-	-	17,215,600	-
<b>TOTAL OTHER USES</b>	<b>45,126,210</b>	<b>49,627,173</b>	<b>124,340,890</b>	<b>53,828,440</b>
<b>TOTAL EXPENDITURES</b>	<b>50,759,646</b>	<b>56,105,296</b>	<b>142,051,510</b>	<b>71,582,470</b>

**ENGINEERING (4320)****PROGRAM/SERVICES DESCRIPTION**

The Utilities Dept. - Engineering Division provides engineering and technical support for the Utilities Department - Public Works and Water & Sewer Divisions. The Division performs in-house engineering, design, technical specification writing, and permitting for smaller scale capital projects such as drainage and stormwater pump station improvements, water and sewer improvements, roadway and sidewalk improvements, traffic calming, street signage and markings, street lighting, and other miscellaneous projects requiring engineering support. In addition, the Engineering Division is responsible for the administration and reporting for the City's National Pollution Discharge Elimination System (NPDES) Stormwater Permit, the Community Rating System (CRS) for the National Flood Insurance Program, and the Broward County 5-Year Surface Water License renewals for various City facilities.

**FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS**

- ◇ Performed in-house design and permitting for Josh Lee Blvd. Drainage Improvements.
- ◇ Created the Community Rating System Working Group
- ◇ Performed a lighting study and recommendations for street lighting improvements for the East Sunrise Area.

**FY 2015/2016 OBJECTIVES/GOALS**

- ◇ Prepare plans and specifications for Stormwater Pump Station #4 by-pass culvert slip-lining and flap gate repair.
- ◇ Complete a successful audit for both the NPDES and CRS programs.
- ◇ Recommend adoption of a comprehensive Stormwater Master Plan, for the corporate limits of the City, to the Commission.

<b>PERFORMANCE MEASURES</b>	<b>FY 2013/2014</b>	<b>FY 2014/2015</b>	<b>3/31/2015</b>	<b>FY 2015/2016</b>
	<b>ACTUAL</b>	<b>TARGET</b>	<b>ACTUAL</b>	<b>TARGET</b>
Projects Proposed	1	3	3	3
Projects Completed	1	3	3	3

**ENGINEERING (4320)**

FUND 401

	<b>FY 2012/2013 ACTUALS EXPENSES</b>	<b>FY 2013/2014 ACTUALS EXPENSES</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 548,780	\$ 355,327	\$ 813,300	\$ 945,980
OPERATING EXPENSES	248,958	260,693	536,610	569,240
CAPITAL OUTLAY	-	-	59,070	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 797,738</b>	<b>\$ 616,020</b>	<b>\$ 1,349,910</b>	<b>\$ 1,515,220</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET**

**PERSONNEL SERVICES** \$ 132,680

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements effective October 1, 2012 and October 1, 2013 settled in April 2015 and annual increases in pensions and insurance benefits.

**OPERATING EXPENSES** \$ 32,630

The positive variance is primarily attributed to an increase in miscellaneous contract services.

**CAPITAL OUTLAY** \$ (59,070)

In FY 2016, there are no capital outlay requests.

<b>PERSONNEL COMPLEMENT</b>				
<b>POSITION TITLE</b>	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED</b>	<b>FY 2015/2016 ADOPTED</b>
* Civil Engineer	0	1	1	1
Assistant Utility Director	0	1	1	1
Administrative Assistant I	0	1	1	1
Work Control Clerk	0	1	1	1
Engineer I	0	1	1	1
Engineer II	0	1	1	1
Engineering Aide	0	1	1	1
Engineering Manager	0	0	1	1
GIS Coordinator	0	1	1	1
GIS Specialist	0	1	1	1
Process Control Engineer	0	1	1	1
CADD Technician	0	0	0	1
GIS Specialist PT	0	1	1	1
CADD Technician P/T	0	0	1	0
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>11</b>	<b>13</b>	<b>13</b>
<b>Total Full-Time Positions</b>	<b>0</b>	<b>10</b>	<b>11</b>	<b>12</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>1</b>
<b>Total FTE'S</b>	<b>0</b>	<b>10.5</b>	<b>12</b>	<b>12.5</b>

\*Funded in Fund 191

**ENGINEERING (4320)**

FUND 401

	<b>FY 2012/2013 ACTUALS EXPENSES</b>	<b>FY 2013/2014 ACTUALS EXPENSES</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b>PERSONNEL SERVICES</b>				
12-01 Salaries	\$ 325,799	\$ 221,904	471,010	525,250
13-00 Salaries Part-Time	-	-	24,270	51,730
13-08 Interns	16,676	10,916	37,440	37,440
14-01 Overtime-Time And A Half	-	117	-	100
14-02 Overtime-Straight Time	-	257	100	500
21-01 SS & Medicare Matching	25,606	20,343	37,900	44,170
22-01 Pension-General	125,736	69,549	145,040	150,770
22-04 401A Contributions	-	-	1,370	2,320
23-01 Health	55,991	34,984	89,530	126,950
23-02 Disability Long-Term	-	(42)	-	-
23-03 Life & Accident, Death, Dis	-	(368)	-	-
23-05 Long Term Care	-	-	-	490
23-06 Dental	-	-	590	730
23-07 Catastrophic/Intensive Care	-	-	930	1,240
24-00 Workers' Compensation	(1,028)	(2,333)	5,120	4,290
<b>TOTAL PERSONNEL SERVICES</b>	<b>548,780</b>	<b>355,327</b>	<b>813,300</b>	<b>945,980</b>
<b>OPERATING EXPENSES</b>				
31-30 Professional Services	63,829	70,000	59,250	-
31-41 Engineering Services	3,884	7,355	159,250	159,250
34-07 Software Support	-	-	124,600	42,000
34-20 Misc Contract Services	73,556	84,933	20,390	303,920
40-01 Travel & Per Diem	3,275	-	-	-
40-04 Travel/In-County	-	-	6,300	2,600
40-05 Travel/Out Of County	-	-	-	3,200
40-06 Travel/Out Of State	-	-	-	2,700
41-06 Communication Equipment	-	-	530	-
44-05 Rental - Equipment	-	-	12,000	-
46-11 Maint Office Equipment	-	-	200	-
46-29 Maint Other Equipment	-	-	100	-
46-70 Maint Wastewater Plant	16,245	14,045	14,050	-
46-71 Maint Water Plant	49,945	50,000	50,000	-
46-72 Maint Wells	9,970	5,985	10,000	-
46-75 Maint Lift Stations	17,970	21,860	25,000	-
47-01 Printing & Binding	459	554	-	500
47-02 Photocopying Costs	955	-	-	-
49-08 Permits & Licenses	-	-	2,520	-
51-01 Office Supplies	1,000	963	4,000	4,000
52-03 Uniforms	475	-	1,180	810
52-06 Non-Capital Equipment	1,045	562	7,410	16,800
52-08 Non-Capital Computer	-	-	5,000	11,100
52-47 Safety Equipment/Supplies	1,000	-	-	-
52-90 Other Supplies & Expenses	4,629	3,037	-	-
54-01 Subs & Memberships	131	106	3,980	3,730
54-02 Tuition	590	1,293	-	-
55-01 Training Registrations	-	-	30,850	18,630
<b>TOTAL OPERATING EXPENSES</b>	<b>248,958</b>	<b>260,693</b>	<b>536,610</b>	<b>569,240</b>
<b>CAPITAL OUTLAY</b>				
64-02 Computer Equipment	-	-	59,070	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>59,070</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>797,738</b>	<b>616,020</b>	<b>1,408,980</b>	<b>1,515,220</b>

## PROGRAM MODIFICATION

*SCADA System - WI-FI Pilot*

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST	
4320	Utilities	Engineering	\$10,000	
<b>Justification</b>				
<p>The SCADA radio system was placed in service 1998. It uses MDS 9810 spread spectrum radios to communicate from the base station to the remote sites. The only radio that can talk to an MDS9810 is an MDS9810 due to its proprietary frequency hopping protocol. The radios are no longer available for purchase from the manufacturer. A year and a half ago, the City purchased five (5) 220 Mhz frequencies to use as the backbone for communications. It would allow for Ethernet instead of RS232 communications, which is faster and more secure. I.T. now has a better solution, Wi-Fi, which is Ethernet but uses lower cost radios.</p>				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
			-	-
			-	-
<b>Total Personnel Costs</b>				-
<b>Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
<b>Total Reoccurring Operating Costs</b>			-	
<b>One-Time Costs</b>				
Number	Description	Cost		
52-06	50 sets of radios and accessories.	10,000		
<b>Total One-Time Costs</b>			10,000	
<b>Benefits</b>				
<p>Wi-Fi is Ethernet communications but uses lower cost radios/accessories (\$1000 instead of \$2000). 50 sets of radios were chosen to test the communications at varying locations across the service area and would provide 50 spare MDS9810 radios. There are no monthly or reoccurring maintenance fees for these radios. The initial purchase would be for only five radios and tested at the furthest lift/pump station locations. If successful, the intention would be to continue implementing the new system at 45 additional locations within F Y15/16, 90 locations within FY 16/17, and 90 locations within FY 17/18. There are a total of 230 lift/pump station locations within the system.</p>				

## PROGRAM MODIFICATION

*Reclassify CADD Technician Part-time Position to Full-time*

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST	
4320	Utilities	Engineering	\$60,370	
<b>Justification</b>				
The Utilities capital improvement plan is extremely robust and the majority of the projects have been designed by private consultants. The Engineering Section is intending to develop and take on more design in-house by staff.				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
-1	CADD Technician Part-time	13,000	995	(14,000)
1	CADD Technician	45,070	29,296	74,370
			-	-
<b>Total Personnel Costs</b>				<b>60,370</b>
<b>Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
<b>Total Reoccurring Operating Costs</b>				<b>-</b>
<b>One-Time Costs</b>				
Account Number	Description	Cost		
<b>Total One-Time Costs</b>				<b>-</b>
<b>Benefits</b>				
Currently the Part-time CADD operator cannot keep up with the workload being generated by the Engineering Division within the 20-26 hour work week. Some of assignments may be delayed and other work is addressed by outside consultants. With the increase in office hours, by making the position Full-time, there would be an ability to decrease the use of private consultants, ultimately reducing costs and schedules.				



## CAPITAL PROJECTS (4330)

### PROGRAM/SERVICES DESCRIPTION

The Capital Projects Division manages and oversees all capital improvement projects in the City; including Water, Wastewater, Reuse, Stormwater, Fuel & Roadway and General Capital Improvements. General Capital Improvements includes work for Police, Fire Rescue, Leisure Services as well as streetscape improvements and enhancements to public City spaces. Over the next five years there are 31 projects anticipated to begin design. There are currently eight Project Managers working on an average of 6 projects with values that range from \$100,000 to \$12,000,000. We have one part-time and one full-time Resident Project Representatives that are responsible for visiting construction sites every day to assist the Project Managers track the day to day progress of each job.

### FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Started construction of the Sunrise Golf Village Watermain Replacement Project.
- ◇ Completed construction of the Southwest Water Treatment Plant Security Improvements Project.
- ◇ Started the Municipal Campus Master Planning process.

### FY 2015/2016 OBJECTIVES/GOALS

- ◇ Begin construction of Phase I projects within the Leisure Services Parks General Obligation Bond program.
- ◇ Complete construction of the Springtree Biosolids Dewatering/Centrifuge project.
- ◇ Complete construction of Stormwater Pump Stations #2 and #3.

PERFORMANCE MEASURES	FY 2013/2014	FY 2014/2015	3/31/2015	FY 2015/2016
	ACTUAL	TARGET	ACTUAL	TARGET
Value of change orders as a percentage of the construction cost	4%	5% or Less	4%	5%
Number of change orders per project (up to \$1,000,000)	3	10 or Less	4	10 or Less
Number of change orders per project (between \$1,000,000 and \$5,000,000)	2	15 or Less	8	15 or Less
Number of change orders per project (more than \$5,000,000)	9	20 or Less	1	20 or Less
Percentage of Projects on Schedule	75%	90%	75	90%

**CAPITAL PROJECTS (4330)**

FUND 401

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ -	\$ 676,326	\$ 938,130	\$ 422,330
OPERATING EXPENSES	-	41,048	66,900	81,920
CAPITAL OUTLAY	-	-	2,140	-
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ 717,374</b>	<b>\$ 1,007,170</b>	<b>\$ 504,250</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET**

**PERSONNEL SERVICES** \$ (515,800)

The negative variance is primarily attributed to a reduction in salary and general pension costs.

**OPERATING EXPENSES** \$ 15,020

The positive variance is primarily attributed to an increase in training costs.

**CAPITAL OUTLAY** \$ (2,140)

In FY 2016, there are no capital outlay requests.

<b>PERSONNEL COMPLEMENT</b>				
POSITION TITLE	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED	FY 2015/2016 ADOPTED
Capital Projects Director	0	1	1	1
Capital Projects Coordinator	0	1	1	1
Project Manager	0	5	7	7
Secretary I	0	0	0	0
Administrative Assistant I	0	1	1	1
Resident Project Representative	0	0	0	1
Resident Project Representative PT	0	2	2	1
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>10</b>	<b>12</b>	<b>12</b>
<b>Total Full-Time Positions</b>	<b>0</b>	<b>8</b>	<b>10</b>	<b>11</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>1</b>
<b>Total FTE'S</b>	<b>0</b>	<b>9</b>	<b>11</b>	<b>11.5</b>

**CAPITAL PROJECTS (4330)**

FUND 401

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b><u>PERSONNEL SERVICES</u></b>				
12-01 Salaries	\$ -	\$ 426,926	\$ 534,290	\$ 914,940
13-00 Salaries Part-Time	-	-	57,700	64,480
13-08 Interns	-	-	-	12,480
14-02 Overtime-Straight Time	-	14	-	-
21-01 SS & Medicare Matching	-	34,443	45,280	74,920
22-01 Pension-General	-	147,284	183,480	213,490
22-04 401A Contributions	-	-	2,420	12,490
23-01 Health	-	66,094	107,910	188,660
23-02 Disability Long-Term	-	72	-	-
23-03 Life & Accident, Death, Dis	-	14	-	-
23-05 Long Term Care	-	-	-	5,500
23-06 Dental	-	-	910	1,410
23-07 Catastrophic/Intensive Care	-	-	2,310	3,280
24-00 Workers' Compensation	-	1,479	3,830	16,250
29-99 Capitalized Labor	-	-	-	(1,085,570)
<b>TOTAL PERSONNEL SERVICES</b>	<b>-</b>	<b>676,326</b>	<b>938,130</b>	<b>422,330</b>
<b><u>OPERATING EXPENSES</u></b>				
31-30 Professional Services	-	17,848	50,000	50,000
34-02 Records Retention	-	1,200	2,000	2,000
40-01 Travel & Per Diem	-	2,080	-	-
40-02 Local Mileage	-	265	500	500
40-04 Travel/In-County	-	-	1,290	-
40-05 Travel/Out Of County	-	-	250	930
40-06 Travel/Out Of State	-	-	700	700
41-01 Communications	-	10,712	-	600
41-06 Communication Equipment	-	-	1,060	-
42-01 Postage	-	-	200	200
44-06 Copiers	-	-	840	840
44-07 Per Print Cost	-	-	70	300
46-10 Fleet Charges	-	1,426	-	-
46-11 Maint Office Equipment	-	118	200	250
47-01 Printing & Binding	-	35	-	200
47-02 Photocopying Costs	-	1,805	-	-
49-08 Permits & Licenses	-	-	450	-
51-01 Office Supplies	-	2,229	4,000	2,500
52-01 Gas & Oil	-	710	-	-
52-03 Uniforms	-	477	1,220	1,520
52-06 Non-Capital Equipment	-	-	1,340	1,500
52-08 Non-Capital Computer	-	-	-	1,050
52-90 Other Supplies & Expenses	-	502	-	-
54-01 Subs & Memberships	-	1,021	1,230	1,230
54-02 Tuition	-	620	-	-
55-01 Training Registrations	-	-	1,550	17,600
<b>TOTAL OPERATING EXPENSES</b>	<b>-</b>	<b>41,048</b>	<b>66,900</b>	<b>81,920</b>
<b><u>CAPITAL OUTLAY</u></b>				
64-02 Computer Equipment	-	-	2,140	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>2,140</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>717,374</b>	<b>1,007,170</b>	<b>504,250</b>

## PROGRAM MODIFICATION

*Reclassify Resident Project Representative Part-time Position to Full-time*

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST	
4330	Utilities	Capital Projects	\$37,010	
<b>Justification</b>				
The Utilities Capital Improvement Plan is extremely robust and the majority of the projects require on site observations. The Resident Project Representative (RPR) ensures that projects are being observed and provides regular oversight during the construction process. The RPR reports construction progress to the assigned Project Manager and assists with reviewing on contractor's pay applications.				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
-1	Resident Project Rep. Part-time	16,641	1,273	(17,910)
1	Resident Project Representative	33,283	21,634	54,920
			-	-
<b>Total Personnel Costs</b>				<b>37,010</b>
<b>Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
<b>Total Reoccurring Operating Costs</b>				<b>-</b>
<b>One-Time Costs</b>				
Account Number	Description	Cost		
<b>Total One-Time Costs</b>				<b>-</b>
<b>Benefits</b>				
Due to the amount of projects being managed by any one project manager, they are unable to visit each of their assigned sites on a regular basis. A Full-time RPR will allow for more over sight and coordination on behalf of the project managers.				

## UTILITIES RENEWAL & REPLACEMENT FUND

FUND 402

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b><u>OTHER SOURCES</u></b>				
381.40-11 From Water & Wastewater	\$ 18,565,584	\$ 26,836,578	\$ 5,000,000	\$ 5,378,280
381.90-13 Other Approp From R&R Bal	-	-	58,289,170	16,631,190
<b>TOTAL OTHER SOURCES</b>	<b>18,565,584</b>	<b>26,836,578</b>	<b>63,289,170</b>	<b>22,009,470</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
361.30-00 Inc(Dec) Fair Value SBA	16,885	(9,174)	-	-
361.39-00 Inc(Dec) Fair Value Other	(805)	(2,060)	-	-
363.14-01 Principal	6,001	5,996	5,250	5,250
363.14-02 Interest	1,547	1,236	1,040	1,040
369.99-00 Prior Yr Revenue/Expense	11,500	-	-	-
<b>TOTAL OTHER SOURCES</b>	<b>35,128</b>	<b>(4,002)</b>	<b>6,290</b>	<b>6,290</b>
<b>TOTAL REVENUES</b>	<b>18,600,712</b>	<b>26,832,576</b>	<b>63,295,460</b>	<b>22,015,760</b>
<b><u>OTHER USES</u></b>				
98-00 To Fund Balance	-	-	23,875,520	-
<b>TOTAL OTHER USES</b>	<b>-</b>	<b>-</b>	<b>23,875,520</b>	<b>-</b>
<b>WATER &amp; WASTEWATER (4201)</b>				
<b><u>OPERATING EXPENSES</u></b>				
31-30 Professional Services	347,026	595,911	-	-
<b>TOTAL OPERATING EXPENSES</b>	<b>347,026</b>	<b>595,911</b>	<b>-</b>	<b>-</b>
<b><u>CAPITAL OUTLAY</u></b>				
62-00 Buildings	69,661	186,203	-	-
63-01 Improvements Not Bldg	183,127	424,570	-	-
63-29 System Repair/Restoration	790,052	366,998	-	-
64-01 Machines & Equipment	1,162,444	1,140,428	-	1,295,500
64-02 Computer Equipment	43,627	31,713	35,000	-
64-03 Radio & Communication Equip	14,064	-	-	-
64-04 Furniture & Equipment	7,826	2,759	-	-
64-05 Motor Vehicles	135,427	400,957	309,950	-
64-08 Meters & Accessories	367,817	274,408	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>2,774,045</b>	<b>2,828,036</b>	<b>344,950</b>	<b>1,295,500</b>
<b><u>OTHER USES</u></b>				
59-99 Operating Expenses	6,032,905	4,868,057	-	-
<b>TOTAL OPERATING EXPENSES</b>	<b>6,032,905</b>	<b>4,868,057</b>	<b>-</b>	<b>-</b>
<b>PUBLIC SERVICE (4215)</b>				
<b><u>CAPITAL OUTLAY</u></b>				
64-02 Computer Equipment	1,205	-	-	-
64-04 Furniture & Equipment	-	908	-	-
64-05 Motor Vehicles	-	17,126	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>1,205</b>	<b>18,034</b>	<b>-</b>	<b>-</b>

## UTILITIES RENEWAL & REPLACEMENT FUND

FUND 402

		FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b>UTILITY SYSTEM IMPROVEMENT (6601)</b>					
<b><u>CAPITAL OUTLAY</u></b>					
65-02	Design	764,932	90,210	1,183,960	-
65-05	Other Costs	503,592	5,112	1,207,460	889,000
65-06	Construction Management	-	-	743,040	-
65-07	Program Management	-	-	362,840	-
65-10	Construction	2,197,922	2,124,802	6,485,400	13,095,000
65-02	Design	161,632	127,028	525,500	1,383,000
65-05	Other Costs	82,580	2,052	1,982,030	454,000
65-06	Construction Management	-	-	1,223,750	-
65-07	Program Management	-	-	253,390	-
65-10	Construction	80,785	134,368	20,343,650	4,705,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>3,791,443</b>	<b>2,483,572</b>	<b>34,311,020</b>	<b>20,526,000</b>
<b>SALARIES/FRINGES ALLOCATION (6999)</b>					
<b><u>CAPITAL OUTLAY</u></b>					
65-10	Construction	-	-	-	194,260
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>194,260</b>
	<b>TOTAL EXPENDITURES</b>	<b>12,946,624</b>	<b>10,793,610</b>	<b>58,531,490</b>	<b>22,015,760</b>

## NEW CAPITAL OUTLAY REQUEST

DEPT/DIV NO.	DEPARTMENT NAME		DIVISION NAME		TOTAL COST
402-4201	Utilities		Utilities R&R		1,138,500
Priority #	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	7	Utilities Vehicle Replacements	Replacement of 7 trucks for Field Operations. Vehicles consist of 3 light trucks, 3 heavy trucks, and 1 - 8 yd. dump body.	-	385,000
2	16	Water and Sewer Isolations Valves	Water & sewer isolation valves are needed for annual pipeline maintenance program. These new valves will replace the existing old/broken valves and to be used as a new isolations valves to minimize water interruption.	8,000	128,000
3	1	Various Pumps	Pump replacements where needed for annual maintenance program. These pumps have reached the end of their useful life and need to be replaced, such as sludge pumps, dosing pumps, etc.	300,000	300,000
4	3	Ground Penetrating Radar Units	These GPR units will replace three out of seven units that are beginning to have issues with radar antennas. The antennas are solid state units and they are no longer manufactured. Replacement of these GPR units are necessary for daily operations.	13,500	40,500
5	2	Variable Frequency Drive Lift Station 299	Replace Lift Station 299 Variable Frequency Drive VFD and soft start. VFD is not functioning as intended and repairs are becoming labor intensive. The units have reached the end of their useful life.	75,000	150,000
6	1	Various Roof Replacements	Various roof replacements as assigned by the department in order of priority.	100,000	100,000
7	1	Springtree Fork Lift	Replacement of existing fork lift due to age and safety - purchased in 1996. This unit can no longer lift and relocate materials safely. It has diminished power and fails to provide proper service.	35,000	35,000

## NEW CAPITAL OUTLAY REQUEST

DEPT/DIV NO.	DEPARTMENT NAME		DIVISION NAME		TOTAL COST
402-4201	Utilities		Renewal and Replacement		157,000
Priority #	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
8	1	Replace Electrical Control Cabinet at Lift Station 206 (Rolling Hills)	Replace electrical control cabinet and components at lift station 206. The cabinets and components are deteriorating, and are failing. The electrical components are outdated and obsolete.	50,000	50,000
9	1	Replace Electrical Control Cabinet at Lift Station 232 (Pine Island Ridge)	Replace electrical control cabinet and components at lift station 232. The cabinets and components are deteriorating, and are failing. The electrical components are outdated and obsolete.	50,000	50,000
10	1	Potable Reverse Osmosis Water Purification System	Replace potable reverse osmosis water purification system for the laboratory. The existing unit is 10 years old and it has exhausted its useful life. This unit is critical for lab operations.	15,000	15,000
11	6	Arena Wellfield Raw Water Meters	There are six (6) wells at the arena wellfield which need updated raw water flow meters. The existing meters are 15 years old and replacement parts are difficult to obtain. The meters will be replaced with more accurate units.	7,000	42,000
					-
					-
					-

## UTILITIES CONNECTION FEES FUND

FUND 403

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b>LICENSES &amp; PERMITS</b>				
324.22-01 Water	\$ 499,665	\$ 870,641	\$ 214,350	\$ 779,100
324.22-02 Wastewater	416,489	824,469	202,000	701,190
324.22-05 Water UB Bill Gov	-	-	-	168,000
324.22-06 Wastewater Utility Bill Gov	-	-	-	124,630
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>916,154</b>	<b>1,695,110</b>	<b>416,350</b>	<b>1,772,920</b>
<b>OTHER SOURCES</b>				
389.90-10 From Fund Balance	-	-	5,859,230	-
<b>TOTAL OTHER SOURCES</b>	<b>-</b>	<b>-</b>	<b>5,859,230</b>	<b>-</b>
<b>MISCELLANEOUS REVENUES</b>				
361.02-00 Super Now Accounts	5,607	2,605	-	-
361.03-00 CD's & T-Bills	528	509	-	-
361.10-00 Interest & Dividends	2,596	3,866	-	-
361.10-01 Interest & Dividends	-	-	-	30,000
361.20-00 State Pool	2,167	5,017	-	-
361.30-00 Inc(Dec) Fair Value SBA	140,214	(76,181)	-	-
361.39-00 Inc(Dec) Fair Value Other	(63)	(18)	-	-
<b>TOTAL OTHER SOURCES</b>	<b>151,049</b>	<b>(64,202)</b>	<b>-</b>	<b>30,000</b>
<b>TOTAL REVENUES</b>	<b>1,067,203</b>	<b>1,630,908</b>	<b>6,275,580</b>	<b>1,802,920</b>
<b>WATER (4202)</b>				
<b>OPERATING EXPENSES</b>				
31-11 Legal Services	-	-	10,000	-
31-30 Professional Services	-	-	20,000	-
34-01 Banking Services	360	315	1,000	-
<b>TOTAL OPERATING EXPENSES</b>	<b>360</b>	<b>315</b>	<b>31,000</b>	<b>-</b>
<b>CAPITAL OUTLAY</b>				
63-15 Master Plan	-	-	200,000	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>200,000</b>	<b>-</b>
<b>OTHER USES</b>				
98-00 To Fund Balance	-	-	227,230	1,757,210
<b>TOTAL OPERATING EXPENSES</b>	<b>-</b>	<b>-</b>	<b>227,230</b>	<b>1,757,210</b>
<b>WASTEWATER (4203)</b>				
<b>OPERATING EXPENSES</b>				
31-11 Legal Services	-	-	10,000	-
31-30 Professional Services	-	-	140,000	-
34-01 Banking Services	341	212	1,000	-
<b>TOTAL OPERATING EXPENSES</b>	<b>341</b>	<b>212</b>	<b>151,000</b>	<b>-</b>
<b>UTILITY SYSTEM IMPROVEMENT (6601)</b>				
<b>CAPITAL OUTLAY</b>				
65-02 Design	-	-	220,850	-
65-05 Other Costs	-	-	2,040,000	-
65-06 Construction Management	-	-	1,224,000	-
65-07 Program Management	-	-	280,500	-
65-10 Construction	-	-	1,901,000	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>5,666,350</b>	<b>-</b>

**UTILITIES CONNECTION FEES FUND**

FUND 403

	<u>FY 2012/2013 ACTUALS</u>	<u>FY 2013/2014 ACTUALS</u>	<u>FY 2014/2015 ADOPTED BUDGET</u>	<u>FY 2015/2016 ADOPTED BUDGET</u>
<b>SALARIES/FRINGES ALLOCATION (6999)</b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-10 Construction	-	-	-	45,710
<b>TOTAL CAPITAL OUTLAY</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>45,710</u>
<b>TOTAL EXPENDITURES</b>	<u><u>701</u></u>	<u><u>527</u></u>	<u><u>6,275,580</u></u>	<u><u>1,802,920</u></u>

**UTILITES DEBT SERVICE FUND**

FUND 405

	<b>FY 2012/2013</b>	<b>FY 2013/2014</b>	<b>FY 2014/2015</b>	<b>FY 2015/2016</b>
	<b>ACTUALS</b>	<b>ACTUALS</b>	<b>ADOPTED</b>	<b>ADOPTED</b>
	<b>ACTUALS</b>	<b>ACTUALS</b>	<b>BUDGET</b>	<b>BUDGET</b>
<b>OTHER SOURCES</b>				
381.40-95 Gas	\$ 313,311	\$ 305,857	\$ -	\$ -
381.40-96 Water	15,793,653	14,639,982	16,941,110	15,134,700
381.47-41 Gas	-	-	305,170	-
381.71-10 From Gas Operating	-	-	-	140,750
389.39-00 From Fund Balance	-	-	5,850,000	-
<b>TOTAL OTHER SOURCES</b>	<b>16,106,964</b>	<b>14,945,839</b>	<b>23,096,280</b>	<b>15,275,450</b>
<b>TOTAL REVENUES</b>	<b>16,106,964</b>	<b>14,945,839</b>	<b>23,096,280</b>	<b>15,275,450</b>
<b>DEBT SERVICE</b>				
72-93 1993 Bonds	-	-	757,560	-
71-10 Series 2010A Bond	-	-	-	3,930,000
71-93 1993 Bonds	-	-	347,450	495,010
71-99 1998A Bonds	-	-	5,015,000	-
72-10 Series 2010A Bond	623,172	512,037	798,400	798,400
72-11 Series 2010 BAB Bond	4,299,807	3,500,792	5,516,380	5,516,380
72-12 Series 2010C Bond	66,600	66,600	66,600	66,600
72-98 1998 Bonds	4,469,060	4,469,060	4,469,060	4,469,060
72-99 1998A Bonds	798,325	537,350	275,830	-
<b>TOTAL DEBT SERVICE</b>	<b>10,256,964</b>	<b>9,085,839</b>	<b>17,246,280</b>	<b>15,275,450</b>
<b>OTHER USES</b>				
98-00 To Fund Balance	-	-	5,850,000	-
<b>TOTAL OTHER USES</b>	<b>-</b>	<b>-</b>	<b>5,850,000</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>10,256,964</b>	<b>9,085,839</b>	<b>23,096,280</b>	<b>15,275,450</b>

## UTILITIES SERIES 1996A CONSTRUCTION FUND

FUND 406

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b>OTHER SOURCES</b>				
389.90-10 From Fund Balance	\$ -	\$ -	\$ -	\$ -
389.90-11 From Encumbrance Reserve	-	-	-	-
389.97-97 Bond Proceeds	-	-	1,103,500	-
<b>TOTAL OTHER SOURCES</b>	<b>-</b>	<b>-</b>	<b>1,103,500</b>	<b>-</b>
<b>MISCELLANEOUS REVENUES</b>				
361.02-00 Super Now Accounts	2,544	703	-	-
361.10-00 Interest & Dividends	3,115	4,639	-	-
361.10-01 Interest & Dividends	-	-	-	-
361.20-00 State Pool	5,516	1,904	-	-
361.30-00 Inc(Dec) Fair Value SBA	26,908	(14,620)	-	-
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>38,083</b>	<b>(7,374)</b>	<b>-</b>	<b>-</b>
<b>TOTAL REVENUES</b>	<b>38,083</b>	<b>(7,374)</b>	<b>1,103,500</b>	<b>-</b>
<b>OTHER USES</b>				
98-00 To Fund Balance	-	-	121,000	-
<b>TOTAL OTHER USES</b>	<b>-</b>	<b>-</b>	<b>121,000</b>	<b>-</b>
<b>GAS (4101)</b>				
<b>OPERATING EXPENSES</b>				
34-01 Banking Services	-	156	-	-
<b>TOTAL OPERATING EXPENSES</b>	<b>-</b>	<b>156</b>	<b>-</b>	<b>-</b>
<b>WATER &amp; WASTEWATER (4201)</b>				
<b>OPERATING EXPENSES</b>				
34-01 Banking Services	-	224	-	-
<b>TOTAL OPERATING EXPENSES</b>	<b>-</b>	<b>224</b>	<b>-</b>	<b>-</b>
<b>UTILITY SYSTEM IMPROVEMENT (6601)</b>				
<b>CAPITAL OUTLAY</b>				
65-02 Design	-	-	90,000	-
65-05 Other Costs	-	-	50,000	-
65-06 Construction Management	-	-	112,500	-
65-10 Construction	47,505	313,553	730,000	-
65-02 Design	120,000	-	-	-
65-05 Other Costs	9,260	-	-	-
65-10 Construction	1,298,286	91,589	-	-
65-02 Design	40,000	-	-	-
65-05 Other Costs	616	-	-	-
65-10 Construction	495,628	199,934	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>2,011,295</b>	<b>605,076</b>	<b>982,500</b>	<b>-</b>

**UTILITIES SERIES 1996A CONSTRUCTION FUND**

FUND 406

		<b>FY 2012/2013</b>	<b>FY 2013/2014</b>	<b>FY 2014/2015</b>	<b>FY 2015/2016</b>
		<b>ACTUALS</b>	<b>ACTUALS</b>	<b>ADOPTED</b>	<b>ADOPTED</b>
		<b>ACTUALS</b>	<b>ACTUALS</b>	<b>BUDGET</b>	<b>BUDGET</b>
<b>SALARIESFRINGES ALLOCATION (6999)</b>					
<b><u>CAPITAL OUTLAY</u></b>					
65-10	Construction	-	-	-	-
	<b>TOTAL CAPITAL OUTLAY</b>	-	-	-	-
	<b>TOTAL EXPENDITURES</b>	<b>2,011,295</b>	<b>605,456</b>	<b>1,103,500</b>	<b>-</b>

## UTILITIES SERIES 1998/98A CONSTRUCTION FUND

FUND 407

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b><u>OTHER SOURCES</u></b>				
389.90-10 From Fund Balance	\$ -	\$ -	\$ 487,610	\$ -
<b>TOTAL OTHER SOURCES</b>	<b>-</b>	<b>-</b>	<b>487,610</b>	<b>-</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
361.02-00 Super Now Accounts	356	794	-	-
361.03-00 CD's & T-Bills	8,528	3,895	-	-
361.10-00 Interests & Dividends	971	246	-	-
361.20-00 State Pool	58	86	-	-
361.30-00 Inc(Dec) Fair Value SBA	5,784	(3,143)	-	-
361.39-00 Inc(Dec) Fair Value Other	(937)	145	-	-
<b>TOTAL OTHER SOURCES</b>	<b>14,760</b>	<b>2,023</b>	<b>-</b>	<b>-</b>
<b>TOTAL REVENUES</b>	<b>14,760</b>	<b>2,023</b>	<b>487,610</b>	<b>-</b>
<b><u>OTHER USES</u></b>				
98-00 To Fund Balance	-	-	1,860	-
<b>TOTAL OTHER USES</b>	<b>-</b>	<b>-</b>	<b>1,860</b>	<b>-</b>
<b>GAS (4101)</b>				
<b><u>OPERATING EXPENSES</u></b>				
34-01 Banking Services	301	227	-	-
<b>TOTAL OPERATING EXPENSES</b>	<b>301</b>	<b>227</b>	<b>-</b>	<b>-</b>
<b>WATER &amp; WASTEWATER (4201)</b>				
<b><u>OPERATING EXPENSES</u></b>				
34-01 Banking Services	3	3	-	-
<b>TOTAL OPERATING EXPENSES</b>	<b>3</b>	<b>3</b>	<b>-</b>	<b>-</b>
<b>UTILITY SYSTEM IMPROVEMENT (6601)</b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-10 Construction	-	7,692	-	-
65-02 Design	60,000	51,185	-	-
65-05 Other Costs	-	-	7,000	-
65-07 Program Management	-	-	22,500	-
65-10 Construction	604,119	1,391,670	50,000	-
65-02 Design	-	-	100,000	-
65-05 Other Costs	-	-	10,000	-
65-06 Construction Management	-	-	20,000	-
65-07 Program Management	-	-	166,250	-
65-10 Construction	-	-	110,000	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>664,119</b>	<b>1,450,547</b>	<b>485,750</b>	<b>-</b>
<b>SALARIESFRINGES ALLOCATION (6999)</b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-10 Construction	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>664,423</b>	<b>1,450,777</b>	<b>487,610</b>	<b>-</b>

## UTILITIES SERIES 2010 CONSTRUCTION FUND

FUND 408

	<u>FY 2012/2013 ACTUALS</u>	<u>FY 2013/2014 ACTUALS</u>	<u>FY 2014/2015 ADOPTED BUDGET</u>	<u>FY 2015/2016 ADOPTED BUDGET</u>
<b><u>INTERGOVERNMENT REVENUES</u></b>				
331.35-01 Environmental Protection Agency	\$ -	\$ 332,894	\$ -	\$ -
337.31-04 Broward County Grants	125,000	-	-	-
<b>TOTAL INTERGOVERNMENT REVENUES</b>	<b>125,000</b>	<b>332,894</b>	<b>-</b>	<b>-</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
361.02-00 Super Now Accounts	6,457	4,338	-	-
361.03-00 CD's & T-Bills	15,539	-	-	-
361.10-01 Interests & Dividends	-	-	-	15,000
361.20-00 State Pool	178,262	99,673	-	-
369.90-00 Other Miscellaneous	-	10,388	-	-
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>200,258</b>	<b>114,399</b>	<b>-</b>	<b>15,000</b>
<b><u>OTHER SOURCES</u></b>				
381.64-10 From System Reserve	-	-	28,000,000	-
389.90-10 From Fund Balance	-	-	-	167,830
389.91-97 Bond Proceeds	-	-	970,000	-
<b>TOTAL OTHER SOURCES</b>	<b>-</b>	<b>-</b>	<b>28,970,000</b>	<b>167,830</b>
<b>TOTAL REVENUES</b>	<b>325,258</b>	<b>447,293</b>	<b>28,970,000</b>	<b>182,830</b>
<b><u>WATER &amp; WASTEWATER (4201)</u></b>				
<b><u>OPERATING EXPENSES</u></b>				
34-01 Banking Services	-	873	-	-
<b>TOTAL OPERATING EXPENSES</b>	<b>-</b>	<b>873</b>	<b>-</b>	<b>-</b>
<b><u>OTHER USES</u></b>				
98-00 To Fund Balance	-	-	1,548,630	-
<b>TOTAL OPERATING EXPENSES</b>	<b>-</b>	<b>-</b>	<b>1,548,630</b>	<b>-</b>
<b><u>UTILITY SYSTEM IMPROVEMENT (6601)</u></b>				
<b><u>CAPITAL OUTLAY</u></b>				
65-02 Design	3,319,616	3,028,831	220,000	-
65-05 Other Costs	1,184,270	1,048,233	557,400	-
65-06 Construction Management	-	-	301,800	-
65-07 Program Management	-	-	165,250	-
65-10 Construction	12,467,990	10,440,358	8,018,000	-
65-02 Design	1,757,424	2,105,360	589,150	-
65-05 Other Costs	323,081	1,549,162	-	-
65-10 Construction	1,545,589	8,149,769	-	-
65-02 Design	1,376,790	1,009,101	1,048,410	-
65-05 Other Costs	89,880	282,759	2,232,200	-
65-06 Construction Management	-	-	1,220,000	-
65-07 Program Management	-	-	469,160	-

## UTILITIES SERIES 2010 CONSTRUCTION FUND

FUND 408

		FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
65-10	Construction	-	2,925,331	12,600,000	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>22,064,640</b>	<b>30,538,904</b>	<b>27,421,370</b>	<b>-</b>
<b>SALARIES/FRINGES ALLOCATION (6999)</b>					
<b><u>CAPITAL OUTLAY</u></b>					
65-10	Construction	-	-	-	182,830
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>182,830</b>
	<b>TOTAL EXPENDITURES</b>	<b>22,064,640</b>	<b>30,539,777</b>	<b>28,970,000</b>	<b>182,830</b>

**WATER & WASTEWATER SYSTEM RESERVE FUND**

FUND 464

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>OTHER SOURCES</u></b>				
381.40-11 From Water & Wastewater	-	-	80,538,570	30,018,690
389.90-10 From Fund Balance	-	-	-	5,752,690
<b>TOTAL OTHER SOURCES</b>	<b>-</b>	<b>-</b>	<b>80,538,570</b>	<b>35,771,380</b>
<b>TOTAL REVENUES</b>	<b>-</b>	<b>-</b>	<b>80,538,570</b>	<b>35,771,380</b>
<b><u>OTHER USES</u></b>				
91-10 To General Fund-FD 001-RO	-	-	4,515,000	4,740,750
91-58 To Fund 408	-	-	28,000,000	-
91-65 To Fund 465	-	-	-	31,030,630
98-00 To Fund Balance	-	-	48,023,570	-
<b>TOTAL OTHER USES</b>	<b>-</b>	<b>-</b>	<b>80,538,570</b>	<b>35,771,380</b>
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>80,538,570</b>	<b>35,771,380</b>

**WATER & WASTEWATER CAPITAL PROJECTS FUND**

FUND 465

		<b>FY 2012/2013</b>	<b>FY 2013/2014</b>	<b>FY 2014/2015</b>	<b>FY 2015/2016</b>
		<b>ACTUALS</b>	<b>ACTUALS</b>	<b>ADOPTED</b>	<b>ADOPTED</b>
				<b>BUDGET</b>	<b>BUDGET</b>
<b><u>OTHER SOURCES</u></b>					
381.64-10	From System Reserve	-	-	-	31,030,630
	<b>TOTAL OTHER SOURCES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>31,030,630</b>
	<b>TOTAL REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>31,030,630</b>
<b>UTILITY SYSTEM IMPROVEMENT (6601)</b>					
<b><u>CAPITAL OUTLAY</u></b>					
65-02	Design	-	-	-	1,346,430
65-05	Other Costs	-	-	-	1,137,000
65-10	Construction	-	-	-	14,961,800
65-02	Design	-	-	-	800,000
65-05	Other Costs	-	-	-	1,134,000
65-10	Construction	-	-	-	8,910,000
65-02	Design	-	-	-	950,000
65-10	Construction	-	-	-	1,620,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30,859,230</b>
<b>SALARIESFRINGES ALLOCATION (6999)</b>					
<b><u>CAPITAL OUTLAY</u></b>					
65-10	Construction	-	-	-	171,400
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>171,400</b>
	<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>31,030,630</b>

## GAS OPERATIONS (4101)

### PROGRAM/SERVICES DESCRIPTION

Gas Operations provides safe and efficient operation of the City's natural gas utility, assuring a continuous supply of competitively priced clean energy. The Division is comprised of four functional areas, Distribution, Customer Service, Warehousing & Materials Management, and Marketing & Administration. Distribution provides a safe and reliable supply of gas to the customer's meter, complying with all Federal and State regulations and codes. Customer Service provides consistently superior service to customers for their natural gas appliances; initiating and stopping service; and maintaining customer meter sets. Warehousing & Materials Management procures and maintains a variety of tools, equipment, parts and materials for the Distribution and Customer Service groups. Marketing & Administration is responsible for system growth by promoting the use of natural gas, regulatory compliance and the day-to-day office functions.

### FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Completed the 4,200 foot 4" main extension along N Hiatus Rd from W Commercial Blvd to NW 67 ST to support the system for the load requirement of a new pharmaceutical packaging plant.
- ◇ Completed the 4,900 foot 4" main extension along N University Dr from NW 44 St to W Commercial Blvd to complete a supply loop on the east side of the gas system.
- ◇ Enhanced the corrosion control monitoring capability on the distribution system by the installation of over 100 new monitoring stations.

### FY 2015/2016 OBJECTIVES/GOALS

- ◇ Begin Eastside gas main replacement project on oldest sections of the gas system.
- ◇ Complete the Saddle Club Rd 4" main extension to provide system redundancy to the Bonaventure section of Weston and support area load growth.
- ◇ Conduct a comprehensive corrosion control study of the steel distribution system to develop a short and long term corrosion control plan.

PERFORMANCE MEASURES	FY 2013/2014	FY 2014/2015	3/31/2015	FY 2015/2016
	ACTUAL	TARGET	ACTUAL	TARGET
Number of odorization tests completed	72	72	63	72
Percentage of leaks repaired within required timeframe	100%	100%	100%	100%
Number of emergency incident response calls	243	190	117	200
Average Response time (minutes) for emergency calls	12	11	9	11
Remove/replace galvanize service lines and/or risers	279	300	142	300

**GAS OPERATIONS (4101)**

FUND 471 \*

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b>REVENUES</b>				
LICENSES & PERMITS	\$ -	\$ 3,852	\$ -	\$ -
SERVICE REVENUES	7,318,596	7,785,045	8,192,210	8,199,600
MISCELLANEOUS REVENUES	15,071	38,155	2,000	64,000
OTHER SOURCES	-	-	1,951,500	-
<b>TOTAL REVENUES</b>	<b>\$ 7,333,667</b>	<b>\$ 7,827,052</b>	<b>\$ 10,145,710</b>	<b>\$ 8,263,600</b>
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 1,801,711	\$ 1,739,756	\$ 2,299,820	\$ 2,486,350
OPERATING EXPENSES	3,977,943	4,490,971	4,638,930	4,603,250
CAPITAL OUTLAY	1,391	11,506	148,900	48,950
OTHER USES	1,506,579	1,550,624	3,058,060	1,125,050
<b>TOTAL EXPENDITURES</b>	<b>\$ 7,287,624</b>	<b>\$ 7,792,857</b>	<b>\$ 10,145,710</b>	<b>\$ 8,263,600</b>
<b>NET RESULTS</b>	<b>\$ 46,043</b>	<b>\$ 34,195</b>	<b>\$ -</b>	<b>\$ -</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET**

**PERSONNEL SERVICES** \$ 186,530

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements effective October 1, 2012 and October 1, 2013 settled in April 2015 and annual increases in pensions and insurance benefits.

**OPERATING EXPENSES** \$ (35,680)

The negative variance is primarily attributed to the anticipated decrease in gas purchases.

**CAPITAL OUTLAY** \$ (99,950)

The negative variance is due to changes in capital needs from year to year. In FY 2016, the budget includes a saw, a pipe locator, and air packs.

<b>PERSONNEL COMPLEMENT</b>				
POSITION TITLE	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED	FY 2015/2016 ADOPTED
Assistant Utility Director	1	1	1	1
Administrative Assistant II	0	1	1	1
Administrative Officer I	1	0	0	0
Bookkeeper II	0	0	0	0
Computer Support Technician	1	0	0	0
Facility Support/Maintenance Worker	1	0	0	0
Gas Apprentice	0	2	2	2
Gas Distribution Helper	1	1	1	1
Gas Equipment Operator	1	1	1	1
Gas Maintenance Planner	0	1	1	1
Gas Marketing Representative	1	0	0	0
Gas Marketing and Admin. Manager	0	1	1	1
Gas Manager	0	1	1	1
Gas Serviceperson I	5	5	5	5
Gas Serviceperson II	4	4	4	4
Gas Serviceperson III	2	2	3	3
Gas System Supervisor	1	1	1	1
Inventory Clerk	1	1	1	1
Secretary I	1	0	0	0
Senior Gas System Supervisor	0	1	1	1
Engineering Aide P/T	0	0	0	1
<b>TOTAL POSITIONS</b>	<b>21</b>	<b>23</b>	<b>24</b>	<b>25</b>
<b>Total Full-Time Positions</b>	<b>21</b>	<b>23</b>	<b>24</b>	<b>24</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>Total FTE'S</b>	<b>21</b>	<b>23</b>	<b>24</b>	<b>24.5</b>

\*New Fund 471 created in FY 2014/2015

**GAS OPERATIONS (4101)**

FUND 471 \*

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b><u>LICENSES &amp; PERMITS</u></b>				
324.22-01 Gas	-	3,852	-	-
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>-</b>	<b>3,852</b>	<b>-</b>	<b>-</b>
<b><u>SERVICE REVENUES</u></b>				
343.20-01 Gas Sales	6,371,669	6,417,369	6,647,030	7,190,000
343.20-02 PGA Adjustment	910,749	1,324,308	1,500,000	964,600
343.20-03 Service Charges	36,178	43,368	45,180	45,000
<b>TOTAL SERVICE REVENUES</b>	<b>7,318,596</b>	<b>7,785,045</b>	<b>8,192,210</b>	<b>8,199,600</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
361.02-00 Super Now Accounts	5,809	5,032	-	-
361.03-00 CD's & T-Bills	26,878	27,186	-	-
361.10-00 Interest & Dividends	2,891	2,249	-	-
361.10-01 Interest & Dividends	-	-	-	62,000
361.20-00 State Pool	3,873	2,998	-	-
361.30-00 Inc(Dec) Fair Value SBA	7,566	(4,111)	-	-
361.39-00 Inc(Dec) Fair Value Other	(1,462)	(525)	-	-
364.01-00 Cash Proceeds	5,180	125	-	-
364.02-00 Gain or Loss	(37,133)	(5,117)	-	-
369.90-00 Other Miscellaneous	1,402	4,777	2,000	2,000
369.99-00 Prior Yr Revenue/Expense	67	5,541	-	-
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>15,071</b>	<b>38,155</b>	<b>2,000</b>	<b>64,000</b>
<b><u>OTHER SOURCES</u></b>				
381.40-11 From Water & Wastewater	-	-	1,951,500	-
<b>TOTAL OTHER SOURCES</b>	<b>-</b>	<b>-</b>	<b>1,951,500</b>	<b>-</b>
<b>TOTAL REVENUES</b>	<b>7,333,667</b>	<b>7,827,052</b>	<b>10,145,710</b>	<b>8,263,600</b>
<b><u>PERSONNEL SERVICES</u></b>				
12-01 Salaries	\$ 1,035,353	\$ 1,079,695	\$ 1,314,050	\$ 1,412,970
13-00 Salaries Part-Time	-	-	-	18,960
13-08 Interns	-	-	12,480	12,480
14-01 Overtime-Time And A Half	10,059	4,842	10,100	10,100
14-02 Overtime-Straight Time	14,026	13,298	13,000	13,000
15-03 Leave Pay-Out	74,631	(25,407)	-	-
21-01 SS & Medicare Matching	88,144	79,512	106,000	115,880
22-01 Pension-General	298,417	305,424	427,500	378,990
23-01 Health	160,766	171,646	279,190	339,110
23-02 Disability Long-Term	313	298	2,130	2,130
23-03 Life & Accident, Death, Dis	2,386	2,530	-	-
23-05 Long Term Care	-	-	3,530	-
23-06 Dental	-	-	310	320
23-07 Catastrophic/Intensive Care	-	-	870	880
24-00 Workers' Compensation	28,492	26,656	30,440	33,910
26-01 Other Post Employment Ben	-	-	-	42,980
26-02 Retiree Health OPEB	-	-	-	41,510
26-03 Retiree Health Ins Monthly	-	-	59,220	59,600
26-05 Retiree Long Term Care	-	-	-	3,530
27-00 Other Post Employment Ben	37,690	40,482	41,000	-
28-00 Retiree Health Ins Subsidy	51,434	40,780	-	-
<b>TOTAL PERSONNEL SERVICES</b>	<b>1,801,711</b>	<b>1,739,756</b>	<b>2,299,820</b>	<b>2,486,350</b>

**GAS OPERATIONS (4101)**

FUND 471 \*

		FY 2012/2013	FY 2013/2014	FY 2014/2015	FY 2015/2016
		ACTUALS	ACTUALS	ADOPTED BUDGET	ADOPTED BUDGET
<b><u>OPERATING EXPENSES</u></b>					
31-11	Legal Services	4,504	771	15,600	11,100
31-30	Professional Services	497	23,378	5,210	1,450
31-41	Engineering Services	2,500	-	25,000	-
32-01	Auditing - Annual	7,915	6,673	6,630	6,850
34-01	Banking Services	418	561	550	550
34-05	Building Maint Services	40,752	38,281	59,900	61,940
34-09	Trustee Fees	42	48	100	100
34-10	Meter Maintenance	5,766	6,993	10,000	5,000
34-20	Misc Contract Services	-	-	16,000	179,000
34-21	Grounds Maintenance	-	-	5,000	3,000
36-03	Retiree Health Insur/POB	42,757	51,806	3,210	-
40-01	Travel & Per Diem	1,683	1,752	-	-
40-04	Travel/In-County	-	-	-	150
40-05	Travel/Out Of County	-	-	4,560	9,310
40-06	Travel/Out Of State	-	-	2,700	3,500
41-01	Communications	35,459	34,174	36,580	1,800
41-04	Postage	776	746	1,000	1,800
43-01	Electricity	19,099	21,860	20,610	22,960
43-10	Water & Wastewater	7,976	8,293	8,310	8,710
43-15	Stormwater	2,816	4,051	4,130	4,140
44-05	Rental - Equipment	94	-	500	500
44-06	Copiers	-	-	960	970
44-07	Per Print Cost	-	-	120	300
45-01	Liability	44,532	30,595	40,900	40,500
45-02	Property	16,683	22,511	22,580	23,800
45-04	Bond Insurance	-	71	80	100
45-05	Flood	1,287	1,340	1,640	1,900
45-06	Boiler & Machinery	243	255	260	400
46-10	Fleet Charges	27,746	27,150	78,500	84,630
46-11	Maint Office Equipment	175	-	-	-
46-13	Maint Communication Equip	-	210	1,100	1,610
46-29	Maint Other Equipment	-	-	3,000	7,750
46-40	Maint Building	27,658	40,509	48,460	31,650
46-53	IT Charges	-	-	-	101,650
46-73	Maint Mains	55,208	53,324	46,000	47,500
47-01	Printing & Binding	2,821	1,399	3,600	3,600
47-02	Photocopying Costs	1,753	1,617	-	-
48-07	Marketing	4,170	2,779	10,000	20,000
48-09	Incentives	57,482	60,865	90,000	90,000
49-08	Permits & Licenses	555	636	570	580
49-23	Reg. Assessment Fee	13,534	14,464	15,000	15,000
49-24	FL Gross Receipts Tax	141,416	144,152	-	-
49-90	Admin Chargeback-Gen Fund	428,732	453,804	462,880	472,140
49-91	Admin Chargeback-W&WW	596,763	636,302	649,030	649,030
49-99	Bad Debt Expense	15,108	25,756	-	-
51-01	Office Supplies	4,381	2,723	3,500	3,500
52-01	Gas & Oil	30,976	31,226	-	-
52-02	Chemicals	-	-	3,000	5,000
52-03	Uniforms	6,048	6,807	8,140	8,140
52-04	Protective Clothing	-	11,694	-	-
52-06	Non-Capital Equipment	5,269	5,010	4,500	11,900
52-41	Customer Service Parts	5,332	7,434	10,000	8,000

**GAS OPERATIONS (4101)**

FUND 471 \*

		FY 2012/2013	FY 2013/2014	FY 2014/2015	FY 2015/2016
		ACTUALS	ACTUALS	ADOPTED BUDGET	ADOPTED BUDGET
52-43	Small Hand Tools	-	-	580	1,000
52-44	Gas Purchases - Resale	2,288,275	2,681,049	2,875,000	2,600,000
52-90	Other Supplies & Expenses	8,966	5,888	-	-
52-95	Other Materials & Supplies	-	-	-	100
52-99	Purchase Inventory	(176)	1,352	10,000	10,000
54-01	Subs & Memberships	17,367	17,602	20,940	22,280
54-02	Tuition	2,585	3,060	-	-
55-01	Training Registrations	-	-	3,000	18,360
	<b>TOTAL OPERATING EXPENSES</b>	<b>3,977,943</b>	<b>4,490,971</b>	<b>4,638,930</b>	<b>4,603,250</b>
<b><u>CAPITAL OUTLAY</u></b>					
64-01	Machines & Equipment	1,391	4,377	63,700	48,950
64-02	Computer Equipment	-	7,053	25,200	-
64-05	Motor Vehicles	-	-	60,000	-
64-08	Meters & Accessories	-	76	-	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>1,391</b>	<b>11,506</b>	<b>148,900</b>	<b>48,950</b>
<b><u>OTHER USES</u></b>					
91-10	To General Fund-FD 001-RO	310,401	323,684	-	-
91-41	To Fund 402	371,600	416,600	-	-
91-42	To Fund 405	313,311	305,857	305,170	140,750
91-53	To Fund 503	-	-	-	89,740
91-72	To Fund 472	-	-	400,000	413,180
91-74	To Fund 474	-	-	1,846,530	270,560
93-00	Interest Expense	2,516	1,825	-	-
95-01	Depreciation	508,224	502,683	-	-
95-02	Amortization	527	(25)	-	-
95-04	Debt Service Coverage 405	-	-	30,520	14,080
99-00	Contingency	-	-	475,840	196,740
	<b>TOTAL OTHER</b>	<b>1,506,579</b>	<b>1,550,624</b>	<b>3,058,060</b>	<b>1,125,050</b>
	<b>TOTAL EXPENDITURES</b>	<b>7,287,624</b>	<b>7,792,857</b>	<b>10,145,710</b>	<b>8,263,600</b>

\*New Fund 471 created in FY 2014/2015

## PROGRAM MODIFICATION

*New Engineering Aide Part-Time Position*

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST	
4101	Utilities	Gas	\$20,410	
<b>Justification</b>				
This is a new position. Due to increased regulatory activity occurring in the natural gas industry, additional engineering support is necessary. Facility and activity records management has become a major area of compliance concern. This position will help to ensure that all facilities and activities are properly documented and maintained according to regulatory codes and industry practice. This position will provide needed drafting assistance/support to expand and maintain the natural gas distribution system records.				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
1	Engineering Aide P/T	18,960	1,450	20,410
			-	-
			-	-
<b>Total Personnel Costs</b>				<b>20,410</b>
<b>Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
<b>Total Reoccurring Operating Costs</b>			<b>-</b>	
<b>One-Time Costs</b>				
Account Number	Description	Cost		
<b>Total One-Time Costs</b>			<b>-</b>	
<b>Benefits</b>				
This position will assist in maintaining the Gas Division's manuals, maps and records to ensure compliance with all State and Federal regulations. The position supports the gas system expansion through the preparation of preliminary and completed project drawings (for both new residential and commercial customers, as well as retirement/replacement projects). The position allows employees currently performing these tasks to focus on core responsibilities, as well as provide backup support for inventory and dispatching functions.				

## PROGRAM MODIFICATION

*Leak Survey - Mains and Services (Entire System)*

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME		TOTAL COST
4101	Utilities	Gas		\$120,000
<b>Justification</b>				
Hire a contractor to perform a leak survey of the entire gas system (both mains and services). This will allow the City to migrate to a three year cycle to survey the entire gas system. The current leak survey is not evenly distributed over the current five year cycle; impacting the O&M schedule on high volume years. The new three year survey will allow a third of the system to be leak surveyed each year; resulting in improved operational efficiencies and enhanced customer safety. Also, this new format will group leak survey areas geographically and address regulatory compliance issues concerning enhanced surveillance.				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
			-	-
			-	-
<b>Total Personnel Costs</b>				-
<b>Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
<b>Total Reoccurring Operating Costs</b>				-
<b>One-Time Costs</b>				
Account Number	Description	Cost		
34-20	Leak Survey - Entire Natural Gas System (Mains & Services)	<b>120,000</b>		
<b>Total One-Time Costs</b>				<b>120,000</b>
<b>Benefits</b>				
The benefits for performing this survey are as follows: (1) Facilitate a three year leak survey cycle instead of the current five year cycle, (2) Improve Operational Efficiencies (evenly distributed system leak survey) for both staff and groups leak survey areas geographically, (3) Provide Enhanced Customer Safety through a more frequent leak survey cycle (for older vintage year facilities), and (4) a three year cycle allows earlier detection of potential developing distribution condition issues providing enhanced system surveillance that proactively meets regulatory code requirements.				

## NEW CAPITAL OUTLAY REQUEST

DEPT/DIV NO.	DEPARTMENT NAME		DIVISION NAME		TOTAL COST
4101	Utilities		Gas		48,950
Priority #	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	3	Air Packs	Self contained breathing apparatus used by Gas Division emergency response personnel. Replaces the current units with units compatible with FD.	10,000	30,000
2	1	Stihl Cut-off Concrete Saw	Additional saw used to cut small sections of asphalt and concrete requires. The existing saw is often unavailable for second crew or due to maintenance causing scheduling conflicts.	1,150	1,150
3	1	Pneumatic Piercing Tool	New piercing tool is used for installing gas lines under existing landscapes and / or hardscapes, such as sidewalks, driveways and streets with minimal surface disruption. Reduces restoration costs.	5,100	5,100
4	1	Ultrasonic Thickness Gauge w/ calibration block	New device used to measure steel pipe wall thickness. Required for measuring the impact of external surface corrosion on gas mains and collecting data on existing steel gas mains	2,600	2,600
5	1	Acoustic Pipe Locator	New equipment used to locate underground gas mains where the tracer wire is damaged or disconnected. Used to locate customer sewer line laterals or other private utility lines to avoid damage during construction	10,100	10,100
					-
					-

**GAS RENEWAL & REPLACEMENT (R&R) FUND**

FUND 472 \*

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b><u>OTHER SOURCES</u></b>				
381.40-10 From Gas Operating	371,600	416,600	-	-
381.42-00 Fund 402	-	-	4,763,970	-
381.71-10 From Gas Operating	-	-	400,000	413,180
<b>TOTAL OTHER SOURCES</b>	<b>371,600</b>	<b>416,600</b>	<b>5,163,970</b>	<b>413,180</b>
<b>TOTAL REVENUES</b>	<b>371,600</b>	<b>416,600</b>	<b>5,163,970</b>	<b>413,180</b>
<b><u>CAPITAL OUTLAY</u></b>				
63-31 Refurbish Service Lines	-	-	225,000	-
64-01 Machines & Equipment	-	-	-	4,200
64-08 Meters & Accessories	-	-	77,500	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>302,500</b>	<b>4,200</b>
<b><u>OTHER USES</u></b>				
98-00 To Fund Balance	-	-	4,861,470	408,980
<b>TOTAL OTHER USES</b>	<b>-</b>	<b>-</b>	<b>4,861,470</b>	<b>408,980</b>
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>5,163,970</b>	<b>413,180</b>

\*New Fund 472 created in FY 2014/2015

## NEW CAPITAL OUTLAY REQUEST

DEPT/DIV NO.	DEPARTMENT NAME		DIVISION NAME		TOTAL COST
4101	Utilities		Gas		4,200
Priority #	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	1	Metrotech Line Locator	Equipment used for finding the location of underground gas lines. Replaces an obsolete model that has exceeded its useful life.	4,200	4,200
					-
					-
					-
					-
					-
					-
					-

**GAS SYSTEM RESERVE FUND**

FUND 474 \*

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b><u>OTHER SOURCES</u></b>				
381.71-10 From Gas Operating	-	-	1,846,530	270,560
389.90-10 From Fund Balance	-	-	-	1,682,563
<b>TOTAL OTHER SOURCES</b>	<b>-</b>	<b>-</b>	<b>1,846,530</b>	<b>1,953,123</b>
<b>TOTAL REVENUES</b>	<b>-</b>	<b>-</b>	<b>1,846,530</b>	<b>1,953,123</b>
<b><u>OTHER</u></b>				
91-20 To Fund 001-GAS ROI	-	-	330,000	340,000
91-75 To Fund 475	-	-	-	1,613,123
98-00 To Fund Balance	-	-	1,516,530	-
<b>TOTAL OTHER</b>	<b>-</b>	<b>-</b>	<b>1,846,530</b>	<b>1,953,123</b>
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>1,846,530</b>	<b>1,953,123</b>

\*New Fund 474 created in FY 2015/2016

**GAS CAPITAL PROJECTS FUND**

FUND 475 \*

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b><u>OTHER SOURCES</u></b>				
381.74-10 From System Reserve	-	-	-	1,613,123
<b>TOTAL OTHER SOURCES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,613,123</b>
<b>TOTAL REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,613,123</b>
<b><u>OTHER</u></b>				
65-02 Design	-	-	-	321,450
65-05 Other Costs	-	-	-	190,250
65-10 Construction	-	-	-	1,101,423
<b>TOTAL OTHER</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,613,123</b>
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,613,123</b>

\*New Fund 475 created in FY 2015/2016



## SPRINGTREE

### PROGRAM/SERVICES DESCRIPTION

Seven Bridges at Springtree offers an enjoyable golf experience at affordable rates and provides excellent group tournaments for local gold groups and fraternal organizations. Seven Bridges at Springtree is owned by the City of Sunrise for the benefit of the golfing public. It is comprised of 67 acres and is located at 8159 Springtree Drive. The facility includes a par 61 executive course and a club house. The course is one of the most challenging executive courses in the South Florida area with a layout that includes eleven par 3 and seven par 4 holes.

### FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ The highest quality customer service continues to build on customer loyalty, ensuring the consistent return of patrons and encouraging new recommendations, resulting in an expanded clientele.
- ◇ Renegotiated the management fee for the operation of the golf course resulting in a savings of \$50,000 each year for the two year renewal period..
- ◇ Developed partnerships with third party booking agencies, *Golf Now* and *Can-Am*, as an innovative method to expand rounds of golf played.

### FY 2015/2016 OBJECTIVES/GOALS

- ◇ Decrease general fund supplement for operating budget by 5%.
- ◇ Establish golf rates based on competitive market, ensuring rates remain within appropriate parameters.
- ◇ Develop marketing and operational solutions that address the needs and maintain or improve the course's position within the golf market.

PERFORMANCE MEASURES	FY 2013/2014	FY 2014/2015	3/31/2015	FY 2015/2016
	ACTUAL	TARGET	ACTUAL	TARGET
Rounds of golf played	38,996	39,000	22,881	39,500
Average number of memberships monthly	161	225	147	230
Average number of members monthly	213	230	216	230

**SPRINGTREE**

FUND 420

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>REVENUES</u></b>				
SERVICE REVENUES	1,106,184	1,149,914	1,176,890	1,172,000
MISCELLANEOUS REVENUES	7,787	5,032	-	1,650
OTHER SOURCES	548,288	725,904	807,470	749,670
<b>TOTAL REVENUES</b>	<b>\$ 1,662,259</b>	<b>\$ 1,880,850</b>	<b>\$ 1,984,360</b>	<b>\$ 1,923,320</b>
<b><u>EXPENDITURES</u></b>				
PERSONNEL SERVICES	\$ 2,918	\$ 1,183	\$ 23,900	\$ 24,830
OPERATING EXPENSES	1,823,653	1,842,106	1,842,310	1,870,490
CAPITAL OUTLAY	60,835	-	96,500	3,000
OTHER USES	-	-	21,650	25,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,887,406</b>	<b>\$ 1,843,289</b>	<b>\$ 1,984,360</b>	<b>\$ 1,923,320</b>
<b>NET RESULTS</b>	<b>\$ (225,147)</b>	<b>\$ 37,561</b>	<b>\$ -</b>	<b>\$ -</b>

<b>SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET</b>
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<b>PERSONNEL SERVICES</b>	<b>\$ 930</b>
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No major variance.

<b>OPERATING EXPENSES</b>	<b>\$ 28,180</b>
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The positive variance is primarily attributed to replacing the carpet in the Pro Shop, dining area, and hallway; replacing the chairs and bar stools in the Clubhouse; fixed costs; administrative chargebacks; and professional management services of the golf course.

<b>CAPITAL OUTLAY</b>	<b>\$ (93,500)</b>
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The negative variance is due to changes in capital needs from year to year. In FY 2016, the budget includes a refrigerated sandwich/salad prep unit.

<b>OTHER USES</b>	<b>\$ 3,350</b>
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No major variance.

**SPRINGTREE**

FUND 420

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>SERVICE REVENUES</u></b>				
347.20-32 Membership Fees-420 Only	66,335	61,192	62,240	63,000
347.20-33 Golf Rounds	709,346	740,168	755,000	745,000
347.20-34 Clinics & Programs	3,432	1,927	2,460	2,000
347.20-37 Clinic Programs Guidant 1	13,729	7,706	9,820	8,000
347.90-02 Concessions & Resale	62,747	67,849	69,530	71,000
347.90-09 Concession & Resale/Guid 2	250,595	271,072	277,840	283,000
<b>TOTAL SERVICE REVENUES</b>	<b>1,106,184</b>	<b>1,149,914</b>	<b>1,176,890</b>	<b>1,172,000</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
361.02-00 Super Now Accounts	62	136	-	-
361.03-00 CD's & T-Bills	1,147	334	-	-
361.10-00 Interest & Dividends	4	1	-	-
361.10-01 Interest & Dividends	-	-	-	1,400
361.20-00 State Pool	63	213	-	-
361.30-00 Inc(Dec) Fair Value SBA	669	(364)	-	-
361.39-00 Inc(Dec) Fair Value Other	(98)	(9)	-	-
364.01-00 Cash Proceeds	5,664	2,271	-	-
364.02-00 Gain or Loss	-	(1,460)	-	-
369.90-00 Other Miscellaneous	276	482	-	250
369.99-00 Prior Yr Revenue/Expense	-	3,428	-	-
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>7,787</b>	<b>5,032</b>	<b>-</b>	<b>1,650</b>
<b><u>OTHER SOURCES</u></b>				
381.01-00 General Fund 001	-	-	688,320	749,670
389.40-09 Other	548,288	725,904	-	-
389.90-10 From Fund Balance	-	-	119,150	-
<b>TOTAL OTHER SOURCES</b>	<b>548,288</b>	<b>725,904</b>	<b>807,470</b>	<b>749,670</b>
<b>TOTAL REVENUES</b>	<b>1,662,259</b>	<b>1,880,850</b>	<b>1,984,360</b>	<b>1,923,320</b>
<b><u>PERSONNEL SERVICES</u></b>				
21-01 SS & Medicare Matching	-	-	1,700	1,700
26-02 Retiree Health OPEB	-	-	-	930
26-03 Retiree Health Ins Monthly	-	-	22,200	22,200
28-00 Retiree Health Ins Subsidy	\$ 2,918	\$ 1,183	-	-
<b>TOTAL PERSONNEL SERVICES</b>	<b>2,918</b>	<b>1,183</b>	<b>23,900</b>	<b>24,830</b>
<b><u>OPERATING EXPENSES</u></b>				
31-30 Professional Services	1,344,060	1,354,347	1,365,740	1,375,000
34-20 Misc Contract Services	-	-	1,000	1,000
36-03 Retiree Health Insur/POB	23,899	23,899	-	-
41-01 Communications	16,401	15,568	17,140	200
43-01 Electricity	54,114	58,432	60,650	61,360
43-10 Water & Wastewater	40,310	42,576	41,540	44,710
43-15 Stormwater	4,829	6,948	7,090	7,100
45-01 Liability	7,041	6,543	7,660	8,300
45-02 Property	11,144	15,062	15,190	16,000
45-05 Flood	3,023	3,190	4,020	4,700
45-06 Boiler & Machinery	162	172	180	200
45-08 Liab Underground Storage	355	372	410	500
46-10 Fleet Charges	-	-	13,820	14,100
46-40 Maint Building	-	-	-	20,000
46-53 IT Charges	-	-	-	6,860
49-08 Permits & Licenses	-	750	-	-

**SPRINGTREE**

FUND 420

		<b>FY 2012/2013</b>	<b>FY 2013/2014</b>	<b>FY 2014/2015</b>	<b>FY 2015/2016</b>
		<b>ACTUALS</b>	<b>ACTUALS</b>	<b>ADOPTED</b>	<b>ADOPTED</b>
				<b>BUDGET</b>	<b>BUDGET</b>
49-26	Credit Card Fees	20,744	23,220	22,000	23,000
49-49	Miscellaneous	-	-	1,500	1,500
49-90	Admin Chargeback-Gen Fund	184,871	178,299	181,870	158,460
52-01	Gas & Oil	13,368	12,334	-	-
52-02	Chemicals	99,332	100,142	102,500	102,500
52-07	Non-Capital Furniture	-	-	-	25,000
52-90	Other Supplies & Expenses	-	252	-	-
	<b>TOTAL OPERATING EXPENSES</b>	<b>1,823,653</b>	<b>1,842,106</b>	<b>1,842,310</b>	<b>1,870,490</b>
	<b>CAPITAL OUTLAY</b>				
63-01	Improvements Not Bldg	13,212	-	-	-
64-01	Machines & Equipment	47,623	-	96,500	-
64-04	Furniture & Equipment	-	-	-	3,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>60,835</b>	<b>-</b>	<b>96,500</b>	<b>3,000</b>
	<b>OTHER USES</b>				
99-00	Contingency	-	-	21,650	25,000
	<b>TOTAL OTHER USES</b>	<b>-</b>	<b>-</b>	<b>21,650</b>	<b>25,000</b>
	<b>TOTAL EXPENDITURES</b>	<b>1,887,406</b>	<b>1,843,289</b>	<b>1,984,360</b>	<b>1,923,320</b>

**NEW CAPITAL OUTLAY REQUEST**

DEPT/DIV NO.	DEPARTMENT NAME		DIVISION NAME		TOTAL COST
3901	Leisure Services		Springtree Golf		3,000
Priority #	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	1	Refrigerated Sandwich/Salad Prep Unit	The existing sandwich/salad prep unit is constantly requiring repairs. This unit is critical for kitchen staff to keep sandwich/salad products properly chilled in the preparation process.	3,000	3,000
					-
					-
					-
					-
					-
					-

**SANITATION**

FUND 430

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>SERVICE REVENUES</u></b>				
343.40-01 Sanitation Fees	8,963,433	7,377,624	7,453,200	7,752,930
343.40-05 Roll-Offs Perm & Temp	2,085,399	1,825,181	1,792,400	1,850,420
343.10-01 Additional Per Increase	496,877	-	-	-
<b>TOTAL SERVICE REVENUES</b>	<b>11,545,709</b>	<b>9,202,805</b>	<b>9,245,600</b>	<b>9,603,350</b>
<b><u>FINES &amp; FORFEIT REVENUES</u></b>				
354.02-00 Code Enforce Bd Fines	20,000	-	-	-
<b>TOTAL FINES &amp; FORFEIT REVENUES</b>	<b>20,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
361.02-00 Super Now Accounts	1,485	1,180	-	-
361.03-00 CD's & T-Bills	1,047	1,903	-	-
361.10-00 Interest & Dividends	(5)	1	-	-
361.10-01 Interest & Dividends	-	-	-	4,000
361.20-00 State Pool	(147)	230	-	-
361.30-00 Inc(Dec) Fair Value SBA	664	(361)	-	-
361.39-00 Inc(Dec) Fair Value Other	-	(169)	-	-
369.18-00 Public Education Reimburse	23,485	22,323	24,000	25,000
369.99-00 Other Miscellaneous	3,321	12,295	-	6,000
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>29,850</b>	<b>37,402</b>	<b>24,000</b>	<b>35,000</b>
<b><u>OTHER SOURCES</u></b>				
381.01-00 General Fund 001	802,343	845,771	865,320	866,160
389.90-10 From Fund Balance	-	-	534,230	-
<b>TOTAL OTHER SOURCES</b>	<b>802,343</b>	<b>845,771</b>	<b>1,399,550</b>	<b>866,160</b>
<b>TOTAL REVENUES</b>	<b>12,397,902</b>	<b>10,085,978</b>	<b>10,669,150</b>	<b>10,504,510</b>
<b><u>OPERATING EXPENSES</u></b>				
34-45 Sanitation Services	11,048,832	9,202,783	9,257,960	9,603,350
46-53 IT Charges	-	-	-	7,180
49-53 Public Education	23,485	22,323	25,000	25,000
49-90 Admin Chargeback-Gen Fund	245,018	279,123	284,710	290,400
49-91 Admin Chargeback-W&WW	557,325	566,648	566,650	577,980
<b>TOTAL OPERATING EXPENSES</b>	<b>11,874,660</b>	<b>10,070,877</b>	<b>10,134,320</b>	<b>10,503,910</b>
<b><u>OTHER USES</u></b>				
91-02 To General Fund 001	496,877	-	-	-
93-00 Interest Expense	888	1,624	600	600
98-00 To Fund Balance	-	-	534,230	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>497,765</b>	<b>1,624</b>	<b>534,830</b>	<b>600</b>
<b>TOTAL EXPENDITURES</b>	<b>12,372,425</b>	<b>10,072,501</b>	<b>10,669,150</b>	<b>10,504,510</b>

**RECYCLING**

FUND 435

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>INTERGOVERNMENT REVENUES</u></b>				
337.30-02 Broward County	278,053	264,976	264,980	264,980
<b>TOTAL INTERGOVERNMENT REVENUES</b>	<b>278,053</b>	<b>264,976</b>	<b>264,980</b>	<b>264,980</b>
<b><u>SERVICE REVENUES</u></b>				
343.40-02 Recycling Fees	192,603	200,274	200,400	255,400
343.40-04 Commercial Recycling	4	13	-	-
343.40-06 Additional Fee Increase	876,320	908,896	910,800	928,730
<b>TOTAL SERVICE REVENUES</b>	<b>1,068,927</b>	<b>1,109,183</b>	<b>1,111,200</b>	<b>1,184,130</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
361.02-00 Super Now Accounts	268	196	-	-
361.03-00 CD's & T-Bills	5,407	4,331	-	-
361.10-00 Interest & Dividends	11	1	-	-
361.10-01 Interest & Dividends	-	-	-	4,000
361.20-00 State Pool	242	121	-	-
361.30-00 Inc(Dec) Fair Value SBA	1,320	(717)	-	-
361.39-00 Inc(Dec) Fair Value Other	(614)	(36)	-	-
369.21-00 Recycled Materials	261,654	174,898	195,500	144,000
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>268,288</b>	<b>178,794</b>	<b>195,500</b>	<b>148,000</b>
<b><u>OTHER SOURCES</u></b>				
389.90-10 From Fund Balance	-	-	540,700	173,540
<b>TOTAL OTHER SOURCES</b>	<b>-</b>	<b>-</b>	<b>540,700</b>	<b>173,540</b>
<b>TOTAL REVENUES</b>	<b>1,615,268</b>	<b>1,552,953</b>	<b>2,112,380</b>	<b>1,770,650</b>
<b><u>OPERATING EXPENSES</u></b>				
34-44 Recycling Charges	500,062	760,310	699,830	720,950
46-29 Maint Other Equipment	-	-	100	100
46-53 IT Charges	-	-	-	620
49-53 Public Education	-	-	25,000	5,000
49-91 Admin Chargeback-W&WW	29,838	54,170	55,250	55,250
49-99 Bad Debt Expense	216	922	-	-
52-60 Misc Recycling Projects	40,376	37,500	125,000	60,000
<b>TOTAL OPERATING EXPENSES</b>	<b>570,492</b>	<b>852,902</b>	<b>905,180</b>	<b>841,920</b>
<b><u>OTHER USES</u></b>				
91-02 To General Fund 001	876,320	908,896	958,760	928,730
95-01 Depreciation	727	727	-	-
98-00 To Fund Balance	-	-	248,440	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>877,047</b>	<b>909,623</b>	<b>1,207,200</b>	<b>928,730</b>
<b>TOTAL EXPENDITURES</b>	<b>1,447,539</b>	<b>1,762,525</b>	<b>2,112,380</b>	<b>1,770,650</b>

## STORMWATER

### PROGRAM/SERVICES DESCRIPTION

The Stormwater Utility provides for the safe and efficient operation, maintenance, renewal, and replacement of the City's comprehensive flood control infrastructure. The Stormwater Utility maintains the City's drainage and flood control systems. Employees clean and repair canals and drainage structures, control aquatic vegetation by applying herbicides, and remove debris from the waterways to ensure adequate flow of stormwater runoff; and operate gates, valve, and stormwater pump stations to control stormwater and prevent flooding. This Section also manages the various contractors that maintain the City rights-of-way, for landscaping and irrigation. The Grounds employees provide litter control, trim trees and maintain/repair irrigation within the rights-of-way and City facilities.

### FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ 2,092 linear feet of trees trimmed and invasive vegetation removed in a drainage basin generally located east of Hiatus Road and south of NW 20th Court.
- ◇ Completed landscape restoration and beautification of various right-of-way locations including City facilities, Josh Lee Blvd., Nob Hill Rd., Sunset Strip, and Weston Rd.
- ◇ Introduced remote controls for time clocks on various irrigation systems; ultimately making the systems more efficient by saving water, electricity, and fuel.

### FY 2015/2016 OBJECTIVES/GOALS

- ◇ Properly maintain City's canopy, understory, and palm trees by applying ANSI A300 pruning standards, appropriate fertilization, and replacement of missing trees.
- ◇ Optimize maintenance on the stormwater conveyance system; including the eight pump stations, drainage basins, culverts, weirs, and other structures.
- ◇ Rights-of-way revitalization program through pressure cleaning, seal coating of pavers, and replacement of shrubs and trees.

PERFORMANCE MEASURES	FY 2013/2014	FY 2014/2015	3/31/2015	FY 2015/2016
	ACTUAL	TARGET	ACTUAL	TARGET
Acres of water bodies cleared	851	6,247	1,722	3,000
Number of catch basins maintained	128	772	271	772
Number of trees/palms trimmed	N/A	200	1,093	200%
Number of dead animals removed	75	250	149	250%
Square foot of pavers/concrete medians maintained	N/A	N/A	14,850	50,000

**STORMWATER**

FUND 444

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b>REVENUES</b>				
SERVICE REVENUES	\$ 4,303,188	\$ 6,214,993	\$ 6,334,320	\$ 6,625,150
MISCELLANEOUS REVENUES	35,058	34,863	30,500	45,000
OTHER SOURCES	-	-	6,551,950	903,580
<b>TOTAL REVENUES</b>	<b>\$ 4,338,246</b>	<b>\$ 6,249,856</b>	<b>\$ 12,916,770</b>	<b>\$ 7,573,730</b>
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 1,110,818	\$ 2,491,845	\$ 2,717,930	\$ 2,882,070
OPERATING EXPENSES	711,492	1,383,791	1,642,130	2,085,330
CAPITAL OUTLAY	285,423	392,196	4,920,100	2,387,490
DEBT SERVICE	118,831	118,831	118,840	118,840
OTHER USES	239,714	236,891	3,517,770	100,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,466,278</b>	<b>\$ 4,623,554</b>	<b>\$ 12,916,770</b>	<b>\$ 7,573,730</b>
<b>NET RESULTS</b>	<b>\$ 1,871,968</b>	<b>\$ 1,626,302</b>	<b>\$ -</b>	<b>\$ -</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET****PERSONNEL SERVICES** \$ 164,140

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements effective October 1, 2012 and October 1, 2013 settled in April 2015 and annual increases in pensions and insurance benefits.

**OPERATING EXPENSES** \$ 443,200

The positive variance is primarily attributed to an increase in professional services, grounds maintenance, contractual services for city wall pressure cleaning and painting, and an increase in canal and lake maintenance contract cost.

**CAPITAL OUTLAY** \$ (2,532,610)

The negative variance is due to changes in capital needs from year to year. In FY 2016, the budget includes a portable generator, a replacement truck, and three boat ramps.

**DEBT SERVICE** \$ -

No major variance.

**OTHER USES** \$ (3,417,770)

The negative variance is primarily due to the reduction in the budgeted fund balance.

<b>POSITION TITLE</b>	<b>PERSONNEL COMPLEMENT</b>			
	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED</b>	<b>FY 2015/2016 ADOPTED</b>
Stormwater & Grounds Maint. Mgr.	0	1	1	1
Canal Maintenance Operator	3	2	2	2
Division Director	0	0	0	0
Drainage Superintendent	1	0	0	0
Irrigation Technician	0	1	1	1
Jet Vac Operator	1	1	1	1
Maintenance Mechanic	0	1	0	0
Maintenance Worker I	2	5	7	7
Maintenance Worker II	1	4	4	4
Sprinkler Mechanic	0	6	6	6
Stormwater Pump Operator	1	1	1	1
Tree Specialist I	0	1	1	1
<b>TOTAL POSITIONS</b>	<b>9</b>	<b>23</b>	<b>24</b>	<b>24</b>
<b>Total Full-Time Positions</b>	<b>9</b>	<b>23</b>	<b>24</b>	<b>24</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total FTE'S</b>	<b>9</b>	<b>23</b>	<b>24</b>	<b>24</b>

**STORMWATER**

FUND 444

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>SERVICE REVENUES</u></b>				
343.99-00 Other Physical Environ Rev	\$ 4,303,188	\$ 6,214,993	\$ 6,334,320	\$ 6,625,150
<b>TOTAL SERVICE REVENUES</b>	<b>4,303,188</b>	<b>6,214,993</b>	<b>6,334,320</b>	<b>6,625,150</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
361.02-00 Super Now Accounts	1,922	1,427	-	-
361.03-00 CD's & T-Bills	27,401	30,850	-	-
361.10-00 Interest & Dividends	50	10	-	-
361.10-01 Interest & Dividends	-	-	-	45,000
361.20-00 State Pool	1,412	2,125	-	-
361.30-00 Inc(Dec) Fair Value SBA	2,368	(1,287)	-	-
361.39-00 Inc(Dec) Fair Value Other	(3,194)	(307)	-	-
361.99-00 Interest Summary	-	-	30,500	-
364.01-00 Cash Proceeds	5,099	-	-	-
369.99-00 Prior Yr Revenue/Expense	-	2,045	-	-
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>35,058</b>	<b>34,863</b>	<b>30,500</b>	<b>45,000</b>
<b><u>OTHER SOURCES</u></b>				
389.90-10 From Fund Balance	-	-	6,551,950	903,580
<b>TOTAL OTHER SOURCES</b>	<b>-</b>	<b>-</b>	<b>6,551,950</b>	<b>903,580</b>
<b>TOTAL REVENUES</b>	<b>4,338,246</b>	<b>6,249,856</b>	<b>12,916,770</b>	<b>7,573,730</b>
<b><u>PERSONNEL SERVICES</u></b>				
12-01 Salaries	\$ 619,639	\$ 1,277,264	\$ 1,514,010	\$ 1,609,730
14-01 Overtime-Time And A Half	1,425	5,408	3,500	5,000
14-02 Overtime-Straight Time	2,002	10,330	4,500	10,000
15-03 Leave Pay-Out	9,350	207,566	-	-
15-04 Auto Allowance	680	361	-	-
21-01 SS & Medicare Matching	47,767	118,324	120,290	126,100
22-01 Pension-General	192,002	409,397	460,010	429,560
22-04 401A Contributions	-	-	4,990	5,570
23-01 Health	98,422	246,106	476,980	424,670
23-03 Life & Accident, Death, Dis	651	750	-	-
23-05 Long Term Care	-	-	-	2,130
23-06 Dental	-	-	620	750
23-07 Catastrophic/Intensive Care	-	-	1,120	1,260
24-00 Workers' Compensation	49,844	79,919	71,370	84,830
26-01 Other Post Employment Ben	-	-	-	57,190
26-02 Retiree Health OPEB	-	-	-	101,720
26-03 Retiree Health Ins Monthly	-	-	29,040	23,560
27-00 Other Post Employment Ben	29,675	50,389	31,500	-
28-00 Retiree Health Ins Subsidy	59,361	86,031	-	-
<b>TOTAL PERSONNEL SERVICES</b>	<b>1,110,818</b>	<b>2,491,845</b>	<b>2,717,930</b>	<b>2,882,070</b>
<b><u>OPERATING EXPENSES</u></b>				
31-11 Legal Services	-	550	2,000	2,000
31-30 Professional Services	26,688	1,621	110,000	410,000
31-41 Engineering Services	-	-	10,000	10,000
34-20 Misc Contract Services	-	13,875	18,500	16,500
34-21 Grounds Maintenance	23,520	444,553	433,330	551,830
34-22 Tree Maintenance	-	42,845	52,500	52,500
34-24 Canal/Lake Maintenance	67,034	64,988	100,000	126,000
34-43 Painting	-	-	-	7,000
36-03 Retiree Health Insur/POB	10,739	19,024	-	-

**STORMWATER**

FUND 444

		<b>FY 2012/2013</b>	<b>FY 2013/2014</b>	<b>FY 2014/2015</b>	<b>FY 2015/2016</b>
		<b>ACTUALS</b>	<b>ACTUALS</b>	<b>ADOPTED</b>	<b>ADOPTED</b>
				<b>BUDGET</b>	<b>BUDGET</b>
40-01	Travel & Per Diem	1,104	-	-	-
40-02	Local Mileage	-	10	-	-
40-04	Travel/In-County	-	-	150	150
40-05	Travel/Out Of County	-	-	150	1,450
40-06	Travel/Out Of State	-	-	2,500	1,700
41-01	Communications	1,459	7,305	7,620	600
43-01	Electricity	1,332	22,868	19,670	24,020
43-10	Water & Wastewater	3,686	28,044	3,940	9,110
43-15	Stormwater	-	2,798	-	-
44-03	Lease Payments	33,800	35,100	-	-
44-05	Rental - Equipment	-	-	30,350	10,000
44-07	Per Print Cost	-	-	120	120
45-01	Liability	9,758	10,619	21,800	27,100
45-02	Property	5,523	8,607	8,590	9,100
45-04	Bond Insurance	30	30	80	100
45-05	Flood	3,223	3,406	4,740	5,500
45-06	Boiler & Machinery	80	98	100	200
45-08	Liab Underground Storage	355	745	820	1,000
46-10	Fleet Charges	37,132	23,736	189,690	74,530
46-13	Maint Communication Equip	231	-	1,800	1,900
46-14	Maint Grounds/Equipment	-	-	500	2,000
46-29	Maint Other Equipment	1,129	2,620	2,000	5,000
46-40	Maint Building	2,676	48	750	1,500
46-51	Maint Drainage Pumps	21,302	2,416	7,000	-
46-53	IT Charges	4,620	-	-	6,880
47-01	Printing & Binding	2,016	1,148	5,500	5,530
47-02	Photocopying Costs	27	199	-	-
49-08	Permits & Licenses	6,128	24,074	22,380	28,480
49-35	Fish Stock - Canals	5,000	-	5,000	5,000
49-90	Admin Chargeback-Gen Fund	250,305	387,165	394,910	474,470
49-91	Admin Chargeback-W&WW	119,352	127,260	129,800	132,400
49-99	Bad Debt Expense	6,894	7,465	-	-
51-01	Office Supplies	480	328	500	630
52-01	Gas & Oil	12,566	42,109	-	-
52-02	Chemicals	40,714	17,980	15,000	20,000
52-03	Uniforms	3,634	6,437	7,800	10,650
52-06	Non-Capital Equipment	2,035	4,085	7,550	12,000
52-13	Irrigation	-	17,130	16,500	16,500
52-14	Building Maintenance	209	30	2,500	1,000
52-17	Small Equipment	-	661	-	-
52-47	Safety Equipment/Supplies	-	-	-	4,000
52-90	Other Supplies & Expenses	3,224	5,397	-	-
52-95	Other Materials & Supplies	-	-	-	6,000
53-01	Street Maintenance	966	1,310	3,000	3,000
54-01	Subs & Memberships	1,760	2,059	1,940	2,600
54-02	Tuition	761	3,048	-	-
55-01	Training Registrations	-	-	1,050	5,280
<b>TOTAL OPERATING EXPENSES</b>		<b>711,492</b>	<b>1,383,791</b>	<b>1,642,130</b>	<b>2,085,330</b>

**CAPITAL OUTLAY**

63-01	Improvements Not Bldg	-	-	35,000	-
63-16	S/W Pump Station R&R	4,553	12,212	-	-
64-01	Machines & Equipment	-	80,704	520,000	152,500

**STORMWATER**

FUND 444

		<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
64-03	Radio & Communication Equip	-	378	-	-
64-05	Motor Vehicles	-	150,626	510,000	55,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>4,553</b>	<b>243,920</b>	<b>1,065,000</b>	<b>207,500</b>
<b><u>DEBT SERVICE</u></b>					
71-01	Loan GF	92,007	96,837	101,930	101,930
72-01	Loan GF	26,824	21,994	16,910	16,910
	<b>TOTAL DEBT SERVICE</b>	<b>118,831</b>	<b>118,831</b>	<b>118,840</b>	<b>118,840</b>
<b><u>OTHER USES</u></b>					
95-00	Depreciation	239,714	236,891	-	-
99-00	Contingency	-	-	75,000	100,000
98-00	To Fund Balance	-	-	3,442,770	-
	<b>TOTAL OTHER USES</b>	<b>239,714</b>	<b>236,891</b>	<b>3,517,770</b>	<b>100,000</b>
<b><u>PUMP STATION #3 (6303)</u></b>					
<b><u>CAPITAL OUTLAY</u></b>					
65-02	Design	45,545	41,475	-	-
65-10	Construction	-	3,581	-	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>45,545</b>	<b>45,056</b>	<b>-</b>	<b>-</b>
<b><u>PUMP STATION #5 (6305)</u></b>					
<b><u>CAPITAL OUTLAY</u></b>					
65-02	Design	135,230	7,905	-	545,000
65-05	Other Costs	-	-	65,000	-
65-10	Construction	-	-	3,235,100	815,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>135,230</b>	<b>7,905</b>	<b>3,300,100</b>	<b>1,360,000</b>
<b><u>PUMP STATION #8 (6308)</u></b>					
<b><u>CAPITAL OUTLAY</u></b>					
65-02	Design	-	5,400	-	-
65-10	Construction	21,750	-	-	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>21,750</b>	<b>5,400</b>	<b>-</b>	<b>-</b>
<b><u>PUMP STATION #2 (6311)</u></b>					
<b><u>CAPITAL OUTLAY</u></b>					
61-00	Land Purchase	65,845	-	-	-
65-02	Design	-	24,862	-	-
65-10	Construction	-	5,241	-	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>65,845</b>	<b>30,103</b>	<b>-</b>	<b>-</b>
<b><u>PUMP STATION #4 - TRAH BKR (6317)</u></b>					
<b><u>CAPITAL OUTLAY</u></b>					
65-02	Design	-	-	-	15,000
65-05	Other Costs	-	-	-	30,000
65-10	Construction	-	-	-	200,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>245,000</b>
<b><u>TWIN LAKES DRAINAGE IMPROVE (6320)</u></b>					
<b><u>CAPITAL OUTLAY</u></b>					
65-02	Design	12,500	51,542	-	-
65-10	Construction	-	8,270	-	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>12,500</b>	<b>59,812</b>	<b>-</b>	<b>-</b>

**STORMWATER**

FUND 444

		<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b>WESTON RD/ N NEW RIVER CIR (6322)</b>					
<b><u>CAPITAL OUTLAY</u></b>					
65-02	Design	-	-	25,000	-
65-05	Other Costs	-	-	22,000	-
65-10	Construction	-	-	220,000	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>267,000</b>	<b>-</b>
<b>JOSH LEE BLVD DRAIN IMPROVE (6323)</b>					
<b><u>CAPITAL OUTLAY</u></b>					
65-05	Other Costs	-	-	38,000	-
65-10	Construction	-	-	250,000	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>288,000</b>	<b>-</b>
<b>EAST SUNRISE DRAINAGE IMPROVE (6324)</b>					
<b><u>CAPITAL OUTLAY</u></b>					
65-05	Other Costs	-	-	-	65,000
65-10	Construction	-	-	-	430,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>495,000</b>
<b>SALARIES/FRINGES ALLOCATION (6999)</b>					
<b><u>CAPITAL OUTLAY</u></b>					
65-10	Construction	-	-	-	79,990
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>79,990</b>
	<b>TOTAL EXPENDITURES</b>	<b>2,466,278</b>	<b>4,623,554</b>	<b>12,916,770</b>	<b>7,573,730</b>

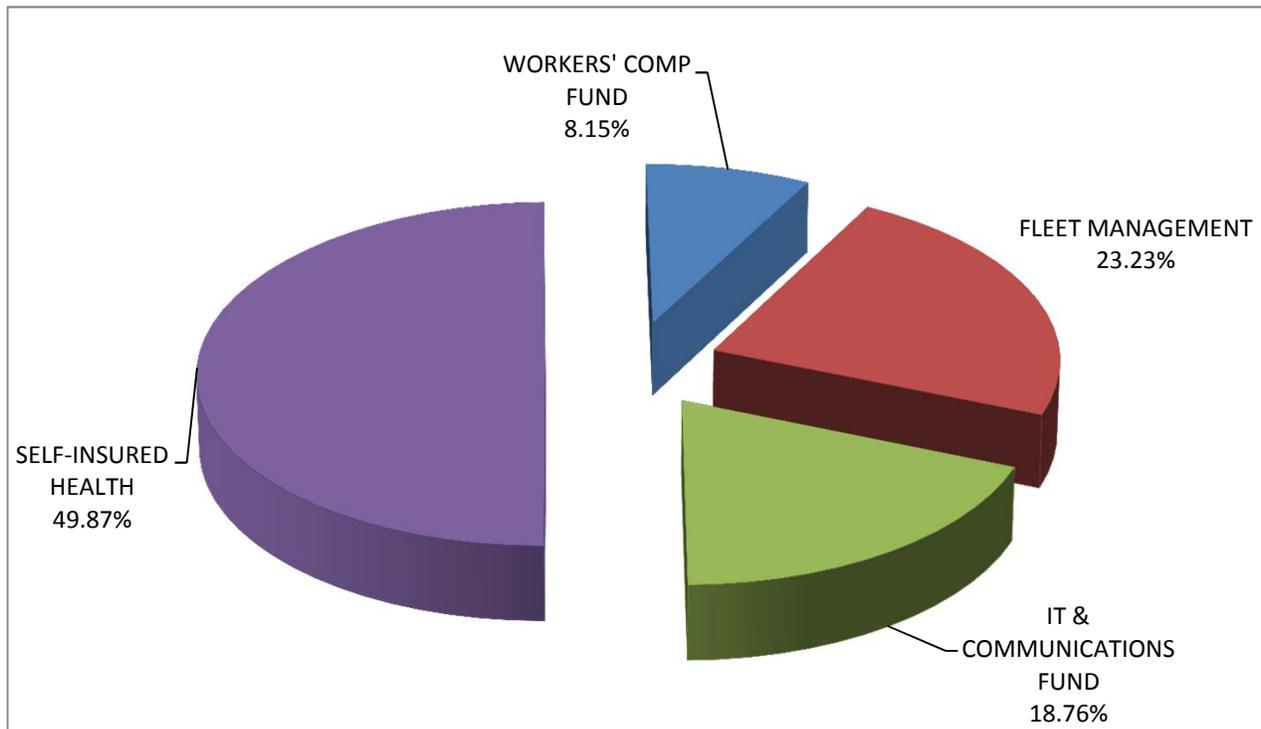
## NEW CAPITAL OUTLAY REQUEST

DEPT/DIV NO.	DEPARTMENT NAME		DIVISION NAME		TOTAL COST
3502	Utilities		Stormwater		207,500
Priority #	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	3	Boat Ramp	Continue to install new and/or replace existing boat ramps within City maintained waterways.	17,500	52,500
2	1	250 KW Portable Generator	Portable generator needed for emergency situations with power outages at Pump Stations # 1, 3, 6, and 7.	100,000	100,000
3	1	Utilities - Stormwater Vehicle Replacement	Replacement of 1 Super-Duty truck, with towing package and equipment.	55,000	55,000
					-
					-
					-
					-

## INTERNAL SERVICE FUNDS SUMMARY BY FUND

FUND	FY 2012/2013 ACTUAL	FY 2013/2014 ACTUAL	FY 2014/2015 ADOPTED	FY 2015/2016 ADOPTED	% TOTAL BUDGET
WORKERS' COMP FUND	4,452,218	1,175,510	4,823,310	2,316,470	8.15%
FLEET MANAGEMENT	2,912,691	2,924,977	11,396,630	6,606,150	23.23%
IT & COMMUNICATIONS FUND	-	381,454	9,114,210	5,333,060	18.76%
SELF-INSURED HEALTH	-	-	-	14,179,000	49.87%
<b>TOTAL</b>	<b>\$ 7,364,909</b>	<b>\$ 4,481,941</b>	<b>\$ 25,334,150</b>	<b>\$ 28,434,680</b>	<b>100.00%</b>

**FY 2015/2016 - Internal Service Funds  
\$28,434,680**





**WORKERS' COMPENSATION FUND**

FUND 501

	<u>FY 2012/2013 ACTUALS</u>	<u>FY 2013/2014 ACTUALS</u>	<u>FY 2014/2015 ADOPTED BUDGET</u>	<u>FY 2015/2016 ADOPTED BUDGET</u>
<b><u>SERVICE REVENUES</u></b>				
341.20-01 Risk Management	\$ 2,246,525	\$ 2,208,928	\$ 2,082,490	\$ 2,270,840
<b>TOTAL SERVICE REVENUES</b>	<b><u>2,246,525</u></b>	<b><u>2,208,928</u></b>	<b><u>2,082,490</u></b>	<b><u>2,270,840</u></b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
361.02-00 Super Now Accounts	74	457	-	-
361.03-00 CD'S & T-Bills	33,574	26,284	-	-
361.10-00 Interest & Dividends	4	5	-	-
361.10-01 Interest & Dividends	-	-	-	45,630
361.20-00 State Pool	130	1,115	-	-
361.30-00 Inc (Dec) Fair Value SBA	13,028	(7,079)	-	-
361.39-00 Inc (Dec) Fair Value Other	(3,968)	(192)	-	-
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b><u>42,842</u></b>	<b><u>20,590</u></b>	<b><u>-</u></b>	<b><u>45,630</u></b>
<b><u>OTHER SOURCES</u></b>				
389.90-10 From Fund Balance	-	-	2,740,820	-
<b>TOTAL OTHER SOURCES</b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>2,740,820</u></b>	<b><u>-</u></b>
<b>TOTAL REVENUES</b>	<b><u>2,289,367</u></b>	<b><u>2,229,518</u></b>	<b><u>4,823,310</u></b>	<b><u>2,316,470</u></b>
<b><u>PERSONAL SERVICES</u></b>				
24-00 Workers' Compensation	\$ 590,392	\$ 773,312	\$ 1,639,540	\$ -
24-02 Excess Premium	302,160	292,599	319,790	-
24-03 State Assessment	46,166	45,799	48,800	-
<b>TOTAL PERSONNEL SERVICES</b>	<b><u>938,718</u></b>	<b><u>1,111,710</u></b>	<b><u>2,008,130</u></b>	<b><u>-</u></b>
<b><u>OPERATING EXPENSES</u></b>				
31-30 Professional Services	16,500	16,800	17,100	77,300
31-35 Insurance Administrator	47,000	47,000	47,000	49,400
34-01 Banking Services	-	-	-	-
40-05 Travel/Out Of County	-	-	-	1,000
45-12 Workers' Comp Insurance	-	-	-	413,000
49-78 Workers' Comp Claims	-	-	-	1,765,270
54-01 Subs & Memberships	-	-	-	150
55-01 Training Registrations	-	-	-	350
<b>TOTAL OPERATING EXPENSES</b>	<b><u>63,500</u></b>	<b><u>63,800</u></b>	<b><u>64,100</u></b>	<b><u>2,306,470</u></b>
<b><u>OTHER USES</u></b>				
99-00 Contingency	-	-	10,260	10,000
98-00 To Fund Balance	-	-	2,740,820	-
<b>TOTAL OTHER USES</b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>2,751,080</u></b>	<b><u>10,000</u></b>
<b>TOTAL EXPENDITURES</b>	<b><u>1,002,218</u></b>	<b><u>1,175,510</u></b>	<b><u>4,823,310</u></b>	<b><u>2,316,470</u></b>

## FLEET SERVICES (4350)

### PROGRAM/SERVICES DESCRIPTION

The Fleet Services Section manages the City's garage operation and provides assistance in the purchasing, processing, and resale of all city owned vehicles and associated equipment. All vehicle accessories, equipment, and modifications are handled through Fleet Management. The City has a fleet of approximately 740 units. The City's fleet is maintained by a private contractor at a City owned facility. The Section is responsible for providing proficient and timely preventative maintenance and repairs, as needed, for all City owned vehicles and associated equipment in conjunction with the current contractor. The Section coordinates collision repairs on all city vehicles through the use of multiple vendors, collects and reviews vehicle Global Positioning System (GPS) tracking data and monitors fuel inventory and usage through a computerized fuel management system. The Section also works directly with the Risk Management Division to subrogate insurance claims.

### FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Received a 2015 Honorable Mention award from "100 Best Fleets" as published in the "American City & County, the 100 Best Fleets".
- ◇ Worked with the Purchasing Division and helped revise the contract to include current industry standards for the City garage maintenance RFP contract.
- ◇ Worked directly with vehicle maintenance contractor to create a third Emergency Vehicle Technician position, allowing repairs on emergency response vehicles up to 9:00 pm daily.

### FY 2015/2016 OBJECTIVES/GOALS

- ◇ Research and provide appropriate recommendations for an alternative fuel vehicle program using 'HYBRID' or 'EV' Vehicles, focusing on fuel savings and lower carbon footprint.
- ◇ In an effort to reduce downtime of vehicles, review current tools and equipment and recommend replacements to keep up with new vehicles and processes.
- ◇ In an effort to minimize major mechanical failures and breakdowns, review and recommend appropriate enhancements to the Preventative Maintenance parameters.

PERFORMANCE MEASURES	FY 2013/2014	FY 2014/2015	3/31/2015	FY 2015/2016
	ACTUAL	TARGET	ACTUAL	TARGET
Percentage of vehicles current in preventative	90%	88%	89%	90%

**FLEET SERVICES (4350)**

FUND 502

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b>REVENUES</b>				
SERVICE REVENUES	\$ 2,403,533	\$ 2,846,370	\$ 6,352,290	\$ 6,530,000
MISCELLANEOUS REVENUES	44,321	29,726	25,130	38,500
OTHER SOURCES	276,000	-	5,019,210	37,650
<b>TOTAL REVENUES</b>	<b>\$ 2,723,854</b>	<b>\$ 2,876,096</b>	<b>\$ 11,396,630</b>	<b>\$ 6,606,150</b>
<b>APPROPRIATIONS</b>				
PERSONNEL SERVICES	\$ -	\$ 147,474	\$ 137,740	\$ 180,470
OPERATING EXPENSES	77,970	74,935	3,693,130	3,890,620
CAPITAL OUTLAY	1,204	7,608	2,797,470	2,535,060
OTHER USES	2,300,000	2,000,000	4,768,290	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 2,379,174</b>	<b>\$ 2,230,017</b>	<b>\$ 11,396,630</b>	<b>\$ 6,606,150</b>
<b>NET RESULTS</b>	<b>\$ 344,680</b>	<b>\$ 646,079</b>	<b>\$ -</b>	<b>\$ -</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET**

**PERSONNEL SERVICES** \$ 42,730

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements effective October 1, 2012 and October 1, 2013 settled in April 2015 and annual

**OPERATING EXPENSES** \$ 197,490

The positive variance is primarily attributed to the increase in the fleet contract and fuel costs.

**CAPITAL OUTLAY** \$ (262,410)

The negative variance is due to changes in capital needs from year to year. In FY 2016, the budget includes vehicle replacement purchases for Police, Fire, Fuel & Roadway, Transportation, and Leisure Services, and funding for a new handheld diagnostic scanner.

<b>PERSONNEL COMPLEMENT</b>				
POSITION TITLE	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED	FY 2015/2016 ADOPTED
Fleet Manager	0	1	1	1
Administrative Assistant I P/T	0	0	0	1
<b>TOTAL POSITIONS</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>2</b>
<b>Total Full-Time Positions</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>Total FTE'S</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1.5</b>

**FLEET SERVICES (4350)**

FUND 502

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b><u>SERVICE REVENUES</u></b>				
341.20-10 Fleet Services	\$ -	\$ -	\$ 6,352,290	\$ 6,530,000
341.20-12 City Manager	12,000	12,000	-	-
341.20-18 Facility Management	4,189	-	-	-
341.20-19 Fuel & Roadway	98,462	123,662	-	-
341.20-20 Management & Budget	3,000	-	-	-
341.20-31 Police	444,927	552,684	-	-
341.20-32 Fire	1,562,954	1,922,954	-	-
341.20-33 Planning & Development	20,607	35,417	-	-
341.20-34 Building	29,286	25,261	-	-
341.20-35 Public Works	23,441	-	-	-
341.20-36 Leisure Services	105,967	126,692	-	-
341.20-37 Emergency Management	2,700	2,700	-	-
341.20-52 Code Enforcement	96,000	45,000	-	-
<b>TOTAL SERVICE REVENUES</b>	<b>2,403,533</b>	<b>2,846,370</b>	<b>6,352,290</b>	<b>6,530,000</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
361.02-00 Super Now Accounts	796	136	-	-
361.03-00 CD's & T-Bills	29,813	23,281	-	-
361.10-00 Interest & Dividends	26	1	-	-
361.10-01 Interest & Dividends	-	-	-	38,500
361.20-00 State Pool	807	237	-	-
361.30-00 Inc (Dec) Fair Value SBA	16,306	(8,860)	-	-
361.39-00 Inc (Dec) Fair Value Other	(3,427)	(118)	-	-
361.99-99 Interest Summary	-	-	25,130	-
364.02-00 Gain or Loss	-	11,806	-	-
369.99-99 Proir Yr Revenue/Expense	-	3,243	-	-
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>44,321</b>	<b>29,726</b>	<b>25,130</b>	<b>38,500</b>
<b><u>OTHER SOURCES</u></b>				
381.12-00 Impact Fees Fund 125	276,000	-	-	-
389.90-10 From Fund Balance	-	-	5,019,210	37,650
<b>TOTAL OTHER SOURCES</b>	<b>276,000</b>	<b>-</b>	<b>5,019,210</b>	<b>37,650</b>
<b>TOTAL REVENUES</b>	<b>2,723,854</b>	<b>2,876,096</b>	<b>11,396,630</b>	<b>6,606,150</b>
<b><u>PERSONAL SERVICES</u></b>				
12-01 Salaries	\$ -	\$ 84,522	\$ 86,890	\$ 98,300
13-00 Salaries Part-Time	-	-	-	19,150
15-03 Leave Pay-Out	-	12,987	-	-
21-01 SS & Medicare Matching	-	7,176	6,650	8,980
22-01 Pension-General	-	29,987	28,190	30,510
23-01 Health	-	12,607	15,820	17,720
24-00 Workers' Compensation	-	195	190	230
26-01 Other Post Employment Ben	-	-	-	1,720
26-02 Retiree Health OPEB	-	-	-	3,860
<b>TOTAL PERSONNEL SERVICES</b>	<b>-</b>	<b>147,474</b>	<b>137,740</b>	<b>180,470</b>
<b><u>OPERATING EXPENSES</u></b>				
34-02 Records Retention	-	-	500	500
34-20 Misc Contract Services	-	-	550	550
40-01 Travel & Per Diem	-	1,286	-	-
40-05 Travel/Out Of County	-	-	1,200	1,200
41-01 Communications	13,864	13,127	16,920	600

**FLEET SERVICES (4350)**

FUND 502

	FY 2012/2013 ACTUALS	FY 2013/2014 ACTUALS	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
41-06 Communication Equipment	-	-	-	350
43-01 Electricity	31,147	18,166	24,400	19,080
43-10 Water & Wastewater	9,670	11,016	12,260	11,570
43-15 Stormwater	4,172	7,742	7,900	7,910
44-06 Copiers	-	-	1,000	780
44-07 Per Print Cost	-	-	240	300
45-01 Liability	503	684	1,240	28,800
45-02 Property	8,298	14,566	14,730	15,500
45-04 Bond Insurance	-	-	-	100
45-05 Flood	4,554	2,032	2,610	3,000
45-06 Boiler & Machinery	121	166	170	200
45-08 Liab Underground Storage	709	745	820	1,000
46-10 Fleet Charges	-	-	1,932,170	2,055,120
46-13 Maint Communication Equip	-	-	450	450
46-16 Maint Computer Equipment	-	-	2,000	-
47-01 Printing & Binding	-	-	600	600
47-02 Photocopying Costs	1,211	1,087	-	-
49-08 Permits & Licenses	-	820	1,470	12,100
51-01 Office Supplies	-	-	300	300
52-01 Gas & Oil	2,371	2,624	1,666,500	1,720,900
52-03 Uniforms	-	531	500	560
52-08 Non-Capital Computer	-	-	-	3,400
52-17 Small Equipment	1,046	-	-	-
52-43 Small Hand Tools	-	-	3,550	5,000
52-90 Other Supplies & Expenses	155	193	-	-
54-01 Subs & Memberships	149	50	50	50
54-02 Tuition	-	100	-	-
55-01 Training Registrations	-	-	1,000	700
<b>TOTAL OPERATING EXPENSES</b>	<b>77,970</b>	<b>74,935</b>	<b>3,693,130</b>	<b>3,890,620</b>
<b>CAPITAL OUTLAY</b>				
62-03 Improvements	-	547	85,000	-
63-01 Improvements Not Bldg	-	82	1,500	-
64-01 Machines & Equipment	1,204	3,539	-	-
64-02 Computer Equipment	-	3,440	5,300	6,500
64-05 Motor Vehicles	-	-	2,705,670	2,528,560
<b>TOTAL CAPITAL OUTLAY</b>	<b>1,204</b>	<b>7,608</b>	<b>2,797,470</b>	<b>2,535,060</b>
<b>OTHER USES</b>				
91-02 To General Fund 001	2,300,000	2,000,000	-	-
98-00 To Fund Balance	-	-	4,768,290	-
<b>TOTAL OTHER USES</b>	<b>2,300,000</b>	<b>2,000,000</b>	<b>4,768,290</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>2,379,174</b>	<b>2,230,017</b>	<b>11,396,630</b>	<b>6,606,150</b>

## PROGRAM MODIFICATION

*Additional Administrative Assistant I Part Time Position*

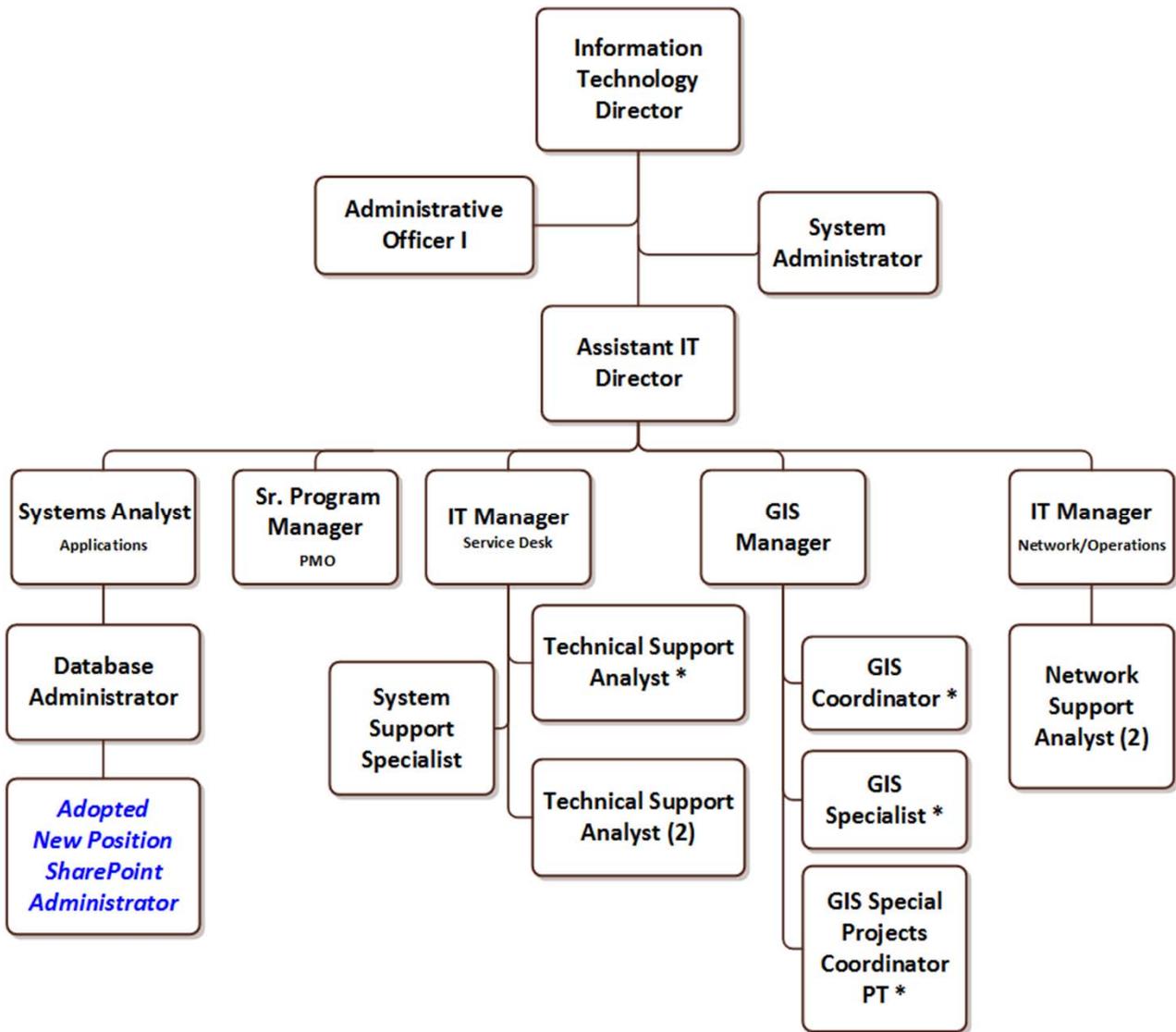
DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST	
4350	Utilities	Fleet Services	\$22,360	
<b>Justification</b>				
A part-time Administrative Assistant I is necessary to assist the Fleet Manager in processing registrations of fleet inventory, subrogation claims, garage invoices, reports on global positioning systems on vehicles, tracking of fuel expenses, and a variety of administrative functions.				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
1	Administrative Assistant I P/T	19,150	1,460	20,610
			-	-
			-	-
<b>Total Personnel Costs</b>				<b>20,610</b>
<b>Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
<b>Total Reoccurring Operating Costs</b>			<b>-</b>	
<b>One-Time Costs</b>				
Account Number	Description	Cost		
41-06	Cisco phone	350		
52-08	Workstation Dual Monitor	1,400		
<b>Total One-Time Costs</b>			<b>1,750</b>	
<b>Benefits</b>				
Due to the increased work load and responsibilities that have been transferred to the Fleet Section in recent years there is a need for administrative assistance. Within these responsibilities there is a potential to bring reimbursement dollars to the City through subrogation claims. These reimbursements could potentially cover the costs associated with the creation of this position. This position would also run reports associated with fuel usage to allow the Fleet Manager to examine and evaluate usage of fuel by City vehicles.				

## NEW CAPITAL OUTLAY REQUEST

DEPT/DIV NO.	DEPARTMENT NAME		DIVISION NAME		TOTAL COST
4350	Utilities		Fleet Services		2,535,060
Priority #	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	1	Diagnostic Computer & Software	New handheld diagnostic scanner with associated software to perform diagnostics on heavy machinery made by CAT.	6,500	6,500
1	21	Police Vehicle Replacements	Replacement of 17 marked units and 4 unmarked units. Vehicles include 9 SUVs and 12 pursuit sedans.	-	694,560
1	3	Fuel & Roadway Vehicle Replacements	Replacement of 3 trucks for Field Operations.	-	124,000
1	5	Fire Rescue Apparatus and Staff Vehicle Replacements	Replacement of 2 fire rescue vehicles, 1 fire engine, and 2 command staff vehicles.	-	1,530,000
1	1	Leisure Services Vehicle Replacement	Replacement of 1 truck with utility body.	30,000	30,000
1	1	Transportation Vehicle Replacement	Replacement of 1 - 24 passenger, wheel chair accessible bus.	150,000	150,000
					-



# INFORMATION TECHNOLOGY



\* Funded by Utilities

## INFORMATION TECHNOLOGY (1701)

### PROGRAM/SERVICES DESCRIPTION

The I.T. Department consists of Technical Support, Network Operations, Applications Support, Security/Compliance, Project Management, and GIS following the framework and best practices of the Information Technology Infrastructure Library (ITIL) model and striving to provide world-class I.T. Service Management for the City. The I.T. Service Desk Technical Support Team provides first level help desk support for end users so they can accomplish business tasks within the established Service Level Agreements (SLAs) efficiently and professionally. The Technical Operations and Applications Support Team provides second and third level technical support for end users and ensures uptime to all components of the City network infrastructure and applications portfolio. Support includes the design, testing, implementation, and training for systems, servers, and software distribution. The Security/Compliance and Project Management Support Teams provide the I.T. controls and management of technology projects for the City. The Geographic Information System (GIS) Support Team provides information and all technical and operational support for the City.

### FY 2014/2015 HIGHLIGHTS AND ACCOMPLISHMENTS

- ◇ Upgraded the City's high speed fiber-optic network infrastructure and internet service, expanding to other sites, improving performance, and saving on recurring costs.
- ◇ Redesigned the City's network to increase storage and processing, enhancing security and compliance with State and Federal standards, and prepare for the ERP replacement.
- ◇ Implemented the IT Service Desk "Footprints" work order system that streamlines the reporting and resolution of issues while tracking assets, establishing metrics, and providing more self-service options.

### FY 2015/2016 OBJECTIVES/GOALS

- ◇ Automate timekeeping and scheduling processes to an electronic enterprise solution to eliminate paper timecards, minimize compliance risk, and improve workforce productivity.
- ◇ Implement SharePoint platform to revamp the City's intranet, centralize document management, and provide a one-stop shop for communication and sharing.
- ◇ Continue to build on disaster recovery and enhanced security initiatives for City-wide data and systems by adding layers of backup protection from threats, risks, and vulnerabilities.

PERFORMANCE MEASURES	FY 2013/2014	FY 2014/2015	3/31/2015	FY 2015/2016
	ACTUAL	TARGET	ACTUAL	TARGET
Number of service requests received	2,375	4,800	8,100	8,750
Percentage of requests closed within 24 hours	100%	95%	95%	95%
Network system availability	100%	95%	99%	99%
E-mail availability	100%	95%	99%	99%
Internet availability	100%	98%	99%	99%

**INFORMATION TECHNOLOGY (1701)**

FUND 503 \*

	FY 2012/2013 ACTUAL	FY 2013/2014 ACTUAL	FY 2014/2015 ADOPTED BUDGET	FY 2015/2016 ADOPTED BUDGET
<b>REVENUES</b>				
SERVICE REVENUES	-	-	2,900,590	3,706,730
MISCELLANEOUS REVENUES	-	2,098	1,710	15,000
OTHER SOURCES	-	2,000,000	6,211,910	1,611,330
<b>TOTAL REVENUES</b>	<b>\$ -</b>	<b>\$ 2,002,098</b>	<b>\$ 9,114,210</b>	<b>\$ 5,333,060</b>
<b>EXPENDITURES</b>				
PERSONNEL SERVICES	\$ 1,712,818	\$ 1,739,184	\$ 1,883,150	\$ 2,235,260
OPERATING EXPENSES	975,917	1,285,930	1,858,750	2,122,400
CAPITAL OUTLAY	73,779	493,842	4,507,740	475,400
OTHER USES	-	-	864,570	500,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,762,514</b>	<b>\$ 3,518,956</b>	<b>\$ 9,114,210</b>	<b>\$ 5,333,060</b>
<b>NET RESULTS</b>	<b>\$ (2,762,514)</b>	<b>\$ (1,516,858)</b>	<b>\$ -</b>	<b>\$ -</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET****PERSONNEL SERVICES** \$ 352,110

The positive variance is primarily attributed to cost of living increases agreed upon with the collective bargaining agreements effective October 1, 2012 and October 1, 2013 settled in April 2015 and annual increases in pensions and insurance benefits.

**OPERATING EXPENSES** \$ 263,650

The positive variance is primarily attributed to the increase in Communications costs due to the adjustment of Enterprise Fund expenses in the cost allocation.

**CAPITAL OUTLAY** \$ (4,032,340)

The negative variance is due to changes in capital needs from year to year. In FY 2016, the budget includes a blade server, port switches, replacement workstations and laptops, tablets, and a vehicle.

<b>PERSONNEL COMPLEMENT</b>				
POSITION TITLE	FY 2012/2013 ACTUAL	FY 2013/2014 ACTUAL	FY 2014/2015 ADOPTED	FY 2015/2016 ADOPTED
MIS Director	1	0	0	0
Information Technology Director	0	1	1	1
Assistant MIS Director	1	0	0	0
Assistant Information Technology Dir.	0	1	1	1
IT Manager	2	2	2	2
Administrative Officer I	1	1	1	1
Database Administrator	1	1	1	1
Sr Operations Manager	1	1	0	0
Sr Program Manager	0	0	1	1
Systems Administrator	0	0	1	1
Network Support Analyst	4	2	2	2
Systems Support Specialist	1	1	1	1
GIS Manager	1	1	1	1
Technical Support Analyst	0	0	2	2
Technical Support Specialist	3	3	0	0
SharePoint Administrator	0	0	0	1
Systems Analyst	1	1	1	1
<b>TOTAL POSITIONS</b>	<b>17</b>	<b>15</b>	<b>15</b>	<b>16</b>
<b>Total Full-Time Positions</b>	<b>17</b>	<b>15</b>	<b>15</b>	<b>16</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total FTE'S</b>	<b>17</b>	<b>15</b>	<b>15</b>	<b>16</b>

\*FY 2013 and FY 2014 actuals were included in the General Fund.

**INFORMATION TECHNOLOGY (1701)**

FUND 503 \*

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>SERVICE REVENUES</u></b>				
341.20-05 IT Charges	\$ -	\$ -	\$ 2,900,590	\$ 3,706,730
<b>TOTAL SERVICE REVENUES</b>	<b>-</b>	<b>-</b>	<b>2,900,590</b>	<b>3,706,730</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
361.02-00 Super Now Accounts	-	690	-	-
361.10-00 Interest & Dividends	-	6	-	-
361.10-01 Interest & Dividends	-	-	-	15,000
361.20-00 State Pool	-	1,402	-	-
361.99-99 Interest Summary	-	-	1,710	-
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>-</b>	<b>2,098</b>	<b>1,710</b>	<b>15,000</b>
<b><u>OTHER SOURCES</u></b>				
381.01-00 General Fund 001	-	2,000,000	4,711,540	-
381.11-00 Buidling Fund 105	-	-	-	320,540
381.40-11 Water & Wastewater 401	-	-	-	783,300
381.71-10 Gas Operating 471	-	-	-	89,740
389.99-00 From Fund Balance	-	-	1,500,370	417,750
<b>TOTAL OTHER SOURCES</b>	<b>-</b>	<b>2,000,000</b>	<b>6,211,910</b>	<b>1,611,330</b>
<b>TOTAL REVENUES</b>	<b>-</b>	<b>2,002,098</b>	<b>9,114,210</b>	<b>5,333,060</b>
<b><u>PERSONAL SERVICES</u></b>				
12-01 Salaries	\$ 1,114,575	\$ 1,106,148	\$ 1,212,950	\$ 1,401,390
14-02 Overtime-Straight Time	295	266	1,200	-
15-04 Auto Allowance	2,390	2,730	2,400	2,400
21-01 SS & Medicare Matching	86,580	94,423	92,980	107,380
22-01 Pension-General	350,531	390,724	392,540	406,180
22-04 401A Contributions	-	-	5,230	5,790
23-01 Health	154,925	141,683	166,950	215,900
23-05 Long Term Care	-	-	-	2,280
23-06 Dental	-	-	1,650	1,680
23-07 Catastrophic/Intensive Care	-	-	4,740	4,550
24-00 Workers' Compensation	3,522	3,210	2,510	3,000
26-01 Other Post Employment Ben	-	-	-	26,890
26-02 Retiree Health OPEB	-	-	-	57,820
<b>TOTAL PERSONNEL SERVICES</b>	<b>1,712,818</b>	<b>1,739,184</b>	<b>1,883,150</b>	<b>2,235,260</b>
<b><u>OPERATING EXPENSES</u></b>				
31-30 Professional Services	16,102	157,030	230,000	268,000
34-04 Temporary Services	61,215	59,028	-	-
34-07 Software Support	652,406	751,700	792,890	763,630
34-20 Misc Contract Services	-	-	48,000	93,630
40-01 Travel & Per Diem	775	2,598	-	-
40-02 Local Mileage	439	384	500	250
40-04 Travel/In-County	-	-	2,000	250
40-05 Travel/Out Of County	-	-	4,300	1,200
41-01 Communications	48,720	47,504	527,590	794,670

**INFORMATION TECHNOLOGY (1701)**

FUND 503 \*

		<b>FY 2012/2013</b>	<b>FY 2013/2014</b>	<b>FY 2014/2015</b>	<b>FY 2015/2016</b>
		<b>ACTUALS</b>	<b>ACTUALS</b>	<b>ADOPTED</b>	<b>ADOPTED</b>
				<b>BUDGET</b>	<b>BUDGET</b>
41-06	Communication Equipment	-	-	600	3,550
42-01	Postage	-	-	400	400
43-01	Electricity	11,369	11,859	-	-
43-10	Water & Wastewater	4,152	4,081	-	-
43-15	Stormwater	480	690	-	-
44-06	Copiers	-	-	1,080	1,080
44-07	Per Print Cost	-	-	140	140
46-10	Fleet Charges	1,601	476	-	-
46-11	Maint Office Equipment	-	-	-	1,200
46-13	Maint Communication Equip	-	-	-	1,000
46-16	Maint Computer Equipment	124,470	184,980	188,950	105,000
47-01	Printing & Binding	5,406	36	500	500
47-02	Photocopying Costs	1,209	903	-	-
51-01	Office Supplies	1,579	2,777	3,000	3,000
52-01	Gas & Oil	551	450	-	-
52-08	Non-Capital Computer	-	-	18,500	53,000
52-90	Other Supplies & Expenses	27,781	55,765	-	-
52-95	Other Materials & Supplies	-	-	-	600
54-01	Subs & Memberships	4,073	2,974	12,100	250
54-02	Tuition	13,589	2,695	-	-
55-01	Training Registrations	-	-	28,200	31,050
	<b>TOTAL OPERATING EXPENSES</b>	<b>975,917</b>	<b>1,285,930</b>	<b>1,858,750</b>	<b>2,122,400</b>
	<b><u>CAPITAL OUTLAY</u></b>				
64-02	Computer Equipment	73,779	493,842	4,505,740	452,400
64-03	Radio & Communication Equip	-	-	2,000	-
64-05	Motor Vehicles	-	-	-	23,000
	<b>TOTAL CAPITAL OUTLAY</b>	<b>73,779</b>	<b>493,842</b>	<b>4,507,740</b>	<b>475,400</b>
	<b><u>OTHER USES</u></b>				
99-00	Contingency	-	-	100,000	500,000
98-00	To Fund Balance	-	-	764,570	-
	<b>TOTAL OTHER USES</b>	<b>-</b>	<b>-</b>	<b>864,570</b>	<b>500,000</b>
	<b>TOTAL EXPENDITURES</b>	<b>2,762,514</b>	<b>3,518,956</b>	<b>9,114,210</b>	<b>5,333,060</b>

\*FY 2013 and FY 2014 actuals were included in the General Fund.

## PROGRAM MODIFICATION

*New Position - SharePoint Administrator*

DEPT/DIV NO.	DEPARTMENT NAME	DIVISION NAME	TOTAL COST	
1701	Information Technology		\$120,710	
<b>Justification</b>				
The City has outgrown the current home-grown intranet infrastructure and most of it is no longer usable with unsupported code. SharePoint is an enterprise solution used to expand functionality in sharing and storing information. This platform requires an entirely new skillset and focuses on maintaining and developing the system.				
<b>Required Resources</b>				
<b>Personnel Costs</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B+C)
1	SharePoint Administrator	71,310	46,350	117,660
			-	-
<b>Total Personnel Costs</b>				<b>117,660</b>
<b>Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
<b>Total Reoccurring Operating Costs</b>				<b>-</b>
<b>One-Time Costs</b>				
Account Number	Description	Cost		
41-01	Cellular annual plan	600		
41-06	Cellular phone accessories	50		
64-02	Computer workstation and laptop	2,400		
<b>Total One-Time Costs</b>				<b>3,050</b>
<b>Benefits</b>				
The City currently owns the software licenses for SharePoint through the Microsoft Enterprise Agreement. This platform allows for the engagement of people, ideas, processes, documents, and projects. In addition to revamping the City's intranet, it will automate business workflows while saving time, paper, and resources City-wide. Additionally, the Utilities Department has requested that IT takeover support for their SharePoint reports that are currently contracted out to a third party. The goal for this position is to support all department services in-house and eliminate outside contracting fees.				

## NEW CAPITAL OUTLAY REQUEST

DEPT/DIV NO.	DEPARTMENT NAME		DIVISION NAME		TOTAL COST
1701	Information Technology				515,000
Priority #	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
1	1	Blade Server - ERP	Current virtual server host is at the end of life cycle. The Blade server is an upgrade to the existing technology and includes better performance, more efficiency, and flexibility to support all of the City's systems and expand at a lower cost overall. This replacement/upgrade will support future ERP. (Funding reallocated, approved in 2014/15)	175,000	175,000
2	1	Disaster Recovery	Network infrastructure changes to support DISASTER RECOVERY final phase 3. Disaster Recovery solution for citywide data.	100,000	100,000
3	1	HRIS - Phase 2	HRIS NeoGov additional module for the performance evaluation and other HR functions to automate their processes and replace nonfunctional in-house developed applications. (Funding reallocated, approved in 2014/15)	25,000	25,000
4	1	Security Enhancements	Additional modules to Firewall Security and Network to protect from vulnerabilities and threats.	20,000	20,000
5	100	Workstations	Replacement workstations including 93 scheduled and 7 spares. This is part of the workstation deployment 5-year plan cycle which commenced in 2013. The benefit to the city is lower operational costs based on industry TCO analysis that proves the cost of maintaining workstations increases beyond the cost of a new machine after year five.	1,100	110,000
6	50	Laptops	Part of the 3-year laptop replacement program. This is the second year of the replacement plan. Since computer maintenance costs significantly increase after 5 years, this replacement ultimately lowers the City's operational costs.	1,700	85,000

## NEW CAPITAL OUTLAY REQUEST

DEPT/DIV NO.	DEPARTMENT NAME		DIVISION NAME	TOTAL COST	
1701	Information Technology			58,000	
Priority #	Quantity	Item	Description and Justification	Unit Cost	Extended Cost
7	10	Tablets	Part of the City's mobile computing solution. Benefits include a reduction of paper and time; the ability to perform work in the field versus returning to the office; and overall increase in productivity as a result of integration with business systems.	1,500	15,000
8	2	24-Port Switches	Current port switches are aging and out of warranty. Replacement is needed to support infrastructure expansion citywide. It will include 3-years maintenance and support future ERP.	4,000	8,000
9	2	48-Port Switches	Current port switches are aging and out of warranty. Replacement is needed to support infrastructure expansion citywide. It will include 3-years maintenance for Enterprise citywide Network including VOIP for Springtree Golf and support future ERP.	6,000	12,000
10	1	IT Department Vehicle	Small SUV (Jeep) to transport staff and equipment to repair sites citywide. The new van will include shelving and storage for tools and mobile communication in the field. The current vehicle is a loaner and is at the end of life cycle.	23,000	23,000
					-
					-

**SELF-INSURED HEALTH FUND**

FUND 505

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>REVENUES</u></b>				
SERVICE REVENUES	\$ -	\$ -	\$ -	\$ 14,171,000
MISCELLANEOUS REVENUES	-	-	-	8,000
<b>TOTAL REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14,179,000</b>
<b><u>EXPENDITURES</u></b>				
OPERATING EXPENSES	-	-	-	14,179,000
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14,179,000</b>
<b>NET RESULTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2014/2015 ADOPTED BUDGET**

**REVENUES** **\$ 14,179,000**

The positive variance is attributed to the Self-Insured Health Fund being created in the first quarter of FY 2015 and was approved by the City Commission on December 9, 2014. The figures illustrated above are adopted budget amounts not amended budget amounts.

**OPERATING EXPENSES** **\$ 14,179,000**

The positive variance is attributed to the Self-Insured Health Fund being created in the first quarter of FY 2015 and was approved by the City Commission on December 9, 2014. The figures illustrated above are adopted budget amounts not amended budget amounts.

\*New Fund 505 created mid-year FY 2014/2015

**SELF-INSURED HEALTH FUND**

FUND 505

	<b>FY 2012/2013 ACTUALS</b>	<b>FY 2013/2014 ACTUALS</b>	<b>FY 2014/2015 ADOPTED BUDGET</b>	<b>FY 2015/2016 ADOPTED BUDGET</b>
<b><u>SERVICE REVENUES</u></b>				
341.20-55 HEALTH INSURANCE CHARGE:	\$ -	\$ -	\$ -	\$ 14,171,000
<b>TOTAL SERVICE REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14,171,000</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
361.10-01 INTEREST & DIVIDENDS	-	-	-	8,000
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,000</b>
<b>TOTAL REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14,179,000</b>
<b><u>OPERATING EXPENSES</u></b>				
31-30 Professional Services	-	-	-	116,000
34-20 Misc Contract Services	-	-	-	22,500
49-50 Administrative Costs	-	-	-	623,000
49-85 Affordable Care Act Cost	-	-	-	99,000
49-86 Stop/Loss Premiums	-	-	-	1,103,500
49-87 Medical Claims	-	-	-	12,215,000
<b>TOTAL OPERATING EXPENSES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14,179,000</b>
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14,179,000</b>

FY 2016-2020 Adopted Capital Improvement Program: Five Year Summary by Projects

	Project #	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Five Year Total	FY 2015 Budget	Expend. through 9/30/14	TOTAL PROJECT
<b>FUEL &amp; ROADWAY FUND 191</b>										
City Wide Street Lighting Program	3587	150,000	200,000	250,000	250,000	250,000	1,100,000	100,000	-	1,200,000
Median Safety Barrier Program	3588	200,000	200,000	-	-	-	400,000	200,000	-	600,000
<b>SPEC ASSESSMENT BOND SER 2015 FUND 310</b>										
Sawgrass Parking Garage	6801	-	-	-	-	-	-	64,000,000	-	64,000,000
<b>CAPITAL IMPROVEMENTS FUND 325</b>										
City Hall	6207	-	27,816,000	-	-	-	27,816,000	15,939,606	568,121	44,323,727
Entry Signs	6274	110,000	-	-	-	-	110,000	188,420	353,017	651,437
Hiatus Road Walk	6287	-	-	-	-	-	-	504,281	138,880	643,161
PW/Garage/Leisure Svcs Storage Facility	6290	-	-	-	-	-	-	783,751	10,147,623	10,931,374
Open/Green Space Improvements (New Parks)	6407	1,820,000	-	-	-	-	1,820,000	6,085,308	4,046,114	11,951,422
Sunrise Blvd & NW 136 Ave Streetscape Improvements	6450	-	1,360,000	-	-	-	1,360,000	-	-	1,360,000
Sunrise Lakes Phase 1 Park	6453	-	-	-	-	-	-	478,737	785,189	1,263,926
Traffic Calming	6463	-	-	-	-	-	-	293,640	145,949	439,589
Generator & Storm Protection at Fire Station 92	6470	-	-	-	-	-	-	345,105	28,215	373,320
American Express Turn Lanes	6471	-	-	-	-	-	-	670,437	29,563	700,000
Sunblest Sound Wall	6472	-	-	-	-	-	-	430,000	-	430,000
44 Street Bike Lane	6473	-	-	-	-	-	-	1,472,348	47,651	1,519,999
W Sunrise Transit Oriented Design Infr Improv	6474	250,000	-	-	-	-	250,000	8,193	2,875	261,068
25.5 Wetlands Remediation	6475	-	450,000	-	-	-	450,000	485,000	-	935,000
Public Safety Bldg Community Room Expansion	6477	950,000	-	-	-	-	950,000	80,000	-	1,030,000
Citywide Landscape Restoration	6478	250,000	-	-	-	-	250,000	250,000	-	500,000
Shotgun Road Linear Park Improvements	6479	961,000	-	-	-	-	961,000	95,100	-	1,056,100
Commercial Blvd. Landscape & Irrigation Improvements	6480	43,000	508,560	-	-	-	551,560	-	-	551,560
Living Faith Lutheran Church Demolition	6481	148,000	-	-	-	-	148,000	-	-	148,000
NW 64 Avenue Complete Street	6482	420,000	2,565,000	-	-	-	2,985,000	-	-	2,985,000
Welleby Pool Deck Replacement	6483	270,000	-	-	-	-	270,000	-	-	270,000
Aquatic Water Park	TBD	-	925,000	9,075,000	-	-	10,000,000	-	-	10,000,000
Capitalized Labor	CAPLAB	274,250	-	-	-	-	274,250	-	-	274,250
<b>NEW PARKS G.O. BOND FUND 326</b>										
Roarke Hall Playground	7000GI	-	-	-	-	-	-	309,200	-	309,200
12th Street Park	7001PK	-	-	-	-	-	-	89,700	-	89,700
Welleby Park Expansion	7002PK	-	15,000	-	-	-	15,000	4,517,260	-	4,532,260
Senior Center Expansion	7003GB	-	80,000	-	-	-	80,000	2,419,000	-	2,499,000
Flamingo Park Renovation	7004PK	-	-	-	-	-	-	4,113,000	-	4,113,000
P.I.R./NW 50th Street Athletic Complex	7005PK	-	-	-	-	-	-	13,696,600	-	13,696,600
Civic Center Expansion	7006GB	-	117,965	-	-	-	117,965	7,099,035	-	7,217,000
Security Improvements	7007GI	-	1,940,000	-	-	-	1,940,000	100,000	-	2,040,000
Open/Green Space Improvements (New Park)	7008PK	-	-	-	-	-	-	100,000	-	100,000
Oscar Wind Park	7009PK	-	9,882,500	75,000	-	-	9,957,500	4,500,000	-	14,457,500
City Park Improvements	7010PK	-	4,381,400	30,000	-	-	4,411,400	425,000	-	4,836,400
44th Street Park Expansion	7011PK	-	1,648,900	20,000	-	-	1,668,900	1,560,000	-	3,228,900
Sunset Strip Park at NW 109 Avenue	7012PK	-	1,178,100	-	-	-	1,178,100	30,000	-	1,208,100
SAC Park Expansion	7013PK	-	23,412,600	75,000	-	-	23,487,600	10,000	-	23,497,600
9525 Parcel Improvements	TBD	-	-	1,073,800	-	-	1,073,800	-	-	1,073,800
Bair Middle School Joint Use Park	TBD	-	776,600	-	-	-	776,600	-	-	776,600
Nob Hill Soccer Club Improvements	TBD	-	2,931,700	-	-	-	2,931,700	-	-	2,931,700
Capitalized Labor	CAPLAB	137,130	-	-	-	-	137,130	-	-	137,130

FY 2016-2020 Adopted Capital Improvement Program: Five Year Summary by Projects

	Project #	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Five Year Total	FY 2015 Budget	Expend. through 9/30/14	TOTAL PROJECT
<b><u>GAS CAPITAL PROJECTS FUND 475</u></b>										
Gas System Backfeed Improvement	276	38,807	-	-	-	-	38,807	-	-	38,807
Weston Estates New Home Development	309	206,000	-	-	-	-	206,000	-	-	206,000
High Pressure Supply Main	310	624,200	4,586,400	-	-	-	5,210,600	-	-	5,210,600
Woodmont CC Clubhouse Redevelopment	311	80,000	-	-	-	-	80,000	-	-	80,000
Metropica	312	60,000	-	-	-	-	60,000	-	-	60,000
Unipharma	317	138,400	-	-	-	-	138,400	-	-	138,400
American Express	318	8,716	-	-	-	-	8,716	-	-	8,716
Artesia	319	75,000	75,000	-	-	-	150,000	-	-	150,000
Gas Extension to Confidential Plaza	320	150,000	-	-	-	-	150,000	-	-	150,000
Saddle Club Road Loop	321	82,000	-	-	-	-	82,000	-	-	82,000
Various New Commercial Accounts	777	150,000	150,000	150,000	150,000	150,000	750,000	-	-	750,000
Emergency Bypass	TBD	-	139,000	2,361,000	-	-	2,500,000	-	-	2,500,000
Josh Lee Loop	TBD	-	-	48,300	-	-	48,300	-	-	48,300
The Pointe Loop	TBD	-	41,700	-	-	-	41,700	-	-	41,700
<b><u>WATER/WASTEWATER/REUSE FUNDS 4XX's</u></b>										
Sawgrass Biosolids Dewatering Centrifuges	5001SG	-	-	-	-	-	-	4,205,544	1,953,915	6,159,459
Springtree WWTP Biosolids Dewatering Centrifuges	5002ST	-	-	-	-	-	-	7,171,391	1,936,431	9,107,822
Springtree Biscayne Test Wells/Wellheads Replacement	5009WF	-	-	-	-	-	-	5,083,699	3,011,489	8,095,188
C-51 Reservoir Project	5014SY	-	-	25,450,000	-	-	25,450,000	-	-	25,450,000
Southwest WWTP Process Upgrades & Expansions	5015SW	-	-	-	-	-	-	6,241,834	3,466,124	9,707,958
Sawgrass 4MGD Reuse Treatment Plant Expansion Phase I	5017SG	1,620,000	-	-	-	-	1,620,000	17,769,351	2,095,959	21,485,310
Southwest Water Treatment Plant Site Security	5019SW	-	-	-	-	-	-	754,124	673,611	1,427,735
Springtree Site Ops Bldg/High Svc Pump Station "A" Replacement	5021ST	-	-	-	-	-	-	4,933,166	2,495,069	7,428,235
Sawgrass WWTP Headworks Rehab & Filter Air Quality Expansion	5022SG	-	-	-	-	-	-	4,975,805	4,917,898	9,893,703
Sawgrass Water Consumptive Use Permit Modification Improvements	5027PE	-	-	-	-	-	-	173,169	301,906	475,075
Escape and Valencia Water Main Replacement	5031PI	2,690,000	-	-	-	-	2,690,000	1,886,443	935,560	5,512,003
NW 20 Court & 22 Court Water Main Replacement	5033PI	-	-	-	-	-	-	494,589	4,656	499,245
Rexmere Village Water Main Interconnects	5035PI	87,000	-	-	-	-	87,000	68,984	9,344	165,328
Springtree Industrial Injection Wells, Monitoring Well, & Wellhead Improvements	5036WF	-	-	-	-	-	-	14,412,870	1,019,834	15,432,704
Wastewater Pipeline Flow Capacity Improvements	5037PI	868,000	4,739,000	2,926,000	1,257,000	2,217,000	12,007,000	-	-	12,007,000
Springtree Industrial Injection Wells Flow Delivery System	5037ST	1,150,000	-	-	-	-	1,150,000	9,298,330	-	10,448,330
Wastewater Systems Rehab--Lateral & Manhole Improvements--SSES for I/I	5043PI	1,150,000	900,000	600,000	600,000	900,000	4,150,000	1,614,939	112,674	5,877,613
Springtree Water Treatment Plant Rehabilitation - Phase 2	5045ST	7,544,000	-	-	-	-	7,544,000	4,998,733	25,707	12,568,440
Nova Drive Water Main and Force Main Replacement	5048PI	-	-	-	-	-	-	2,276,426	125,807	2,402,233
Wastewater Lift Station 107 Rehabilitation	5051LS	-	-	-	-	-	-	890,474	33,168	923,642
System-Wide Lift Station Improvement Program	5056LS	2,760,000	2,412,000	2,412,000	2,412,000	2,372,000	12,368,000	2,304,758	129,302	14,802,060
Sunrise Golf Village Water Main Rehabilitation	5057PI	-	-	-	-	-	-	10,242,976	1,853,007	12,095,983
Southwest WWTP Reuse Plant (HLD)	5063SW	-	-	-	-	-	-	2,555,302	1,372,868	3,928,170
Pine Island Road 12" Water Main Replacement	5068PI	450,000	-	-	-	-	450,000	763,053	35,117	1,248,170
Hiatus Road Water Main and Force Main Valve Adjustments	5070PI	-	-	-	-	-	-	775,558	11,321	786,879
Sawgrass WWTP Clarifier and Scum Ejector Improvements	5071SG	-	-	-	-	-	-	493,266	260,934	754,200
Water System Improvement Projects	5072PI	121,430	1,771,450	3,250,000	3,250,000	3,250,000	11,642,880	220,000	-	11,862,880
Sawgrass Thickening, Anaerobic Digestion and Odor Control	5073SG	-	2,924,000	35,867,740	-	-	38,791,740	-	-	38,791,740
Springtree Thickening Reliability Improvements and Anaerobic Digestion	5074ST	10,044,000	-	-	-	-	10,044,000	877,500	-	10,921,500
East Sunrise Water Main Replacement	5079PI	-	-	-	-	-	-	6,167,091	724,635	6,891,726
Systemwide Water Main Emergency Interconnects	5081PI	-	-	-	-	-	-	1,410,450	98,522	1,508,972
30" Water Main Replacement NW 44 Street and Pine Island Road	5082PI	3,300,000	-	-	-	-	3,300,000	203,443	-	3,503,443

FY 2016-2020 Adopted Capital Improvement Program: Five Year Summary by Projects

	Project #	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Five Year Total	FY 2015 Budget	Expend. through 9/30/14	TOTAL PROJECT
Southwest Water Treatment Plant Improvements	5083SW	7,575,000	-	-	-	-	7,575,000	3,395,010	849	10,970,859
Southwest WTP Improvements - Ion Exchange	5084SW	4,461,800	-	-	-	-	4,461,800	-	-	4,461,800
Reuse Distribution System - SICP & Markham Park (Ph IV)	5095PI	-	-	-	9,680,000	-	9,680,000	493,817	-	10,173,817
Reuse Distribution System - SICP, Sawgrass Mills & Artesia (Ph II)	5096PI	950,000	10,515,143	-	-	-	11,465,143	-	-	11,465,143
Reuse Distribution System - SICP (Phase III)	5097PI	-	135,300	1,718,310	-	-	1,853,610	-	1,945,393	3,799,003
SGF-1 ASR Conversion	5098RW	500,000	5,080,000	-	-	-	5,580,000	-	-	5,580,000
Sawgrass Water Treatment Plant Membrane Replacement	5110SG	4,700,000	-	-	-	-	4,700,000	730,000	43,995	5,473,995
Sawgrass Aeration Piping Replacement	5112SG	540,000	-	-	-	-	540,000	-	-	540,000
Davie Golf Course 4" Forcemain Replacement	5113SY	-	-	-	-	-	-	114,380	-	114,380
Springtree Wastewater Headworks Improvements	5114ST	800,000	7,728,000	-	-	-	8,528,000	-	-	8,528,000
Sawgrass WWTP Chlorine Tank Farm Demolition	5115SG	74,000	-	-	-	-	74,000	-	-	74,000
Capitalized Labor	CAPLAB	594,200	-	-	-	-	594,200	-	-	594,200
Sawgrass & Springtree Plants Above Ground Truck Scales	TBD	-	100,000	600,000	-	-	700,000	-	-	700,000
Sawgrass WWTP Aeration Diffuser Replacements (Train 1)	TBD	-	-	90,000	720,000	-	810,000	-	-	810,000
Water Treatment Plant Guardhouses	TBD	-	473,250	-	-	-	473,250	-	-	473,250
<b>STORMWATER UTILITY FUND 444</b>										
Stormwater Pump Station #3 Replacement	6303	-	-	-	-	-	-	1,441,143	90,601	1,531,744
Stormwater Pump Station #5 Replacement	6305	1,360,000	-	-	-	-	1,360,000	3,497,870	153,030	5,010,900
Stormwater Pump Station #8 Replacement	6308	-	-	-	-	-	-	75,100	392,496	467,596
Stormwater Pump Station #2 Replacement	6311	-	-	-	-	-	-	3,758,478	322,766	4,081,244
Hiatus Road Drainage Relocation	6315	-	-	-	-	-	-	330,000	-	330,000
Stormwater Pump Station #4	6317	245,000	-	-	-	-	245,000	-	-	245,000
Weston Road & N New River Circle Drainage/Curbing Improvements	6322	-	220,000	-	-	-	220,000	47,000	-	267,000
East Sunrise Drainage Improvements	6324	495,000	-	-	-	-	495,000	-	-	495,000
Capitalized Labor	CAPLAB	79,990	-	-	-	-	79,990	-	-	79,990
		<b>61,755,923</b>	<b>122,379,568</b>	<b>86,072,150</b>	<b>18,319,000</b>	<b>9,139,000</b>	<b>297,665,641</b>	<b>258,524,787</b>	<b>46,847,185</b>	<b>603,037,613</b>

FY 2016-2020 Adopted Capital Improvement Program: Five Year Summary by Fund

	Project #	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Five Year Total	FY 2015 Budget	Expend. through 9/30/14	TOTAL PROJECT	FY 2016 Operating Impact
<b>FUEL &amp; ROADWAY FUND 191</b>											
<b>Revenues</b>											
Fuel & Roadway Fund Revenues		350,000	400,000	250,000	250,000	250,000	1,500,000				
	<b>Total Revenues</b>	<b>350,000</b>	<b>400,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>1,500,000</b>				
<b>Appropriations</b>											
City Wide Street Lighting Program	3587	150,000	200,000	250,000	250,000	250,000	1,100,000	100,000	-	1,200,000	-
Median Safety Barrier Program	3588	200,000	200,000	-	-	-	400,000	200,000	-	600,000	-
	<b>Total Appropriations</b>	<b>350,000</b>	<b>400,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>1,500,000</b>	<b>300,000</b>	<b>0</b>	<b>1,800,000</b>	<b>0</b>
<b>SPEC ASSESSMENT BOND SER 2015 FUND 310</b>											
<b>Revenues</b>											
Bond Proceeds		-	-	-	-	-	-	-			
	<b>Total Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			
<b>Appropriations</b>											
Sawgrass Parking Garage	6801	-	-	-	-	-	-	64,000,000	-	64,000,000	-
	<b>Total Appropriations</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>64,000,000</b>	<b>0</b>	<b>64,000,000</b>	<b>0</b>
<b>CAPITAL IMPROVEMENTS FUND 325</b>											
<b>Revenues</b>											
Reappropriated Fund Balance:											
Committed for Government Center		-	-	-	-	-	-	-			
Committed (IKEA Contribution - proj 6450)		-	500,000	-	-	-	500,000				
Committed (Rick Case Kia Contrib - proj 6450)		-	100,000	-	-	-	100,000				
Developer Contribution (proj 6477)		23,340					23,340				
Forfeiture Monies Transferred in FY15 (proj 6477)		390,000					390,000				
From Fund Balance		2,980,300					2,980,300				
Developer Contribution (proj 6477)		126,660					126,660				
Broward County Joint Project Agreement (JPA)		-	-	-	-	-	-				
Florida Dept of Environmental Protection RTP Grant (6479)		200,000	-	-	-	-	200,000				
Florida Department of Transportation Grant		-	927,540	-	-	-	927,540				
Interest Income		70,000	35,000	-	-	-	105,000				
General Fund Transfer In		1,705,950	4,669,566	-	-	-	6,375,516				
Future Bond Proceeds		-	27,392,454	9,075,000	-	-	36,467,454				
	<b>Total Revenues</b>	<b>5,496,250</b>	<b>33,624,560</b>	<b>9,075,000</b>	<b>0</b>	<b>0</b>	<b>48,195,810</b>				
<b>Appropriations</b>											
City Hall	6207	-	27,816,000	-	-	-	27,816,000	15,939,606	568,121	44,323,727	-
Entry Signs	6274	110,000	-	-	-	-	110,000	188,420	353,017	651,437	1,000
Hiatus Road Wall	6287	-	-	-	-	-	-	504,281	138,880	643,161	-
PW/Garage/Leisure Svcs Storage Facility	6290	-	-	-	-	-	-	783,751	10,147,623	10,931,374	-
Open/Green Space Improvements (New Parks)	6407	1,820,000	-	-	-	-	1,820,000	6,085,308	4,046,114	11,951,422	120,000
Sunrise Blvd & NW 136 Ave Streetscape Improvements	6450	-	1,360,000	-	-	-	1,360,000	-	-	1,360,000	-
Sunrise Lakes Phase 1 Park	6453	-	-	-	-	-	-	478,737	785,189	1,263,926	-
Traffic Calming	6463	-	-	-	-	-	-	293,640	145,949	439,589	-
Generator & Storm Protection at Fire Station 92	6470	-	-	-	-	-	-	345,105	28,215	373,320	-
American Express Turn Lanes	6471	-	-	-	-	-	-	670,437	29,563	700,000	-

FY 2016-2020 Adopted Capital Improvement Program: Five Year Summary by Fund

	Project #	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Five Year Total	FY 2015 Budget	Expend. through 9/30/14	TOTAL PROJECT	FY 2016 Operating Impact
Sunblest Sound Wall	6472	-	-	-	-	-	-	430,000	-	430,000	-
44 Street Bike Lane	6473	-	-	-	-	-	-	1,472,348	47,651	1,519,999	-
W Sunrise Transit Oriented Design Infr Improv	6474	250,000	-	-	-	-	250,000	8,193	2,875	261,068	-
25.5 Wetlands Remediation	6475	-	450,000	-	-	-	450,000	485,000	-	935,000	-
Public Safety Bldg Community Room Expansion	6477	950,000	-	-	-	-	950,000	80,000	-	1,030,000	-
Citywide Landscape Restoration	6478	250,000	-	-	-	-	250,000	250,000	-	500,000	-
Shotgun Road Linear Park Improvements	6479	961,000	-	-	-	-	961,000	95,100	-	1,056,100	-
Commercial Blvd. Landscape & Irrigation Improvmnts	6480	43,000	508,560	-	-	-	551,560	-	-	551,560	-
Living Faith Lutheran Church Demolition	6481	148,000	-	-	-	-	148,000	-	-	148,000	-
NW 64 Avenue Complete Street	6482	420,000	2,565,000	-	-	-	2,985,000	-	-	2,985,000	-
Welleby Pool Deck Replacement	6483	270,000	-	-	-	-	270,000	-	-	270,000	-
Aquatic Water Park	TBD	-	925,000	9,075,000	-	-	10,000,000	-	-	10,000,000	-
Capitalized Labor	CAPLAB	274,250	-	-	-	-	274,250	-	-	274,250	-
<b>Total Appropriations</b>		<b>5,496,250</b>	<b>33,624,560</b>	<b>9,075,000</b>	<b>0</b>	<b>0</b>	<b>48,195,810</b>	<b>28,109,926</b>	<b>16,293,197</b>	<b>92,598,933</b>	<b>121,000</b>

**NEW PARKS G.O. BOND FUND 326**

**Revenues**

Future Bond Proceeds	-	25,000,000	-	-	-	25,000,000
Interest Income	40,000	-	-	-	40,000	
General Fund Transfer In	97,130	21,364,765	1,273,800	-	22,735,695	
<b>Total Revenues</b>		<b>137,130</b>	<b>46,364,765</b>	<b>1,273,800</b>	<b>0</b>	<b>47,775,695</b>

**Appropriations**

Roarke Hall Playground	7000GI	-	-	-	-	-	309,200	-	309,200	-	
12th Street Park	7001PK	-	-	-	-	-	89,700	-	89,700	1,800	
Welleby Park Expansion	7002PK	-	15,000	-	-	-	15,000	4,517,260	-	4,532,260	
Senior Center Expansion	7003GB	-	80,000	-	-	-	80,000	2,419,000	-	2,499,000	
Flamingo Park Renovation	7004PK	-	-	-	-	-	-	4,113,000	-	4,113,000	
P.I.R./NW 50th Street Athletic Complex	7005PK	-	-	-	-	-	-	13,696,600	-	13,696,600	
Civic Center Expansion	7006GB	-	117,965	-	-	-	117,965	7,099,035	-	7,217,000	
Security Improvements	7007GI	-	1,940,000	-	-	-	1,940,000	100,000	-	2,040,000	
Open/Green Space Improvements (New Park)	7008PK	-	-	-	-	-	-	100,000	-	100,000	
Oscar Wind Park	7009PK	-	9,882,500	75,000	-	-	9,957,500	4,500,000	-	14,457,500	
City Park Improvements	7010PK	-	4,381,400	30,000	-	-	4,411,400	425,000	-	4,836,400	
44th Street Park Expansion	7011PK	-	1,648,900	20,000	-	-	1,668,900	1,560,000	-	3,228,900	
Sunset Strip Park at NW 109 Avenue	7012PK	-	1,178,100	-	-	-	1,178,100	30,000	-	1,208,100	
SAC Park Expansion	7013PK	-	23,412,600	75,000	-	-	23,487,600	10,000	-	23,497,600	
9525 Parcel Improvements	TBD	-	-	1,073,800	-	-	1,073,800	-	-	1,073,800	
Bair Middle School Joint Use Park	TBD	-	776,600	-	-	-	776,600	-	-	776,600	
Nob Hill Soccer Club Improvements	TBD	-	2,931,700	-	-	-	2,931,700	-	-	2,931,700	
Capitalized Labor	CAPLAB	137,130	-	-	-	-	137,130	-	-	137,130	
<b>Total Appropriations</b>		<b>137,130</b>	<b>46,364,765</b>	<b>1,273,800</b>	<b>0</b>	<b>0</b>	<b>47,775,695</b>	<b>38,968,795</b>	<b>0</b>	<b>86,744,490</b>	<b>1,800</b>

FY 2016-2020 Adopted Capital Improvement Program: Five Year Summary by Fund

	Project #	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Five Year Total	FY 2015 Budget	Expend. through 9/30/14	TOTAL PROJECT	FY 2016 Operating Impact
<b>RENEWAL &amp; REPLACEMENT FUND 402</b>											
<b>Revenues</b>											
Reappropriated Fund Balance		15,335,690	3,045,000	-	-	483,000	18,863,690				
Miscellaneous Revenues		6,290	6,000	6,000	6,000	6,000	30,290				
Renewal & Replacement Funds Transfer In		5,378,280	5,000,000	6,022,000	4,983,000	5,000,000	26,383,280				
	<b>Total Revenues</b>	<b>20,720,260</b>	<b>8,051,000</b>	<b>6,028,000</b>	<b>4,989,000</b>	<b>5,489,000</b>	<b>45,277,260</b>				
<b>Appropriations</b>											
Southwest WWTP Process Upgrades & Expansions	5015SW	-	-	-	-	-	-	95,370	-	95,370	-
Springtree Site Ops Bldg/High Svc Pump Station "A" Replacement	5021ST	-	-	-	-	-	-	75,000	17,556	92,556	-
Sawgrass Water Consumptive Use Permit Modification Improvements	5027PE	-	-	-	-	-	-	151,510	-	151,510	-
Escape and Valencia Water Main Replacement	5031PI	2,690,000	-	-	-	-	2,690,000	1,705,670	-	4,395,670	-
NW 20 Court & 22 Court Water Main Replacement	5033PI	-	-	-	-	-	-	490,000	-	490,000	-
Springtree Industrial Injection Wells, Monitoring Well, & Wellhead Improvements	5036WF	-	-	-	-	-	-	8,299,000	-	8,299,000	-
Wastewater Pipeline Flow Capacity Improvements	5037PI	868,000	4,739,000	2,926,000	1,257,000	2,217,000	12,007,000	-	-	12,007,000	-
Springtree Industrial Injection Wells Flow Delivery System	5037ST	1,150,000	-	-	-	-	1,150,000	9,298,330	-	10,448,330	-
Wastewater Systems Rehab--Lateral & Manhole Improvements--SSES for I/I	5043PI	1,150,000	900,000	600,000	600,000	900,000	4,150,000	1,614,939	112,674	5,877,613	-
Springtree Water Treatment Plant Rehabilitation - Phase 2	5045ST	7,544,000	-	-	-	-	7,544,000	4,691,680	-	12,235,680	-
Nova Drive Water Main and Force Main Replacement	5048PI	-	-	-	-	-	-	1,821,880	-	1,821,880	-
Wastewater Lift Station 107 Rehabilitation	5051LS	-	-	-	-	-	-	770,000	1,079	771,079	-
System-Wide Lift Station Improvement Program	5056LS	2,760,000	2,412,000	2,412,000	2,412,000	2,372,000	12,368,000	2,284,750	1,890	14,654,640	-
Sunrise Golf Village Water Main Rehabilitation	5057PI	-	-	-	-	-	-	7,801,953	657	7,802,610	-
Pine Island Road 12" Water Main Replacement	5068PI	450,000	-	-	-	-	450,000	727,000	-	1,177,000	-
Hiatus Road Water Main and Force Main Valve Adjustments	5070PI	-	-	-	-	-	-	203,980	-	203,980	-
Sawgrass WWTP Clarifier and Scum Ejector Improvements	5071SG	-	-	-	-	-	-	424,200	-	424,200	-
Water System Improvement Projects	5072PI	-	-	-	-	-	-	220,000	-	220,000	-
East Sunrise Water Main Replacement	5079PI	-	-	-	-	-	-	2,280,719	-	2,280,719	-
30" Water Main Replacement NW 44 Street and Pine Island Road	5082PI	3,300,000	-	-	-	-	3,300,000	163,130	-	3,463,130	-
Southwest Water Treatment Plant Improvements	5083SW	-	-	-	-	-	-	3,218,684	849	3,219,533	-
Sawgrass Aeration Piping Replacement	5112SG	540,000	-	-	-	-	540,000	-	-	540,000	-
Davie Golf Course 4" Forcemain Replacement	5113SY	-	-	-	-	-	-	114,380	-	114,380	-
Sawgrass WWTP Chlorine Tank Farm Demolition	5115SG	74,000	-	-	-	-	74,000	-	-	74,000	-
Sawgrass WWTP Aeration Diffuser Replacements (Train 1)	TBD	-	-	90,000	720,000	-	810,000	-	-	810,000	-
Capitalized Labor	CAPLAB	194,260	-	-	-	-	194,260	-	-	194,260	-
	<b>Total Appropriations</b>	<b>20,720,260</b>	<b>8,051,000</b>	<b>6,028,000</b>	<b>4,989,000</b>	<b>5,489,000</b>	<b>45,277,260</b>	<b>46,452,175</b>	<b>134,705</b>	<b>91,864,140</b>	<b>0</b>

FY 2016-2020 Adopted Capital Improvement Program: Five Year Summary by Fund

	Project #	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Five Year Total	FY 2015 Budget	Expend. through 9/30/14	TOTAL PROJECT	FY 2016 Operating Impact
<b>WATER/WASTEWATER CONNECTION FEES FUND 403</b>											
<b><u>Revenues</u></b>											
Connection Fees		45,710	-	6,000,000	-	-	6,045,710				
Reappropriated Fund Balance, Water		-	-	-	-	-	-				
Reappropriated Fund Balance, Wastewater		-	-	-	-	-	-				
	<b>Total Revenues</b>	<b>45,710</b>	<b>0</b>	<b>6,000,000</b>	<b>0</b>	<b>0</b>	<b>6,045,710</b>				
<b><u>Appropriations</u></b>											
Springtree WWTP Biosolids Dewatering Centrifuges	5002ST	-	-	-	-	-	-	128,000	-	128,000	-
C-51 Reservoir Project	5014SY	-	-	6,000,000	-	-	6,000,000	-	-	6,000,000	-
Rexmere Village Water Main Interconnects	5035PI	-	-	-	-	-	-	55,000	-	55,000	-
Springtree Industrial Injection Wells, Monitoring Well, & Wellhead Improvements	5036WF	-	-	-	-	-	-	5,250,000	-	5,250,000	-
Springtree Thickening Reliability Improvements and Anaerobic Digestion	5074ST	-	-	-	-	-	-	288,350	-	288,350	-
Capitalized Labor	CAPLAB	45,710	-	-	-	-	45,710	-	-	45,710	-
	<b>Total Appropriations</b>	<b>45,710</b>	<b>0</b>	<b>6,000,000</b>	<b>0</b>	<b>0</b>	<b>6,045,710</b>	<b>5,721,350</b>	<b>0</b>	<b>11,767,060</b>	<b>0</b>

FY 2016-2020 Adopted Capital Improvement Program: Five Year Summary by Fund

	Project #	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Five Year Total	FY 2015 Budget	Expend. through 9/30/14	TOTAL PROJECT	FY 2016 Operating Impact
<b>UTILITIES SERIES 2010 CONSTRUCTION FUND 408</b>											
<b>Revenues</b>											
	Reappropriated Bond Proceeds	-	-	-	-	-	-	-	-	-	-
	Reappropriated Fund Balance	182,830	-	-	-	-	182,830	-	-	-	-
	<b>Total Revenues</b>	<b>182,830</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>182,830</b>				
<b>Appropriations</b>											
	Sawgrass Biosolids Dewatering Centrifuges	5001SG	-	-	-	-	-	4,205,544	1,953,915	6,159,459	(27,500)
	Springtree WWTP Biosolids Dewatering Centrifuges	5002ST	-	-	-	-	-	7,043,391	1,936,431	8,979,822	(13,200)
	Springtree Biscayne Test Wells/Wellheads Replacement	5009WF	-	-	-	-	-	1,649,649	3,011,489	4,661,138	-
	Southwest WWTP Process Upgrades & Expansions	5015SW	-	-	-	-	-	6,146,464	3,466,124	9,612,588	-
	Sawgrass 4MGD Reuse Treatment Plant Expansion Phase I	5017SG	-	-	-	-	-	128,209	2,095,959	2,224,168	-
	Southwest Water Treatment Plant Site Security	5019SW	-	-	-	-	-	754,124	673,611	1,427,735	-
	Springtree Site Ops Bldg/High Svc Pump Station "A" Repl	5021ST	-	-	-	-	-	4,858,166	2,477,513	7,335,679	-
	Sawgrass WWTP Headworks Rehab & Filter Air Quality Expansion	5022SG	-	-	-	-	-	4,975,805	4,917,898	9,893,703	-
	Sawgrass Water Consumptive Use Permit Modification Improvements	5027PE	-	-	-	-	-	21,659	301,906	323,565	-
	Escape and Valencia Water Main Replacement	5031PI	-	-	-	-	-	180,773	935,560	1,116,333	-
	NW 20 Court & 22 Court Water Main Replacement	5033PI	-	-	-	-	-	4,589	4,656	9,245	-
	Rexmere Village Water Main Interconnects	5035PI	-	-	-	-	-	13,984	9,344	23,328	-
	Springtree Industrial Injection Wells, Monitoring Well, & Wellhead Improvements	5036WF	-	-	-	-	-	863,870	1,019,834	1,883,704	-
	Springtree Water Treatment Plant Rehabilitation - Phase 2	5045ST	-	-	-	-	-	307,053	25,707	332,760	-
	Nova Drive Water Main and Force Main Replacement	5048PI	-	-	-	-	-	454,546	125,807	580,353	-
	Wastewater Lift Station 107 Rehabilitation	5051LS	-	-	-	-	-	120,474	32,089	152,563	-
	System-Wide Lift Station Improvement Program	5056LS	-	-	-	-	-	20,008	127,412	147,420	-
	Sunrise Golf Village Water Main Rehabilitation	5057PI	-	-	-	-	-	2,441,023	1,852,350	4,293,373	-
	Southwest WWTP Reuse Plant (HLD)	5063SW	-	-	-	-	-	2,555,302	1,372,868	3,928,170	45,000
	Pine Island Road 12" Water Main Replacement	5068PI	-	-	-	-	-	36,053	35,117	71,170	-
	Hiatus Road Water Main and Force Main Valve Adjustments	5070PI	-	-	-	-	-	18,678	11,321	29,999	-
	Sawgrass WWTP Clarifier and Scum Ejector Improvements	5071SG	-	-	-	-	-	69,066	260,934	330,000	-
	Springtree thickening reliability improvements and Anaerobic Digestion	5074ST	-	-	-	-	-	589,150	-	589,150	-
	East Sunrise Water Main Replacement	5079PI	-	-	-	-	-	86,372	724,635	811,007	-
	Systemwide Water Main Emergency Interconnects	5081PI	-	-	-	-	-	495,800	98,522	594,322	-
	30" Water Main Replacement NW 44 Street and Pine Island Road	5082PI	-	-	-	-	-	40,313	-	40,313	-
	Southwest Water Treatment Plant Improvements	5083SW	-	-	-	-	-	176,326	-	176,326	-
	Reuse Distribution System - SICIP (Phase III)	5097PI	-	-	-	-	-	-	1,945,393	1,945,393	-
	Sawgrass Water Treatment Plant Membrane Replacement	5110SG	-	-	-	-	-	-	43,995	43,995	-
	Capitalized Labor	CAPLAB	182,830	-	-	-	-	182,830	-	182,830	-
	<b>Total Appropriations</b>	<b>182,830</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>182,830</b>	<b>38,256,391</b>	<b>29,460,390</b>	<b>67,899,611</b>	<b>4,300</b>

FY 2016-2020 Adopted Capital Improvement Program: Five Year Summary by Fund

	Project #	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Five Year Total	FY 2015 Budget	Expend. through 9/30/14	TOTAL PROJECT	FY 2016 Operating Impact
<b>STORMWATER UTILITY FUND 444</b>											
<b>Revenues</b>											
Stormwater Revenues		2,179,990	220,000	-	-	-	2,399,990				
	<b>Total Revenues</b>	<b>2,179,990</b>	<b>220,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,399,990</b>				
<b>Appropriations</b>											
Stormwater Pump Station #3 Replacement	6303	-	-	-	-	-	-	1,441,143	90,601	1,531,744	-
Stormwater Pump Station #5 Replacement	6305	1,360,000	-	-	-	-	1,360,000	3,497,870	153,030	5,010,900	-
Stormwater Pump Station #8 Replacement	6308	-	-	-	-	-	-	75,100	392,496	467,596	-
Stormwater Pump Station #2 Replacement	6311	-	-	-	-	-	-	3,758,478	322,766	4,081,244	-
Hiatus Road Drainage Relocation	6315	-	-	-	-	-	-	330,000	-	330,000	-
Stormwater Pump Station #4	6317	245,000	-	-	-	-	245,000	-	-	245,000	-
Weston Road & N New River Circle Drainage/Curbing Impr.	6322	-	220,000	-	-	-	220,000	47,000	-	267,000	-
East Sunrise Drainage Improvements	6324	495,000	-	-	-	-	495,000	-	-	495,000	-
Capitalized Labor	CAPLAB	79,990	-	-	-	-	79,990	-	-	79,990	-
	<b>Total Appropriations</b>	<b>2,179,990</b>	<b>220,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,399,990</b>	<b>9,149,591</b>	<b>958,893</b>	<b>12,508,474</b>	<b>0</b>
<b>WATER/WASTEWATER/REUSE CAPITAL PROJECTS FUND 465</b>											
<b>Revenues</b>											
Transfer from system reserve (464 to 465)		31,030,630	28,727,143	60,886,050	12,930,000	3,250,000	136,823,823				
	<b>Total Revenues</b>	<b>31,030,630</b>	<b>28,727,143</b>	<b>60,886,050</b>	<b>12,930,000</b>	<b>3,250,000</b>	<b>136,823,823</b>				
<b>Appropriations</b>											
Springtree Biscayne Test Wells/Wellheads Replacement	5009WF	-	-	-	-	-	-	3,434,050	-	3,434,050	-
C-51 Reservoir Project	5014SY	-	-	19,450,000	-	-	19,450,000	-	-	19,450,000	-
Sawgrass 4MGD Reuse Treatment Plant Expansion Phase I	5017SG	1,620,000	-	-	-	-	1,620,000	17,641,142	-	19,261,142	-
Escape and Valencia Water Main Replacement	5031PI	-	-	-	-	-	-	-	-	-	-
Rexmere Village Water Main Interconnects	5035PI	87,000	-	-	-	-	87,000	-	-	87,000	-
Southwest WWTP Reuse Plant (HLD)	5063SW	-	-	-	-	-	-	-	-	-	-
Hiatus Road Water Main and Force Main Valve Adjustments	5070PI	-	-	-	-	-	-	552,900	-	552,900	-
Water System Improvement Projects	5072PI	121,430	1,771,450	3,250,000	3,250,000	3,250,000	11,642,880	-	-	11,642,880	-
Sawgrass Thickening, Anaerobic Digestion and Odor Control	5073SG	-	2,924,000	35,867,740	-	-	38,791,740	-	-	38,791,740	-
Springtree thickening reliability improvements and anaerobic digestion	5074ST	10,044,000	-	-	-	-	10,044,000	-	-	10,044,000	-
East Sunrise Water Main Replacement	5079PI	-	-	-	-	-	-	3,800,000	-	3,800,000	-
Systemwide Water Main Emergency Interconnects	5081PI	-	-	-	-	-	-	914,650	-	914,650	-
Southwest Water Treatment Plant Improvements	5083SW	7,575,000	-	-	-	-	7,575,000	-	-	7,575,000	-
Southwest WTP Improvements - Ion Exchange	5084SW	4,461,800	-	-	-	-	4,461,800	-	-	4,461,800	-
Reuse Distribution System - SICIP & Markham Park (Ph IV)	5095PI	-	-	-	9,680,000	-	9,680,000	493,817	-	10,173,817	-
Reuse Distribution System - SICIP, Sawgrass Mills & Artesia (Ph II)	5096PI	950,000	10,515,143	-	-	-	11,465,143	-	-	11,465,143	-
Reuse Distribution System - SICIP (Phase III)	5097PI	-	135,300	1,718,310	-	-	1,853,610	-	-	1,853,610	-
SGF-1 ASR Conversion	5098RW	500,000	5,080,000	-	-	-	5,580,000	-	-	5,580,000	-
Sawgrass Water Treatment Plant Membrane Replacement	5110SG	4,700,000	-	-	-	-	4,700,000	730,000	-	5,430,000	-
Springtree Wastewater Headworks Improvements	5114ST	800,000	7,728,000	-	-	-	8,528,000	-	-	8,528,000	-
Sawgrass & Springtree Plants Above Ground Truck Scales	TBD	-	100,000	600,000	-	-	700,000	-	-	700,000	-
Water Treatment Plant Guardhouses	TBD	-	473,250	-	-	-	473,250	-	-	473,250	-
Capitalized Labor	CAPLAB	171,400	-	-	-	-	171,400	-	-	171,400	-
	<b>Total Appropriations</b>	<b>31,030,630</b>	<b>28,727,143</b>	<b>60,886,050</b>	<b>12,930,000</b>	<b>3,250,000</b>	<b>136,823,823</b>	<b>27,566,559</b>	<b>0</b>	<b>164,390,382</b>	<b>0</b>

FY 2016-2020 Adopted Capital Improvement Program: Five Year Summary by Fund

	Project #	FY 2016 Budget	FY 2017 Budget	FY 2018 Budget	FY 2019 Budget	FY 2020 Budget	Five Year Total	FY 2015 Budget	Expend. through 9/30/14	TOTAL PROJECT	FY 2016 Operating Impact
<b><u>GAS CAPITAL PROJECTS FUND 475</u></b>											
<b><u>Revenues</u></b>											
	Transfer from system reserve (474 to 475)	1,613,123	4,992,100	2,559,300	150,000	150,000	9,464,523				
	<b>Total Revenues</b>	<b>1,613,123</b>	<b>4,992,100</b>	<b>2,559,300</b>	<b>150,000</b>	<b>150,000</b>	<b>9,464,523</b>				
<b><u>Appropriations</u></b>											
	Gas System Backfeed Improvement	276	38,807	-	-	-	38,807	-	-	38,807	-
	Weston Estates New Home Development	309	206,000	-	-	-	206,000	-	-	206,000	-
	High Pressure Supply Main	310	624,200	4,586,400	-	-	5,210,600	-	-	5,210,600	-
	Woodmont CC Clubhouse Redevelopment	311	80,000	-	-	-	80,000	-	-	80,000	-
	Metropica	312	60,000	-	-	-	60,000	-	-	60,000	-
	Unipharma	317	138,400	-	-	-	138,400	-	-	138,400	100
	American Express	318	8,716	-	-	-	8,716	-	-	8,716	100
	Artesia	319	75,000	75,000	-	-	150,000	-	-	150,000	-
	Gas Extension to Confidential Plaza	320	150,000	-	-	-	150,000	-	-	150,000	-
	Saddle Club Road Loop	321	82,000	-	-	-	82,000	-	-	82,000	-
	Various New Commercial Accounts	777	150,000	150,000	150,000	150,000	750,000	-	-	750,000	1,000
	Emergency Bypass	TBD	-	139,000	2,361,000	-	2,500,000	-	-	2,500,000	-
	Josh Lee Loop	TBD	-	-	48,300	-	48,300	-	-	48,300	-
	The Pointe Loop	TBD	-	41,700	-	-	41,700	-	-	41,700	-
	<b>Total Appropriations</b>	<b>1,613,123</b>	<b>4,992,100</b>	<b>2,559,300</b>	<b>150,000</b>	<b>150,000</b>	<b>9,464,523</b>	<b>0</b>	<b>0</b>	<b>9,464,523</b>	<b>1,200</b>

## GLOSSARY

<b>Account</b>	A financial reporting unit for budgeting, management, or accounting purposes. All budgetary transactions, whether revenue or expenditure are recorded in accounts.
<b>Accounting Standards</b>	The generally accepted accounting principles (GAAP) promulgated by the Government Accounting Standards Board (GASB), which guide the recording and reporting of financial information by state and local governments. The standards establish guidelines as when transactions are recognized, the types and purposes of funds, and the content and organization of the annual financial report.
<b>Accrual Basis</b>	A method of accounting in which revenues are recorded when measurable and earned, and expenses are recognized when a good or service is used.
<b>Activity</b>	A department effort contributing to the achievement of a specific set of program objectives; the smallest unit of the program budget.
<b>Activity Measure</b>	Data collected to determine how effective or efficient a program is in achieving its objective.
<b>Adopted Budget</b>	The original budget as approved by the City Commission at the beginning of the fiscal year.
<b>Advanced Life Support (ALS)</b>	The resuscitation efforts that extend beyond basic CPR.
<b>Annualize</b>	Taking changes that occurred mid-year and calculating their cost for a full year, for the purpose of preparing an annual budget.
<b>Appropriation</b>	A legislative act authorizing the expenditure of a designated amount of public funds for a specific purpose.
<b>Assessed Valuation</b>	The value set upon real estate and certain personal property by the county property appraiser as a basis for levying property taxes.
<b>Audit</b>	An examination of records of financial accounts to check for accuracy.
<b>Available (Undesignated) Fund Balance</b>	This refers to funds remaining from prior years, which are available for appropriation and expenditure in the current year.
<b>Balanced Budget</b>	A budget in which current revenues equal current expenditures. The legal requirements for a balanced budget may be set by the state or local government.
<b>Benchmark</b>	A point of reference from which measurements may be made. A benchmark is something that serves as a standard by which other performance indicators may be evaluated or compared.
<b>Bond</b>	A promise to repay borrowed money on a particular date, often ten or twenty years in the future. Most bonds also involve a promise to pay a specified dollar amount of interest at predetermined intervals. Local governments use bonds to obtain long-term financing for capital projects.
<b>Bond Ordinance</b>	A law approving the sale of government bonds that specifies how revenues may be spent.

## GLOSSARY

<b>Broward Metropolitan Planning Organization (MPO)</b>	A transportation policy-making board comprised of 19 voting members including representatives from the South Florida Regional Transportation Authority/Tri-Rail (SFRTA), the Broward County School Board, and three Broward County Commissioners, and local governments. The MPO is responsible for transportation planning and funding allocation in Broward County. The Broward MPO works with the public, planning organizations, government agencies, elected officials, and community groups to develop transportation plans.
<b>Budget Amendment</b>	A revision of the adopted budget that, when approved by the Commission, replaces the original provision. Budget amendments occur throughout the fiscal year, as spending priorities shift.
<b>Budget Calendar</b>	The schedule of key dates, which a government follows in the preparation and adoption of the budget.
<b>Budget Manual</b>	A book prepared by the Finance Department or Budget Office that includes, at a minimum, the budget calendar, the forms departments need to prepare their budget requests, and a description of the budget process.
<b>Budgetary Control</b>	The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.
<b>Capital Budget</b>	The appropriation of bonds or operating revenue for improvements to facilities, and other infrastructure.
<b>Capital Improvements</b>	Expenditures related to the acquisition, expansion or rehabilitation of an element of the physical plant of the government - sometimes referred to as infrastructure.
<b>Capital Outlay</b>	Expenditures for fixed assets which have a value of \$1000 or more and have a useful economic lifetime of more than one year; or, assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.
<b>Capital Projects Funds</b>	Governmental funds established to account for resources used for the acquisition/construction of large capital improvement other than those accounted for in the proprietary or trust funds.
<b>Cash Flow</b>	The net cash balance at any given point. The treasurer prepares a cash budget that projects the inflow, outflow, and net balance of cash reserves on a daily, weekly, and/or monthly basis.
<b>Chart of Accounts</b>	A chart that assigns a unique number to each type of transaction (e.g., salaries or property taxes) and to each budgetary unit in the organization. The chart of accounts provides a system for recording revenues and expenditures that fits the organizational structure.
<b>Communication Services Taxes (CST)</b>	Taxes applied to telecommunications, cable, direct-to-home satellite, and related services. CST revenue is collected and distributed by the State of Florida.

## GLOSSARY

<b>Constant or Real Dollars</b>	The presentation of dollar amounts adjusted for inflation to reflect the real purchasing power of money as compared to a certain point in time.
<b>Contingency</b>	A budgetary reserve set-aside for emergencies or unforeseen expenditures not otherwise budgeted. This type of account protects the local government from having to issue short-term debt to cover such needs.
<b>Contributions in Aid of Construction (CIAC)</b>	A calculation used to determine impact fee revenues paid by developers to cover the increased costs of new construction.
<b>Debt Service</b>	The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.
<b>Dedicated Tax</b>	A tax levied in order to support a specific government program or purpose.
<b>Deficit</b>	The amount by which expenditures exceed revenues during a single accounting period.
<b>Depreciation</b>	Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.
<b>Disbursement</b>	Payment for goods or services that have been delivered and invoiced.
<b>Economies of Scale</b>	The cost savings that usually occur with increases in output. If the number of units increase, fixed costs are divided into more units, and the ratio of units to fixed costs will result in lower costs per unit.
<b>Encumbrance</b>	The contractual commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure.
<b>Enterprise Funds</b>	Funds used to account for services supported primarily by service charges; examples are water, sewer, golf, and airport funds.
<b>Equivalent Residential Unit (ERU)</b>	A measure used for Water and Stormwater rates. An average home equals one Equivalent Residential Unit. The ERU for commercial units are calculated on a case-by-case basis.
<b>Expense</b>	Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest, or other charges.
<b>Fiscal Policy</b>	A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs, and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.
<b>Fixed Assets</b>	Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.
<b>Full Faith and Credit</b>	A pledge of government's taxing power to repay debt obligations.

## GLOSSARY

<b>Fund</b>	A fiscal entity with revenues and expenses that are segregated for the purpose of carrying out a specific purpose or activity.
<b>Fund Balance</b>	The difference between a fund's assets and its liabilities. Portions of the fund balance may be reserved for various purposes, such as contingencies or encumbrances.
<b>Future Land Use Element (FLUE)</b>	Part of the Sunrise Comprehensive Plan that outlines the principles and performance standards for the control and distribution of land development intensity and population densities.
<b>General Fund</b>	The major fund in most governmental units, the General Fund accounts for all activities not accounted for in other funds. Most tax-funded functions-such as police and fire protection - are accounted for in the General Fund.
<b>General Obligation (G.O.) Bond</b>	This type of bond is backed by the full faith, credit and taxing power of the government.
<b>Standards Board (GASB)</b>	GASB is the non-governmental body charged with establishing and maintaining generally accepted standards for state and local governments.
<b>Grant</b>	A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.
<b>Goal</b>	A statement of broad direction, purpose or intent based on the needs of the community.
<b>Hazmat Response Team</b>	A group of trained personnel who respond to releases of hazardous materials for the purpose of control or stabilization of the incident.
<b>Homestead Exemption</b>	Florida law provides property tax relief of \$50,000 off of the taxable value for properties that qualify. Every person who has legal or equitable title to real property in the State of Florida and who resides on the property on January 1 and in good faith makes it his or her permanent home is eligible for a homestead exemption.
<b>Infrastructure</b>	The physical assets of a government (e.g., streets, water, sewer, public buildings and parks).
<b>Intergovernmental Revenue</b>	Funds received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.
<b>Levy</b>	To impose taxes for the support of government activities.
<b>Long-term Debt</b>	Debt payable more than one year after date of issue.
<b>Mandate</b>	A requirement from a higher level of government that a lower level of government perform a task in a particular way, or perform a task to meet a particular standard, often without compensation from the higher level of government.

## GLOSSARY

<b>Mission</b>	A clear and concise statement that focuses on the purpose of the program and sets program goals to align practices with values. A mission statement is an actionable plan for a program's future, which includes the objectives, how these objectives will be reached, who is responsible for performance and why the program must meet its goals.
<b>National Pollutant Discharge Elimination System</b>	A permit program, which controls water pollution by regulating point sources that discharge pollutants into waters of the United States.
<b>Objective</b>	Something to be accomplished in specific, well-defined, and measurable terms and is achievable within a specific period.
<b>Operating Budget</b>	That portion of a budget that deals with recurring expenditures such as salaries, electric bills, postage, printing, office supplies, and gasoline. The operating budget may be a separate document from the capital budget, or a consolidated document may be prepared that has one section devoted to operating expenditures and another to capital expenditures. Taken together, the operating and the capital budgets should equal the total amount of spending for the fiscal period.
<b>Operating Expenses</b>	The cost for services, materials, and equipment required for a department to function.
<b>Ordinance</b>	A law, statute, or regulation enacted by the City Commission.
<b>Pay-as-you-go Basis</b>	A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.
<b>Performance Budget</b>	A budget format that includes 1.) performance goals and objectives and 2.) demand, workload, efficiency, and effectiveness (outcome or impact) measures for each governmental program.
<b>Personnel Services</b>	Expenditures for salaries, wages, and fringe benefits of government employees.
<b>Productivity</b>	The cost per unit of goods or services, holding quality constant. Productivity increases when the cost per unit goes down but quality remains constant or increases.
<b>Program Based Budget</b>	A method of budgeting whereby the services provided to the residents are broken down in identifiable service programs or performance units. A unit can be a department, a division, or a workgroup. Each program has an identifiable service or output and objectives to effectively provide the service. Performance indicators measure the effectiveness and efficiency of providing service by the program.

## GLOSSARY

<b>Proprietary Funds</b>	The funds used to account for operations that are financed and operated in a manner similar to private business enterprises, where (a) the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.
<b>Purchase Order</b>	An agreement to buy goods and services from a specific vendor, with a promise to pay on delivery.
<b>Reserve</b>	A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.
<b>Resources</b>	Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.
<b>Revenue Bond</b>	This type of bond is backed only by revenues, which come from a specific enterprise or project, such as a hospital or toll road.
<b>Self Contained Breathing Apparatus (SCBA)</b>	Equipment that allows firefighters to breathe breathable air while in an immediate danger atmosphere.
<b>Self Contained Underwater Breathing Apparatus (SCUBA)</b>	A form of underwater diving equipment that allows a diver breathes underwater.
<b>Senior Homestead Exemption</b>	Florida law provides property tax relief of an additional \$25,000 off of the taxable value for properties that qualify. The County must first adopt the provision via Ordinance. Any person who has the legal or equitable title to real estate and maintains thereon the permanent residence of the owner, who has attained age 65, and whose household income does not exceed \$20,000 (with an annual CPI increase) qualifies.
<b>Service Lease</b>	A lease under which the lessor maintains and services the asset.
<b>Service Level</b>	Services or products which comprise actual or expected output of a given program. Focus is on result, not measures of workload.
<b>Special Purpose Fund</b>	Funds that account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.
<b>Statute</b>	A law enacted by a legislative body.
<b>Supervisory Control and Data Acquisition (SCADA)</b>	Refers to a system that collects data from various sensors in remote locations and then sends this data to a central computer which then manages and controls the data.
<b>Taxes</b>	Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

## GLOSSARY

<b>Temporary Positions</b>	An employee who fills a temporary or short-term position. Such employees provide contingency staffing for government operations during peak workloads, or to address temporary staffing needs. Temporary employees are on a per-hour basis, and do not receive benefits.
<b>Trust Funds</b>	A fund established to receive money that the local government holds on behalf of individuals or other governments; the government holding the money has little or no discretion over it. Examples include employee pension funds and taxes collected for other governments.
<b>Truth in Millage (TRIM)</b>	In compliance with Florida Statutes, Truth in Millage (TRIM) Notices are mailed in the fall of each year (August/September). TRIM forms notify property owners of the proposed values and millage rates for the upcoming tax bills.
<b>Trust and Agency Funds</b>	Funds that account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other trust funds.
<b>Unencumbered Balance</b>	The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future use.
<b>Unreserved Fund Balance</b>	The portion of a fund balance that is not restricted for a specific purpose and is available for general appropriation.
<b>User Charges</b>	The payment of a fee for direct receipt of a public service by the party who benefits from the service.
<b>Variable Cost</b>	A cost that increases/decreases with increases/decreases in the amount of service provided such as the electric bill.
<b>Working Cash</b>	Excess of readily available assets over current liabilities, or cash on hand equivalents, which may be used to satisfy cash flow needs.



## ACRONYMS

AC	Air Conditioning
ACD	Automated Call Distribution
ADA	Americans with Disabilities Act
ALS	Advanced Life Support
ARRA	American Recovery and Reinvestment Act
BCC	Board of County Commissioners
BPE	Board of Professional Engineers
CAD	Computer Aided Design
CADD	Computer Aided Drafting & Design
CAFR	Comprehensive Annual Financial Report
CD	Community Development
CDBG	Community Development Block Grant
CIAC	Contributions in Aid of Construction
CID	Criminal Investigation Division
CIP	Capital Improvement Program
CMAQ	Congestion Mitigation and Air Quality
COLA	Cost of Living Adjustment
COPS	Community Oriented Policing Servicing
CPA	Certified Public Accountant
CPI	Consumer Price Index
CRS	Community Rating System
CST	Communications Services Tax
DARE	Drug Awareness Resistance Education
DMV	Department of Motor Vehicles
EAP	Employee Assistance Program
EEOC	Equal Employment Opportunity Commission
EMS	Emergency Medical Services
EOC	Emergency Operations Center
EPA	Environmental Protection Agency
ERC	Equivalent Residential Connection
ERU	Equivalent Residential Unit
FAS	Finance & Administrative Services
FDIC	Federal Deposit Insurance Corporation
FDOT	Florida Department of Transportation
FEMA	Federal Emergency Management Agency
FMLA	Family and Medical Leave Act
FPL	Florida Power and Light
FRDAP	Florida Recreation Development Assistance Program
FRS	Florida Retirement System
FTE	Full Time Equivalent
FTGA	Florida Turfgrass Association
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GAO	Government Accountability Office

## ACRONYMS

GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Graphic Information Systems
GOB	General Obligation Bond
GPS	Global Positioning System
HMGP	Hazard Mitigation Grant Program
HR	Human Resources
IFAS	Institute of Food and Agricultural Sciences
IRS	Internal Revenue Service
IT	Information Technology
ISTEA	Intermodal Surface Transportation Efficiency Act
ISO	Insurance Services Office, Inc.
JAG	Justice Assistance Grant
K-9	Canine (Police Dog)
LETF	Law Enforcement Trust Fund
MIS	Management Information Services
NFPA	National Fire Protection Association
NPDES	National Pollutant Discharge Elimination System
OEM	Original Equipment Manufacturer
OMB	U.S. Office of Management and Budget
OSSI	Office Software Solutions Incorporated
PT or P/T	Part Time
PSA	Public Service Aide
R & M	Repair and Maintenance
RFP	Request for Proposal
RFQ	Request for Quote
RO	Reverse Osmosis
SCADA	Supervisory Control and Data Acquisition
SCBA	Self Contained Breathing Apparatus
SCUBA	Self Contained Underwater Breathing Apparatus
SOH	Save Our Homes
SS	Social Security
SWAT	Special Weapons and Tactics
TRIM	Truth in Millage
VAB	Value Adjustment Board
VIN	Vice, Intelligence and Narcotics
VOCA	Victims of Crime Act